

City of Shady Cove
City Council Regular Meeting Minutes
Thursday, May 16, 2019

CALL TO ORDER

Mayor Richardson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Mayor Richardson, Councilor Mitchell, Councilor McGregor, Councilor Tarvin, and Councilor Hohenstein

Staff Present: Thomas J. Corrigan, City Administrator; Bonnie Pickett, Administrative Assistant

ANNOUNCEMENTS

The Mayor led the audience in the Pledge of Allegiance and made the announcements on the agenda.

PUBLIC COMMENT

None.

CONSENT CALENDAR

Regular Meeting Minutes of May 2, 2019

Motion to Accept the Minutes of the Regular Council Meeting May 2, 2019

Motion: Councilor McGregor Second: Councilor Hohenstein

All Ayes. Motion carried 5-0

WRITTEN COMMUNICATION

Jackson County letter defining Mallory Ln under roads.

STAFF REPORTS

The City Administrator answered questions on the bills paid report.

Discussion ensued.

Motion to Accept the Bills Paid Report for April 26 to May 7, 2019

Motion: Councilor Mitchell Second: Councilor McGregor

All Ayes. Motion carried 5-0

City Administrator

- May 15th is the beginning of weed abatement season.
- Working on code enforcement issues throughout Shady Cove.
- Festival on the Rogue - June 8th at the Upper Rogue Regional Park.
- City Hall will have a table at Festival on the Rogue from 10:00 am - 4:00 pm.
- Paint day June 1st from 8:00 am – 12:00 pm.
- Energy Trust of Oregon – working to make LED lights available.
- The smoke study was sent out to the Council.
- Looking into Air BNB requirements in regards to transient taxes.

- Meeting scheduled with Watershed Council to work out a Rogue Drinking Water Partnership.
- Working with Business Oregon, CDBG and OHA for funding for a feasibility study.

Fire Chief Greg Winfrey – gave a brief statement on the stats for the month of April 2019 for the Jackson County Fire District #4. He answered questions about fire season restriction.

NEW BUSINESS

A. First Reading Ordinance 291 – Sign Regulations

The Mayor read Ordinance 291 in its entirety.

Discussion ensued.

B. Resolution 19-03 – Law Enforcement District

Discussion ensued.

Motion to Adopt Resolution 19-03 – Approving a Jackson County Order to Initiate Formation of a Jackson County Law Enforcement Service District and Consenting to the Inclusion of City Territory Within the Boundaries of the District

Motion: Councilor Mitchell Second: Councilor Hohenstein

All Ayes. Motion carried 5-0

C. Ordinance 292 – A Franchise Agreement Between the City of Shady Cove and Avista Corporation

Discussion ensued.

Motion to Adopt Ordinance 292 – Authorizing a Franchise Agreement with Avista Corporation DBA Avista Utilities, A Washington Corporation

Motion: Councilor Mitchell Second: Councilor Tarvin

All Ayes. Motion carried 5-0

D. Discussion Item – James Place Proposl

Discussion ensued.

Motion to Approve the Paving of the Gravel Portion of James Place per Staff Report that was Presented to Council with Paving to be Completed by Grabowski Paving LLC

Motion: Councilor Hohenstein Second: Councilor Mitchell

All Ayes. Motion carried 5-0

E. Appoint Charter Revision Committee Member

Discussion ensued.

Motion to Appoint Sue Pemberton to the Charter Revision Committee

Motion: Councilor McGregor Second: Councilor Hohenstein
All Ayes. Motion carried 5-0

F. Parks and Recreation Commission Member Resignation

Motion to Accept the Resignation of Mary Magill as an Alternate on the Parks and Recreation Commission

Motion: Councilor Hohenstein Second: Councilor McGregor
All Ayes. Motion carried 5-0

G. Parks and Recreation Recommendation

Discussion ensued.

Motion to Approve the Flag Program with a Funding of \$1,500.00 as Proposed by the Parks and Recreation Commission of Shady Cove Effective July 1, 2019

Motion: Councilor Hohenstein Second: Councilor McGregor
All Ayes. Motion carried 5-0

H. County Commission Upper Rogue Regional Park Proposal

Item is tabled until the Council has received the proposal for review.

PUBLIC COMMENTS

None.

COUNCIL COMMENTS

Mayor Richardson noted that there has not been a meeting of the Rogue Valley Council of Governments (RVCOG) in the last few weeks. She expressed her appreciation to all of the citizens that have participated in the public forums.

Councilor Mitchell noted that he and Councilor McGregor attended the quarterly meeting of Rogue Valley Area Commission on Transportation (RVACT) where two topics of discussion were covered. The first topic was about harassment and discrimination training, while the second topic was about a study done on the widening of the Medford I-5 viaduct. Councilor Mitchell suggested that the City look into adopting the International Building Code for Residential, Commercial, and Industrial buildings by ordinance. Allowing for possible future renegotiation of the contract with Jackson County to create revenue for the City. He suggested the Council budget \$1,000.00 to purchase the code books in the upcoming budget.

Councilor McGregor welcomed his new neighbors to Shady Cove. He noted that he was asked to visit a home on Hudspeth Ln. to review the amount of dust that is being kicked up by the dump trucks that are traveling up Hudspeth for the construction that is

occurring. Councilor McGregor would like the Planning Commission to look into requiring water trucks to deal with dust issues when development is occurring on dirt roads in Shady Cove. He also would like to see fire protection requirements during the permit process for building in Shady Cove.

Motion to the Meeting 15 Minutes to 8:15 pm

Motion: Councilor Mitchell Second: Councilor Hohenstein
All Ayes. Motion carried 5-0

Councilor Hohenstein noted that he did not attend the Planning Commission meeting. He attended an alert wildfire meeting at the RVCOG he came away with three or four names of individuals that could help get the City covered by a fire camera. Councilor Hohenstein advised that 40% of the wildfires have been detected by the individuals responsible for watching the wildfire cameras instead of calls into dispatch. In addition, citizens that have access to view the cameras were more likely to self evacuate then call for services. He advised that it was determined that Vestal Butte is the best place for a wildfire camera potential sight to cover Shady Cove. Councilor Hohenstein advised that several states have a separate wildfire program through Oregon Department of Forestry.


Councilor Travin noted that Mojo Tribe will be the band that will be performing August 16 from 6:00 pm to 8:00 pm for Music in the Park. She gave a brief summary of the Parks and Recreation Commission meeting. Councilor Tarvin advised that the Parks and Recreation Commission will be holding a work session on 5/21/19 to discuss the event handbook that will be used for the parks. Councilor Tarvin read a statement that is included with the agenda.

ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the regular meeting at 8:09 p.m.

Approved:

Attest:


Lena Richardson
Mayor


Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson	<u>Y</u>
Councilor Mitchell	<u>Y</u>
Councilor McGregor	<u>Absent</u>
Councilor Tarvin	<u>Absent</u>
Councilor Hohenstein	<u>Y</u>