

# Agenda

## Shady Cove Regular City Council Meeting

Shady Cove City Council Chamber  
22451 Highway 62, Shady Cove, Oregon  
Thursday, July 18, 2019  
6:00 p.m.

### I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer
  - 1. This meeting is being digitally recorded.
  - 2. The next regularly scheduled meeting of the Planning Commission will be July 25, 2019, at 6:30 p.m. in the Council Chamber.
  - 3. The next meeting of the City Council will be August 1, 2019, at 6:00 p.m. in the Council Chamber.
  - 4. Public may comment on agenda items – Public must state name, address and standing to discuss an issue. Issues must have a city-wide impact and not be personal issues.

### II. Consent Calendar

- A. Regular Meeting Minutes of June 20, 2019 (pg. 3-6)
- B. Special Meeting and Public Hearing Minutes of June 27, 2019 (pg. 7-9)
- C. Special Meeting Minutes of June 28, 2019 (pg. 10-11)

### III. Written Communication

None.

### IV. Staff Reports

- A. Bills Paid Report, May 25, 2019 – July 12, 2019; \$49,460.96 (pg. 12-13)
- B. City Administrator
- C. Jackson County Deputy

**V. New Business**

- A. Discussion Item – Public Safety Fee Committee (pg. 14-24)
- B. Discussion Item – City of Shady Cove Five Year Plan
- C. Discussion Item – League of Oregon Cities Training
- D. Discussion Item – 3<sup>rd</sup> and 4<sup>th</sup> Quarter Budget (pg.25-64 )
- E. County Commission Upper Rogue Regional Park Proposal – Pending Review

**VI. Public Comment on Non-Agenda Items**

**VII. Council Comments on Non-Agenda Items**

- A. Mayor Richardson – Rogue Valley Council of Governments
- B. Councilor Mitchell – Rogue Valley Area Commission on Transportation
- C. Councilor McGregor – Southern Oregon Regional Economic Development Inc
- D. Councilor Hohenstein – Planning Commission
- E. Councilor Tarvin – Parks Commission

**VIII. Adjournment**

City of Shady Cove  
**City Council Regular Meeting Minutes**  
Thursday, June 20, 2019

**CALL TO ORDER**

Mayor Richardson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Mayor Richardson, Councilor Mitchell, Councilor McGregor, Councilor Tarvin, and Councilor Hohenstein

Staff Present: Thomas J. Corrigan, City Administrator; Bonnie Pickett, Administrative Assistant

**ANNOUNCEMENTS**

The Mayor led the audience in the Pledge of Allegiance and made the announcements on the agenda.

**PUBLIC COMMENT**

Joyce Chapman – requesting the Council support opposition to the Jordan Cove Pipeline Project.

**CONSENT CALENDAR**

Regular Meeting Minutes of June 6, 2019

Motion to Accept the Minutes of the Regular Council Meeting June 6, 2019

Motion: Councilor Hohenstein                      Second: Councilor Mitchell

All Ayes. Motion carried 4-0 (Councilor Tarvin abstained)

**WRITTEN COMMUNICATION**

Joyce Chapman submitted a letter for consideration for opposition to the Jordan Cove Project. She went over her concerns from the letter submitted to the Council for approval.

Council discussion ensued.

Motion to Accept Ms. Chapman's letter of Consideration and Support it, with a Revised Letter to Include Eminent Domain

Motion: Councilor Tarvin                      Second: Councilor Mitchell

Ayes. Motion carried 3-2 (Councilor Hohenstein and Mayor Richardson Nay)

Mayor advised that there was a letter received from Tom Anderson that will be addressed at the Special Meeting on June 27, 2019.

Rogue River Watershed Council emailed the Council thanking them for their participation in the Festival on the Rogue event.

## STAFF REPORTS

David Christian, Shady Cove radio station manager gave a brief update on the City-owned station. He noted that the City radio station is coming up on its 12<sup>th</sup> birthday. He explained some of the issues that we have been having with the antenna.

### City Administrator

- ADA ramp mockup presented to the Council.
- 37 Code enforcement violations have been sent out in 2019.
- The new code enforcement officer will be starting in July.
- Stacy Belt, Pacific Power apologized for the properties that were on the list by mistake.
- Would the Council consider sending the Parks and Recreation Chair to the SOREDI event due to the scheduled Council meeting on the same night?

### Motion to Have Kathy Nuckles or Another Parks and Recreation Commission Member to Represent the City of Shady Cove at the SOREDI Event on June 27<sup>th</sup>, 2019

Motion: Councilor Hohenstein    Second: Councilor Tarvin

All Ayes. Motion carried 5-0

- The fire danger level has been elevated on the website.
- Oregon Health Authority would support looking into water line work.
- The City is now eligible for a CBDG (Community Block Development Grant).
- Working with Hiland regarding water lines issues that are going bad.
- Discussed the cost of the support braces for Hiland Water line that will be installed to replace the abandoned line under the detention pond.
- Article from CIS about having a policy, you need to continue to work through it.

Fire Chief Greg Winfrey gave a brief presentation on the statistics for May. He reminded people to wear their lifejackets when on the water.

## NEW BUSINESS

### **A. Request to Approve the Use of a Recreational Vehicle as Temporary Living Quarters**

The requestor was not present at the meeting, no action was taken.

### **B. Discussion Item – Small Cities Grant Decision**

Discussion ensued.

### **C. Awarding a Contract for Storm Water Improvements**

Tabled until the June 27<sup>th</sup> meeting.

**D. County Commission Upper Rogue Regional Park Proposal – Pending Review**

This issue will be discussed once the agreement has been approved by the attorneys.

Motion to Extend the Meeting Until 8:30 p.m.

Motion: Councilor Mitchell                      Second: Councilor Tarvin  
All Ayes. Motion carried 5-0

**PUBLIC COMMENTS**

Jim Willis presented the Council with a rough draft proposal to pave Mallory Lane to Assembly of God Church to provide safe access for their people attending worship.

Council discussion ensued.

**COUNCIL COMMENTS**

Mayor Richardson noted there is a public forum on July 9<sup>th</sup>, 2019 regarding wildfires that will be presented by Councilor Hohenstein. The Mayor noted that the Council received a request to have a member of the Council to attend the Jail Advisory and Steering Committee Meeting on July 8<sup>th</sup>, 2019.

Councilor Mitchell noted that there has not been a meeting of the Rogue Valley Area Commission on Transportation since the last Council meeting.

Councilor McGregor received paperwork stating that SOREDI has contracted with TIP Strategies to develop a comprehensive strategic plan to guide economic regional development over the next five years. He asked if there is anything being done about the 104 Cedar property. Councilor McGregor spoke with a business owner that is excited about the prospect of a new Chamber of Commerce.

Councilor Hohenstein thanked Joyce Chapman for coming to the meeting.

Councilor Tarvin thanked the Mayor for reading her correspondence at the last Council meeting. She has spoken to many citizens that have concerns about the crime and drug issues in the City of Shady Cove. Councilor Tarvin noted that she was wanting to know when the Community Watch program meeting is being held. Per the Mayor, the person that was running the program was unable to do so anymore. Councilor Tarvin has been advised that there is no way for the public to email the Councilors individually through the new website.

**ADJOURNMENT**

There being no further business before the Council, the Mayor adjourned the regular meeting at 8:30 p.m.

Approved:

Attest:

---

---

Lena Richardson  
Mayor

Thomas J. Corrigan  
City Administrator

**Council Vote:**

Mayor Richardson	_____
Councilor Mitchell	_____
Councilor McGregor	_____
Councilor Tarvin	_____
Councilor Hohenstein	_____

DRAFT

City of Shady Cove  
**City Council Special Meeting Minutes**  
Thursday, June 27, 2019

**CALL TO ORDER**

Mayor Richardson called the Regular City Council Meeting to order at 5:10 p.m. in the City Council Chamber.

Council Present: Mayor Richardson, Councilor Mitchell, Councilor Tarvin, Councilor Hohenstein; Councilor McGregor absent

Staff Present: Thomas J. Corrigan, City Administrator; Bonnie Pickett, Administrative Assistant

**ANNOUNCEMENTS**

The Mayor led the audience in the Pledge of Allegiance and made the announcements on the agenda.

**PUBLIC HEARING**

**A. Public Hearing – State Revenue Sharing – Annual Budget for Fiscal Year 2019-2020**

The Mayor opened the public hearing at 5:10 p.m. and asked if there was any comment on the use of State Revenue Sharing Funds.

There was no public comment.

Mayor Richardson closed the public hearing at 5:11 p.m.

**WRITTEN COMMUNICATION**

Council made changes to the budget document per letter received from Tom Anderson, Budget Committee Chair.

Council discussion ensued.

Motion to Approve the Completion of the Entire Cleveland Street Project and Increase the Capacity of the Detention Pond for a Total of \$148,880

Motion: Councilor Hohenstein                      Second: Councilor Mitchell

Ayes. Motion carried 3-1 (Councilor Tarvin Nay)

**STAFF REPORTS**

City Administrator

- Jackson County has starting prep work on roads in Shady Cove.
- No Fireworks in Shady Cove.
- City Hall is closed on the 4<sup>th</sup> of July.

Mayor discussed a letter that was received by RVSS regarding laterals.

**NEW BUSINESS**

**A. Resolution 19-07 – Adopting the Fiscal Year 2019-2020 Budget**

Decision postponed until a special meeting on 06/28/19.

**B. Resolution 19-08 – Certifying that the City of Shady Cove Provides the Following Four or More Municipal Services**

Decision postponed until a special meeting on 06/28/19.

**C. Resolution 19-09 – Declaring the City of Shady Cove’s Election to Receive State Revenues**

Decision postponed until a special meeting on 06/28/19.

**D. Resolution 19-10 – Opposing Jordan Cove Project**

Discussion ensued.

