

Agenda

Shady Cove Regular City Council Meeting

Shady Cove City Council Chambers
22451 Highway 62, Shady Cove, Oregon
Thursday, January 16, 2020
6 PM

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next regularly scheduled meeting of the Planning Commission will be January 23, 2020, at 6 PM in the Council Chambers.
- 3. The next meeting of the City Council will be February 6, 2020, at 6 PM in the Council Chambers.
- 4. Public may comment on agenda items – Public must state name, address and standing to discuss an issue. Issues must have a City-wide impact and not be personal issues. Depending on number of comments and time constraints, Council may limit the amount of time to 3 minutes per speaker.

II. Open Public Hearing

Public Hearing to accept public testimony regarding proposed amendments to the Shady Cove Code of Ordinances to amend Chapters 95 and 153 in order to; clarify the City's street standards, refine standards for shared private drives and allow improvement of existing City streets using alternate street standards. Planning File No: CPA 19-03

- 1. Public Hearing Opening Statement
- 2. Anyone wishing to address Council should place your name on the sign up sheet
- 3. Jurisdiction Question
- 4. Conflict of Interest
- 5. Staff Comments
- 6. Proponent's Testimony
- 7. Opponent's Testimony
- 8. Final Staff Comments
- 9. **Close/Continue Hearing**

III. Consent Calendar

- A. Regular Meeting Minutes of December 19, 2019
- B. Special Meeting Minutes of January 7, 2020

IV. Presentations

- A. Presentation By Colleen Padilla, SOREDI

V. Written Communication

- A. Emergency Management Meeting
- B. SOREDI Reception, 1/30/20

VI. Staff Reports

- A. Bills Paid Report, 12/7/19 – 12/31/19 - \$14,284.50
- B. Second Quarter Financials
- C. City Administrator
- D. Jackson County Deputy
- E. Fire Chief Winfrey

VII. Old Business

- A. City Goals 2020-2021
- B. Photography Contest Update

VIII. New Business

- A. Appointment of Commission/Committee Liaisons

IX. Public Comment on Non-Agenda Items

X. Council Comments on Non-Agenda Items

- A. Mayor Richardson – RVCOG
- B. Councilor Mitchell – RVACT & Parks Commission
- C. Councilor McGregor – SOREDI
- D. Councilor Hohenstein – Planning Commission
- E. Councilor Tarvin

XI. Adjournment

**BEFORE THE PLANNING COMMISSION
OF THE CITY OF SHADY COVE
COUNTY OF JACKSON, STATE OF OREGON**

IN THE MATTER OF CONSIDERATION OF)
AMENDMENTS TO CHAPTERS 95 AND 153)
OF THE CITY OF SHADY COVE CODE OF) **RECOMMENDATION**
ORDINANCES) **TO CITY COUNCIL**

Planning File No. CPA 19-03

RECITALS:

- 1) Chapter 154, of the City of Shady Cove Code of Ordinances governs Type IV Legislative Procedures within the corporate limits of the City and requires, if approval is recommended by the Planning Commission, that the City Council of the City of Shady Cove make the final decision regarding the application; and,
- 2) The Shady Cove Planning Commission, after providing proper public notice, met in Public Hearing on December 12, 2019, to consider amendments to Sections 95 and 153 of the City of Shady Cove Code of Ordinances in order to; clarify the city's street standards, refine standards for shared private drives, and allow the Planning Commission of the City of Shady Cove to allow improvement of existing city streets using alternate street standards. The Commission received testimony from interested parties and staff. The staff recommendations, as submitted to the Planning Commission, are contained in a staff memorandum that is part of the record; and,
- 3) On December 12, 2019, following the close of the public hearing, the Planning Commission deliberated on the record of the proceedings, after which a motion was made and duly seconded, to recommend that the City Council approve amendments to Chapters 95 and 153. The motion passed by a roll call vote of 4 to 0.

NOW THEREFORE, the Planning Commission of the City of Shady Cove finds, concludes, and recommends as follows:

SECTION 1: FINDINGS

1. The Planning Commission hereby finds that it has received all information and evidence necessary to consider the above request; and,
2. The City provided public notice through the Upper Rogue Independent, and mailed notices to all property owners within the city limits via United States Postal Service. The Planning Commission finds and concludes that proper notice has been given; and,

3. The Planning Commission hereby incorporates by reference all oral deliberations and findings of fact established in the record of the public hearing, and cites by reference: oral and written testimony of interested citizens, and staff and findings of fact which are a part of the record, the City Planner's staff report; and,
4. The Planning Commission finds that no one spoke in opposition to the proposed amendments; and,
5. The criteria used to evaluate the requested amendments to the street standards are contained in Section 154.438. The Planning Commission finds that the request meets the criteria; and,
6. The Planning Commission finds that the amended street standards attached as Exhibit A are necessary.

SECTION 2: CONCLUSION

The Planning Commission concludes that the proposed amendments to the street standards of the City of Shady Cove complies with procedural requirements of the Shady Cove Code of Ordinances, and these amendments would clarify the City's street standards and allow alternate street improvement of existing City streets that do not meet City standards when approved by the Planning Commission.

SECTION 3: DECISION

Based on the record of the public hearing on this matter, the Planning Commission recommends approval of the proposed amendments to the street standards of Sections 95.03, 95.61, and 153.14 of the Shady Cove Code of Ordinances.

This RECOMMENDATION for APPROVAL is given to the Shady Cove City Council this 19th day of December 2019, in Shady Cove, Oregon.


Arthur Stirling, Chair



ROGUE VALLEY
Council of Governments

155 N. First St.
P.O. Box 3275
Central Point, OR 97502
(541) 664-6674
FAX (541) 664-7927

MEMORANDUM

Date: December 4, 2019
To: Shady Cove Planning Commission
From: Ryan Nolan, Planner
Subject: City Street Standards

The Planning Commission has been looking into Street Standard issues within the City of Shady Cove Code of Ordinances. This review has clarified that developers of new subdivisions are responsible for constructing new City Streets to City street standards. Further, it has been clarified that Partitions may be approved only after installing street improvements or with Deferred Development Agreements requiring developers to pay a percentage of future street improvement fees. These agreements are based on the City's estimated street improvement costs (which should be updated). It has also been clarified that individual lots may be developed (ex. Single family home construction) with only a Waiver of Remonstrance (an agreement that the property owner will not contest costs of future street improvement). The Planning Commission has recommended some clarifications to the Code to provide shared private drive standards, and to allow improvement to existing City Streets that do not meet City street standards.

The following are three sections of the Code of Ordinances with proposed deletions shown with ~~strikeout font~~ and proposed additions shown with red font and underlined. It is staff's intention that these amendments would clarify the City's street standards and allow alternate street improvement of existing City streets that do not meet City standards when approved by the Planning Commission.

CHAPTER 95: STREETS AND SIDEWALKS

§ 95.03 STREETS AND PEDESTRIAN WAYS.

(A) All streets, ~~and~~ alleys, and shared private drives serving more than one tax lot shall be:

EXHIBIT A

(1) Cut to the grade and cross-section design approved by the City Engineer, having due regard to drainage, the grade of adjoining streets and properties, making allowance for required base and paving material;

(2) Improved by the placing of an adequate rock base of sufficient depth on the portion designed for vehicular traffic; and

(3) Paved with a minimum of three inches of asphalt concrete.

(B) Where the Planning Commission determines that the public interest requires it, the Planning Commission may require asphalt surfacing of all or any part of any street or alley, whether or not the same is already required.

(C) All street improvements shall be constructed to city standards for permanent street and alley construction. Catch basins shall be installed and connected to drainage leading to storm sewers or drainage ways as approved by the City Engineer. Upon completion of the street improvement, monuments shall be reestablished.

(D) The Planning Commission may approve street improvements alternate to the standards found in Table 6.B.1 when deemed appropriate. (Ord. 223, passed 11-18-2004)

§ 95.61 TRANSPORTATION STANDARDS.

(A) *Development standards.* No development shall occur unless the development has frontage or approved access to a public street, in conformance with the provisions of §§ 95.30 through 95.33, and the following standards are met.

(1) Streets within or adjacent to a development shall be improved in accordance with the provisions of this section.

(2) Development of new streets, and additional street width or improvements planned as a portion of an existing street, shall be improved in accordance with this section and public streets shall be dedicated to the city.

(3) New streets and drives connected to a collector or arterial street shall be paved.

(4) The city may accept a future improvement guarantee (e.g., owner agrees not to remonstrate (object) against the formation of a local improvement district in the future) in lieu of street improvements if one or more of the following conditions exist:

(a) A partial improvement may create a potential safety hazard to motorists or pedestrians;

(b) Due to the developed condition of adjacent properties it is unlikely that street improvements would be extended in the foreseeable future and the improvement associated with the project under review does not, by itself, provide increased street safety or capacity, or improved pedestrian circulation;

(c) The improvement would be in conflict with an adopted capital improvement plan; or

(d) The improvement is associated with an approved land partition on property zoned residential and the proposed land partition does not create any new streets.

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(B) *Variances.* A variance may be granted under this section only if a required improvement is not feasible due to topographic constraints or constraints posed by sensitive lands.

(C) *Creation of rights-of-way for streets and related purposes.* Streets shall be created through the approval and recording of a final subdivision or partition plat; except, the city may approve the creation of a street by acceptance of a deed; provided that, the street is deemed essential by the City Council for the purpose of implementing the Comprehensive Plan/Transportation Plan, and the deeded right-of-way conforms to the standards of this chapter. All deeds of dedication shall be in a form prescribed by the City Administrator and shall name "the public" as grantee.

(D) *Creation of access easements.* The city may approve and access easement established by deed when the easement is necessary to provide for access and circulation in conformance with §§ 95.30 through 95.33. Access easements shall be created and maintained in accordance with the Uniform Fire Code, § 10.207.

(E) *Street location, width and grade.* Except as noted below, the location, width and grade of all streets shall conform to an approved street plan or subdivision plat. Street location, width and grade shall be determined in relation to existing and planned streets, topographic conditions, public convenience and safety and in appropriate relation to the proposed use of the land to be served by the streets:

(1) Street grades shall be approved by the City Engineer in accordance with approved design standards; and

(2) Where the location of a street is not shown in an existing street plan, the location of streets in a development shall either:

(a) Provide for the continuation and connection of existing streets in the surrounding areas, conforming to the street standards of this section; or

(b) Conform to a street plan adopted by the City Council/Planning Commission, if it is impractical to connect with existing street patterns because of particular topographical or other existing conditions of the land. A plan shall be based on the type of land use to be served, the volume of traffic, the capacity of adjoining streets and the need for public convenience and safety.

(F) *Minimum rights-of-way and street sections.* Street rights-of-way and improvements shall be the widths in the table below. A variance shall be required to vary the standards in this table. Where a range of width is indicated, the width shall be determined by the decision-making authority based upon the following factors:

- (1) Street classification;
- (2) Anticipated traffic generation;
- (3) On-street parking needs;
- (4) Sidewalk and bikeway requirements based on anticipated level of use;
- (5) Requirements for placement of utilities;
- (6) Street lighting;
- (7) Minimize drainage, slope and sensitive lands impacts;

EXHIBIT A

- (8) Street tree location;
- (9) Protection of significant vegetation;
- (10) Safety and comfort for motorists, bicyclists, and pedestrians;
- (11) Street furnishings, (e.g., benches, lighting, bus shelters and the like), when provided;
- (12) Access needs for emergency vehicles; and
- (13) Transition between different street widths (i.e., existing streets and new streets), as applicable.
- (14) Table 6.B.1 (Right-of-way and Street Design Standards) *insert Table 6.B.1 in full here* of Ord. ~~223~~ is adopted by reference as if appearing in total and made a part hereof.

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TABLE 6.B.1 – Right-of-Way and Street Design Standards

Type of Street	Ave. Daily Tips (ADT)	Right of Way Width	Curb-to-Curb Pavement Width	Within Curb-to-Curb Area			Curb on both sides	Planting Strip on both sides	Sidewalks on both sides
				Motor Vehicle Travel Lanes	Bike Lane on both sides	On Street Parking			
Arterial Streets Boulevards: 2-Lane Boulevard	8,000 to 30,000 ADT	61'-87'	34'	11'	2 at 6' each	8' bays	6"	7'-8' ¹	6'-10' ²
Avenue: 2-Lane Avenue	3,000 to 10,000 ADT	59'-86'	32'-33'	10'-10.5'	2 at 6' each	8' bays	6"	7'-8'	6'-10'
Collector Streets Residential	1,500 to 5,000 ADT				NA ³				
No Parking		49'-51'	22'	11'		None	6"	8'	5'-6'
Parking One Side		50'-56'	25'-27'	9'-10'		7' lane	6"	7'-8'	5'-6'
Parking Both Sides		57'-63'	32'-34'	9'-10'		7' lanes	6"	7'-8'	5'-6'
Commercial:									
Parallel Parking One Side		55'-65'	28'	10'		8' lane	6"	7'-8'	6'-10'
Parallel Parking Both Sides		63'-73'	36'	10'		8' lanes	6"	7'-8'	6'-10'
Diagonal Parking One Side		65'-74'	37'	10'		Varies	6"	7'-8'	6'-10'
Diagonal Parking Both Sides		81'-91'	54'	10'		Varies	6"	7'-8'	6'-10'
Local Residential Streets ⁴	Less than 1,500 ADT				NA				
Parking One Side		47'-51'	22'	15'		One 7'	6"	7'-8'	5'-6'
Parking Both Sides		50'-57'	25'-8'	11'-14' Queuing		Two 7' lanes	6"	7'-8'	5'-6'
Alleys	NA	16'-20'	12'-16' paved width, 1'-2' strips on both sides	NA	NA	none	none	none	none
Accessways & Multi-Use Paths	NA	10'-18'	6'-10' paved width, 2'-4' strips on both sides	NA	NA	none	none	none	none
Private Drives serving 2-6 lots	NA	NA	20'	NA	NA	NA	6"	None	None

¹ Hardscape planting strip with tree wells shall be used in commercial and mixed-use development areas (where on-street parking is provided);

² 5'-6- Sidewalk shall be installed in residential areas, 8'-10' sidewalk shall be installed in commercial areas;

³ Bike lanes are generally not needed on low volume (less than 3,000 ADT) and/or low travel speed (less than 25 mph) streets;

⁴ Option for residential street with 22-feet of pavement width, and 4-foot wide sidewalks or pathways, separated from roadway by drainage swale (no curb).

[Sidewalks may not be required on some existing local streets when existing and future traffic volumes are low; e.g. less than 500 ADT, or 10 dwellings].

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(G) *Traffic signals and traffic calming features.*

(1) Traffic-calming features, such as traffic circles, curb extensions, narrow residential streets and special paving may be used to slow traffic in neighborhoods and areas with high pedestrian traffic.

(2) Traffic signals shall be required with development when traffic signal warrants are met, in conformance with the *Highway Capacity Manual* and *Manual of Uniform Traffic Control Devices*. The location of traffic signals shall be noted on approved street plans. Where a proposed street intersection will result in an immediate need for a traffic signal, a signal meeting approved specifications shall be installed. The developer's cost and the timing of improvements shall be included as a condition of development approval.

(H) *Future street plan and extensions of streets.*

(1) A future street plan shall be filed by the applicant in conjunction with an application for a subdivision in order to facilitate orderly development of the street system. The plan shall show the pattern of existing and proposed future streets from the boundaries of the proposed land division and shall include other parcels within 400 to 600 feet surrounding and adjacent to the proposed land division. The street plan is not binding; rather, it is intended to show potential future street extensions with future development.

(2) Streets shall be extended to the boundary lines of the parcel or tract to be developed, when the Planning Commission determines that the extension is necessary to give street access to, or permit a satisfactory future division of, adjoining land. The point where the streets temporarily end shall conform to divisions (H)(2)(a) through (c) below.

(a) These extended streets or street stubs to adjoining properties are not considered to be cul-de-sacs since they are intended to continue as through streets when the adjoining property is developed.

(b) A barricade (e.g., fence, bollards, boulders or similar vehicle barrier) shall be constructed at the end of the street by the subdivider and shall not be removed until authorized by the city or other applicable agency with jurisdiction over the street. The cost of the barricade shall be included in the street construction cost.

(c) Temporary turnarounds (e.g., hammerhead or bulb-shaped configuration) shall be constructed for stub streets over 150 feet in length.

(I) *Street alignment and connections.*

(1) Staggering of streets making "T" intersections at collectors and arterial shall not be designed so that jogs of less than 300 feet on the streets are created, as measured from the centerline of the street.

(2) Spacing between local street intersections shall have a minimum separation of 125 feet, except where more closely spaced intersections are designed to provide an open space, pocket park, common area or similar neighborhood amenity. This standard applies to four-way and three-way (off-set) intersections.

(3) All local and collector streets which abut a development site shall be extended within the site to provide through circulation unless prevented by environmental or topographical constraints, existing development patterns or compliance with other standards in this chapter. This exception applies when it is not possible to redesign or reconfigure the street pattern to provide required extensions. