

## **Agenda**

### **Shady Cove Regular City Council Meeting**

Shady Cove City Council Chamber  
22451 Highway 62, Shady Cove, Oregon  
Thursday, November 21, 2019  
6:00 p.m.

#### **I. Call to Order**

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next regularly scheduled meeting of the Planning Commission will be December 12, 2019, at 6:30 p.m. in the Council Chamber.
- 3. The next meeting of the City Council will be December 5, 2019, at 6:00 p.m. in the Council Chamber.
- 4. Public may comment on agenda items – Public must state name, address and standing to discuss an issue. Issues must have a city-wide impact and not be personal issues.

#### **II. Consent Calendar**

- A. Regular Meeting Minutes of November 7, 2019

#### **III. Written Communication**

None.

#### **IV. Presentations – Eagle Pt School District - Student Recognition**

#### **V. Staff Reports**

- A. Bills Paid Report, 10/26/19 – 11/12/19 - \$107,468.47
- B. City Administrator
- B. Jackson County Deputy
- C. Fire Chief Winfrey

#### **VI. Old Business**

- A. City Goals 2020-2021

**VII. New Business**

- A. Sheriff's Agreement Updated with CSO
- B. Photography Contest
- C. Recommendation from Planning Commission - Appointment of Chet Krupa

**VIII. Public Comment on Non-Agenda Items**

**IX. Council Comments on Non-Agenda Items**

- A. Mayor Richardson – Rogue Valley Council of Governments
- B. Councilor Mitchell – Rogue Valley Area Commission on Transportation & Parks and Recreation Commission
- C. Councilor McGregor – Southern Oregon Regional Economic Development Inc
- D. Councilor Hohenstein – Planning Commission
- E. Councilor Tarvin

**X. Adjournment**

City of Shady Cove  
**City Council Regular Meeting Minutes**  
Thursday, November 7, 2019

**CALL TO ORDER**

Mayor Richardson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chambers.

Council Present: Mayor Richardson, Councilor Mitchell, Councilor McGregor, Councilor Tarvin, and Councilor Hohenstein

Staff Present: Thomas J. Corrigan, City Administrator

**ANNOUNCEMENTS**

The Mayor led the audience in the Pledge of Allegiance.

Mayor Richardson made two changes to the agenda. Added Item B, Game Camera Program update and tabled the Law enforcement Agreement under New Business until November 21 due to receiving it at 4:50 PM today.

**PUBLIC COMMENT**

None.

**CONSENT CALENDAR**

Regular Meeting Minutes of October 17, 2019

Motion to Accept the Minutes of the Regular Council Meeting October 17, 2019, with Corrections

Motion: Councilor Hohenstein

Second: Councilor McGregor

All Ayes. Motion carried 5-0

**WRITTEN COMMUNICATION**

None

**STAFF REPORTS**

Motion to Accept the Bills Paid Report for October 9, 2019, to October 25, 2019

Motion: Councilor Mitchell

Second: Councilor Hohenstein

Motion carried 4-1 (Nay - Councilor Tarvin)

Deputy Friend gave us an update on the Sheriff's Department and deputies in service in Shady Cove.

City Administrator

- Request for gang mail boxes Rene Dr.
- Total Max Daily Load annual report being developed
- RVSS done with smoke testing, a few fixes needed
- Veteran's Day Monday
- Two awards for students at next Council meeting
- CIS Best Practices, online training available
- Leaf problem

- Tree Lighting Dec 6, 2019
- Volunteer Appreciation Dinner
- Graffiti at AC Park
- Public Forum next Tuesday – Stewardship of the Rogue River

## OLD BUSINESS

### A. City Goals – 2020-2021

Discussion ensued.

Councilor Hohenstein will work with the City Administrator to pair down and wordsmith the list of goals presented. At future meetings, Council will prioritize the goals.

## NEW BUSINESS

### A. Resolution #19-15 Local Correctional Facility Service District (without Talent) -

Discussion ensued. Rates were reviewed. Mayor Richardson reminded everyone that the City was not approving the District, but rather voting to allow our citizens to decide on the District.

Motion to Approve a Resolution of the City Council of Shady Cove, Oregon approving a Jackson County order to initiate formation of a Jackson County Law Enforcement Service District and consenting to the inclusion of City territory within the boundaries of the district. With amendments changing "believes" to "thinks" and in section e, "is of such magnitude that it demands the consent of the people."

Motion: Councilor Mitchell  
All Ayes. Motion carried 5-0

Second: Councilor McGregor

### B. Resolution #19-16 Local Correctional Facility Service District (withTalent) -

Discussion ensued.

Motion to Approve a Resolution of the City Council of Shady Cove, Oregon approving a Jackson County order to initiate formation of a Jackson County Law Enforcement Service District and consenting to the inclusion of City territory within the boundaries of the district. With amendments changing "thinks" to believes and in section e, "is of such magnitude that it demands the consent of the people."

Motion: Councilor Mitchell  
All Ayes. Motion carried 5-0

Second: Councilor McGregor

### **C. Municipal Fundamentals Training**

Discussion Ensued. A schedule of Councilors to attend was discussed. Training will be in Central Point through the LOC.

### **D. Photography Contest**

Discussion Ensued. Council will revisit this after receiving input.

## **PUBLIC COMMENTS**

None

## **COUNCIL COMMENTS**

Mayor Richardson spoke to the RVCOG meeting and Pacific Power's preparations, Bear Creek Greenway, and Shake Alert update. The Market has a new sign. Public Forum on Tuesday night at URCC. The speakers will be from the Department of State Lands on Stewardship of the Rogue River. She further commented on the Library planned discussion "Building the Divide" on 11/13 at 5 PM to 6:30.

Mayor Richardson read a statement in regard to the Upper Rogue Regional Park and associated emails sent to the County Commissioners. (Attached).

### Motion to extend meeting time until 8:15

Motion: Councilor Hohenstein                      Second: Councilor McGregor  
All Ayes. Motion carried 5-0

Mayor Richardson also stated that Councilor Tarvin had submitted an ethics complaint against her and gave a status update.

Councilor Mitchell noted that RVACT has not had a recent meeting. He also commented on the Parks meeting, including Music in the Park and related information. Councilor Mitchell stated that he still wants to be positive in regard to the Upper Rogue Regional Park.

Councilor McGregor said that SOREDI has not had a lot of activity. Discussion ensued regarding the Economic Rollout next week.

Councilor Hohenstein deferred for the moment.

Councilor Tarvin questioned the outcome of the hemp processing request. This request was denied by the Planning Commission. Councilor Tarvin suggested that it might be operating. The Sheriff's Deputies will investigate.

The position of the CSO was also questioned and a timeline.

She further stated that if her mother wrote a letter than more power to her. She thanked the audience for attending.

Councilor Hohenstein gave an update on the hemp processing application at the Planning Commission meeting. The applicant can appeal.

He thanked the Mayor for asking him to attend the Watershed Council meeting. He encouraged everyone to attend the Forum where the Watershed Council's Executive Director will be speaking.

He commented on the future of woodworking in the City.

On November 10, it will be the 244<sup>th</sup> birthday of the United States Marines.

Sue Pemberton, 264 Park Dr., commented on the money given to SOREDI.

**ADJOURNMENT**

There being no further business before the Council, the Mayor adjourned the regular meeting at 8:10 p.m.