Motion to Adopt Resolution 19-10 – Opposing the Pacific Connector Liquefied Natural Gas Pipeline

Motion: Councilor Tarvin                      Second: Councilor Mitchell

Ayes. Motion carried 3-1 (Councilor Hohenstein Nay)

Motion to Accept the Letter from Ms. Chapman’s Letter and Send the Letter to the Federal Energy Regulatory Commission (FERC)

Motion: Councilor Tarvin                      Second: Councilor Mitchell

2 Ayes. 2 Nays (Councilor Hohenstein and Mayor Richardson Nay)

Motion Failed

**E. Awarding a Contract for Storm Water Improvements**

The construction bids that were received were;

Knife River	\$208,538
Brittania Enterprises	\$203,855
HCG Inc.	\$187,438
Upper Rogue Excavation	\$177,795
KOGAP	\$173,847
West Coast Pipeline	\$165,684
Pair a Dice	\$148,880

Discussion ensued.

Motion to Accept the Bid from Pair A Dice Construction Company in the Amount of \$148,880

Motion: Councilor Hohenstein      Second: Councilor Mitchell

Ayes. Motion carried 3-1 (Councilor Tarvin Nay)



**F. County Commission Upper Rogue Regional Park Proposal – Pending Review**

Pending review by City and County Attorneys.

Discussion ensued.

**PUBLIC COMMENTS**

None.

**COUNCIL COMMENTS**

Mayor Richardson noted that at the Rogue Valley Council of Governments meeting it was stated that there was a disappointing response to the Alert Wildfire Camera program. Oregon Department of Forestry has agreed to a partnership with the Alert Wildfire Camera program. The Mayor noted that SOREDI has a group of consultants that are working through three phases of the economic development strategy plan, the first which is discovery, next would be opportunities, goals and objectives for the regional economy and finally implementation.

The Mayor advised that there is another Public Forum on July 9<sup>th</sup> with a topic of wildfire and emergency management.

Councilor Mitchell commented that the upcoming Rogue Valley Area Commission on Transportation meeting on July 9<sup>th</sup> was canceled due to the lack of an agenda. He noted that he will not be attending the July 18<sup>th</sup> meeting.

Councilor Tarvin noted State Representative Greg Walden will be at Eagle Point High School at 11:00 am on June 28<sup>th</sup>, 2019 for a town hall meeting. Councilor Tarvin felt that it was a mistake to not support the letter from Ms. Chapman.

**ADJOURNMENT**

There being no further business before the Council, the Mayor adjourned the regular meeting at 6:30 p.m.

Approved:

Attest:

\_\_\_\_\_  
Lena Richardson  
Mayor

\_\_\_\_\_  
Thomas J. Corrigan  
City Administrator

**Council Vote:**

Mayor Richardson \_\_\_\_\_  
Councilor Mitchell \_\_\_\_\_  
Councilor McGregor \_\_\_\_\_  
Councilor Tarvin \_\_\_\_\_  
Councilor Hohenstein \_\_\_\_\_

City of Shady Cove  
**City Council Special Meeting Minutes**  
Friday, June 28, 2019

**CALL TO ORDER**

Mayor Richardson called the Regular City Council Meeting to order at 5:30 p.m. in the City Council Chamber.

Council Present: Mayor Richardson, Councilor Mitchell, Councilor McGregor, Councilor Tarvin, Councilor Hohenstein

Staff Present: Thomas J. Corrigan, City Administrator; Bonnie Pickett, Administrative Assistant

**ANNOUNCEMENTS**

The Mayor led the audience in the Pledge of Allegiance and made the announcements on the agenda.

**OLD BUSINESS**

**A. Resolution 19-07 – Adopting the Fiscal Year 2019-2020 Budget**

Discussion ensued.

Motion to Adopt Resolution 19-07 – A Resolution of the City Council of the City of Shady Cove, Oregon Adopting the Fiscal year 2019-2020 Budget Making Appropriations and Imposing and Categorizing Taxes

Motion: Councilor Mitchell      Second: Councilor Tarvin

All ayes. Motion carried 5-0

**B. Resolution 19-08 – Certifying that the City of Shady Cove Provides the Following Four or More Municipal Services**

Motion to Adopt Resolution 19-08 – A Resolution of the City of Shady Cove, Oregon Certifying that the City of Shady Cove Provides Four or More Municipal Services Enumerated in ORS 221.760

Motion: Councilor Hohenstein      Second: Councilor McGregor

All ayes. Motion carried 5-0

**C. Resolution 19-09 – Declaring the City of Shady Cove’s Election to Receive State Revenues**

Motion to Adopt Resolution 19-09 – A Resolution of the City Council of the City of Shady Cove, Oregon Declaring the City of Shady Cove’s Election to Receive State Revenues

Motion: Councilor McGregor      Second: Councilor Hohenstein

All ayes. Motion carried 5-0

**PUBLIC COMMENTS**

None.

**ADJOURNMENT**

There being no further business before the Council, the Mayor adjourned the regular meeting at 5:40 p.m.

Approved:

Attest:

\_\_\_\_\_  
Lena Richardson  
Mayor

\_\_\_\_\_  
Thomas J. Corrigan  
City Administrator

**Council Vote:**

Mayor Richardson  
Councilor Mitchell  
Councilor McGregor  
Councilor Tarvin  
Councilor Hohenstein

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DRAFT

Check Issue Date	Check	Payee	Description	Amount
06/20/2019	44226	Postmaster	Bulk Mailing - Planning	503.06
06/21/2019	44227	Charles E. Lee	Promotion & Tourism	125.00
06/21/2019	44228	T.J. and the Spurs Country Band	Promotion - Tourism	600.00
06/25/2019	44229	Anna Evelyn Garrison	Photography	10.00
06/25/2019	44229	Anna Evelyn Garrison	Photography	10.00
06/25/2019	44229	Anna Evelyn Garrison	Photography	10.00
06/25/2019	44230	AT&T Mobility	Mobile Phone #2872860888814	235.50
06/25/2019	44231	Avista Corporation	Natural Gas 4941620000	29.63
06/25/2019	44231	Avista Corporation	Natural Gas 4941620000	21.48
06/25/2019	44232	Banner Bank	Parks - Bark	52.50
06/25/2019	44232	Banner Bank	Streets - Vehicle Maintenance	11.60
06/25/2019	44233	Banner Bank	Hanging Baskets	114.96
06/25/2019	44233	Banner Bank	Office Supplies - Computer Software Subscription	14.99
06/25/2019	44233	Banner Bank	File Hosting Service - Cloud Stg, Synchronization, Software	450.00
06/25/2019	44233	Banner Bank	Promotion & Tourism	67.30
06/25/2019	44233	Banner Bank	Promotion & Tourism	117.52
06/25/2019	44233	Banner Bank	Hosting/Email/Exchange Storage & Archiving	92.96
06/25/2019	44233	Banner Bank	Business Cards	16.98
06/25/2019	44234	Canon Financial Services, Inc.	Copier Lease & Copies 612930	425.65
06/25/2019	44235	Celtic Circle, LLC	Shop Rental	800.00
06/25/2019	44236	CIS Trust	Long Term Disability	123.58
06/25/2019	44237	Crystal Fresh	Bottled Water C82225	64.50
06/25/2019	44238	David Christian	Radio Programming, 6 hrs.	90.00
06/25/2019	44238	David Christian	Radio Programming, 7 hrs.	105.00
06/25/2019	44238	David Christian	Radio Programming, 5 hrs.	75.00
06/25/2019	44238	David Christian	Radio Programming, 5 1/2 hrs.	82.50
06/25/2019	44238	David Christian	Radio Programming, 6 hrs.	90.00
06/25/2019	44239	Gloria Evans	Utility Billing Refund	.19
06/25/2019	44240	Hornecker Cowling, LLP	General - Acct 32076-001	170.00
06/25/2019	44241	Hunter Communications	Phone Services & Internet Charges 698	569.22
06/25/2019	44242	Hydro-Flow, Inc.	Aunt Caroline's - Pump House / Well Repairs	1,845.39
06/25/2019	44242	Hydro-Flow, Inc.	Aunt Caroline's - Bathroom Plumbing Repairs	400.68
06/25/2019	44243	Jackson County - Community Justice Work	Weed Eat and Mow Lawns	450.00
06/25/2019	44244	Jackson County Roads	Grading/Graveling	6,839.90
06/25/2019	44245	Jessie Bridgham	Professional Services	607.50
06/25/2019	44245	Jessie Bridgham	Professional Services	1,395.00
06/25/2019	44246	Joseph & Floy Ruppert	Utility Billing Refund	.04
06/25/2019	44247	KAS & Associates, Inc.	Cleveland Street Storm Drain Impr	735.00
06/25/2019	44248	Mary Gunderlock	Website - Monthly Update	210.00
06/25/2019	44249	Maureen Faulkner	Utility Billing Refund	60.96
06/25/2019	44250	Pacific Power	street Lights 32847641-002	765.82
06/25/2019	44250	Pacific Power	Aunt Caroline's Park 32847641-005	70.08
06/25/2019	44250	Pacific Power	Nork Lane 32847641-009	107.36
06/25/2019	44250	Pacific Power	City Hall 32847641-007	242.10
06/25/2019	44251	Perfection Cleaning	Cleaning Services	300.00
06/25/2019	44252	Pitney Bowes Global Financial	Lease Charges 0017091979	144.93
06/25/2019	44253	Pitney Bowes Purchase Power	Postage Refill 8000-9090-0092-9849	402.50
06/25/2019	44254	Postmaster	Sewer Billing	334.60
06/25/2019	44255	Project A, Inc.	Development and Hosting	200.00
06/25/2019	44255	Project A, Inc.	ACH Pro Wordpress Plugin	75.00
06/25/2019	44256	Royal Sexton	Utility Billing Refund	.05
07/12/2019	44257	RVCOG	Computers & Support	.00
07/12/2019	44257	RVCOG	Floodplain	.00
06/25/2019	44258	Shady Cove Hardware, LLC	Streets - Small Equipment / Tools	14.99
06/25/2019	44258	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	1.29
06/25/2019	44258	Shady Cove Hardware, LLC	Streets - Vehicle Maintenance	24.99
06/25/2019	44258	Shady Cove Hardware, LLC	Streets - Maintenance Supplies	62.97

