

City of Shady Cove  
**City Council Regular Meeting Minutes**  
Thursday, July 18, 2019

**CALL TO ORDER**

Mayor Richardson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Mayor Richardson, Councilor Tarvin, and Councilor Hohenstein; Councilor Mitchell, Councilor McGregor absent

Staff Present: Thomas J. Corrigan, City Administrator; Bonnie Pickett, Administrative Assistant

**ANNOUNCEMENTS**

The Mayor led the audience in the Pledge of Allegiance and made the announcements on the agenda.

**PRESENTATIONS**

Christina Kruger, Pacific Power Regional Business Manager for Jackson and Josephine Counties and Stacey Belt, Jackson County Emergency Manager. Ms. Kruger discussed Pacific Power's new plan to deal with wildfire risks in the region. She discussed the changes that are being made to the power grid as well as the details of the de-energizing of high-risk areas. Ms. Kruger noted that Pacific Power will be installing weather stations as well as cameras to gather more information about high-risk areas.

Stacey Belt discussed the odds of the Shady Cove area losing power. She discussed how important it is to ensure people electricity dependent are considered in the decision to de-energize the area. She noted that it is important to sign up for the Jackson County alert system to be able to know when an emergency is happening. Stacey also mentioned that if you are dependent on power for a medical reason you can let Pacific Power know about your special circumstances on their website.

**PUBLIC COMMENT**

None.

**CONSENT CALENDAR**

Regular Meeting Minutes of June 20, 2019

Motion to Accept the Minutes of the Regular Council Meeting June 20, 2019

Motion: Councilor Hohenstein

Second: Councilor Tarvin

All Ayes. Motion carried 3-0

Special Meeting and Public Hearing of June 27, 2019

Motion to Accept the Minutes of the Special Meeting and Public Hearing of June 27, 2019

Motion: Councilor Hohenstein

Second: Councilor Tarvin

All Ayes. Motion carried 3-0

Special Meeting Minutes of June 28, 2019

Motion to Accept the Minutes of the Special Meeting of June 28, 2019

Motion: Councilor Hohenstein                      Second: Councilor Tarvin

All Ayes. Motion carried 3-0

Motion to Accept the Bills Paid Report for May 25, 2019, to July 12, 2019

Motion: Councilor Hohenstein                      Second: Councilor Tarvin

All Ayes. Motion carried 3-0

**WRITTEN COMMUNICATION**

None.

**STAFF REPORTS**

City Administrator

- The City Administrator thanked the City of Jacksonville for the delivery of the free chairs.
- The City Administrator introduced Deputy Dalke.
- Gave an update on the rotation of the Deputies in Shady Cove.
- Deputy Cicero retired on July 17, 2019, from Shady Cove.

Mayor Richardson read a proclamation celebrating the time and effort Deputy Cicero has given to the City and its citizens.

Motion to Prepare and Deliver to Deputy Cicero a Proclamation of Appreciation for his Service to Shady Cove

Motion: Councilor Hohenstein                      Second: Councilor Tarvin

All Ayes. Motion carried 3-0

- Road work is being completed on Hudspeth Lane.
- Aunt Caroline's ADA ramp cannot be completed by Jackson County and will have to go for bid.
- Spoke with the individuals above Aunt Caroline's Park about not flooding Indian Creek due to the upcoming bank work.
- A new section of sprinklers will be installed at Aunt Caroline's Park to water the new willow trees that are going to be planted.
- The ground under the walkway in the Aunt Caroline's that has washed away will be repaired.
- We are working with Christina Kruger and Energy Trust on getting estimates on changing overhead street lights.
- Grants available for an electrical vehicle station with 100% funding.
- Talked to Pacific Power about the Blue Sky Program, regarding a greener source of power.
- Met on Cleveland St. for a pre-construction meeting, Hiland Water presented some challenges with the project.

- We are in preliminary engineering stages for work to be done on Schoolhouse Ln.
- Council needs to decide what streets are going to have work done on them for the next round of grants.
- We are moving forward on the feasibility study.
- The process of going digital for City records was discussed.
- Changing of the flags on Tuesday at 9:00 a.m.
- Currently, 23 local businesses have joined the Flag program and 6 others have donated.
- New Sign Ordinance is now in effect; soon businesses will be notified about maintenance.
- Box culvert at the Jane and Shirley Street intersection needs to be replaced.
- In October the census people will be here to answer questions about the census.
- The two loans that were required to be paid due to the annexation have been paid.
- The monthly Insider Newsletter is going out soon.
- The Feds have approved a grant for \$150,000,000 for low-income housing for Cities fewer than 25,000 or for Cities of color.

