

# **Agenda**

## **Shady Cove Special City Council Meeting**

Shady Cove City Council Chamber  
22451 Highway 62, Shady Cove, Oregon  
Friday, June 28, 2019  
5:30 p.m.

### **I. Call to Order**

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next regularly scheduled meeting of the Planning Commission will be July 11, 2019, at 6:30 p.m. in the Council Chamber.
- 3. The next meeting of the City Council will be July 18, 2019, at 6:00 p.m. in the Council Chamber.
- 4. Public may comment on agenda items – Public must state name, address and standing to discuss an issue. Issues must have a city-wide impact and not be personal issues.

### **II. Old Business**

- A. Resolution 19-07 - Adopting the Fiscal Year 2019-2020 Budget Pending changes (pg. 2-4)
- B. Resolution 19-08 Certifying that the City of Shady Cove Provides the Following Four or More Municipal Services (pg. 5-7)
- C. Resolution 19-09 Declaring the City of Shady Cove's Election to Receive State Revenues (pg. 8-9)

### **III. Public Comment on Non-Agenda Items**

### **IV. Adjournment**



**City Council Agenda Item Summary  
City of Shady Cove, Oregon**

Meeting Date: June 28, 2019

Prepared By: Bonnie Pickett, Administrative Assistant

Issue/Agenda Title: Resolution 19-07 – Adopting the Fiscal Year 2019-2020 Budget

Attachments: Resolution 19-07– Adopting the Fiscal Year 2019-2020 Budget

Issue Before the Council: Adoption of the 2019-2020 fiscal year budget.

Key Facts/Information Summary: The proposed budget was approved by the Budget Committee on June 12, 2019.

To comply with state law the budget must be adopted by June 30, 2019.

Other Alternatives Considered: Council should consider the budget as approved by the Budget Committee and consider any necessary or recommended changes before adoption.

Fiscal Notes: The total budget, if adopted with suggested changes, is \$6,856,992.

Staff Recommendation: Staff recommends the Council pass the resolution as presented.

Proposed Motion in Favor:

**“I MOVE TO APPROVE RESOLUTION 19-08, ‘A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON ADOPTING THE FISCAL YEAR 2019-2020 BUDGET, MAKING APPROPRIATIONS AND IMPOSING AND CATEGORIZING TAXES.’”**

City of Shady Cove

Resolution 19 - 07

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON ADOPTING THE FISCAL YEAR 2019 -2020 BUDGET, MAKING APPROPRIATIONS AND IMPOSING AND CATERGORIZING TAXES**

**ADOPTING THE BUDGET**

BE IT RESOLVED that the City Council of the City of Shady Cove hereby adopts the Budget for fiscal year 2019 - 2020 in the total of **\$6,856,992** now on file at City Hall, 222451 Highway 62, Shady Cove, Oregon.

**MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2019 and for the purposes shown below are hereby appropriated:

FUND	DESCRIPTION	APPROPRIATION	UNAPPROPRIATED	TOTAL
General - 10	Administration	749,520		749,520
	Public Safety	506,000		506,000
	Parks	8,600		8,600
	Contingency	50,000		50,000
	Transfers	20,000		20,000
	Debt Service	28,500		28,500
	Unappropriated Ending Fund Balance		111,112	111,112
	<b>Total</b>	<b>1,362,620</b>	<b>111,112</b>	<b>1,473,732</b>
Streets - 01	Materials & Services	263,708		263,708
	Capital Outlay	2,000		2,000
	Contingency	40,000		40,000
	Unappropriated Ending Fund Balance		64,292	64,292
	<b>Total</b>	<b>305,708</b>	<b>64,292</b>	<b>370,000</b>
Sewer Operations - 02	Materials & Services	716,773		716,773
	Debt Service	513,900		513,900
	Unappropriated Ending Fund Balance		355,200	355,200
	<b>Total</b>	<b>1,230,673</b>	<b>355,200</b>	<b>1,585,873</b>
Sewer Bonded Debt - 03	Debt Service	145,887		145,887
	<b>Total</b>	<b>145,887</b>		<b>145,887</b>
Sewer Ops Reserve - 04	Special Payment	82,000		82,000
	<b>Total</b>	<b>82,000</b>		<b>82,000</b>
Sewer Ops Replacement - 05	Transfers	457,032		457,032
	Special Payment	384,468		384,468
	<b>Total</b>	<b>841,500</b>		<b>841,500</b>
Capital Purchase Reserve - 06	Unappropriated Ending Fund Balance		150,000	150,000
	<b>Total</b>		<b>150,000</b>	<b>150,000</b>
Capital Improvement Fund - 07	Capital Outlay	1,020,000		1,020,000
	<b>Total</b>	<b>1,020,000</b>		<b>1,020,000</b>
System Development - 08	Capital Outlay	478,500		478,500
	Special Payment	205,000		205,000
	Contingency	62,980		62,980
	Unappropriated Ending Fund Balance		240,020	240,020
	<b>Total</b>	<b>746,480</b>	<b>240,020</b>	<b>986,500</b>