Approved:

Attest:

\_\_\_\_\_  
Lena Richardson  
Mayor

\_\_\_\_\_  
Thomas J. Corrigan  
City Administrator

**Council Vote:**

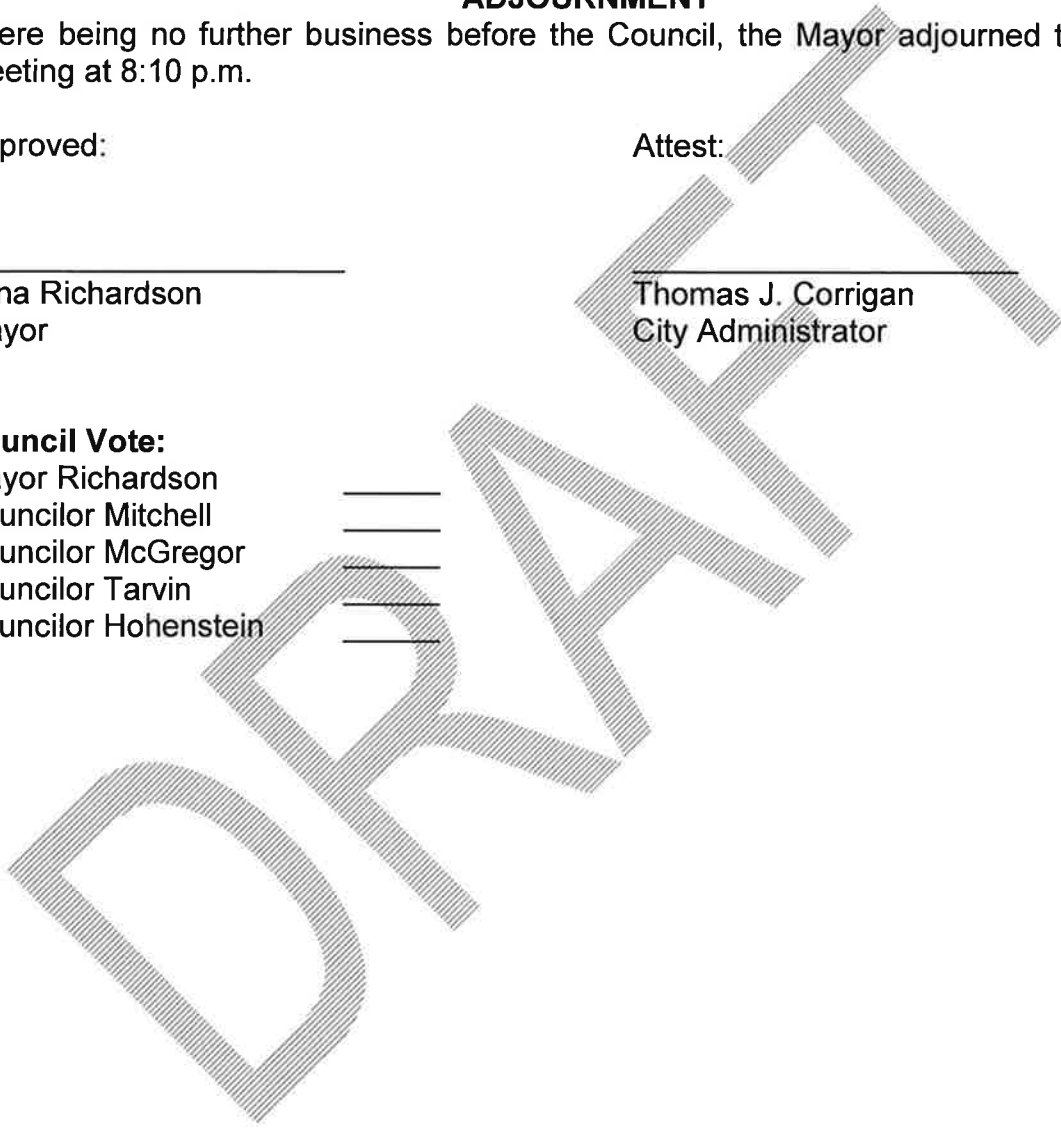
Mayor Richardson \_\_\_\_\_

Councilor Mitchell \_\_\_\_\_

Councilor McGregor \_\_\_\_\_

Councilor Tarvin \_\_\_\_\_

Councilor Hohenstein \_\_\_\_\_



On August 23, 2019, our City Attorney and the County Attorney had completed negotiation of a contract for the City to take over Upper Rogue Regional Park on October 1. City Administrator Corrigan signed the contract and sent it to representatives of the County for signature. On September 24, 25, and 26, 2019, there were three emails sent to the Jackson County Commissioners regarding Shady Cove's attempt to gain control of the Upper Rogue Regional Park. The emails were sent by John Burgess, Tom Sanderson, Geri Worley, and Linda Hinds (because of the significance of the relationship, it should be noted that Linda Hinds is Councilor Shari Tarvin's mother). Apparently John Burgess had already met with Colleen Roberts in person before the emails were sent. There were seven accusations made consistently in these emails. These are the itemized claims and a response to each.

1. The City of Shady Cove is dysfunctional and disorganized.

Fact: There were no details or examples provided to illustrate this claim. In a recent Insider Newsletter, the 2019 City goals were listed and our progress toward achievement was evaluated. This assessment illustrates that a large number of our citizens have worked with Staff to make significant progress toward improving our City in 2019.

2. Shady Cove has overspent their budget. Budget item expenditures are at near total yearly projections at the end of the first fiscal quarter.

Fact: The first quarter of FY2019-20 ended on September 30 so these emails were sent before financial results for that period were available. When Q1 Financials were presented at the October 17 City Council Meeting, it was clear that factoring in the seasonality of tourism, construction and infrastructure projects, the City is well within budget.

3. Citizens are not given opportunities to speak and voice their concerns.

Fact: In addition to the Public Comment portion of the Council Meetings, the City has reinstated the Insider Newsletter, initiated a monthly Public Forum and implemented a new City website with a "Contact" page where anyone can put in their contact information, their concern or question and the name of the person they wish to get in touch with. Those who sent emails to the Jackson County Commissioners do not visit City Hall or attend City Council Meetings or Public Forums. They have made no attempt to contact anyone at City Hall by the website Contact page or by email. Furthermore, no one in Shady Cove was copied on the emails sent to the Commissioners; not the Staff, City Council or the Parks and Recreations Commission.

4. The City has no money in the budget to operate the Regional Park; it is all based on grants. River House fees will be doubled.

Fact: Park operating costs in the budget are based on revenue from the River House and rental of the residence consistent with Jackson County's statements from prior years. An Operating Plan was provided to City Council and to the Jackson County Board of Commissioners itemizing revenue and expenses by month. City Council raised the Park SDC in 2019 and there is money in the budget for parks.

The SC Parks and Recreation Commission (newly formed in 2019) is made up of business owners and marketing professionals who performed a market study of fees for similar facilities. Using the information they gathered, they determined that following some much needed modernization work, the River House fees could be increased significantly.

If the City had been successful in completing the agreement with the County, grant money would have been sought for capital improvements to replace the boat ramp. Additional grants for other park improvement projects would have been pursued as well.

5. In his email, John Burgess stated, “We were very pleased when the prospect of the city control of the park surfaced while Tom (Sanderson) was then Mayor and I was Council President. We immediately began to put together a workable proposal and by the time we both left office believed that that planning would be followed up by our successors.”

Fact: That timeline is difficult to reconcile. Mr. Burgess sold his home in Shady Cove in the summer of 2017. He resigned from City Council effective August 31, 2017, and moved from the City (confirmed in his email). The first meeting that Mayor Sanderson had with John Vial and Steve Lambert from the Jackson County Parks and Recreation Commission concerning acquisition of the park was in late March 2018.

Furthermore, if there was a “workable” proposal, we would have expected it to be passed on to their successors. Neither Staff nor City Council recalls seeing such a plan.

6. The City is trying to take over and run the Upper Rogue Community Center with no funds to do so.

Fact: At the August 1, 2019, City Council Meeting, URCC Board Members requested a response from the City concerning the management of the Community Center. It was acknowledged by all that in order for the City to take over, the 501(c) (3) organization of the Community Center would have to be dissolved. Dissolution would require agreement by vote of the URCC members. Council President Steve Mitchell and City Administrator Tom Corrigan were asked to attend a closed URCC Board of Directors Meeting to discuss their next step. It was determined that the election of members would be held to dissolve the 501(c) (3) and turn over operations of the Community Center to the City. On August 29, the ballots were counted and although there were more ballots cast to approve the changes, they were 10 votes short of the 2/3 majority required.

Following that election, there was no further discussion by the City or involvement in any way with the operation of the Community Center. The current URCC Board of Directors is currently making progress toward restoring the Community Center to sustainable operating condition.

Therefore, when the 3 emails were sent, any potential involvement by the City in the operation of the URCC had been abandoned a month earlier.



7. City Administrator Corrigan was recently convicted of illegal activity and should be removed from his position.

Fact: Discussion of employee performance is not allowed unless the Mayor or 3 Councilors request an executive session which the Council has not considered necessary.

As I stated in the October 17 Council Meeting, unfounded rumors and misinformation is detrimental to our image as a community and our ability to make improvements. On October 22, John Vial, Director of the JC Parks Department sent our City Administrator an email stating that in Executive Session the Board of Commissioners agreed that no further meetings to consider a lease of the Upper Rogue Regional Park to Shady Cove will be scheduled. This will stop negotiations and the County will reimburse Shady Cove for the water bills already paid.

**EXT: RE: Upper Rogue Regional Park - Shady Cove**

**From** Linda Hinds  
**To** Colleen Roberts  
**Date** 2019/09/30 09:42  
**Subject:** EXT: RE: Upper Rogue Regional Park - Shady Cove  
**Attachments:** image001.png

Thank you Colleen for the response to my email. It is nice to know that there are still people who listen to the concerns of others. Thanks again.

Linda Hinds  
541-878-3499

Sent from Mail for Windows 10

**From:** Colleen Roberts  
**Sent:** Thursday, September 26, 2019 4:41 PM  
**To:** 'Linda Hinds'  
**Subject:** RE: Upper Rogue Regional Park - Shady Cove

Dear Ms. Hinds,

Thank you for taking the time to email your input and concern regarding the County Park and Shady Cove. I appreciate your assessment. Our Board has not made a final decision on the matter, it has all been working through the "process" and will eventually come to us for discussion, again.

Thank you.

Sincerely,  
Colleen

Colleen Roberts  
Jackson County Commissioner  
10 S. Oakdale, Room 214  
Medford, OR 97501  
541-774-6117  
[robertel@jacksoncounty.org](mailto:robertel@jacksoncounty.org)



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**From:** Linda Hinds [mailto:caseyscats202@gmail.com]  
**Sent:** Wednesday, September 25, 2019 3:22 PM

**subject:** EX1: Upper Rogue Regional Park - Shady Cove

September 25, 2019

Jackson County Commissioner Bob Strosser [StrossRJ@jacksoncounty.org](mailto:StrossRJ@jacksoncounty.org)

Jackson County Commissioner Rick Dyer [DyerRR@jacksoncounty.org](mailto:DyerRR@jacksoncounty.org)

Jackson County Commissioner Colleen Roberts [RobertCL@jacksoncounty.org](mailto:RobertCL@jacksoncounty.org)

Dear Commissioners,

I am writing to you to let you know that I disapprove of the lease transfer of the Upper Rogue Regional Park to the City of Shady Cove.

Reason #1: The budget is primarily based on grants and grants have not been obtained nor are they guaranteed.

Reason #2: Our City Administrator, Thomas Corrigan, has been convicted on 3 of the 10 counts he was charged with. I was in the court room as a concerned citizen of Shady Cove and care about what goes on within my city. I don't know exactly what his employment contract states but I strongly believe he should be removed from his position immediately.

Reason #3: As you can see from the attached fee sheets, the rental rates from Shady Cove Parks Commission will be doubled from the current Jackson County fees making it almost impossible for some to rent the Riverhouse and thus having it sit empty when it could be utilized.

Reason #4: At present, Shady Cove is a town being ruled by a few people and not the citizens. Citizens are not given opportunities to speak and voice their concerns.

Reason #4: At present, Shady Cove is a town being ruled by a few people and not the citizens. Citizens are not given opportunities to speak and voice their concerns.

The Upper Rogue Regional Park is a great plus for Shady Cove but with all the turmoil that is currently happening with our Upper Rogue Community Center and City Hall, it would not be in the best interest of Jackson County to do this lease agreement at this present time. Maybe in the future, hopefully.

Most sincerely,

Linda Hinds

Shady Cove resident

Attached fee sheets included

Sent from Mail for Windows 10

Virus-free. [www.avast.com](http://www.avast.com)

**EXT: Shady Cove Regional Park**

**From** tjsshadycove@aol.com  
**To** Rick Dyer, Colleen RobertsBob Strosser  
**Date** 2019/09/26 10:56  
**Subject:** EXT: Shady Cove Regional Park

We can no longer remain silent. We are writing to you with deep concern over the proposed Shady Cove Regional Park being turned over to the City of Shady Cove.

We moved to Shady Cove in 2000. Became active in City affairs. Served with the Boosters, with Geri as President; active in the Fire Department Volunteer Program; Salmon BBQ program; and the Shady Cove Spam event. Starting in 2014 Tom acted as Councilor and then Mayor for the Shady Cove City Council. Tom was active with the City Chamber of Commerce and was a Board Member of the Board of Directors for the Upper Rogue Community Center.

Tom was active in the first stage of obtaining the lease of the Shady Cove Regional Park. Tom felt the Park would be a positive asset for the City. Keeping the Park citizen friendly and holding events that would benefit the City. Tom hope this beginning procedure would continue after he left office.

Today we feel different. The City is not functioning well. Money is being spent without being voted on properly. In order to run the Park, the City is hoping to obtain grants. Grants are not easy. Recently, the City Administrator, previously with the City of Talent was tried and convicted of misconduct in a criminal lawsuit. The City now is looking into running the Upper Rogue Community Center with no money allocated.

The City is unorganized, over-spent on their budget, with people that have their own best interests at heart.

Obtaining the Park would be a great asset for the City of Shady Cove, but, the current City Administrator and Mayor are not the right people to manage the Park or Community Center.

Thank you for your consideration.

Respectfully,

Thomas J. Sanderson  
Geri Worley

Please feel free to share this in any manner. I fully stand behind my statements.