Fire Chief Greg Winfrey gave a brief presentation on the statistics for June.

#### **NEW BUSINESS**

##### **A. Discussion Item – Public Safety Fee Committee**

Discussion ensued.

##### **B. Discussion Item – City of Shady Cove Five Year Plan**

Discussion ensued.

##### **C. Discussion Item – League of Oregon Cities Training**

Discussion ensued.

##### **D. Discussion Item – 3rd and 4th Quarter Budget**

Discussion ensued.

##### **E. County Commission Upper Rogue Regional Park Proposal – Review Pending**

At this time the proposed contract is being reviewed by the County and City attorneys.

#### **PUBLIC COMMENTS**

None.

### **COUNCIL COMMENTS**

Mayor Richardson noted she attended the Jail Advisory Steering Committee meeting where they discussed addiction and recovery. At the meeting, there was a panel of addicts that discussed that if they had more time in the facility to work through their issues there would be more progress with drug addictions. She noted that the main message of the meeting was that the jail is the gap between the last use and treatment. Mayor Richardson asked if any food vendors are set to come to the August Music in the Park.

#### Motion to Extend the Meeting Until 8:15 p.m.

Motion: Councilor Hohenstein    Second: Councilor Tarvin  
All Ayes. Motion carried 3-0

Mayor Richardson noted August 13, 2019; there will be a public forum to finish up the five-year plan for the City. Stacey Belt, Jackson County Emergency Manager and Christina Kruger District Manager for Pacific Power will be present to answer questions.

Councilor Hohenstein noted that he visited the Trail Museum where Shady Cove is prominently displayed in many different ways, included the old City Hall. He noted that when the discussion of emergency management and public safety is discussed that we outreach to the residents of Trail, along Hwy 62 and up Elk Creek to join in on the conversation.

The Mayor noted that there is going to be a reunion of the families that were eliminated due to the construction of the Elk Creek and Lost Creek dams at the Trail Museum on the 27th of July.

Councilor Tarvin mentioned an article about a newly installed gas pipeline in West Virginia that had exploded. She noted that she attended that Parks and Recreation Committee meeting and gave a brief summary of the meeting. Councilor Tarvin expressed her concerns about the budget process and the late hour that the budget was completed as this was an issue in another City in the State of Oregon. She noted that she is concerned about the financial stability of the City and that we are getting late fees on the bills. She noted that if things go south in the City that the Council is responsible to the community at large and not the City staff. Councilor Tarvin stated that the quarterly reports need to be reviewed in a timely manner.

#### Motion to Extend the Meeting Until 8:30 p.m.

Motion: Councilor Hohenstein    Second: Councilor Tarvin  
All Ayes. Motion carried 3-0

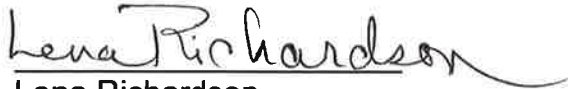
Mayor Richardson read a statement to address comments that were made on the Trail Shady Cove Community Facebook page.

**ADJOURNMENT**

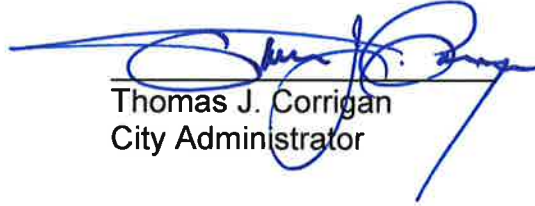
There being no further business before the Council, the Mayor adjourned the regular meeting at 8:23 p.m.

Approved:

Attest:



Lena Richardson  
Mayor



Thomas J. Corrigan  
City Administrator

**Council Vote:**

Mayor Richardson	<u>Y</u>
Councilor Mitchell	<u>Y</u>
Councilor McGregor	<u>Y</u>
Councilor Tarvin	<u>Y</u>
Councilor Hohenstein	<u>Y</u>