Check Issue Date	Check	Payee	Description	Amount
06/25/2019	44258	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	31.97
06/25/2019	44258	Shady Cove Hardware, LLC	Flags & Banners	1.06
06/25/2019	44258	Shady Cove Hardware, LLC	Flags & Banners	.70
06/25/2019	44258	Shady Cove Hardware, LLC	Streets - Small Equipment / Tools	7.99
06/25/2019	44258	Shady Cove Hardware, LLC	Streets - Small Equipment / Tools	-.40
06/25/2019	44258	Shady Cove Hardware, LLC	Streets - Equipment Maintenance	10.18
06/25/2019	44258	Shady Cove Hardware, LLC	Streets - Maintenance Supplies	20.98
06/25/2019	44258	Shady Cove Hardware, LLC	Streets - Maintenance Supplies	1.25
06/25/2019	44258	Shady Cove Hardware, LLC	Streets - Maintenance Supplies	2.50
06/25/2019	44258	Shady Cove Hardware, LLC	Flags & Banners	10.31
06/25/2019	44258	Shady Cove Hardware, LLC	Flags & Banners	4.99
06/25/2019	44258	Shady Cove Hardware, LLC	City Hall - Facilities	6.99
06/25/2019	44258	Shady Cove Hardware, LLC	Streets - Maintenance Supplies	16.78
06/25/2019	44258	Shady Cove Hardware, LLC	Flags & Banners	95.94
06/25/2019	44259	Southern Oregon Sanitation	Nork lane 088070	40.22
06/25/2019	44259	Southern Oregon Sanitation	aunt Caroline's Park 088094	58.50
06/25/2019	44260	Thomas J. Corrigan	Expense Reimbursement - Office Supplies	14.99
06/25/2019	44261	TouchPoint Networks, LLC	Computer Services	31.00
06/25/2019	44262	WECO - Carson	Public works gasoline/diesel 1-01737	-7.00
06/25/2019	44262	WECO - Carson	Public works gasoline/diesel 1-01737	230.62
06/25/2019	44263	Southern Oregon Sanitation	City Hall 088054	40.22
07/12/2019	44266	American Planning Association	Oregon Chapter Membership D. Jermain	55.00
07/12/2019	44267	Cantel of Medford, Inc.	Streets - Signs	198.00
07/12/2019	44268	Caselle, Inc.	Annual Support, Maintenance and Upgrades	9,975.00
07/12/2019	44269	Celtic Circle, LLC	Shop Rental	800.00
07/12/2019	44270	CNA Surety	Bond/Policy	455.00
07/12/2019	44271	Crystal Fresh	Bottled Water C82225	42.00
07/12/2019	44272	David Christian	Radio Programming, 6 hrs.	90.00
07/12/2019	44273	Ewing Irrigation	Landscape Supplies - Park	138.92
07/12/2019	44274	Gary J. Carnes	Promotion & Tourism	550.00
07/12/2019	44275	Jackson County Recycling Partnership	Waste Reduction, Reuse & Recycling Education Pgm. Renew	189.00
07/12/2019	44276	KAS & Associates, Inc.	SCA Grant - Schoolhouse	182.50
07/12/2019	44276	KAS & Associates, Inc.	Miscellaneous Engineering	54.24
07/12/2019	44276	KAS & Associates, Inc.	Cleveland Street Storm Drain Impr	5,184.62
07/12/2019	44276	KAS & Associates, Inc.	Preliminary Engineering - Hwy 62 & Indian Creek Rd.	492.50
07/12/2019	44277	League of Oregon Cities	Annual Membership - 200365	2,683.25
07/12/2019	44278	LGPI	Membership Dues	615.00
07/12/2019	44279	OGFOA	Regular - Membershit Dues S. Dent	110.00
07/12/2019	44280	Pacific Power	Aunt Caroline's Park 32847641-005	69.54
07/12/2019	44280	Pacific Power	street Lights 32847641-002	765.82
07/12/2019	44280	Pacific Power	Nork Lane 32847641-009	52.31
07/12/2019	44280	Pacific Power	City Hall 32847641-007	344.62
07/12/2019	44281	Perfection Cleaning	Service Charges & Late Fees	391.00
07/12/2019	44282	RVCOG	Computers & Support	286.00
07/12/2019	44282	RVCOG	Floodplain	2,451.64
07/12/2019	44283	SORED I	Promotional	1,000.00
07/12/2019	44283	SORED I	Membership Dues	1,125.00
07/12/2019	44284	Southern Oregon Sanitation	City Hall 088054	40.22
07/12/2019	44284	Southern Oregon Sanitation	Nork lane 088070	40.22
07/12/2019	44284	Southern Oregon Sanitation	aunt Caroline's Park 088094	58.50
07/12/2019	44285	TouchPoint Networks, LLC	Computer Services	31.00
Grand Totals:				49,460.96

# City of Shady Cove

Ordinance No. 264

## **AN ORDINANCE OF THE CITY OF SHADY COVE, OREGON ESTABLISHING A PUBLIC SAFETY ACT AND IMPOSING A SURCHARGE FOR POLICE FUNDING.**

**Whereas**, the public safety of the City of Shady Cove, if not managed through a strong program of prevention and response, can deteriorate causing serious safety consequences as well as blight in residential and commercial areas of the City; and

**Whereas**, the City Council has concluded that assuring public safety, through a well functioning Police Department is a priority need; and

**Whereas**, the City Council has consistently set a goal of adequate funding for the Police Department and has held public discussion on this issue during Council meetings, in the City newsletter, and this discussion has been covered in electronic and print media; and

**Whereas**, the City Council finds the Public Safety Act and methodology of apportioning a surcharge is a reasonable and rational way to provide a functioning public safety system to help keep Shady Cove safe.

### **THE COUNCIL OF THE CITY OF SHADY COVE ORDAINS AS FOLLOWS:**

#### **Public Safety Act**

The Public Safety Act, attached hereto as Exhibit A is adopted as a means of providing adequate Police Department and public safety services throughout the City of Shady Cove.

#### **Severability**

In the event any section, subsection, paragraph, sentence or phrase of this Ordinance of any administrative policy adopted herein is determined by a court of competent jurisdiction to be invalid or unenforceable, the validity of the remainder of the Ordinance shall continue to be effective.

#### **Classification**

The fees and charges herein are not intended to be taxes, nor are they subject to the property tax limitations of Article XI, Section 11(b) of the Oregon Constitution.

**Repeal:**

This ordinance does hereby repeal Ordinance 262.


**ADOPTED** by the City Council of the City of Shady Cove, this 21st day of June, 2012.

Approved:

Attest:



Ronald Holthusen  
Mayor



Debby Jermol  
Deputy Recorder

**Council vote:**

Councilor Hayes	Yes
Councilor Ulrich	Yes
Councilor Kyle	Absent
Councilor Hughes	Yes
Mayor Holthusen	Yes

Exhibit "A"

**PUBLIC SAFETY ACT**

- Section 1: Title
- Section 2: Purpose and intent
- Section 3: Definitions
- Section 4: Imposition of public safety surcharge
- Section 5: Dedication of funds
- Section 6: Collection
- Section 7: Program administration
- Section 8: Appeal process
- Section 9: Enforcement

**Section 1: Title.**

Ordinance No. 264 shall be known as the Public Safety Act.

**Section 2: Purpose and Intent.**

1. The principal purpose of this Public Safety Act is to safeguard, facilitate and encourage the health, safety, and welfare of the citizens and businesses of the City. The Council finds that a continuous and consistent Public Safety program provides important economic and social benefits to the public, including, but not limited to:
  - (a) Increased police protection;
  - (b) Prevention of crime;
  - (c) Enhanced protection of property;
  - (d) Improved response to disaster situations;
  - (e) Promotion of business and industry; and
  - (f) Promotion of community spirit and growth.



2. It is the intent of this act to provide a funding mechanism to help pay for the benefits conferred on city residents and businesses by the provision of an adequate program of public safety and to help augment the Police Department to service levels desired by the public.
3. The Public Safety Act is intended to be a surcharge for service within the City limits. However, it is not intended to provide full funding for the Police Department. In the event that Public Safety surcharge revenues collected are insufficient to properly operate the Police Department, additional funding may be allocated by the City Council from other non-dedicated City funds; provided, however, the City Council may direct the reimbursement to such other non-dedicated City funds if additional Public Safety surcharge revenues are collected.

### **Section 3: Definitions.**

The following definitions shall apply unless the context clearly indicates or requires a different meaning.

<i>Accessory Dwelling Unit (ADU) or Ancillary Unit:</i>	A second dwelling unit created on a lot with a house, attached house, or manufactured home. The second unit is created auxiliary to, and is always smaller than the house, attached house, or manufactured home.
<i>Apartment House:</i>	Any building or portion thereof that contains three or more individual dwelling units, regardless of the ownership arrangement.
<i>Developed Property:</i>	A parcel or portion of real property on which one or more improvements exist. Improvements on developed property includes, but is not limited to, buildings, utilities infrastructure (whether operating or not), parking facilities, and outside storage of any kind or nature.
<i>Hotel/Motel:</i>	A part of a structure that is occupied or designed for occupancy by transients for lodging or sleeping, including a hotel, inn, tourist home or house, a bed and breakfast, motel studio hotel, bachelor hotel, lodging house, rooming house, dormitory, public or private club (that provides lodging), trailer or recreational vehicles providing transient housing.
<i>Mobile Home Park:</i>	Any lot on which two (2) or more mobile homes are located and being used for residential purposes, other than as an approved "guest house," and where the primary purpose of the property owner is to rent or lease the spaces and related

or necessary facilities to the owners or occupants of the mobile homes, or to offer same in exchange for trade of services. Each space within the mobile home park is determined to represent a unit for assessment of the surcharge.

**Non-Residential Unit.**

A use of property that is primarily not for personal, domestic accommodation, such as a business or commercial enterprise. A non-residential structure that provides facilities for one (1) or more businesses including, but not limited to, permanent provisions for access to the public, shall have each distinct business facility considered as a separate non-residential unit. The conducting of a business or businesses at two (2) or more locations shall, for the purposes of this chapter, be deemed to be separate businesses and each thereof shall be subject to the surcharge provided for in this chapter. If two or more differently classified but otherwise related businesses are carried on in the same premises by the same owners, then the business shall be considered one non-residential unit; provided however, any business activity leased under concession to or owned, wholly or in part, by a different person or persons on the same premises shall be considered a separate non-residential unit. In determining whether different activities on the same premises are related to the primary use within the meaning of this section, normal and ordinary customs and usages of businesses of like nature shall be considered. -A mobile business such as a food concession or a carnival shall be considered a non-residential unit, and shall be assessed a surcharge for each month during which the mobile business carries on business in the City of Shady Cove for one or more days during the month. Food concessions operated by non-profit organizations in conjunction with sports, recreation, entertainment or similar one-time or seasonal events shall not be considered a non-residential unit, provided any excess of earnings over expenses is used solely to benefit the non-profit organization.

In addition to a single unit charge per business, an additional surcharge shall be required based on the number of employees as reported in the Business License registration. Each increment of ten (10) employees shall constitute one (1) unit for the assessment of the surcharge. Business License registration shall be reviewed annually in March to determine if there have been any changes to the number of

employees. Adjustments shall be made as required to comply with this ordinance.

**Person.** A natural person, unincorporated association; tenancy in common, partnership, corporation, limited liability company, cooperative, trust, any governmental agency, including the State of Oregon, but excluding the City of Shady Cove, and other entity in law or in fact. The singular includes the plural as the context requires.

**Public Safety Committee** A Committee of at least three individuals, appointed by the City Council. The Committee is responsible for administering the appeal process under Section 8 of this Ordinance.

**Recreational Vehicle Park or Campground.** An area designated to accommodate recreational vehicles and/or tent campers and provide related and needed facilities and services. The surcharge assessed for such facilities shall be based on the number of spaces established for this purpose with each space equaling a unit for purposes of assessment of the surcharge.

**Residential Unit.** A residential structure that provides complete living facilities for one or more persons including, but not limited to, permanent provisions for living, sleeping, and sanitation. A home business in a residential zone will be regarded only as a residential unit, and not as a non-residential unit. An Ancillary Unit on a single-family parcel shall be considered as a separate residential unit for purposes of assessment of the surcharge. Multi-family residential property consisting of two or more dwelling units, condominium units or individual mobile home units will have each unit considered as a separate residential unit.

**Responsible Party.** The person or persons owing the Public Safety surcharge. Two or more persons may be jointly and severally liable for payment of the surcharge.

**Transient.** Any person who exercises use in a transient lodging facility by reason of concession, permit, right of access, license or other agreement for a period of ~~fewer than~~ thirty (30) consecutive calendar days or less, counting portions of calendar days as full days.

**Transient Lodging.** A hotel, motel, vacation rental, bed and breakfast or other unit that is designed for rental for temporary overnight human occupancy. A business Y.'high that includes spaces designed for parking recreational vehicles during periods of human occupancy of those vehicles for fewer than thirty (30) days. Transient lodging which that serves as a residential use in excess of thirty (30) or more days shall be considered as a residential unit and not transient lodging.

**Undeveloped Property.** Land without improvements .

**Section 4: Imposition of Public Safety Surcharge.**

1. There is hereby created a Public Safety surcharge to accomplish the purposes described in this ordinance.
2. There is hereby imposed upon the responsible party or parties for each developed property in the City limits a surcharge for fifteen dollars (\$15.00 per month) for -each residential unit and each non-residential unit on that property. Billing shall be as a line item on the City's utility bill unless otherwise specified.
3. Except as the fees may be reduced or eliminated under as set forth in Section 8 of this Ordinance, the obligation to pay a Public Safety surcharge arises when a person responsible uses or otherwise benefits from Public Safety services. It is presumed that Public Safety services are used, and that a benefit arises, whenever the subject real property is a developed property.
4. All developed properties within the City limits, regardless of whether they are occupied or unoccupied, shall be charged the Public Safety surcharge unless specified otherwise in this Ordinance.
5. Undeveloped properties shall not be charged a Public Safety surcharge.
6. Annually, as part of the budget review process, a determination shall be made by the City Council as to whether a modification in the surcharge would be appropriate. Modification to the surcharge shall be by ordinance and fees shall be set by Resolution.  
  
Modification shall include a review at least once every two years to allow for an adjustment based upon the Consumer Price Index.
7. Although this ordinance refers to "units" as a basis for calculating surcharges, the surcharge does not in any way create an *in rem* obligation in respect of the property. Units instead serve merely as a basis for measurement to determine the total amount of the surcharge. The obligation to pay the surcharge is a personal obligation of the responsible party.

### **Section 5: Dedication of Funds.**

All Public Safety surcharge revenues derived shall be distinctly and clearly noted in both the revenue and expenditure sections of the City budget and shall be used exclusively for the improvement, maintenance, administration and operation of the Police Department and costs incidental thereto and for no other purpose in order to help provide for a safer, more effective and better functioning Public Safety program.

The surcharge paid and collected under this ordinance shall not be used for general or other governmental or proprietary purposes of the City, except that the City may pay for the equitable share of the cost of accounting, management and government that is attributable to the fund, which shall not exceed five percent (5%) of the gross revenues of the fund during any fiscal year.

### **Section 6: Collection.**

1. Public Safety surcharges shall be collected monthly. Statements for the surcharge shall be included as an additional item on the City monthly utility billing wherever feasible, unless otherwise specified.
2. Unless another person responsible has agreed in writing to pay, and a copy of that writing is filed with the City, the person responsible for paying the City's sewer utility charge is responsible for paying the Public Safety surcharge, if the property is located within the City limits.
3. In the event a property is not served by a sewer hook-up, or if sewer service is disconnected, the Public Safety surcharge shall be paid by the person having the right to occupy the property.
4. Upon request for sewer service, a building permit, or the occupancy of an unserved building the property will automatically be subject to the Public Safety surcharge and billed at the appropriate rate.
5. At the time a building permit is issued, a previously undeveloped property will be subject to the Public Safety surcharge and billed at the appropriate rate.
6. The imposition of surcharges shall be calculated on the basis of the number of residential or nonresidential units supported, without regard to the number of sewer connections serving that property, and without regard to whether the units are occupied or not occupied.
7. Late charges in the amount of \$5 per month shall be attached to any Public Safety surcharges not received within 30 days of billing.
8. Notwithstanding the above, if the Public Safety surcharge is not paid for a period of three months, the surcharge, with any attendant late fees shall be imposed on the responsible party.

9. The obligation to pay the Public Safety surcharge is personal to the responsible party. The City of Shady Cove will not assess a subsequent owner of a property for uncollected amounts due from a previous owner (or responsible party under a lease or rental agreement), and will not withhold utility services to a subsequent owner.

#### **Section 7: Program Administration.**

1. Except as provided below, the City Administrator shall be responsible for the administration and collection of fees under this Ordinance.
2. The City Administrator is authorized and directed to review the operation of this Ordinance and, where appropriate, recommend changes thereto in the form of administrative procedures for adoption by the City Council by resolution. Such procedures if adopted by the Council shall be given full force and effect, and unless clearly inconsistent with this Ordinance shall apply uniformly throughout the City.

#### **Section 8: Appeal Process.**

1. A Public Safety surcharge may be appealed for change or relief in accordance with the following criteria.
  - (a) Classification of Property. Any responsible party who disputes any interpretation given by the City as to property classification may appeal such interpretation. If the appeal is successful, appropriate relief will be granted. In such instances, reimbursement will be given for any overpayment, retroactive to the filing date of the appeal. Factors to be taken into consideration include, but are not limited to availability of more accurate information; equity relative to billing classifications assigned to other developments of a similar nature; changed circumstances; and situations uniquely affecting the party filing the appeal.
  - (b) Financial Hardship. Any responsible party may claim a financial hardship. The City will determine financial hardship based on established guidelines. Any relief will be secondary to all other financial resources available to the responsible party. To be presumptively eligible for relief, the responsible party's total household assets must not exceed fifteen thousand dollars (\$15,000.00), and the responsible party's gross household income must not be more than the Federal Poverty Level. The City may request verification of income from all parties living in the household, including, but not limited to W-2 employment wage forms, social security or pension income, nontaxable interest income, payroll stubs, and tax returns. The City may also request verification of assets, including, but not limited to

bank statements, mortgage statements, and other information useful to the City to determine net assets.

2. An application for appeal shall state the reason(s) for appeal, and must include supporting documentation to justify the requested change or relief. An application will not be deemed complete until all information requested by the City has been provided. During the appeal, payment of the fee shall be deferred.
3. Application for appeal shall state the reason for appeal, identifying any alleged error and be supported by documentation justifying the requested change or relief. The responsible person shall have the burden of proof to establish a change in the billing rate is appropriate.
4. The Public Safety Committee shall be responsible for determining appeals. If the Public Safety Committee decides information provided through the appeal process justifies a change, the Public Safety Committee may authorize this change (up or down) retroactive to the date the appeal was filed.
5. The Public Safety Committee shall make all reasonable attempts to mediate a resolution or otherwise resolve appeals utilizing available existing information, including supporting documentation filed with the appeal, within 30 days of the date the appeal was filed. If, however, more detailed site-specific information is necessary, the Public Safety Committee may request the applicant provide information.
6. In any event, the Public Safety Committee shall submit a report to the City Council within 90 days of the date the appeal was filed explaining the disposition of the appeal, along with the rationale and supporting documentation for the decision reached.
7. Decisions of the Public Safety Committee may be further appealed to the City Council, and shall be heard at a public meeting. Upon such further appeal, the City Council shall at its first regular meeting thereafter set a hearing date. The matter shall be heard solely upon the record. In no event shall a final decision be made later than 90 days after the matter was formally appealed to the City Council.
8. Appeals filed within 120 days of the date of imposition of the surcharge under this Ordinance shall not be subject to paying a filing fee. After this 120-day period, the initial filing fee for an appeal shall be \$50. An additional \$50 fee is required for further appeal to the City Council. These fees are fully refundable should the appellant adequately justify and secure the requested change or relief.

**Section 9: Enforcement.**

1. In the event funds received from City utility billings are inadequate to satisfy in full all of the sewer and Public Safety charges, credit shall be given first to the Public Safety surcharge and second to the sewer services charge.
2. In addition to other lawful enforcement procedures, the City may enforce the collection of charges required by this Ordinance by disconnection of sewer service to any premises where Public Safety surcharges are delinquent or unpaid.
3. Notwithstanding any provision herein to the contrary, the City may institute any necessary legal proceedings to enforce the provisions of this Ordinance, including but not limited to injunctive relief and collection of charges owing. The City's enforcement rights shall be cumulative.



**RESOURCES  
GENERAL FUND 10**

**City of Shady Cove**

<b>RESOURCE DESCRIPTION</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
Current Cash on Hand		349,868	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	387,300		
Interest	1,900	4,491	236%
<b>OTHER RESOURCES</b>			
State Subventions	74,100	50,919	69%
Franchise Fees	227,500	170,448	75%
City Fees (Business License & OLCC License)	18,300	5,710	31%
City Fees (TOT, Raft)	72,000	44,427	62%
City Fees (Planning & Building)	11,300	9,550	85%
Administrative Allocation	221,500	166,125	75%
Municipal Court	7,500	3,404	45%
Miscellaneous Income	500	1,231	246%
Public Safety Fee	240,000	146,978	61%
Floodplain Permit Fee	1,200	175	15%
Radio Underwriting	600	-	0%
Transfer IN - From Capital Improvement 07	101,000	101,000	100%
Total resources, except taxes to be levied			
Taxes estimated to be received	136,600	138,324	101%
Previously levied taxes estimated to be received	800	609	76%
<b>TOTAL RESOURCES</b>	<b>1,502,100</b>	<b>1,193,259</b>	<b>79%</b>

**DETAILED REQUIREMENTS**

**GENERAL FUND 10**

<b>REQUIREMENTS DESCRIPTION</b>	<b># of FTE's</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>PERSONNEL SERVICES</b>				
<b>SALARIES &amp; BENEFITS</b>				
City Administrator	1	69,200	61,250	89%
Planning Technician	1	51,200	40,024	78%
Accounting Technician	1	45,300	35,322	78%
Administrative Assistant	1	39,900	31,230	78%
Maintenance II	1	34,000	27,581	81%
Overtime		2,500		
Benefits		127,600	84,172	66%
<b>TOTAL PERSONNEL SERVICES</b>	<b>5</b>	<b>369,700</b>	<b>279,579</b>	<b>76%</b>
<b>MATERIALS &amp; SERVICES</b>				
Professional Services (Auditor, Legal, Engineering, etc.)		54,000	40,629	75%
Operations & Maintenance		118,000	89,046	75%
Discretionary		500	-	0%
Promotion/Tourism		22,500	5,455	24%
Recognition & Awards		3,300	2,064	63%
Floodplain Management		13,000	2,110	16%
Planning & Building		20,000	21,541	108%
Training/Conferences		18,300	8,820	48%
Disaster Preparedness		3,500	-	0%
Radio Station		6,000	4,118	69%
<b>TOTAL MATERIALS AND SERVICES</b>		<b>259,100</b>	<b>173,782</b>	<b>67%</b>

## DETAILED REQUIREMENTS

### GENERAL FUND 10

REQUIREMENTS DESCRIPTION	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>REQUIREMENTS</b>			
Law Enforcement Contract (JCSO)	465,000	337,500	73%
<b>PUBLIC SAFETY REQUIREMENTS</b>	465,000	337,500	73%
<b>TOTAL PUBLIC SAFETY REQUIREMENTS</b>	<b>465,000</b>	<b>337,500</b>	<b>73%</b>

**DETAILED REQUIREMENTS**

**GENERAL FUND 10**

<b>REQUIREMENTS DESCRIPTION</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>MATERIALS &amp; SERVICES</b>			
Utilities	2,000	732	37%
Park Maintenance	4,200	2,483	59%
Materials & Supplies	2,300	75	3%
<b>PARKS MATERIALS &amp; SERVICES</b>	8,500	3,291	39%
<b>TOTAL PARKS MATERIALS &amp; SERVICES</b>	<b>8,500</b>	<b>3,291</b>	<b>39%</b>

**DETAILED REQUIREMENTS**

**GENERAL FUND 10**

<b>REQUIREMENTS DESCRIPTION</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>CAPITAL OUTLAY</b>			
<b>TRANSFERS &amp; CONTINGENCIES</b>			
Transfer OUT - to Capital Purchase Reserve Fund 06	110,000	110,000	100%
Contingency	50,000		
<b>TOTAL TRANSFERS &amp; CONTINGENCIES</b>	<b>160,000</b>	<b>110,000</b>	
Interfund Loan Payment to Capital Replacement Fund 05	121,000	121,000	100%
Interfund Loan Interest Payment to Capital Replacement 05	800	800	100%
<b>TOTAL INTERFUND LOAN PAYMENTS</b>	<b>121,800</b>	<b>121,800</b>	
<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	118,000		
Ending Balance (Prior Years)			
<b>TOTAL REQUIREMENTS</b>	<b>1,502,100</b>	<b>1,025,952</b>	<b>68%</b>

SPECIAL REVENUE FUND  
RESOURCES AND REQUIREMENTS  
**STREETS 01**

City of Shady Cove

<b>DESCRIPTION RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>RESOURCES</b>			
Current Cash on Hand		193,416	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	139,400		
State Highway Revenue	202,000	156,509	77%
<b>TOTAL RESOURCES</b>	<b>341,400</b>	<b>349,925</b>	<b>102%</b>
<b>REQUIREMENTS</b>			
<b>MATERIALS &amp; SERVICES</b>			
Operations & Maintenance	14,300	8,615	60%
Utilities	11,700	2,092	18%
Vehicle Maintenance	13,000	3,561	27%
Professional Services	107,000	48,500	45%
Administrative Allocations	97,400	73,050	75%
Travel and Training	2,300	-	0%
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>245,700</b>	<b>135,819</b>	<b>55%</b>

**SPECIAL FUND  
 RESOURCES AND REQUIREMENTS  
 STREETS 01**

City of Shady Cove

<b>DESCRIPTION RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>REQUIREMENTS</b>			
<b>CAPITAL OUTLAY</b>			
Bike Path	2,000		
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,000</b>		<b>0%</b>
<b>OPERATING CONTINGENCY</b>	<b>13,900</b>		<b>0%</b>
<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>79,800</b>		
<b>TOTAL REQUIREMENTS</b>	<b>341,400</b>	<b>135,819</b>	<b>40%</b>

**RESOURCES**  
**SEWER 02**

**City of Shady Cove**

<b>RESOURCE DESCRIPTION</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
Cash on Hand		276,165	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	230,600		
Interest	2,100	4,974	237%
Sewer Usage Fees	865,000	693,945	80%
Service Connection Fees	1,225	1,225	100%
Total resources, except taxes to be levied	1,098,925	700,143	64%
<b>TOTAL RESOURCES</b>	<b>1,098,925</b>	<b>976,309</b>	<b>89%</b>



**DETAILED REQUIREMENTS**

**SEWER 02**

<b>REQUIREMENTS DESCRIPTION</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>PERSONAL SERVICES</b>			
<b>SALARIES &amp; BENEFITS</b>			
<b>TOTAL PERSONAL SERVICES</b>			
<b>MATERIALS &amp; SERVICES</b>			
Operations and Maintenance	5,700	4,434	78%
RVSS Contract	356,000	258,750	73%
Administrative Allocation	124,100	93,075	75%
Jackson County Roads - Raise Sewer Manhole Covers		10,038	
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>485,800</b>	<b>366,297</b>	<b>75%</b>

**DETAILED REQUIREMENTS**

**SEWER 02**

REQUIREMENTS DESCRIPTION	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>CAPITAL OUTLAY</b>			
RVSS Miscellaneous Improvements	60,000		0%
<b>TOTAL CAPITAL OUTLAY</b>	<b>60,000</b>	<b>-</b>	<b>0%</b>
<b>DEBT SERVICE</b>			
SRF Loan (DEQ) - Principal (Sept 2018 and March 2019)	57,700	57,700	100%
SRF Loan (DEQ) - Interest (Sept 2018 and March 2019)	12,500	12,470	100%
SRF Loan Fee (March 2019)	2,100	2,064	98%
USDA Revenue Bond #1 - Principal (March 2019)	37,200	127,506	343%
USDA Revenue Bond #1 - Interest (March 2019)	90,400	519	1%
USDA Refunding Fees	40,000		
US Bank - Principal (Formally USDA)		55,000	
US Bank - Interest (Formally USDA)		39,559	
<b>TOTAL DEBT SERVICE</b>	<b>239,900</b>	<b>294,818</b>	<b>123%</b>
<b>TRANSFERS &amp; CONTINGENCIES</b>			
General Operating Contingency	100,000		
Transfer to Sewer Operations Replacement 05	100,000	100,000	100%
<b>TOTAL TRANSFERS &amp; CONTINGENCIES</b>	<b>200,000</b>	<b>100,000</b>	<b>50%</b>
<b>LOANS</b>			
<b>TOTAL INTERFUND LOANS</b>			
Ending Balance (prior years)			
<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>113,225</b>		
<b>TOTAL EXPENDITURES - SEWER</b>	<b>1,098,925</b>	<b>761,114</b>	<b>69%</b>

**SEWER DEBT 03**

**City of Shady Cove**

<b>DESCRIPTION OF RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>RESOURCES</b>			
Current Cash on Hand		17,626	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	17,800		
Previously Levied Taxes to be Received*	2,179	1,381	63%
Taxes Estimated to be Received *	70,000	70,000	100%
<b>TOTAL RESOURCES</b>	<b>89,979</b>	<b>89,006</b>	<b>99%</b>
<b>REQUIREMENTS</b>			
Bond Principal Payments			
Issue Date	Budgeted Payment Date		
2012	12/26/18	70,000	70,000 100%
<b>TOTAL PRINCIPAL</b>	<b>70,000</b>	<b>70,000</b>	<b>100%</b>
Bond Interest Payments			
Issue Date	Budgeted Payment Date		
2012	12/26/18	2,800	2,803 100%
2012	06/26/19	1,990	
<b>TOTAL INTEREST</b>	<b>4,790</b>	<b>2,803</b>	<b>59%</b>
Unappropriated Balance for Following Year By			
Issue Date	Payment Date		
<b>TRANSFERS</b>			
Transfer to Sewer Fund 06			
Ending balance (prior years)			
<b>TOTAL UNAPPPROPRIATED ENDING FUND BALANCE</b>	<b>15,189</b>		
<b>TOTAL REQUIREMENTS</b>	<b>89,979</b>	<b>72,803</b>	<b>81%</b>

**RESERVE FUND  
 RESOURCES AND REQUIREMENTS**

**SEWER OPERATIONS RESERVE 04**

**City of Shady Cove**

<b>DESCRIPTION RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>RESOURCES</b>			
Current Cash on Hand		180,639	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	174,600		
Interest	3,300	7,823	237%
<b>TOTAL RESOURCES</b>	<b>177,900</b>	<b>188,462</b>	<b>106%</b>
<b>DEBT SERVICE REQUIREMENTS</b>			
USDA Refinance Loan Payment (Principal)	103,000		
<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>74,900</b>		
<b>TOTAL SEWER OPERATIONS RESERVE REQUIREMENTS</b>	<b>177,900</b>	<b>0</b>	<b>0%</b>

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

**SEWER OPERATIONS REPLACEMENT 05**

**City of Shady Cove**

<b>DESCRIPTION RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>RESOURCES</b>			
Current Cash on Hand		804,003	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	675,700		
Interest	10,300	24,386	237%
Transferred from Fund 02	100,000	100,000	100%
Loan Payment Received from General Fund 10	121,800	131,800	108%
<b>TOTAL RESOURCES, EXCEPT TAXES TO BE LEVIED</b>	<b>907,800</b>	<b>1,060,189</b>	<b>117%</b>
<b>TOTAL RESOURCES</b>			
<b>REQUIREMENTS</b>			
<b>CONTINGENCY</b>			
Contingency	125,000	-	0%
<b>UNAPPROPRIATED FUND BALANCE</b>	<b>782,800</b>		<b>0%</b>
<b>TOTAL REQUIREMENTS</b>	<b>907,800</b>	<b>-</b>	<b>0%</b>

**RESERVE FUND  
 RESOURCES AND REQUIREMENTS**

**CAPITAL PURCHASE RESERVE FUND 06**

**City of Shady Cove**

<b>DESCRIPTION RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>RESOURCES</b>			
Current Cash on Hand		20,000	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	20,000		
Transferred IN, from other funds	110,000	110,000	100%
<b>TOTAL RESOURCES</b>	<b>130,000</b>	<b>130,000</b>	<b>100%</b>
<b>TOTAL RESOURCES REQUIREMENTS</b>			
<b>TRANSFERS</b>			
<b>CAPITAL OUTLAY</b>			
UNAPPROPRIATED ENDING FUND BALANCE	130,000		
<b>TOTAL REQUIREMENTS</b>	<b>130,000</b>		<b>0%</b>

**RESERVE FUND  
 RESOURCES AND REQUIREMENTS**

**CAPITAL IMPROVEMENTS FUND 07**

**City of Shady Cove**

<b>DESCRIPTION RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>RESOURCES</b>			
Current Cash on Hand		101,000	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	101,000		
<b>TOTAL RESOURCES, EXCEPT TAXES TO BE LEVIED</b>	<b>101,000</b>	<b>101,000</b>	<b>100%</b>
<b>TOTAL RESOURCES</b>			
<b>REQUIREMENTS</b>			
<b>TRANSFERS</b>			
Transfer from 07 to 10	101,000	101,000	100%
<b>UNAPPROPRIATED FUND BALANCE</b>			
<b>TOTAL REQUIREMENTS</b>	<b>101,000</b>	<b>101,000</b>	<b>100%</b>

RESERVE FUND  
RESOURCES AND REQUIREMENTS  
**SYSTEM DEVELOPMENT CHARGE - 08**  
Combined Account

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>RESOURCES</b>			
Current Cash on Hand		894,282	
<b>Beginning Balance (Audit)</b>		920,981	
Beginning Balance (Budget)	726,300		
Interest	2,800	6,616	236%
New Development	50,200	49,496	99%
Malko/Flywater LLC - Brophy Agreement - Parks		40,000	
Sale of Property - Hudspeth - Parks	-	91,716	
	-	-	
<b>TOTAL RESOURCES</b>	<b>779,300</b>	<b>1,082,110</b>	<b>139%</b>
<b>REQUIREMENTS</b>			
<b>CAPITAL OUTLAY</b>			
<b>WASTEWATER</b>			
<b>TRANSPORTATION</b>			
TE Project	108,300	163,931	151%
Street Improvements	14,500	9,606	66%
<b>STORMWATER</b>			
TE Project Match - Storm SDC	27,100	40,989	151%
Capital Improvement - Stormwater			#DIV/0!
<b>PARKS</b>			
Park Improvements	13,000	-	0%
ADA Walkway/Path	30,000		0%
<b>CONTINGENCY</b>			
Contingency	103,800		
<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			
Unappropriated Ending Fund Balance	482,600		
<b>TOTAL REQUIREMENTS</b>	<b>779,300</b>	<b>214,526</b>	<b>28%</b>



RESERVE FUND  
RESOURCES AND REQUIREMENTS  
**SYSTEM DEVELOPMENT CHARGE - 08**  
TRANSPORTATION ACCOUNT

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>RESOURCES</b>			
Beginning Balance (Audit)		342,809	
Beginning Balance (Budget)	307,500		
Interest	1,200	2,845	237%
New Development	23,400	20,010	86%
<b>TOTAL RESOURCES</b>	<b>332,100</b>	<b>365,663</b>	<b>110%</b>
<b>REQUIREMENTS</b>			
<b>CAPITAL OUTLAY</b>			
TE Project	108,300	163,931	151%
Street Improvements	14,500	9,606	66%
<b>TOTAL CAPITAL OUTLAY</b>	<b>122,800</b>	<b>173,537</b>	<b>141%</b>
Contingency	27,000		
Unappropriated Ending Fund Balance	182,300		
<b>TOTAL REQUIREMENTS</b>	<b>332,100</b>	<b>173,537</b>	<b>52%</b>

RESERVE FUND  
 RESOURCES AND REQUIREMENTS  
**SYSTEM DEVELOPMENT CHARGE - 08**  
 STORM WATER ACCOUNT

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>RESOURCES</b>			
Beginning Balance Audit		214,853	
Beginning Balance Budget	103,900		
Interest	400	926	232%
New Development	4,900	6,750	138%
<b>TOTAL RESOURCES</b>	<b>109,200</b>	<b>222,528</b>	<b>204%</b>
<b>REQUIREMENTS</b>			
<b>CAPITAL OUTLAY</b>			
TE Project	27,100	40,989	151%
<b>TOTAL CAPITAL OUTLAY</b>	<b>27,100</b>	<b>40,989</b>	<b>151%</b>
Contingency	6,800		
Unappropriated Ending Fund Balance	75,300		
<b>TOTAL REQUIREMENTS</b>	<b>109,200</b>	<b>40,989</b>	<b>38%</b>

RESERVE FUND  
 RESOURCES AND REQUIREMENTS  
**SYSTEM DEVELOPMENT CHARGE - 08**  
 WASTEWATER ACCOUNT

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>RESOURCES</b>			
Beginning Balance Audit		226,541	
Beginning Balance Budget	203,500		
Interest	700	1,654	236%
New Development	14,100	16,088	114%
<b>TOTAL RESOURCES</b>	<b>218,300</b>	<b>244,282</b>	<b>112%</b>
<b>REQUIREMENTS</b>			
Contingency	50,000		
Unappropriated Ending Fund Balance	168,300		
<b>TOTAL REQUIREMENTS</b>	<b>218,300</b>		<b>0%</b>

RESERVE FUND  
RESOURCES AND REQUIREMENTS  
**SYSTEM DEVELOPMENT CHARGE - 08**  
PARKS ACCOUNT

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>RESOURCES</b>			
Beginning Balance (Audit)		136,779	
Beginning Balance (Budget)	111,400		
Interest	500	1,191	238%
Malko/Flywater LLC - Brophy Agreement - Parks		40,000	
Sale of Property - Hudspeth		91,716	
New Development	7,800	6,648	85%
<b>TOTAL RESOURCES</b>	<b>119,700</b>	<b>276,334</b>	<b>231%</b>
<b>REQUIREMENTS</b>			
Park Improvements	13,000		0%
ADA Walkway/Path	30,000		
Contingency	20,000		
Unappropriated Ending Fund Balance	56,700		
<b>TOTAL REQUIREMENTS</b>	<b>119,700</b>	<b>-</b>	<b>0%</b>

2018-2019  
06/30/2019  
Budget To Actual Report

**RESOURCES**  
**GENERAL FUND 10**

**City of Shady Cove**

RESOURCE DESCRIPTION	Annual Budget	Actual Year-To-Date	% of Annual Budget
Current Cash on Hand		383,544	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	387,300		
Interest	1,900	6,224	328%
<b>OTHER RESOURCES</b>			
State Subventions	74,100	75,601	102%
Franchise Fees	227,500	227,087	100%
City Fees (Business License & OLCC License)	18,300	21,432	117%
City Fees (TOT, Raft)	72,000	56,428	78%
City Fees (Planning & Building)	11,300	15,450	137%
Administrative Allocation	221,500	221,500	100%
Municipal Court	7,500	5,893	79%
Miscellaneous Income	500	3,131	626%
Public Safety Fee	240,000	216,933	90%
Floodplain Permit Fee	1,200	250	21%
Radio Underwriting	600	620	103%
Transfer IN - From Capital Improvement 07	101,000	101,000	100%
Total resources, except taxes to be levied			
Taxes estimated to be received	136,600	145,874	107%
Previously levied taxes estimated to be received	800	861	108%
<b>TOTAL RESOURCES</b>	<b>1,502,100</b>	<b>1,481,827</b>	<b>99%</b>

**DETAILED REQUIREMENTS**

**GENERAL FUND 10**

<b>REQUIREMENTS DESCRIPTION</b>	<b># of FTE's</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>PERSONNEL SERVICES</b>				
<b>SALARIES &amp; BENEFITS</b>				
City Administrator	1	69,200	80,000	116%
Planning Technician	1	51,200	53,344	104%
Accounting Technician	1	45,300	47,400	105%
Administrative Assistant	1	39,900	41,669	104%
Maintenance II	1	34,000	37,037	109%
Overtime		2,500		
Benefits		127,600	112,416	88%
<b>TOTAL PERSONNEL SERVICES</b>	<b>5</b>	<b>369,700</b>	<b>371,866</b>	<b>101%</b>
<b>MATERIALS &amp; SERVICES</b>				
Professional Services (Auditor, Legal, Engineering, etc.)		54,000	58,165	108%
Operations & Maintenance		118,000	106,877	91%
Discretionary		500	-	0%
Promotion/Tourism		22,500	8,243	37%
Recognition & Awards		3,300	2,129	65%
Floodplain Management		13,000	2,871	22%
Planning & Building		20,000	32,319	162%
Training/Conferences		18,300	9,852	54%
Disaster Preparedness		3,500	-	0%
Radio Station		6,000	6,068	101%
<b>TOTAL MATERIALS AND SERVICES</b>		<b>259,100</b>	<b>226,524</b>	<b>87%</b>

**DETAILED REQUIREMENTS**

**GENERAL FUND 10**

<b>REQUIREMENTS DESCRIPTION</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>REQUIREMENTS</b>			
Law Enforcement Contract (JCSO)	465,000	412,500	89%
<b>PUBLIC SAFETY REQUIREMENTS</b>	<b>465,000</b>	<b>412,500</b>	<b>89%</b>
<b>TOTAL PUBLIC SAFETY REQUIREMENTS</b>	<b>465,000</b>	<b>412,500</b>	<b>89%</b>

**DETAILED REQUIREMENTS**

**GENERAL FUND 10**

<b>REQUIREMENTS DESCRIPTION</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>MATERIALS &amp; SERVICES</b>			
Utilities	2,000	861	43%
Park Maintenance	4,200	6,936	165%
Materials & Supplies	2,300	159	7%
<b>PARKS MATERIALS &amp; SERVICES</b>	<b>8,500</b>	<b>7,957</b>	<b>94%</b>
<b>TOTAL PARKS MATERIALS &amp; SERVICES</b>	<b>8,500</b>	<b>7,957</b>	<b>94%</b>



**DETAILED REQUIREMENTS**

**GENERAL FUND 10**

<b>REQUIREMENTS DESCRIPTION</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>CAPITAL OUTLAY</b>			
<b>TRANSFERS &amp; CONTINGENCIES</b>			
Transfer OUT - to Capital Purchase Reserve Fund 06	110,000	110,000	100%
Contingency	50,000		
<b>TOTAL TRANSFERS &amp; CONTINGENCIES</b>	<b>160,000</b>	<b>110,000</b>	
Interfund Loan Payment to Capital Replacement Fund 05	121,000	121,000	100%
Interfund Loan Interest Payment to Capital Replacement 05	800	800	100%
<b>TOTAL INTERFUND LOAN PAYMENTS</b>	<b>121,800</b>	<b>121,800</b>	
<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			
Ending Balance (Prior Years)	118,000		
<b>TOTAL REQUIREMENTS</b>	<b>1,502,100</b>	<b>1,250,647</b>	<b>83%</b>

SPECIAL REVENUE FUND  
RESOURCES AND REQUIREMENTS  
**STREETS 01**

City of Shady Cove

<b>DESCRIPTION RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>RESOURCES</b>			
Current Cash on Hand		204,871	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	139,400		
State Highway Revenue	202,000	207,001	102%
<b>TOTAL RESOURCES</b>	<b>341,400</b>	<b>411,873</b>	<b>121%</b>
<b>REQUIREMENTS</b>			
<b>MATERIALS &amp; SERVICES</b>			
Operations & Maintenance	14,300	10,131	71%
Utilities	11,700	2,747	23%
Vehicle Maintenance	13,000	9,042	70%
Professional Services	107,000	55,537	52%
Administrative Allocations	97,400	97,400	100%
Travel and Training	2,300	-	0%
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>245,700</b>	<b>174,856</b>	<b>71%</b>

**SPECIAL FUND  
 RESOURCES AND REQUIREMENTS  
 STREETS 01**

City of Shady Cove

<b>DESCRIPTION RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>REQUIREMENTS</b>			
<b>CAPITAL OUTLAY</b>			
Bike Path	2,000		
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,000</b>		<b>0%</b>
<b>OPERATING CONTINGENCY</b>	<b>13,900</b>		<b>0%</b>
<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>79,800</b>		
<b>TOTAL REQUIREMENTS</b>	<b>341,400</b>	<b>174,856</b>	<b>51%</b>

2018-2019  
06/30/2019  
Budget to Actual Report

**RESOURCES**  
**SEWER 02**

**City of Shady Cove**

<b>RESOURCE DESCRIPTION</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
Cash on Hand		404,663	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	230,600		
Interest	2,100	6,893	328%
Sewer Usage Fees	865,000	927,727	107%
Service Connection Fees	1,225	2,275	186%
Total resources, except taxes to be levied	1,098,925	936,895	85%
<b>TOTAL RESOURCES</b>	<b>1,098,925</b>	<b>1,341,559</b>	<b>122%</b>

**DETAILED REQUIREMENTS**

**SEWER 02**

<b>REQUIREMENTS DESCRIPTION</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>PERSONAL SERVICES</b>			
<b>SALARIES &amp; BENEFITS</b>			
<b>TOTAL PERSONAL SERVICES</b>			
<b>MATERIALS &amp; SERVICES</b>			
Operations and Maintenance	5,700	5,490	96%
RVSS Contract	356,000	345,000	97%
Administrative Allocation	124,100	124,100	100%
Jackson County Roads - Raise Sewer Manhold Covers		10,038	
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>485,800</b>	<b>484,628</b>	<b>100%</b>

**DETAILED REQUIREMENTS**

**SEWER 02**

<b>REQUIREMENTS DESCRIPTION</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>CAPITAL OUTLAY</b>			
RVSS Miscellaneous Improvements	60,000	60,000	100%
<b>TOTAL CAPITAL OUTLAY</b>	<b>60,000</b>	<b>60,000</b>	<b>100%</b>
<b>DEBT SERVICE</b>			
SRF Loan (DEQ) - Principal (Sept 2018 and March 2019)	57,700	57,700	100%
SRF Loan (DEQ) - Interest (Sept 2018 and March 2019)	12,500	12,470	100%
SRF Loan Fee (March 2019)	2,100	2,064	98%
USDA Revenue Bond #1 - Principal (March 2019)	37,200	24,506	66%
USDA Revenue Bond #1 - Interest (March 2019)	90,400	519	1%
USDA Refunding Fees	40,000		
US Bank - Principal (Formally USDA)		55,000	
US Bank - Interest (Formally USDA)		72,481	
<b>TOTAL DEBT SERVICE</b>	<b>239,900</b>	<b>224,740</b>	<b>94%</b>
<b>TRANSFERS &amp; CONTINGENCIES</b>			
General Operating Contingency	100,000		
Transfer to Sewer Operations Replacement 05	100,000	100,000	100%
<b>TOTAL TRANSFERS &amp; CONTINGENCIES</b>	<b>200,000</b>	<b>100,000</b>	<b>50%</b>
<b>LOANS</b>			
<b>TOTAL INTERFUND LOANS</b>			
Ending Balance (prior years)			
<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>113,225</b>		
<b>TOTAL EXPENDITURES - SEWER</b>	<b>1,098,925</b>	<b>869,368</b>	<b>79%</b>