Thanks again,

John

-----Original Message-----

From: Colleen Roberts <RobertCL@jacksoncounty.org>

To: 'dotell@aol.com' <dotell@aol.com>

Sent: Tue, Sep 24, 2019 11:56 am

Subject: RE: Shady Cove Regional Park

Thank you, John. I will share with the Board. I appreciate you sharing your input and concern. Although, our email is a public document, do you wish to have respectful anonymity in sharing it beyond the Board? It would be released in a FOIA request.....

Sincerely,  
Colleen

Colleen Roberts  
Jackson County Commissioner  
10 S. Oakdale, Room 214  
Medford, OR 97501  
541-774-6117  
[robertcl@jacksoncounty.org](mailto:robertcl@jacksoncounty.org)



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**From:** dotell@aol.com [mailto:dotell@aol.com]  
**Sent:** Tuesday, September 24, 2019 11:51 AM  
**To:** Colleen Roberts <RobertCL@jacksoncounty.org>  
**Subject:** EXT: Shady Cove Regional Park

Colleen,

I hope this message finds you in good health. Attached is my letter to your colleges.

Thank you for your continued attention to this matter.

John Burgess

to effect its operation. It would seem the city will need to adjust item funding or increase taxation on top of recent city service fees very unpopular with residents. The City Council has adopted Rules of Government which make public comment very difficult at a time the public needs to be permitted to express their concerns.

In short, the City of Shady Cove is currently in no position to take over operation of the park with any degree of confidence of success.

I have expressed my concerns directly to Commissioner Roberts in a previous contact.

Thank you for considering my concerns.

Respectfully,

John Burgess

Medford, Oregon

Check Issue Date	Check	Payee	Description	Amount
10/28/2019	43993	Thomas Borgen	Utility Billing Refund	-01
11/12/2019	44448	Avista Corporation	Natural Gas 4941620000	60.50
11/12/2019	44449	Banner Bank	Watershed Council Riparian - Aunt Caroline's Park	45.00
11/12/2019	44449	Banner Bank	PPE	47.98
11/12/2019	44449	Banner Bank	Streets - Vehicle Maintenance & Upkeep	2.00
11/12/2019	44449	Banner Bank	Streets - Vehicle Maintenance & Upkeep	41.99
11/12/2019	44450	Banner Bank	Office Supplies - Computer Software Subscription	14.99
11/12/2019	44450	Banner Bank	Telephone	29.00
11/12/2019	44450	Banner Bank	City Hall - Facilities	19.99
11/12/2019	44450	Banner Bank	City Hall - Facilities	39.98
11/12/2019	44450	Banner Bank	Office Supplies - Computer Software Subscription	.99
11/12/2019	44450	Banner Bank	Office Supplies - Computer Software Subscription	83.96
11/12/2019	44451	Bonnie Pickett	PERS Refund for EE portion on final check	31.70
11/12/2019	44452	CIS Trust	Worker's Comp Audit Invoice	596.23
11/12/2019	44453	City of Shady Cove - Utilities	#1538.01 22451 Hwy. 62	46.00
11/12/2019	44453	City of Shady Cove - Utilities	#1539.01 2501 Indian Creek Rd.	44.00
11/12/2019	44453	City of Shady Cove - Utilities	#2300.01 1008 Celtic Circle/City Shop	46.00
11/12/2019	44454	David Christian	Radio Programming, 6 hrs.	90.00
11/12/2019	44454	David Christian	Radio Programming, 6 hrs.	90.00
11/12/2019	44455	General Credit Service, Inc.	Collection Fees-Charges	14.50
11/12/2019	44456	Hornecker Cowling, LLP	General - Acct 32076-001	272.00
11/12/2019	44457	Jackson County Information Technology	ORCATS Download	126.00
11/12/2019	44458	KAS & Associates, Inc.	Private Project Review - Pass Through	60.00
11/12/2019	44458	KAS & Associates, Inc.	Private Project Review - Pass Through	180.00
11/12/2019	44458	KAS & Associates, Inc.	Cleveland Street Storm Drain Impr	3,872.74
11/12/2019	44459	KDP Certified Public Accountants LLP	Audit Progress Bill	5,000.00
11/12/2019	44460	Oregon Department of Forestry Unit 12	Fire Protection Program	10.11
11/12/2019	44461	OTET	B. Pickett - Oremiums for November 15 2019	731.84
11/12/2019	44462	Pacific Power	Aunt Caroline's Park 32847641-005	27.90
11/12/2019	44462	Pacific Power	Nork Lane 32847641-009	171.05
11/12/2019	44462	Pacific Power	City Hall 32847641-007	226.52
11/12/2019	44462	Pacific Power	street Lights 32847641-002	768.96
11/12/2019	44463	Perfection Cleaning	Cleaning Services	300.00
11/12/2019	44464	Roger Tompkins	Utility Billing Refund	2.92
11/12/2019	44465	RVCOG	Dues	477.00
11/12/2019	44466	Shady Cove Hardware, LLC	Streets - Maintenance Supplies	3.98
11/12/2019	44466	Shady Cove Hardware, LLC	Streets - Vehicle Maintenance	5.59
11/12/2019	44466	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	3.59
11/12/2019	44466	Shady Cove Hardware, LLC	Streets - Maintenance Supplies	5.49
11/12/2019	44466	Shady Cove Hardware, LLC	Watershed Council - Indian Creek Equipment Rental	6.98
11/12/2019	44466	Shady Cove Hardware, LLC	Parks - Small Equipment/Tools	18.99
11/12/2019	44466	Shady Cove Hardware, LLC	Parks - Small Equipment/Tools	11.99
11/12/2019	44466	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	11.99
11/12/2019	44466	Shady Cove Hardware, LLC	Watershed Council - Indian Creek Equipment Rental	6.98
11/12/2019	44466	Shady Cove Hardware, LLC	Streets - Vehicle Maintenance	7.99
11/12/2019	44466	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	37.99
11/12/2019	44467	SOS Alarm	City Hall	152.85
11/12/2019	44467	SOS Alarm	Celtic Circle - (Shop)	118.35
11/12/2019	44468	Southern Oregon Sanitation	City Hall 088054	40.22
11/12/2019	44468	Southern Oregon Sanitation	Nork lane 088070	40.22
11/12/2019	44468	Southern Oregon Sanitation	aunt Caroline's Park 088094	58.50
11/12/2019	44469	Spraymasters, Inc.	Tree - Injection	150.00
11/12/2019	44470	TouchPoint Networks, LLC	Computer Services	31.00
11/12/2019	44471	Upper Rogue Independent	Government Public Notice - Planning Commission Public Hea	130.00
11/12/2019	44472	US Bank St. Paul	Account #220239000 - Principal	60,000.00
11/12/2019	44472	US Bank St. Paul	Account #220239000 - Interest	32,914.30
11/12/2019	44473	WECO - Carson	Public works gasoline/diesel 1-01737	139.63



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Check Issue Date	Check Date	Payee	Description	Amount
Grand Totals:				107,468.47

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**City of Shady Cove**  
**Draft Goals 2020-2021**

Councilor Hohenstein:

Desire:

The City Council shall encourage a unified effort to make Shady Cove a balanced community serving families, retirees and visitors.

Goals:

Comprehensively address the quality and quantity of Shady Cove housing stock and then establish policies to protect property values;

Comprehensively address the City's infrastructure (roads, water, sewer, parks, bridges, utilities, government buildings and global connectivity) and then establish priorities and funding mechanisms;

Continue to make improvements to the 'Natural Disaster' emergency preparedness status of the City via the EMP, EMC and the development of neighborhood immediate responders programs;

Comprehensively address the City's most precious resource – the Rogue River via an inventory of its assets, its threats and potential; and

Comprehensively address the function of the City Council via a day long leadership retreat.

N.B. These goals are short and are to be construed as a guide to developing a series of work plans. These goals are not at all complete in guiding the Council and City Administrator in the direction of specific policies or actions. Most governmental entities are not completely aware of what exists. Failing to fully understand the "what is" will lead to the development of either poor policy or misdirected policy or both. Quite candidly, when a City prepares an adequate inventory the steps to be taken usually become very evident.

Mayor Richardson:

Complete and adopt the Emergency Management Plan.

Implement comprehensive street ordinances and an improvement/maintenance plan.

Plan and execute 4? city events and/or festivals.

Pass and adopt the revised City Charter.

Restructure revenue resources to eliminate public safety fees.

Councilor Mitchell:

Allocate necessary funds to move the raised platform for council/planning commission seating out from the wall 18 inches to allow easier access. Should also provide for a removal ramp. I would consider this to be an ADA access issue.

Allocate \$50,000.00 for a nuisance abatement fund to secure substandard structures from being occupied.

Allocate necessary funds to purchase and install two solar powered speed limit signs on Hwy 62 North bound at the bridge and South bound at City Hall.

Allocate necessary funds and grants to purchase and install solar powered pedestrian street lights on West side of Hwy 62 from the bridge to City Hall.

Purchase and adopt the most current International Building Codes for local enforcement. Cost would be under \$1,000.00.

Councilor McGregor:

Establish a City-wide Community Emergency Response Training (CERT) Program

Fill positions on Emergency Preparation Commission with a designated location for assembly.

Organize the many boxes of materials applying to our City that are currently stored in the Community Center's loft.

Parks & Recreation Commission Goals for 2020:

1. Creation of a Park Memorial Ordinance that would define where, how and under what conditions permanent personal effects including personal memorials, remembrances and dedications can be placed in a park.

2. To develop a comprehensive community calendar which will aid in both planning and communicating events to the public.
3. To relocate, repurpose or remove the small memorial fountain in Aunt Carolyn's Park. The fountain is not suitable for repair and is deteriorating in its current location.
4. To obtain an electronic sign jointly purchased by the City of Shady Cove, the Jackson County library (Shady Cove location) and the Upper Rogue Community Center. The sign will be used to communicate important announcements and upcoming events.

Also: Branding of the City

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
JACKSON COUNTY AND THE CITY OF SHADY COVE  
RELATING TO LAW ENFORCEMENT SERVICES**

PARTIES

THIS INTERGOVERNMENTAL AGREEMENT (herein referred to as "Agreement") is entered into by and between JACKSON COUNTY, a political subdivision of the State of Oregon (herein referred to as "COUNTY"), by and through the Jackson County Sheriff's Office (herein referred to as "JCSO"), and the CITY OF SHADY COVE, a municipal corporation of the State of Oregon (herein referred to as "CITY") and is applicable to all properties located within the geographic area that constitutes the incorporated limits of the CITY. County and City are herein individually referred to as the "Party" and collectively referred to as the "Parties."

STATUTORY AUTHORITY

1. In accordance with and pursuant to the provisions of ORS Chapter 190, entitled "INTERGOVERNMENTAL COOPERATION," the County is authorized to jointly provide for the performance of a function or activity in cooperation with a "unit of local government" that include CITY or other governmental authority in Oregon. By acceptance of this Agreement, the City certifies that it meets the above criteria for eligibility for such cooperation with the County.

2. As a result of this Agreement and pursuant to ORS 190.030, any unit of local government, consolidated department, intergovernmental entity or administrative officers designated herein to perform specified functions or activities is vested with all powers, rights and duties relating to those functions and activities that are vested by law in each separate party to the Agreement, its officers and agencies.

RECITALS

WHEREAS, CITY desires to contract with the COUNTY for the provision of law enforcement services within the geographic area that constitutes the incorporated limits of the CITY; and

WHEREAS, the COUNTY, through JCSO, has the resources to provide law enforcement services to the CITY; and

WHEREAS, COUNTY and CITY have established the following service goals and principles of cooperation that preserve the value of the COUNTY providing independent, responsive and professional law enforcement services while permitting CITY to retain a high level of local service and decision-making in the provision of law enforcement services:

CITY will have the flexibility to determine the level and deployment of certain law enforcement services and to identify service priorities, thereby controlling costs;

JCSO will work cooperatively with CITY to solve CITY law enforcement concerns to improve the safety and welfare of CITY residents and visitors;

JCSO will provide at a reasonable and predictable cost, efficient, high-quality, appropriate law enforcement services supported by technology to meet the law enforcement goals of CITY that allow the COUNTY to recover the cost of providing services;

JCSO will maintain equity in the provision of law enforcement services to CITY and unincorporated Jackson County residents.

## AGREEMENT

NOW, THEREFORE, in consideration of the terms and conditions contained herein, it is mutually agreed by and between the COUNTY and CITY as follows:

1. Law Enforcement Services. The COUNTY, through JCSO, will provide to the CITY the law enforcement services listed in Exhibit A, which is incorporated herein by reference. Services consist of three deputies, a part time community service officer and other related services provided by JCSO personnel assigned primarily for the benefit of the geographic areas of the CITY.
  
2. Service Model. The Service Model used for the provision of law enforcement services by COUNTY to CITY under this Agreement operates under the philosophy of a JCSO patrol district encompassing the geographic areas within the boundaries of the CITY.
  - 2.1. The level, degree and type of law enforcement services and the number of positions assigned to those services are determined by the funding levels of this Agreement.
  - 2.2. JCSO personnel assigned to the CITY shall be dedicated to work within the CITY limits, subject to responses to assist another jurisdiction or JCSO deputies according to the Jackson County Cooperative Policing Agreement.
    - 2.2.1. The number of JCSO positions assigned to the CITY shall remain constant. The CITY recognizes that the number of personnel may vary to the extent that positions are vacant or positions are filled but not available for assignment, including recruits and personnel on long-term disability leave, military leave, vacation leave, sick leave or other leave.
  
3. Compensation.
  - 3.1. CITY shall compensate COUNTY for the provision of law enforcement services to CITY, the actual cost to COUNTY of providing the law enforcement services, which is estimated on Exhibit A, Cost Estimate.
    - 3.1.1. Actual costs of providing the law enforcement services shall include, but not be limited to salary, benefits and special pays, if any, for personnel providing the service, along with any associated clothing allowance, quartermaster, overtime, pass through cost for dispatching, supplies, services, telephone, motor pool, systems services, insurance and equipment and associated administrative costs.
      - 1.1. . Billing. COUNTY shall bill CITY monthly in installments equal to 1/12<sup>th</sup> of the then estimated annual Total Law Enforcement Contract cost for the applicable COUNTY fiscal year. Payments shall be due within 30 days after invoicing by the COUNTY. In the event the CITY fails to make a monthly payment within 30 days of billing, the COUNTY may charge an interest rate of one-half percent (.5%) per month.

1.2. Annual Reconciliation. As soon as reasonably practicable at the end of each COUNTY fiscal year during this Agreement and upon termination this Agreement, COUNTY shall furnish to CITY a statement showing the actual costs of the services provided hereunder for the preceding COUNTY fiscal year (or preceding COUNTY fiscal year up to termination, if applicable). In the case of a deficiency, CITY shall promptly remit such deficiency to COUNTY within 30 days following receipt of COUNTY's statement of actual expenses. In the case of a surplus, COUNTY shall apply the surplus to the next installment due by CITY for the services hereunder or refund the surplus to CITY within 30 days.

4. Decisions and Policy-Making Authorities.

4.1. Operational Decisions and Policy-Making Authorities. The respective authorities of the CITY and the COUNTY to make operational decisions and develop and implement policies shall be governed by Section 18 of this Agreement and Exhibit B attached hereto and incorporated by this reference.

4.2. Points of Contact. The COUNTY appoints the Jackson County Sheriff ("Sheriff"), or his designee, and the CITY appoints the Mayor, or his/her designee, who shall act as the Points of Contact for the parties to provide correspondence and communications related to the administration of this Agreement.

4.3. Schedules. The Sheriff, or his designee, upon receipt of input from the CITY Mayor, or his/her designee, shall determine the appropriate working schedule for the JCSO personnel assigned to perform the law enforcement services under this Agreement. The schedule shall provide weekly law enforcement services for a minimum of one hundred and ten (128) hours per week.

5. Special Provisions.

5.1. CITY Purchases. The CITY shall supply at its own cost and expense any special supplies, stationary, notices, and forms where such must be issued in the name of the CITY as well as routine supplies (office supplies and shared desktops). The COUNTY shall provide supplies and equipment routinely provided to its JCSO deputies.

5.1.1. Technology or Specialized Equipment. The COUNTY agrees to provide JCSO staff that are trained and equipped with such technology as is customarily provided to its patrol deputies. Such technology may include, but is not limited to: mobile data computers (MDCs), computer access to criminal history data and other like data, and other current technology utilized within law enforcement services.

5.2. CITY Law Enforcement Facility. Office space shall be provided by CITY at a location acceptable to both JCSO and CITY. Office equipment such as a phone and copy machine will be provided by CITY as JCSO deems necessary for the assigned deputies.

5.3. Use of CITY Facility by JCSO. The CITY and COUNTY agree that incidental use of CITY's law enforcement facility by the assigned JCSO personnel shall not be charged to the COUNTY.

- 5.4. Stabilization of Personnel. JCSO will coordinate transfers to minimize the time positions are vacant, as well as the impact of vacancies to CITY. Deputies will not be granted a transfer out of the CITY assignment unless authorized by the language in the current Jackson County Sheriff's Employees' Association ("JCSEA") Collective Bargaining Agreement. In the assignment of JCSO personnel, the COUNTY shall use, whenever possible, JCSO personnel who volunteer for duty within the CITY. Duration of assignment and selection of non-voluntary JCSO personnel shall be accomplished in accordance with the current JCSEA Collective Bargaining Agreement.
- 5.5. Additional Training. The CITY may provide training for JCSO personnel assigned under this Agreement in addition to that provided by the COUNTY. Additional training is subject to JCSO approval and the cost shall be borne by the CITY.
- 5.6. Computers.
  - 5.6.1. The COUNTY will provide access to a computer to every JCSO staff member assigned to the CITY.
  - 5.6.2. The COUNTY's Information Technology Department will be responsible for the repair and maintenance of all equipment, software, and accessories used under this Agreement that are owned by the COUNTY.
  - 5.6.3. Replacement of COUNTY-owned computers will be furnished via COUNTY departmental chargebacks, as needed.
6. Reporting.
  - 6.1. Notification of Criminal Activity. The CITY Point of Contact, will notify the COUNTY Point of Contact in the event of suspicious occurrences within the CITY.
  - 6.2. Monthly Reports. JCSO will report monthly to CITY on criminal activity, citations and law enforcement services provided by this Agreement.
7. Personnel and Equipment.
  - 7.1. Control of Personnel. Control of JCSO personnel, standards of performance, discipline and all other aspects of performance shall be governed entirely by the COUNTY. Allegations of misconduct shall be investigated in accordance with COUNTY and JCSO Policies and Procedures, as well as any applicable collective bargaining agreement. At all times, authority over JCSO employees remains exclusively under the COUNTY.
  - 7.2. Status of Employees. All JCSO personnel rendering law enforcement services to CITY hereunder shall be employees of the COUNTY.
  - 7.3. Application. Both parties acknowledge that certain employment leaves of absence are protected by law and that extended leaves of absence can affect the JCSO's ability to provide the law enforcement services under this Agreement. In the event of a protracted leave (15 days or longer) by a JCSO employee assigned to the CITY under this Agreement, JCSO shall make every effort to replace that assigned employee with as little impact as possible to the CITY by the 15th day of the leave.



8. CITY Responsibilities. In support of the COUNTY providing the law enforcement services under this Agreement, the CITY agrees to the following.

8.1. Municipal Code. The CITY shall, to the extent reasonably possible, taking into consideration local circumstances, endeavor as it adopts local ordinances to have such ordinances be consistent with ordinances of the COUNTY and/or state law. It is recognized that it is in the interest of both parties to this Agreement that reasonable uniformity of common regulations will promote efficient provision of law enforcement services.

9. Term. The term of this Agreement shall be from July 1, 2019 through June 30, 2022 unless sooner terminated as provided herein.

10. Termination Process.

11.1 Either party to this Agreement may terminate said agreement by giving a sixty (60) day written notice to the other party. The amount due to either party by the other under Section 3.2 shall be prorated on a daily basis as of the date of termination.

11.2 Either party may terminate this Agreement in the event of a breach of the Agreement by the other party. Prior to such termination, the party seeking termination shall give to the other party written notice of the breach and intent to terminate. If the party committing the breach has not entirely cured the breach within fifteen (15) days of the date of the notice, or within such other period as the party giving the notice may authorize or require, then the Agreement may be terminated immediately at any time thereafter by a written notice of termination by the party giving notice.

11.3 The rights and remedies of the parties provided in this section are not exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

11. Indemnification; Insurance

11.1. Indemnity.

11.1.1. CITY Held Harmless. Subject to the conditions and limitations of the Oregon Tort Claims Act and subject to the Oregon Constitution, the COUNTY shall defend, indemnify and hold harmless the CITY, and its elected officials, officers, employees, volunteers and agents from any and all costs, claims, judgments, or awards of damages, resulting from the acts or omissions of the COUNTY, and its employees or agents associated with this Agreement. In executing this Agreement, the COUNTY does not assume liability or responsibility for or in any way release the CITY from any liability or responsibility which arises in whole or in part from the existence or effect of CITY ordinances, rules, regulations, resolutions, customs, policies, or practices. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such CITY ordinance, rule, regulation, resolution, custom, policy, or practice is at issue, the CITY shall defend against such cause, claim, suit, action or administrative proceeding at its sole expense and if judgment is entered or damages are awarded against the CITY, the COUNTY, or both, the CITY shall satisfy the same, including all chargeable costs and attorney's fees.

