

Agenda

Shady Cove Regular City Council Meeting

Shady Cove City Council Chamber
22451 Highway 62, Shady Cove, Oregon
Thursday, April 18, 2019
6:00 p.m.

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

1. This meeting is being digitally recorded.
2. The next regularly scheduled meeting of the Planning Commission will be April 25, 2019, at 6:30 p.m. in the Council Chamber.
3. The next meeting of the City Council will be May 2, 2019, at 6:00 p.m. in the Council Chamber.
4. Public may comment on agenda items – Public must state name, address and standing to discuss an issue. Issues must have a city-wide impact and not be personal issues.

II. Presentation

- A. Jail Service District – Sheriff Nathan Sickler (pg. 3-5)
- B. Resolution 19-03 – Law Enforcement District (pg. 6-8)

III. Consent Calendar

- A. Work Session Meeting Minutes of April 3, 2019 (pg. 9-10)
- B. Regular Meeting Minutes of April 4, 2019 (pg. 11-14)

IV. Written Communication

None.

V. Staff Reports

- A. City Administrator
- B. Deputy Cicero

C. Fire Chief Greg Winfrey

VI. Old Business

A. Resolution 19-02 – Public Safety Fee Increase (pg. 15)

B. Discussion Item – System Development Charges (pg. 16-18)

VII. New Business

A. Appoint Budget Committee Member (pg. 19-23)

VIII. Public Comment on Non-Agenda Items

IX. Council Comments on Non-Agenda Items

A. Mayor Richardson – Rogue Valley Council of Governments

B. Councilor Mitchell – Rogue Valley Area Commission on Transportation

C. Councilor McGregor – Southern Oregon Regional Economic Development Inc

D. Councilor Hohenstein – Planning Commission

E. Councilor Tarvin – Parks Commission

X. Adjournment

BEFORE THE BOARD OF COUNTY COMMISSIONERS
STATE OF OREGON, COUNTY OF JACKSON

IN THE MATTER OF INITIATING THE) ORDER NO. _____
FORMATION OF A JACKSON COUNTY LAW)
ENFORCEMENT SERVICE DISTRICT)

WHEREAS, when the current Jackson County jail opened in 1981, the population of Jackson County was approximately 134,500 residents; and

WHEREAS, due to the increase in the population of Jackson County since the opening of the current Jackson County Jail and other factors, the current Jackson County Jail is insufficient for the needs of the County; and

WHEREAS, in 2017, the Jackson County Jail was required to release approximately 7,000 inmates prior to their first court appearance solely due to a lack of capacity; and

WHEREAS, forced releases of inmates due to lack of capacity in the Jackson County Jail have impacted the entire criminal justice system in Jackson County including, in 2017 alone, over 10,000 warrants being issued for criminal defendants failing to appear for required court appearances and over 7,000 lodgings into the jail for repeat offenders; and

WHEREAS, the current Jackson County jail, due to its design and limited capacity, is not conducive to providing comprehensive services to inmates suffering from mental health issues or addiction; and

WHEREAS, Chapter 451 of the Oregon Revised Statutes (ORS) provides for the establishment of a county service district for law enforcement services which includes authority for the construction, maintenance, and operation of installations, works, or services provided for the purpose of law enforcement services; and

WHEREAS, the construction, maintenance, and operation of a local correctional facility is a law enforcement service purpose; and

WHEREAS, without the establishment of a county service district for law enforcement services, Jackson County will not be able to construct, operate, and maintain a new local correctional facility which adequately meets the needs of the County; and

WHEREAS, ORS 451.435 provides that all county service districts shall be initiated, conducted, and completed as provided by ORS 198.705 to 198.955; and

WHEREAS, ORS 198.835 authorizes of the county board of commissioners to initiate the formation of a district by an order and sets forth the requirements of that order including setting the date, time, and place of a public hearing on the proposal to form the district; and

WHEREAS, ORS 198.840 requires that notice of the public hearing on the proposal be given in the manner set forth in ORS 198.800, except that the notice shall state that the county board has entered an order declaring its intention to initiate the formation of the county service district.

Now, therefore,

The Board of County Commissioners of Jackson County ORDERS:

1. The Board intends to initiate formation of a county service district for law enforcement services in Jackson County as authorized pursuant to ORS 451.010(1)(n) and ORS Chapter 541, which is the principal act governing the formation of such a district, for the purpose of constructing, operating, and maintaining a local correctional facility in Jackson County.
2. The name of the proposed district is the Jackson County Local Correctional Facility Service District (District).
3. The boundaries of the District shall include all territory within Jackson County, less the territory within any incorporated city that chooses not to be part of the District; *[If any city opts out, the following language would be inserted into the final order – “The city or cities choosing not to be included within District territory are: list.]*.
4. As required by ORS 198.835(3), certified copies of City Council Resolutions of each city approving this Initiation Order and formation of the District are attached.
5. The Jackson County Board of Commissioners will serve as the governing body of the District as required pursuant to ORS 451.485; and
6. The District will have all of the general powers granted by ORS Chapter 451 (the Principal Act) necessary and convenient for providing law enforcement services as permitted by ORS 451.010(1)(n).
7. The District will be authorized to construct, maintain, and operate a law enforcement service facility, specifically a local correctional facility, pursuant to ORS 541.420.
8. Jackson County voters will be asked to establish a permanent property tax rate limit of \$.8353 per \$1,000 of assessed value for the District as authorized by ORS 451.547. The District will have authority to levy and collect general property taxes up to the approved rate limit.
9. Pursuant to ORS 198.800 and 198.835, a public hearing on the formation of the Jackson County Local Correctional Facility Service District shall be held at the Board’s regular meeting on June 26, 2019, beginning at 9:30 a.m., in the Auditorium of the Jackson County Courthouse, 10 South Oakdale, Medford, Oregon 97501. All interested persons may appear and be heard. At this hearing, the Board will hear testimony and receive written comment on the proposed formation of this District, including information about the services to be provided by the District, the economic feasibility of the District, and the permanent tax rate limit. At the conclusion of the hearing, the Board shall determine, in accordance with criteria described in ORS 198.805, whether Jackson County could be benefited by the formation of the service district and whether the County should continue with the formation process.
10. Notice of the hearing shall be provided to interested persons in accordance with ORS 198.800.

//

DATED this 22nd day of May, 2019, at Medford, Oregon.

JACKSON COUNTY BOARD OF COMMISSIONERS

Bob Strosser, Chair

Colleen Roberts, Commissioner

Rick Dyer, Commissioner

I:\Admin\BoC\z_LocalCorrectionalFacilitySvcDist\Drafts\OrderToInitiateFormation_FrmCounsel_DRAFT_rev.docx

City of Shady Cove

Resolution 19-03

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE,
OREGON, RESOLUTION APPROVING A JACKSON COUNTY ORDER TO INITIATE
FORMATION OF A JACKSON COUNTY LAW ENFORCEMENT SERVICE DISTRICT
AND CONSENTING TO THE INCLUSION OF CITY TERRITORY WITHIN THE
BOUNDARIES OF THE DISTRICT**

The City Council of the City of Shady Cove, Oregon Shady Cove, finds:

- a. The Jackson County, Oregon, Board of Commissioners intends to form a county service district for law enforcement services under the authority of Oregon Revised Statute (ORS) 451.010(1)(n). The name of the proposed district is the Jackson County Local Correctional Facility Service District (hereinafter "District"). The proposed District would have authority to construct, operate, and maintain a local correctional facility in Jackson County.
- b. The Jackson County Board of Commissioners may initiate the formation of the District by adopting an order under authority of ORS 198.835. The Board proposes to include all county territory within the boundaries of the proposed District.
- c. Jackson County voters will be asked to establish a permanent property tax rate limit of \$.835 per \$1,000 of assessed value for the District as authorized by ORS 451.547.
- d. The territory of the City may only be included within the boundaries of the District if the City Council adopts a resolution approving the proposed Jackson County Order Initiating Formation of a Jackson County Law Enforcement Service District. The proposed order is attached hereto.
- e. The City Council believes that a law enforcement service district for the construction, operation, and maintenance of a local correctional facility in Jackson County is in the best interests of the citizens of the City.

The City Council of the City of Shady Cove Resolves:

The City of Shady Cove, Oregon, hereby consents to the inclusion of all the territory of the City within the boundaries of the proposed Jackson County Local Correctional Facility Service District, and approves the Jackson County Board of Commissioners' proposed Order Initiating Formation of a Jackson County Law Enforcement Service District in substantially the form attached hereto.

Adopted by the City Council of the City of Shady Cove this 18 day of April, 2019.

Approved:

Attest:

Lena Richardson
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____



**City Council Agenda Item Summary
City of Shady Cove, Oregon**

Meeting Date: April 18, 2019

Prepared By: Bonnie Pickett, Administrative Assistant

Issue/Agenda Title: Resolution 19-03 – A Resolution Approving a Jackson County Order to Initiate Formation of a Jackson County Law Enforcement Service District and Consenting to the Inclusion of City Territory Within the Boundaries of the District.

Attachments: Resolution 19-03 – A Resolution Approving a Jackson County Order to Initiate Formation of a Jackson County Law Enforcement Service District and Consenting to the Inclusion of City Territory Within the Boundaries of the District.

Jackson County Order to form a Law Enforcement District.

Issue Before the Council: Sheriff Nathan Sickler and the Jackson County board of commissioners wish to create a law enforcement district, similar to other special districts, that would levy a tax on property owned in the county. The new tax levy would help pay for new Jackson County jail. The tax is not a city tax, but a county-wide tax.

Fiscal Impact: The current draft initiative includes the following language; however, the board of commissioners has not yet approved the order, but plans to do so at their May 22, 2019 meeting.

Jackson County voters will be asked to establish a permanent property tax rate limit of \$.8353 per \$1,000 of assessed value for the District as authorized by ORS 451.547. The District will have authority to levy and collect general property taxes up to the approved rate limit.

This will not be a city tax levy, but a county tax levy. The fiscal impact will be to the property owners through their property tax, but will not impact the “City of Shady Cove”.

Staff Recommendation: Staff recommends that the council review the proposed city resolution, and county initiative language.

Proposed Motion:

I MOVE TO APPROVE RESOLUTION 19-03 – APPROVING A JACKSON COUNTY ORDER TO INITIATE FORMATION OF A JACKSON COUNTY LAW ENFORCEMENT SERVICE DISTRICT AND CONSENTING TO THE INCLUSION OF CITY TERRITORY WITHIN THE BOUNDARIES OF THE DISTRICT.

City of Shady Cove
City Council Work Session Meeting Minutes
Wednesday, April 3, 2019

CALL TO ORDER

Council President Mitchell acting as Chair called the Work Session Meeting to order at 5:00 p.m. in the City Council Chamber.

Council Present: Councilor Mitchell, Councilor Tarvin, Councilor McGregor, and Councilor Hohenstein

Mayor Richardson arrived at 5:10 p.m.

Staff Present: Thomas J. Corrigan, City Administrator; Bonnie Pickett, Administrative Assistant

ANNOUNCEMENTS

The Council Chair Mitchell made the announcements on the agenda.

NEW BUSINESS

A. Council Goals

Council Chair Mitchell read Council goals. Discussion ensued. The Council made changes to the compiled list of goals to be reviewed during the Council Meeting.

PUBLIC COMMENTS

Susan Pemberton endorsed the City hiring a CSO instead of having a volunteer. She questioned the types of violations that would be handled by the CSO. She suggested that the Council look at what other smaller City's do for code enforcement. Susan asked if the City would accrue a lot of fees for legal expenses for code enforcement.

COUNCIL COMMENTS

None.

ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the work session meeting at 6:40 p.m.

Approved:

Attest:

Lena Richardson
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson

Councilor Mitchell

Councilor McGregor

Councilor Tarvin

Councilor Hohenstein

DRAFT

City of Shady Cove
City Council Regular Meeting Minutes
Thursday, April 4, 2019

CALL TO ORDER

Mayor Richardson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Mayor Richardson, Councilor Mitchell, Councilor Tarvin, Councilor McGregor, and Councilor Hohenstein

Staff Present: Thomas J. Corrigan, City Administrator

ANNOUNCEMENTS

The Mayor led the audience in the Pledge of Allegiance and made the announcements on the agenda.

CONSENT CALENDAR

Regular Meeting Minutes of March 23, 2019

Motion to Accept the Minutes of the Regular Council Meeting March 23, 2019.

Motion: Councilor McGregor Second: Councilor Hohenstein

All Ayes. Motion carried 5-0

WRITTEN COMMUNICATION

None.

STAFF REPORTS

Motion to Accept the Bills Paid Report for March 8 – March 26, 2019

Motion: Councilor Mitchell Second: Hohenstein

All Ayes. Motion carried 5-0

City Administrator

- Continuing work on the detention pond and Cleveland St.
- New State program – looking for locations for 85 cameras for wildfire prevention in the state of Oregon.
- Riparian work is continuing with the Rogue River Watershed Council at Aunt Caroline's Park.
- Updated sign ordinance has been sent to the Council.
- The staff is looking into franchise fee agreements that are pending.
- Request from Southern Oregon Regional Economic Development Inc. (SOREDI) \$1,000.00 in funds from the City for a consultant.
- Thanked the Council for bearing with the lack of staffing.

Deputy Matt Curtis gave a brief background for himself. He noted that he is a resident of Shady Cove and is very familiar with the area.

Councilor Mitchell passed on kudos for a local business owner for the late night patrols of his business.

Councilor Hohenstein expressed his appreciation for all the work the Deputies have done in Shady Cove. He expressed how the Council wants to have a resident of Shady Cove protecting its community.

OLD BUSINESS

A. Council Goals

The Mayor read the Council goals. Discussion ensued.

Motion to Adopt the Shady Cove City Goals for 2019-2020 Items One Through Nine from the Worksheet

Motion: Councilor Hohenstein Second: Councilor McGregor
All Ayes. Motion carried 5-0

Motion to Adopt the Parks and Recreation Six Points of Goals for 2019-2020 for the Parks of Shady Cove Upon the Transfer of the Upper Rogue Regional Park to the City of Shady Cove

Motion: Councilor Hohenstein Second: Councilor Mitchell
All Ayes. Motion carried 5-0

B. Resolution 19-02 – Public Safety Fee Increase

Discussion ensued.

C. Discussion Item – Public Safety Fee for CSO

Discussion ensued. The Council agreed to combine the fee for the CSO and the catch up of the Public Safety Fee into one resolution.

Motion to Approve a Three Dollar (\$3.00) Increase to the Public Safety Fee to Fund a CSO

Motion: Councilor Mitchell Second: Councilor Hohenstein
Ayes. Motion carried 4-1 (Nay Councilor Tarvin)

NEW BUSINESS

A. Discussion Item – System Development Charges

Discussion ensued.

B. Discussion Item – Flag Program

Discussion ensued.

Motion to Extend the Meeting Until 8:30 p.m.

Motion: Councilor Mitchell Second: Councilor Tarvin
All Ayes. Motion carried 5-0

Motion to Assign the Flag Program to the Parks and Recreation Commission

Motion: Councilor Hohenstein Second: Councilor Mitchell
All Ayes. Motion carried 5-0

C. Discussion Item - SOREDI request for funds

Motion to Contribute \$1000.00 to SOREDI for Consultant Study

Motion: Councilor McGregor Second: Councilor Tarvin
All Ayes. Motion carried 5-0

PUBLIC COMMENTS

Ruth Marie commented on the \$3.00 increase for the CSO.

Terry Weyers agreed with the comment that a \$3.00 increase is a burden on many citizens of Shady Cove. He noted that when you sign a contract you should fulfill the contract. Teri also noted that the Easter Bunny will be visiting the Upper Rogue Community Center on April 18, 2019, from 10:00 a.m. to 2:00 p.m.

COUNCIL COMMENTS

Mayor Richardson thanked everyone for coming to the meeting and participating. The Mayor noted that she appreciates all those who have come forward to be on the committees and commissions. She noted that on April 23, 2019, at 6:00 p.m. there is going to be another Open Forum with the topic of "What do you want Shady Cove to look like in five years and how do we get there?" The Mayor stated that the City has had the City Attorney review the Charter and Oregon State law and there is nothing that states the Mayor or Councilors cannot be on the Charter Review Committee, however, the City Charter mentions compensation which means the Council should not be on a committee that could approve compensation for itself. Therefore, it was recommended that the Charter Revision Committee be made up of only citizens. The Mayor noted that there is an opening for a seat on the committee if anyone is interested.

Councilor Mitchell noted the Rogue Valley Area Commission on Transportation (RVACT) has not had a meeting to report on. Councilor Mitchell also noted that he is looking forward to the meeting with the Sheriff Department about the jail to have questions answered.

Councilor McGregor has nothing to report on SOREDI at this time. He noted he would like to see a better way to get information out the citizens. That should be updated weekly at six different locations with the City. Councilor McGregor would also like to see a Fire Marshall assigned to review construction for business and residents.

Councilor Mitchell stated that when businesses renew their business licenses the Fire Department should inspect the businesses prior to the license being approved.

Councilor Hohenstein attended the Rogue Valley Council of Governments (RVCOG) meeting in place of the Mayor. He was impressed with RVCOG's staffing and hoped we are getting our money's worth from them. Councilor Hohenstein also commented on

the proposed tax for the new jail in Jackson County. He noted that he attended the Rogue Leadership forum in which there was a discussion dealing with fire issues. He mentioned he learned a great deal from the Native Americans that were there about how to deal with wildfires. He is looking at firewire information from other Cities that he is going to try to mold into something that would work for Shady Cove.

Councilor Tarvin gave a report on the Parks and Recreation Commission meeting. She advised they selected Kathy Nuckles as the Chair and Seth Goebel as Vice-Chair. The Parks and Recreation Commission agreed to set their meeting for the first Tuesday of every month. The Parks and Recreation focused on the Upper Rogue Regional Park at the first meeting. Councilor Tarvin noted that the citizens that were selected are a great group of people with a diverse set of skills that will be beneficial for the management of the parks. Councilor Travin provided the Council with an invitation to attend the Oregon Code Enforcement Association Conference.

The Mayor noted that the Rogue Love Group is organizing a trash pick-up in Shady Cove on Saturday, April 6, 2019, from 11:00 a.m. -1:00 p.m. meeting at the Shady Cove Library to clean up Hwy 62.

ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the regular meeting at 8:19 p.m.

Approved:

Attest:

Lena Richardson
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____

City of Shady Cove

Resolution 19-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON, PUBLIC SAFETY SURCHARGE INCREASE DUE TO THE INCREASED COST OF LAW ENFORCEMENT

Whereas, the public safety of the City of Shady Cove, if not managed through a strong program of prevention and response, can deteriorate causing serious safety consequences as well as blight in the residential and commercial area of the City; and

Whereas, the City Council has concluded that assuring public safety, through well-functioning enforcement is a priority need; and

Whereas, it is the policy of the City of Shady Cove to require the recovery of certain City cost from fees and charges levied therefore in providing City Services, products, and regulations.

Now, therefore, be it resolved by the City Council of the City of Shady Cove, Oregon:

1. Intends to increase to the Public Safety surcharge by three dollars (\$3.00) due to the increased cost for Law Enforcement to go into effect on July 1, 2019.
2. Increase the Public Safety Fee surcharge by three dollars (\$3.00) to fund a CSO for code enforcement in Shady Cove to go into effect on July 1, 2019.

Adopted by the City Council of the City of Shady Cove this 18th day of April 2019.

Approved:

Attest:

 Lena Richardson
 Mayor

 Thomas J. Corrigan
 City Administrator

Council Vote:

Mayor Richardson _____
 Councilor Mitchell _____
 Councilor McGregor _____
 Councilor Tarvin _____
 Councilor Hohenstein _____

City of Shady Cove

Resolution No. 15-06

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE,
OREGON, AUTHORIZING AN SDC FEE ADJUSTMENT**

Whereas, the City Council of the City of Shady Cove wishes to promote business and development in the city; and

Whereas, the City Council of the City of Shady Cove reviews, at minimum, bi-annually, System Development Charges; and

Whereas, City of Shady Cove sets fees annually by resolution.


THE CITY COUNCIL RESOLVES AS FOLLOWS:

The intention of the City Council of the City of Shady Cove is to apply the following percentages to maximum System Development Charges, based on methodology to be established by FCS Group, and passed by Ordinance at a regular City Council meeting in May 2015:

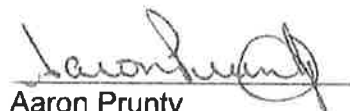
	Maximum Allowable	Percentage	Total
Parks:	\$3,167.00	35%	\$1,108.00
Stormwater:	\$1,994.00	35%	\$698.00
Transportation:	\$13,338.00	25%	\$3,335.0
Sewer:	\$5,746.00	35%	\$2,011.00
Total:	\$24,245.00		\$7,152.00

Adopted by the City Council of the City of Shady Cove this 5th day of February, 2015.

Approved:


 Tom Anderson
 Mayor

Attest:


 Aaron Prunty
 City Administrator

Council Vote:

Mayor Anderson
 Councilor Ulrich
 Councilor Sanderson Absent
 Councilor Burgess
 Councilor Mitchell

**System Development Charges
Single Family Dwellings**

	Medford	Ashland	Central Point	Eagle Point	Talent	Phoenix	Jacksonville
Transportation	\$ 3,313.34	\$ 3,021.00	\$ 2,326.00	\$ 3,242.00	\$ 2,935.00	\$ 2,099.79	\$ 2,493.00
Storm Water	\$ 652.56	\$ 338.00	\$ 514.00	\$ 1,858.00	\$ 1,476.00	\$ 864.15	\$ 1,760.00
Parks	\$ 3,679.00	\$ 1,041.00	\$ 2,445.00	\$ 3,748.00	\$ 1,702.00	\$ 1,261.05	\$ 3,804.00
Subtotal - SC 2019/20 SDCs	\$ 7,644.90	\$ 4,400.00	\$ 5,285.00	\$ 8,848.00	\$ 6,113.00	\$ 4,224.99	\$ 8,057.00
Water	\$ 1,611.52	\$ 5,214.00	\$ 3,530.00	\$ 4,601.52	\$ 3,221.00	\$ 5,213.02	\$ 1,611.52
Sewer	\$ 2,268.67	\$ 4,056.00	<u>RVSS</u>	<u>RVSS</u>	<u>RVSS</u>	<u>RVSS</u>	<u>RVSS</u>
Total	\$ 11,525.09	\$ 13,670.00	\$ 8,815.00	\$ 13,449.52	\$ 9,334.00	\$ 9,438.01	\$ 9,668.52
City Population	85,518	21,117	18,328	9,139	6,492	4,538	2,898

Rogue River	Shady Cove	2015 SC Study
\$ 1,612.00	\$ 3,335.00	\$ 13,338.00
\$ 1,131.00	\$ 698.00	\$ 1,994.00
\$ <u>500.00</u>	\$ <u>1,108.00</u>	\$ <u>3,167.00</u>
\$ 3,243.00	\$ 5,141.00	\$ 18,499.00
\$ 4,648.00		
\$ <u>1,353.00</u>	\$ <u>2,011.00</u>	\$ <u>5,746.00</u>
\$ 9,244.00	\$ 7,152.00	\$ 24,245.00
2,266	3,105	3,105



**City Council Agenda Item Summary
City of Shady Cove, Oregon**

Meeting Date: April 18, 2019

Prepared By: Bonnie Pickett, Administrative Assistant

Issue/Agenda Title: Discussion of applicants for Budget Committee appointment

Issue Before the Council: The Council will appoint an applicant to fill the two open seats on the Budget Committee.

Proposed Motion:

I MOVE TO APPOINT _____ TO THE BUDGET COMMITTEE, TERM EXPIRING 01/31/2021.

I MOVE TO APPOINT _____ TO THE BUDGET COMMITTEE, TERM EXPIRING 01/31/2020.



CITY OF SHADY COVE
 22451 Highway 62 • P.O. Box 1210 • Shady Cove, OR 97539
 Phone: 541.878.2225 • Fax: 541.878.2226

APPLICATION FOR COMMISSION OR COMMITTEE

PLEASE PRINT

DATE: 3/26/19 POSITION APPLIED FOR: Budget Committee

APPLICANT INFORMATION		
Name: <u>Betty Herbst</u>		
Physical Address:		
City: <u>Shady Cove</u>	State: <u>OR</u>	Zip: <u>97539</u>
Mailing Address: <u>same as above</u>		
City:	State:	Zip:
Home Phone: <u>NA</u>	Cell Phone:	
Email Address:		
Current Occupation: <i>(If retired or unemployed, state your general or past profession.)</i> <u>Print Production Manager</u>		
How long have you lived in Shady Cove? <u>1 year</u>		
How long have you lived in Jackson County? <u>1 year 3 months</u>		
Are you available to attend both daytime and evening meetings when necessary? <u>Yes - daytime w/ advance notice</u>		
Are you an employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, please describe:		
QUALIFICATIONS		
I believe that I am qualified for and should be considered for the above position(s) for the following reasons <i>(continue on next sheet if necessary):</i>		
<u>Currently I create, manage, and report on a \$27m budget. I enjoy analyzing past expenses against a budget in search of opportunities to improve the budget accuracy. I have a degree in business management - I'm certain that running the city is not the same as running a business - but the numbers tell a story successes and areas of opportunity.</u>		

Qualifications continued (if necessary):

From the numbers, it is possible to see paths towards reaching goals.

Please use this space to summarize why you are applying for this position:

I am anxious to see the community thrive and this seems a minimal time commitment in addition to my participation on the parks commission.

Please use this space to add any additional information you would like to share:

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publically review and discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position.

Signature of applicant

Betty Herbert

Date

3/26/19

How to Submit:

- By email: admin@shadycove.net
- In person: City of Shady Cove, City Hall, 22451 Highway 62. Monday through Friday, 8:00 AM to 5:00 PM
- By mail: P.O. Box 1210, Shady Cove, OR 97539
- By fax: 541.878.2226

Questions?

Call City Hall at 541.878.2225 or send an email to Bonnie Pickett as listed above.

CITY OFFICE USE ONLY

DATE RECEIVED

3.26.19

INITIALS

BP

The City of Shady Cove is an Equal Opportunity Provider



CITY OF SHADY COVE
 22451 Highway 62 • P.O. Box 1210 • Shady Cove, OR 97539
 Phone: 541.878.2225 • Fax: 541.878.2226

APPLICATION FOR COMMISSION OR COMMITTEE

PLEASE PRINT

DATE: 4-5-2019 POSITION APPLIED FOR: budget committee

APPLICANT INFORMATION

Name: Debbie Glass

Physical Address:

City: Shady Cove State: OR Zip: 97539

Mailing Address:

City: State: Zip:

Home Phone: Cell Phone:

Email Address:

Current Occupation: Semi-retired hospital executive
(If retired or unemployed, state your general or past profession.)

How long have you lived in Shady Cove? 1 yr

How long have you lived in Jackson County? 1 yr

Are you available to attend both daytime and evening meetings when necessary? yes

Are you an employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?
 Yes No

If yes, please describe:

QUALIFICATIONS

I believe that I am qualified for and should be considered for the above position(s) for the following reasons
(continue on next sheet if necessary):

- many years experience developing & reviewing budgets, including CEO at a public district hospital in WA state
- parks & rec budget committee (years ago)
- BS in Nursing & MS degree - Honor Credits in public administration

Qualifications continued (if necessary):

Blank lined area for qualifications.

Please use this space to summarize why you are applying for this position:

Looking for a way to be involved with the city.

Please use this space to add any additional information you would like to share:

Blank lined area for additional information.

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publically review and discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position.

Signature of applicant

Hebbie Glass

Date

4-5-19

How to Submit:

- By email: admin@shadycove.net
In person: City of Shady Cove, City Hall, 22451 Highway 62. Monday through Friday, 8:00 AM to 5:00 PM
By mail: P.O. Box 1210, Shady Cove, OR 97539
By fax: 541.878.2226

Questions?

Call City Hall at 541.878.2225 or send an email to Bonnie Picket as listed above.

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Table with columns DATE RECEIVED and INITIALS.

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