2018-2019  
06/30/2019  
Budget to Actual Report

**SEWER DEBT 03**

**City of Shady Cove**

DESCRIPTION OF RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>RESOURCES</b>			
Current Cash on Hand		18,197	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	17,800		
Previously Levied Taxes to be Received*	2,179	1,952	90%
Taxes Estimated to be Received *	70,000	70,000	100%
<b>TOTAL RESOURCES</b>	<b>89,979</b>	<b>90,148</b>	<b>100%</b>
<b>REQUIREMENTS</b>			
Bond Principal Payments			
Issue Date	Budgeted Payment Date		
2012	12/26/18	70,000	70,000 100%
<b>TOTAL PRINCIPAL</b>		<b>70,000</b>	<b>70,000 100%</b>
Bond Interest Payments			
Issue Date	Budgeted Payment Date		
2012	12/26/18	2,800	2,803 100%
2012	06/26/19	1,990	
<b>TOTAL INTEREST</b>		<b>4,790</b>	<b>2,803 59%</b>
Unappropriated Balance for Following Year By			
Issue Date	Payment Date		
<b>TRANSFERS</b>			
Transfer to Sewer Fund 06			
Ending balance (prior years)			
<b>TOTAL UNAPPPROPRIATED ENDING FUND BALANCE</b>	<b>15,189</b>		
<b>TOTAL REQUIREMENTS</b>	<b>89,979</b>	<b>72,803</b>	<b>81%</b>

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

**SEWER OPERATIONS RESERVE 04**

**City of Shady Cove**

<b>DESCRIPTION RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>RESOURCES</b>			
Current Cash on Hand		80,659	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	174,600		
Interest	3,300	10,842	329%
<b>TOTAL RESOURCES</b>	<b>177,900</b>	<b>91,501</b>	<b>51%</b>
<b>DEBT SERVICE REQUIREMENTS</b>			
USDA Refinance Loan Payment (Principal)	103,000	103,000	100%
<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>74,900</b>		
<b>TOTAL SEWER OPERATIONS RESERVE REQUIREMENTS</b>	<b>177,900</b>	<b>103,000</b>	<b>58%</b>



**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

**SEWER OPERATIONS REPLACEMENT 05**

**City of Shady Cove**

<b>DESCRIPTION RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>RESOURCES</b>			
Current Cash on Hand		813,414	
Beginning Balance (Audit)			
Beginning Balance (Budget)	675,700		
Interest	10,300	33,797	328%
Transferred from Fund 02	100,000	100,000	100%
Loan Payment Received from General Fund 10	121,800	131,800	108%
<b>TOTAL RESOURCES, EXCEPT TAXES TO BE LEVIED</b>	<b>907,800</b>	<b>1,079,012</b>	<b>119%</b>
<b>TOTAL RESOURCES</b>			
<b>REQUIREMENTS</b>			
<b>CONTINGENCY</b>			
Contingency	125,000	-	0%
<b>UNAPPROPRIATED FUND BALANCE</b>	<b>782,800</b>		<b>0%</b>
<b>TOTAL REQUIREMENTS</b>	<b>907,800</b>	<b>-</b>	<b>0%</b>

**RESERVE FUND  
 RESOURCES AND REQUIREMENTS**

**CAPITAL PURCHASE RESERVE FUND 06**

**City of Shady Cove**

<b>DESCRIPTION RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>RESOURCES</b>			
Current Cash on Hand		20,000	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	20,000		
Transferred IN, from other funds	110,000	110,000	100%
<b>TOTAL RESOURCES</b>	<b>130,000</b>	<b>130,000</b>	<b>100%</b>
<b>TOTAL RESOURCES</b>			
<b>REQUIREMENTS</b>			
<b>TRANSFERS</b>			
<b>CAPITAL OUTLAY</b>			
UNAPPROPRIATED ENDING FUND BALANCE	130,000		
<b>TOTAL REQUIREMENTS</b>	<b>130,000</b>		<b>0%</b>

**RESERVE FUND  
 RESOURCES AND REQUIREMENTS**

**CAPITAL IMPROVEMENTS FUND 07**

**City of Shady Cove**

<b>DESCRIPTION RESOURCES AND REQUIREMENTS</b>	<b>Annual Budget</b>	<b>Actual Year-To-Date</b>	<b>% of Annual Budget</b>
<b>RESOURCES</b>			
Current Cash on Hand		101,000	
<b>Beginning Balance (Audit)</b>			
Beginning Balance (Budget)	101,000		
<b>TOTAL RESOURCES, EXCEPT TAXES TO BE LEVIED</b>	<b>101,000</b>	<b>101,000</b>	<b>100%</b>
<b>TOTAL RESOURCES</b>			
<b>REQUIREMENTS</b>			
<b>TRANSFERS</b>			
Transfer from 07 to 10	101,000	101,000	100%
<b>UNAPPROPRIATED FUND BALANCE</b>			
<b>TOTAL REQUIREMENTS</b>	<b>101,000</b>	<b>101,000</b>	<b>100%</b>

RESERVE FUND  
RESOURCES AND REQUIREMENTS  
**SYSTEM DEVELOPMENT CHARGE - 08**  
Combined Account

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>RESOURCES</b>			
Current Cash on Hand		937,737	
<b>Beginning Balance (Audit)</b>		920,981	
Beginning Balance (Budget)	726,300		
Interest	2,800	9,169	327%
New Development	50,200	90,397	180%
Malko/Flywater LLC - Brophy Agreement - Parks		40,000	
Sale of Property - Hudspeth - Parks	-	91,716	
	-	-	
<b>TOTAL RESOURCES</b>	<b>779,300</b>	<b>1,169,018</b>	<b>150%</b>
<b>REQUIREMENTS</b>			
<b>CAPITAL OUTLAY</b>			
<b>WASTEWATER</b>			
<b>TRANSPORTATION</b>			
TE Project	108,300	163,931	151%
Street Improvements	14,500	9,606	66%
<b>STORMWATER</b>			
TE Project Match - Storm SDC	27,100	40,989	151%
Capital Improvement - Stormwater			#DIV/0!
<b>PARKS</b>			
Park Improvements	13,000	-	0%
ADA Walkway/Path	30,000		0%
<b>CONTINGENCY</b>			
Contingency	103,800		
<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			
Unappropriated Ending Fund Balance	482,600		
<b>TOTAL REQUIREMENTS</b>	<b>779,300</b>	<b>214,526</b>	<b>28%</b>

RESERVE FUND  
RESOURCES AND REQUIREMENTS  
**SYSTEM DEVELOPMENT CHARGE - 08**  
WASTEWATER ACCOUNT

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>RESOURCES</b>			
Beginning Balance Audit		226,541	
Beginning Balance Budget	203,500		
Interest	700	2,292	327%
New Development	14,100	26,143	185%
<b>TOTAL RESOURCES</b>	<b>218,300</b>	<b>254,976</b>	<b>117%</b>
<b>REQUIREMENTS</b>			
Contingency	50,000		
Unappropriated Ending Fund Balance	168,300		
<b>TOTAL REQUIREMENTS</b>	<b>218,300</b>		<b>0%</b>

RESERVE FUND  
RESOURCES AND REQUIREMENTS  
**SYSTEM DEVELOPMENT CHARGE - 08**  
TRANSPORTATION ACCOUNT

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>RESOURCES</b>			
Beginning Balance (Audit)		342,809	
Beginning Balance (Budget)	307,500		
Interest	1,200	3,943	329%
New Development	23,400	40,020	171%
<b>TOTAL RESOURCES</b>	<b>332,100</b>	<b>386,771</b>	<b>116%</b>
<b>REQUIREMENTS</b>			
<b>CAPITAL OUTLAY</b>			
TE Project	108,300	163,931	151%
Street Improvements	14,500	9,606	66%
<b>TOTAL CAPITAL OUTLAY</b>	<b>122,800</b>	<b>173,537</b>	<b>141%</b>
Contingency	27,000		
Unappropriated Ending Fund Balance	182,300		
<b>TOTAL REQUIREMENTS</b>	<b>332,100</b>	<b>173,537</b>	<b>52%</b>

RESERVE FUND  
RESOURCES AND REQUIREMENTS  
**SYSTEM DEVELOPMENT CHARGE - 08**  
STORM WATER ACCOUNT

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>RESOURCES</b>			
Beginning Balance Audit		214,853	
Beginning Balance Budget	103,900		
Interest	400	1,284	321%
New Development	4,900	10,938	223%
<b>TOTAL RESOURCES</b>	<b>109,200</b>	<b>227,074</b>	<b>208%</b>
<b>REQUIREMENTS</b>			
<b>CAPITAL OUTLAY</b>			
TE Project	27,100	40,989	151%
<b>TOTAL CAPITAL OUTLAY</b>	<b>27,100</b>	<b>40,989</b>	<b>151%</b>
Contingency	6,800		
Unappropriated Ending Fund Balance	75,300		
<b>TOTAL REQUIREMENTS</b>	<b>109,200</b>	<b>40,989</b>	<b>38%</b>

RESERVE FUND  
RESOURCES AND REQUIREMENTS  
**SYSTEM DEVELOPMENT CHARGE - 08**  
PARKS ACCOUNT

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
<b>RESOURCES</b>			
Beginning Balance (Audit)		136,779	
Beginning Balance (Budget)	111,400		
Interest	500	1,650	330%
Malko/Flywater LLC - Brophy Agreement - Parks		40,000	
Sale of Property - Hudspeth		91,716	
New Development	7,800	13,296	170%
<b>TOTAL RESOURCES</b>	<b>119,700</b>	<b>283,442</b>	<b>237%</b>
<b>REQUIREMENTS</b>			
Park Improvements	13,000		0%
ADA Walkway/Path	30,000		
Contingency	20,000		
Unappropriated Ending Fund Balance	56,700		
<b>TOTAL REQUIREMENTS</b>	<b>119,700</b>	<b>-</b>	<b>0%</b>