

Agenda

Shady Cove Special City Council Meeting

Shady Cove City Council Chamber
22451 Highway 62, Shady Cove, Oregon
Thursday, June 27, 2019
5:00 p.m.

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next regularly scheduled meeting of the Planning Commission will be July 11, 2019, at 6:30 p.m. in the Council Chamber.
- 3. The next meeting of the City Council will be July 18, 2019, at 6:00 p.m. in the Council Chamber.
- 4. Public may comment on agenda items – Public must state name, address and standing to discuss an issue. Issues must have a city-wide impact and not be personal issues.

II. Public Hearing

- A. An Annual Budget – Fiscal Year 2019-2020

III. Written Communication

- A. Letter from Tom Anderson- Budget Committee Member (pg. 3)

IV. Staff Reports

- A. City Administrator

V. New Business

- A. Resolution 19-07 - Adopting the Fiscal Year 2019-2020 Budget (pg. 4-6)
- B. Resolution 19-08 Certifying that the City of Shady Cove Provides the Following Four or More Municipal Services (pg. 7-9)
- C. Resolution 19-09 Declaring the City of Shady Cove's Election to Receive State Revenues (pg.10-11)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (541) 878-2225. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

- D. Resolution 19-10 – Opposing Jordan Cove Project (pg. 12)
- E. Awarding a Contract for Storm Water Improvements
- F. County Commission Upper Rogue Regional Park Proposal – Pending Review

VI. Public Comment on Non-Agenda Items

VII. Council Comments on Non-Agenda Items

- A. Mayor Richardson – Rogue Valley Council of Governments
- B. Councilor Mitchell – Rogue Valley Area Commission on Transportation
- C. Councilor McGregor – Southern Oregon Regional Economic Development Inc
- D. Councilor Hohenstein – Planning Commission
- E. Councilor Tarvin – Parks Commission

VIII. Adjournment

Once i got home from the budget meeting, I realized that I had noted two additional items on my copy of the proposed budget, that I failed to bring up. Both need attention.

The first is tab 11 (Transportation SDC), page 18, line 18. That line identifies a budgeted expenditure of \$48,800 identified as Cleveland Street/Pond.

The SDC State Statute is quite clear when stating that expenditures can be made for capital improvements and expanded capacity only.

We discussed the project at length during the meeting on the 12th. It was identified that in addition to other storm water related work, an additional 15 " pipe will be placed across Cleveland with a headwall installed on the the North side of Cleveland. It is apparent that any street work would be repairs (backfill the trench across Cleveland and repair the surface). The street in the vicinity of the proposed project was resurfaced within the last 2 years. The capacity of Cleveland will not be expanded with this project. Thus any such expense, if necessary, should be born by the Storm Water SDC or General Fund.

The second concern is tab 15 (Upper Rogue Regional Park), page 22, line 20. That line identifies a budgeted expenditure of \$26,470 identified as Administrative Allocation. That money is received as a resource in the General Fund and accounted for in expenditures or inappropriate ending fund balance. Acquisition of the park is not a done deal. Thus if not acquired the allocation to the General Fund is void.

The simple way to correct this, is change line 20 to \$100 to hold the line item, and correct the General Fund. Thus if the City does not receive the park, nothing else in the budget is affected.

Sincerely, Tom Anderson



City Council Agenda Item Summary City of Shady Cove, Oregon

Meeting Date: June 27, 2019

Prepared By: Bonnie Pickett, Administrative Assistant

Issue/Agenda Title: Resolution 19-07 – Adopting the Fiscal Year 2019-2020 Budget

Attachments: Resolution 19-07– Adopting the Fiscal Year 2019-2020 Budget

Issue Before the Council: Adoption of the 2019-2020 fiscal year budget.

Key Facts/Information Summary: The proposed budget was approved by the Budget Committee on June 12, 2019.

To comply with state law the budget must be adopted by June 30, 2019.

Other Alternatives Considered: Council should consider the budget as approved by the Budget Committee and consider any necessary or recommended changes before adoption.

Fiscal Notes: The total budget, if adopted with suggested changes, is \$6,856,992.

Staff Recommendation: Staff recommends the Council pass the resolution as presented.

Proposed Motion in Favor:

“I MOVE TO APPROVE RESOLUTION 19-07, ‘A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON ADOPTING THE FISCAL YEAR 2019-2020 BUDGET, MAKING APPROPRIATIONS AND IMPOSING AND CATEGORIZING TAXES.’”

City of Shady Cove

Resolution 19 - 07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON ADOPTING THE FISCAL YEAR 2019 -2020 BUDGET, MAKING APPROPRIATIONS AND IMPOSING AND CATERGORIZING TAXES

ADOPTING THE BUDGET

BE IT RESOLVED that the City Council of the City of Shady Cove hereby adopts the Budget for fiscal year 2019 - 2020 in the total of **\$6,856,992** now on file at City Hall, 222451 Highway 62, Shady Cove, Oregon.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2019 and for the purposes shown below are hereby appropriated:

FUND	DESCRIPTION	APPROPRIATION	UNAPPROPRIATED	TOTAL
General - 10	Administration	749,520		749,520
	Public Safety	506,000		506,000
	Parks	8,600		8,600
	Contingency	50,000		50,000
	Transfers	20,000		20,000
	Debt Service	28,500		28,500
	Unappropriated Ending Fund Balance		111,112	111,112
	Total		1,362,620	111,112
Streets - 01	Materials & Services	263,708		263,708
	Capital Outlay	2,000		2,000
	Contingency	40,000		40,000
	Unappropriated Ending Fund Balance		64,292	64,292
	Total	305,708	64,292	370,000
Sewer Operations - 02	Materials & Services	716,773		716,773
	Debt Service	513,900		513,900
	Unappropriated Ending Fund Balance		355,200	355,200
	Total	1,230,673	355,200	1,585,873
Sewer Bonded Debt - 03	Debt Service	145,887		145,887
	Total	145,887		145,887
Sewer Ops Reserve - 04	Special Payment	82,000		82,000
	Total	82,000		82,000
Sewer Ops Replacement - 05	Transfers	457,032		457,032
	Special Payment	384,468		384,468
	Total	841,500		841,500
Capital Purchase Reserve - 06	Unappropriated Ending Fund Balance		150,000	150,000
	Total		150,000	150,000
Capital Improvement Fund - 07	Capital Outlay	1,020,000		1,020,000
	Total	1,020,000		1,020,000
System Development - 08	Capital Outlay	478,500		478,500
	Special Payment	205,000		205,000
	Contingency	62,980		62,980
	Unappropriated Ending Fund Balance		240,020	240,020
	Total	746,480	240,020	986,500

Upper Rogue Regional Park - 09	Materials & Services		64,674			64,674
	Capital Outlay		100,000			100,000
	Contingency		21,000			21,000
	Unappropriated Ending Fund Balance				15,826	15,826
	Total		185,674		15,826	201,500
Total Budget			5,920,542		936,450	6,856,992

IMPOSING THE TAX

BE IT RESOLVED that the City Council of the City of Shady Cove hereby imposes the taxes provided for in the adopted budget at the rate of **\$0.5474 per \$1,000** of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2019 -2020 upon the assessed value of all taxable properties within the City of Shady Cove as follows:

CATEGORIZING THE TAX

General Government	Limitation	Excluded from Limitation
General Fund	\$0.5474 / \$1,000	
Local Option Tax	\$0.00	

GASB 54

In order to comply with GASB 54 requirements to classify funds into five categories: non-spendable, restricted, committed, assigned, and unassigned, the City Council of the City of Shady Cove Resolves as follows:

1. The amount of \$2,000 in Streets 01 Fund is hereby committed to a future sidewalk path.
2. The City Administrator is designated and give authority to assign funds as needed.

EFFECTIVE DATE

This Resolution shall be effective upon its adoption on June, 27,2019.

Adopted and Appropriated by the City Council of the City of Shady Cove this 27th day of June, 2019.

APPROVED:

Lena Richardson
Mayor

ATTEST:

Thomas Corrigan
City Administrator

COUNCIL VOTE:

Mayor Richardson _____
 Councilor Mitchell _____
 Councilor McGregor _____
 Councilor Tarvin _____
 Councilor Hohenstein _____



City Council Agenda Item Summary City of Shady Cove, Oregon

Meeting Date: June 27, 2018

Prepared By: Bonnie Pickett, Administrative Assistant

Issue/Agenda Title: Resolution 19-08 – Certifying Municipal Services

Attachments: Resolution 19-08 - Certifying Municipal Services

Issue Before the Council: Shall the City Council pass a resolution that certifies the City provides four or more municipal services pursuant to ORS 221.760 in order to be eligible to receive State Revenues?

Key Facts/Information Summary: Pursuant to ORS 221.760, cities located within a county having more than 100,000 inhabitants receiving State Revenue Sharing funds are required to provide four or more municipal services. The City of Shady Cove currently provides five services including:

- (1) Police protection
- (2) Fire protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning and subdivision control
- (7) One or more utility services

Other Alternatives Considered: Council could choose not to pass the resolution and thereby forfeit the opportunity to receive state revenues.

Staff Recommendation: Staff recommends the Council pass the resolution as presented.

Proposed Motion in Favor:

“I MOVE TO PASS RESOLUTION 19-08 – ‘A RESOLUTION OF THE CITY OF SHADY COVE, OREGON CERTIFYING THAT THE CITY OF SHADY COVE PROVIDES FOUR OR MORE MUNICIPAL SERVICES ENUMERATED IN ORS 221.760.’”

City of Shady Cove

Resolution 19 – 08

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON
CERTIFYING THAT THE CITY OF SHADY COVE PROVIDES THE FOLLOWING
FOUR OR MORE MUNICIPAL SERVICES ENUMERATED IN ORS 221.760 (1)**

Whereas, ORS 221.760 (1) states:

The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall disburse such funds in the case of a city located within a county having more than 100,000 inhabitants, according to the most recent federal decennial census, only if the officer reasonably is satisfied that the city meets the requirements set out in subsection (2) of this section, or if the city provided four or more of the following municipal services:

- (a) Police protection.
- (b) Fire protection.
- (c) Street construction, maintenance, and lighting.
- (d) Sanitary sewers.
- (e) Storm sewers.
- (f) Planning, zoning, and subdivision control.
- (g) One or more utility services.

The City Council of the City of Shady Cove Resolves as follows:

The City of Shady Cove hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- (1) Police protection.
- (2) Street construction, maintenance, and lighting.
- (3) Storm sewers.
- (4) Planning, zoning, and subdivision control.

Effective Date: This Resolution shall be effective on July 1, 2019 for Fiscal Year 2019–2020.

Adopted this 27th day of June, 2019.

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Approved:

Attest:

Lena Richardson
Mayor

Thomas Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____



**City Council Agenda Item Summary
City of Shady Cove, Oregon**

Meeting Date: June 27, 2019

Prepared By: Bonnie Pickett, Administrative Assistant

Issue/Agenda Title: Resolution 19-09 – Electing to Receive State Revenues

Attachments: Resolution 19-09 - Electing to Receive State Revenues

Issue Before the Council: Shall the City Council pass a resolution that allows them to receive State Revenues?

Other Alternatives Considered: Council could choose not to pass the resolution and thereby forfeit the opportunity to receive state revenues.

Staff Recommendation: Staff recommends the Council pass the resolution as presented.

Proposed Motion in Favor:

"I MOVE TO APPROVE RESOLUTION 19-09 – 'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON DECLARING THE CITY OF SHADY COVE'S ELECTION TO RECEIVE STATE REVENUES.'"

City of Shady Cove

Resolution 19 – 09

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON
DECLARING THE CITY OF SHADY COVE’S ELECTION TO RECEIVE STATE
REVENUES**

Whereas, ORS 221.770 (1) states:

“A city shall not be included in apportionments or receive distributions under this section for a fiscal year commencing on July 1 unless the city: (a) Elects to receive distributions under this section for the fiscal year by enactment of an ordinance or resolution expressing that election and filing a copy of that ordinance or resolution with the Oregon Department of Administrative Services not later than July 31 of the fiscal year.”

Whereas, a public hearing before the Budget Committee was held on June 12, 2019, and a public hearing before the City Council was held on June 27, 2019, giving the citizens an opportunity to comment on use of State Revenue Sharing.

The City Council of the City of Shady Cove Resolves as follows:

Pursuant to ORS 221.771(1) (a), the City of Shady Cove hereby elects to receive State Revenues for Fiscal Year 2019 – 2020.

Effective Date: This Resolution shall be effective on July 1, 2019 for Fiscal Year 2019 – 2020.

Adopted by the City Council of the City of Shady Cove this 27th day of June, 2019.

Approved:

Attest:

Lena Richardson
Mayor

Thomas Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____

City of Shady Cove

Resolution 19-10

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE,
OREGON, OPPOSING THE PACIFIC CONNECTOR LIQUEFIED NATURAL GAS
PIPELINE**

Whereas, the Jordan Cove Energy Project and Pacific Connector Gas Pipeline Project may potentially have negative impacts on the environment, the health and safety of our citizens, fish and wildlife, rivers and land; and

Whereas, the rewards are small and the risk is great; and

Whereas, the Jordan Cove Energy Project and Pacific Connector Gas Pipeline Project is clearly not in the best interest of our community and the State of Oregon; and

Whereas, the Jordon Cove Energy Project and Pacific Connector Gas Pipeline filed a new project application in May 2018.

Now, therefore, be it resolved by the City Council of the City of Shady Cove, Oregon opposes the Jordan Cove Energy Project and Pacific Connector Gas Pipeline Project and supports the March 06, 2019 decision of the Federal Energy Regulatory Commission to deny the project.

Adopted this 27th day of June 2019

Approved:

Attest:

Lena Richardson
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____