Upper Rogue Regional Park - 09	Materials & Services		64,674		64,674	
	Capital Outlay		100,000		100,000	
	Contingency		21,000		21,000	
	Unappropriated Ending Fund Balance			15,826	15,826	
	<b>Total</b>		<b>185,674</b>		<b>15,826</b>	<b>201,500</b>
<b>Total Budget</b>			<b>5,920,542</b>		<b>936,450</b>	<b>6,856,992</b>

**IMPOSING THE TAX**

BE IT RESOLVED that the City Council of the City of Shady Cove hereby imposes the taxes provided for in the adopted budget at the rate of **\$0.5474 per \$1,000** of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2019 -2020 upon the assessed value of all taxable properties within the City of Shady Cove as follows:

**CATEGORIZING THE TAX**

General Government	Limitation	Excluded from Limitation
General Fund	\$0.5474 / \$1,000	
Local Option Tax	\$0.00	

**GASB 54**

In order to comply with GASB 54 requirements to classify funds into five categories: non-spendable, restricted, committed, assigned, and unassigned, the City Council of the City of Shady Cove Resolves as follows:

1. The amount of \$2,000 in Streets 01 Fund is hereby committed to a future sidewalk path.
2. The City Administrator is designated and give authority to assign funds as needed.

**EFFECTIVE DATE**

This Resolution shall be effective upon its adoption on June, 27,2019.

**Adopted and Appropriated by the City Council of the City of Shady Cove this 27th day of June, 2019.**

**APPROVED:**

\_\_\_\_\_  
Lena Richardson  
Mayor

**ATTEST:**

\_\_\_\_\_  
Thomas Corrigan  
City Administrator

**COUNCIL VOTE:**

Mayor Richardson \_\_\_\_\_  
Councilor Mitchell \_\_\_\_\_  
Councilor McGregor \_\_\_\_\_  
Councilor Tarvin \_\_\_\_\_  
Councilor Hohenstein \_\_\_\_\_



**City Council Agenda Item Summary  
City of Shady Cove, Oregon**

Meeting Date: June 28, 2018

Prepared By: Bonnie Pickett, Administrative Assistant

Issue/Agenda Title: Resolution 19-08 – Certifying Municipal Services

Attachments: Resolution 19-08 - Certifying Municipal Services

Issue Before the Council: Shall the City Council pass a resolution that certifies the City provides four or more municipal services pursuant to ORS 221.760 in order to be eligible to receive State Revenues?

Key Facts/Information Summary: Pursuant to ORS 221.760, cities located within a county having more than 100,000 inhabitants receiving State Revenue Sharing funds are required to provide four or more municipal services. The City of Shady Cove currently provides five services including:

- (1) Police protection
- (2) Fire protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning and subdivision control
- (7) One or more utility services

Other Alternatives Considered: Council could choose not to pass the resolution and thereby forfeit the opportunity to receive state revenues.

Staff Recommendation: Staff recommends the Council pass the resolution as presented.

Proposed Motion in Favor:

**"I MOVE TO PASS RESOLUTION 19-08 – 'A RESOLUTION OF THE CITY OF SHADY COVE, OREGON CERTIFYING THAT THE CITY OF SHADY COVE PROVIDES FOUR OR MORE MUNICIPAL SERVICES ENUMERATED IN ORS 221.760.'"**

City of Shady Cove

Resolution 19 – 08

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON  
CERTIFYING THAT THE CITY OF SHADY COVE PROVIDES THE FOLLOWING  
FOUR OR MORE MUNICIPAL SERVICES ENUMERATED IN ORS 221.760 (1)**

**Whereas**, ORS 221.760 (1) states:

The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall disburse such funds in the case of a city located within a county having more than 100,000 inhabitants, according to the most recent federal decennial census, only if the officer reasonably is satisfied that the city meets the requirements set out in subsection (2) of this section, or if the city provided four or more of the following municipal services:

- (a) Police protection.
- (b) Fire protection.
- (c) Street construction, maintenance, and lighting.
- (d) Sanitary sewers.
- (e) Storm sewers.
- (f) Planning, zoning, and subdivision control.
- (g) One or more utility services.

The City Council of the City of Shady Cove Resolves as follows:

The City of Shady Cove hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- (1) Police protection.
- (2) Street construction, maintenance, and lighting.
- (3) Storm sewers.
- (4) Planning, zoning, and subdivision control.

Effective Date: This Resolution shall be effective on July 1, 2019 for Fiscal Year 2019–2020.

**Adopted** this 28th day of June, 2019.

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Approved:

Attest:

\_\_\_\_\_  
Lena Richardson  
Mayor

\_\_\_\_\_  
Thomas Corrigan  
City Administrator

**Council Vote:**

Mayor Richardson \_\_\_\_\_  
Councilor Mitchell \_\_\_\_\_  
Councilor McGregor \_\_\_\_\_  
Councilor Tarvin \_\_\_\_\_  
Councilor Hohenstein \_\_\_\_\_



**City Council Agenda Item Summary  
City of Shady Cove, Oregon**

Meeting Date: June 28, 2019

Prepared By: Bonnie Pickett, Administrative Assistant

Issue/Agenda Title: Resolution 19-09 – Electing to Receive State Revenues

Attachments: Resolution 19-09 - Electing to Receive State Revenues

Issue Before the Council: Shall the City Council pass a resolution that allows them to receive State Revenues?

Other Alternatives Considered: Council could choose not to pass the resolution and thereby forfeit the opportunity to receive state revenues.

Staff Recommendation: Staff recommends the Council pass the resolution as presented.

Proposed Motion in Favor:

**“I MOVE TO APPROVE RESOLUTION 19-09 – ‘A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON DECLARING THE CITY OF SHADY COVE’S ELECTION TO RECEIVE STATE REVENUES.’”**



City of Shady Cove

Resolution 19 – 09

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON  
DECLARING THE CITY OF SHADY COVE’S ELECTION TO RECEIVE STATE  
REVENUES**

**Whereas**, ORS 221.770 (1) states:

“A city shall not be included in apportionments or receive distributions under this section for a fiscal year commencing on July 1 unless the city: (a) Elects to receive distributions under this section for the fiscal year by enactment of an ordinance or resolution expressing that election and filing a copy of that ordinance or resolution with the Oregon Department of Administrative Services not later than July 31 of the fiscal year.”

**Whereas**, a public hearing before the Budget Committee was held on June 12, 2019, and a public hearing before the City Council was held on June 27, 2019, giving the citizens an opportunity to comment on use of State Revenue Sharing.

**The City Council of the City of Shady Cove Resolves as follows:**

Pursuant to ORS 221.771(1) (a), the City of Shady Cove hereby elects to receive State Revenues for Fiscal Year 2019 – 2020.

Effective Date: This Resolution shall be effective on July 1, 2019 for Fiscal Year 2019 – 2020.

**Adopted** by the City Council of the City of Shady Cove this 28th day of June, 2019.

Approved:

Attest:

\_\_\_\_\_  
Lena Richardson  
Mayor

\_\_\_\_\_  
Thomas Corrigan  
City Administrator

**Council Vote:**

Mayor Richardson \_\_\_\_\_  
Councilor Mitchell \_\_\_\_\_  
Councilor McGregor \_\_\_\_\_  
Councilor Tarvin \_\_\_\_\_  
Councilor Hohenstein \_\_\_\_\_