11.1.2. COUNTY Held Harmless. To the extent permitted by the Oregon Tort Claims Act and subject to the Oregon Constitution, the CITY shall defend, indemnify and hold harmless the COUNTY, and its elected officials, officers, employees, volunteers and agents from any and all costs, claims, judgments or awards of damages, resulting from the acts or omissions of the CITY, and its employees or agents associated with this Agreement. In executing this Agreement, the CITY does not assume liability or responsibility for or in any way release the COUNTY from any liability or responsibility which arises in whole or in part from the existence or effect of COUNTY ordinances, rules, regulations, resolutions, customs, policies, or practices. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such COUNTY ordinance, rule, regulation, resolution, custom, policy or practice is at issue, the COUNTY shall defend against such cause, claim, suit, action or administrative proceeding at its sole expense and if judgment is entered or damages are awarded against the COUNTY, the CITY, or both, the COUNTY shall satisfy the same, including all chargeable costs and attorney's fees.

11.2. Insurance. COUNTY shall at its own expense provide the following insurance:

11.2.1. COUNTY shall obtain and maintain at all times during the course of the Agreement general liability insurance coverage subject to the limits of the Oregon Tort Claims Act covering bodily injury and property damage on an "occurrence" form in the amount of not less than \$1 Million per occurrence/\$2 Million general aggregate for the protection of the CITY, and its elected officials, officers, agents, employees and volunteers.

11.2.2. Certificates of Insurance. In respect to general liability coverage, and as evidence of the insurance coverage required by this Agreement, the COUNTY shall furnish acceptable insurance certificates to CITY prior to COUNTY commencing work under this Agreement. Insuring companies or entities are subject to CITY acceptance. If requested, complete copies of insurance policies; trust agreements, etc., shall be provided to the CITY. The COUNTY shall be financially responsible for all pertinent premiums, deductibles, self-insured retentions and/or self-insurance.

11.2.3. Notice of Cancellation. There shall be no cancellation, material change, exhaustion of aggregate limits or intent not to renew insurance coverage without 60 days' notice to the CITY. Any failure to comply with this provision will not affect the insurance coverage provided to the CITY. The 60 days' notice of cancellation provision shall be physically endorsed to the policy.

11.2.4. Insurance Carrier Rating. Coverage provided must be underwritten by an insurance company deemed acceptable by the CITY. Insurance coverage shall be provided by companies admitted to do business in Oregon or, in the alternative, rate A- or better by Best's Insurance Rating. The CITY reserves the right to reject all or any insurance carriers(s) with an unacceptable financial rating.

11.2.5. Self-Insurance. COUNTY may fulfill its insurance obligations herein through a program of self-insurance, provided that the COUNTY's self-insurance program complies with all applicable laws, and provides insurance coverage equivalent in both type and level of coverage that satisfies this Section 12.

12. Non-discrimination. The COUNTY and the CITY certify that they are Equal Opportunity Employers.
13. Assignment. Neither the COUNTY nor the CITY shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of the other party.
14. Audits and Inspections. The records and documents with respect to all matters covered by this Agreement shall be subject to inspection, review or audit by the COUNTY or CITY during the term of this Agreement and three (3) years after termination. Exception to this stipulation is for confidential internal affairs investigations conducted by the COUNTY.
15. Notice. Any formal notice or communication to be given by the COUNTY to the CITY under this agreement shall be deemed properly given if personally delivered, or mailed postage prepaid and addressed to:

CITY OF SHADY COVE  
Attn: City Administrator  
22451 Highway 62  
P.O. Box 1210  
Shady Cove, Oregon 97539

Any formal notice or communication to be given by the CITY to the COUNTY under this Agreement shall be deemed properly given if personally delivered, or mailed postage prepaid and addressed to:

JACKSON COUNTY SHERIFF'S OFFICE  
Attn: Sue Watkins  
5179 Crater Lake Highway  
Central Point, Oregon 97502

The name and address to which notices and communications will be directed may be changed at any time by either the CITY or the COUNTY provided that such notice has been given to the other party.

16. COUNTY as an Independent Contractor. The COUNTY is, and shall at all times be deemed to be, an independent contractor. Nothing herein shall be construed as creating the relationship of employer and employee, or principal and agent, between CITY and COUNTY or any of the COUNTY's agents or employees.
17. Agreement Administration.
  - 17.1. Agreement Administrators. The CITY Administrator, or designee, and the JCSO Liaison shall serve as Agreement Administrators to review Agreement performance and resolve operational problems.

- 17.2. Referral of Unresolved Problems. The CITY Administrator, or designee, shall refer any law enforcement service operational problem, which cannot be resolved, to the JCSO Liaison and if still not resolved to the Sheriff. The Sheriff and CITY Mayor shall meet as necessary to resolve such issues. Unresolved problems shall be referred to the Coordinating Committee (See Section 18) for assistance in resolution.
- 17.3. Agreement Dispute Issues. Disputes involving Agreement language interpretation, costs, and other non-operational matters shall be referred to the Sheriff, the Chair of the Coordinating Committee, and the affected party or parties to review and resolve. Any unresolved problems shall be referred to the full Coordinating Committee for assistance in resolution.

18. Agreement Coordination.

- 18.1. Coordinating Committee. The CITY Mayor, or his/her designee, the Sheriff, or his/her designee, and the JCSO Operations Division Commander shall constitute the Coordinating Committee ("Committee"). The Committee shall meet on as needed basis to provide direct feedback on issues and concerns related to law enforcement and public safety in the CITY. The Committee is responsible for establishing law enforcement goals and objectives and will address issues which may arise regarding this Agreement. The Committee may decide to invite selected non-Committee members to attend Committee meetings as observers.
- 18.2. Scope of Committee. The Committee shall meet at least quarterly to review the delivery of law enforcement services outlined in this Agreement. The Committee will elect a Chair at its first meeting who is responsible for scheduling and presiding over the Committee meetings and providing a person to keep the minutes of each Committee meeting for the duration of the term as Chair.
- 18.2.1. If an operational problem or Agreement dispute is referred to the Committee, the Committee will meet and attempt to resolve the problem or dispute. If the Committee is unable to resolve the problem or dispute, the parties may pursue suitable remedies.
- 18.2.2. The Committee may recommend amendments to this Agreement to be approved by CITY and COUNTY in accordance with the terms of this Agreement.
19. Amendments. This Agreement may be amended at any time by mutual written agreement of the parties.
20. Entire Agreement. This Agreement and Exhibits A and B contain the entire agreement of the parties. Any prior agreements, promises, negotiations or representations of or between the parties, either oral or written, relating to the subject matter of this Agreement and which are not expressly set forth in this Agreement are null and void and of no further force or effect.
21. Waiver. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach thereof. No delay or failure to require performance of any provision of this Agreement shall constitute a waiver of that provision as to that or any other instance. Any waiver granted by a party must be in writing to be effective, and shall apply solely to the specific instance expressly stated.
22. Severability. If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

CITY of SHADY COVE

JACKSON COUNTY

BY: \_\_\_\_\_  
Thomas Corrigan, City Administrator

BY: \_\_\_\_\_  
Danny Jordan, County Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

APPROVED AS TO LEGAL SUFFICIENCY:

APPROVED AS TO LEGAL SUFFICIENCY:

\_\_\_\_\_  
Ryan Vanderhoof, Associate City Attorney

\_\_\_\_\_  
Sr. Assistant County Counsel

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**EXHIBIT B**  
**SCOPE OF WORK FY2019-2022**  
**OPERATIONAL DECISIONS/POLICY MAKING AUTHORITY GUIDELINES**

**I. ROLES AND RELATIONSHIPS**

**A) PERSONNEL**

- 1) The Sheriff, as the COUNTY's Point of Contact, as well as other sworn personnel, will be responsive to the public safety needs of the CITY, as well as its officials, residents, and/or population served.
- 2) The Sheriff, or his designee, will coordinate and confer with CITY's Point of Contact regarding patrol needs to determine priority issues. The rendering of such services, standards of performance of such services and control of JCSO personnel so employed shall remain under the exclusive control of the Sheriff. The CITY shall retain the right to request the replacement of any JCSO personnel whose performance is inconsistent with the Agreement.
- 3) The Sheriff maintains authority and responsibility over the JCSO law enforcement personnel and shall direct overall law enforcement service operations, ensuring law enforcement services are consistent with the terms of this Agreement.

**B) JCSO LIAISON:**

- 1) Reports directly to the JCSO Operations Division Commander, or his designee, and works in coordination with the CITY Mayor or CITY Administrator, as designated by CITY, and in compliance with JCSO policies, procedures and directives.
- 2) Shall discuss protocols for routine interaction with the CITY Administrator as deemed appropriate by the CITY and COUNTY. Maintain communication between command structures to ensure that changes in the JCSO are communicated to the CITY and that changes in the CITY are communicated to the JCSO.
- 3) Attend and participate in the CITY's staff and council meetings and official functions.
- 4) Direct overall law enforcement services within the CITY, including hours of operation and CITY specific protocols and procedures. Analyze operations and develop plans to manage resources and ensure effective and efficient delivery of services. Oversee the implementation of all policies and procedures relating to law enforcement services and provide to the JCSO any written information relative to law enforcement services created by the CITY. Utilize analysis of crime data to establish a plan for deploying resources to address identified needs.
- 5) Oversee and monitor the budget for the Agreement as provided in Exhibit A. Notify the CITY Administrator of any use of support services that were not purchased under this Agreement in advance upon their deployment for enforcing the law in the CITY.
- 6) Coordinate the responses of support services for law enforcement, if applicable, and notify the CITY Administrator of major crimes and/or incidents.

- A) JCSO staff requesting assignment under this Agreement will make a commitment to implement community law enforcement and the CITY's law enforcement goals; except in cases of promotion or other special circumstances. Special circumstances require the concurrence of the CITY's manager/administrator and applicable JCSO Division Commander.
- B) The transfer of JCSO personnel affecting the provision of law enforcement services under Agreement will be coordinated by the JCSO, in consultation with the CITY's Point Of Contact, to minimize the impact of potential vacancies. The number of the CITY's vacant positions will be managed with a goal of achieving proportionality with the total number of vacant positions in the JCSO Division in which the JCSO employee would otherwise be assigned.

# SHADY COVE CONTRACT ESTIMATE 2019-22 - Exhibit A



Dedicated Law Enforcement Services	Units/FTE	Salary & Benefits	Other	2019-20	2020-21	2021-22
				Total Cost	Total Cost	Total Cost
Sergeant	0.10	\$ 153,737		\$ 15,374	15,835	16,310
Deputy	1.00	\$ 126,392		\$ 126,392	130,184	134,089
Deputy	1.00	\$ 126,392		\$ 126,392	130,184	134,089
Deputy	0.75	\$ 126,392		\$ 94,794	97,638	100,567
CSO	0.48	\$ 86,677		\$ 41,172	\$ 42,407	\$ 42,407
Overtime		\$ 10,000		\$ 10,000	\$ 10,000	\$ 10,000
<b>Cost of Dedicated Personnel</b>				<b>\$ 414,123</b>	<b>\$ 426,247</b>	<b>\$ 437,462</b>

Fuel /Maintenance & Replacement	Per Unit Cost	Total Cost	Total Cost	Total Cost
Patrol Vehicles/Set Rate	3.48	9,333.33	\$ 32,480	33,454
<b>Cost of Fuel/Maintenance &amp; Replacement</b>			<b>\$ 32,480</b>	<b>\$ 33,454</b>

Supplies & Materials	Unit	Per Unit Cost	Total Cost	Total Cost	Total Cost
Uniform, Equipment, and Supplies (Quartermaster)					
Phone charges (MDT's & Cell Phones)	3.48	\$ 800	\$ 2,784	2,951	3,040
Supplies	3.48	\$ 500	\$ 1,740	1,792	1,846
Uniforms	3.48	\$ 800	\$ 2,784	2,868	2,954
Equipment	3.48	\$ 1,000	\$ 3,480	3,584	3,692
Training & Travel	3.48	\$ 500	\$ 1,740	1,792	1,846
<b>Cost of Supplies &amp; Materials</b>			<b>\$ 12,528</b>	<b>\$ 12,987</b>	<b>\$ 13,377</b>

Law Enforcement Support Services	Total Cost	Total Cost	Total Cost
Communications/Dispatch	\$ 28,024	28,865	29,731
Admin Charge (Gen Liab/HR/BoC/Finance/CAO/Legal)	\$ 22,431	23,104	23,797

<b>Cost of Law Enforcement Support Services</b>	<b>\$ 50,455</b>	<b>\$ 51,969</b>	<b>\$ 53,528</b>
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<b>TOTAL LAW ENFORCEMENT CONTRACT COST</b>	<b>\$ 509,586</b>	<b>\$ 524,657</b>	<b>\$ 538,825</b>
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**CITY OF SHADY COVE**  
 22451 Highway 62 • P.O. Box 1210 • Shady Cove, OR 97539  
 Phone: 541.878.2225 • Fax: 541.878.2226

**APPLICATION FOR COMMISSION OR COMMITTEE**

PLEASE PRINT

DATE: 10-16-19 POSITION APPLIED FOR: PLANNING COMMISSION

APPLICANT INFORMATION

Name: CHESTER T. KRUPA

Physical Address:

City: SHADY COVE State: OREGON Zip: 97539

Mailing Address: 21 BROPHY WAY #34

City: SHADY COVE State: OREGON Zip: 97539

Home Phone: ; Cell Phone:

Email Address:

Current Occupation: PART TIME DRIVER  
*(If retired or unemployed, state your general or past profession.)*

How long have you lived in Shady Cove? 9 YRS.

How long have you lived in Jackson County? 9 YRS.

Are you available to attend both daytime and evening meetings when necessary? YES

Are you an employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?

Yes

No

If yes, please describe:

QUALIFICATIONS

I believe that I am qualified for and should be considered for the above position(s) for the following reasons  
*(continue on next sheet if necessary):*

SERVED ON THE PARKS COMMISSION 7 YRS.

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Qualifications continued (if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please use this space to summarize why you are applying for this position:

I'M APPLYING FOR THIS POSITION BECAUSE I WOULD LIKE TO HELP THE CITY GROW AND BECOME STRONGER.

Please use this space to add any additional information you would like to share:

I'M INVOLVED IN VFW ALSO THE SHADY COVE FIRE DEPARTMENT SUPPORT GROUP

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publically review and discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position.

Signature of applicant

*Cheryl T. Ryan*

Date

10-16-19

**How to Submit:**

- By email: admin@shadycove.net
- In person: City of Shady Cove, City Hall, 22451 Highway 62. Monday through Friday, 8:00 AM to 5:00 PM
- By mail: P.O. Box 1210, Shady Cove, OR 97539
- By fax: 541.878.2226

**Questions?**

Call City Hall at 541.878.2225 or send an email to Bonnie Picket as listed above.

**CITY OFFICE USE ONLY**

DATE RECEIVED

10/16/19

INITIALS

DJ

*The City of Shady Cove is an Equal Opportunity Provider*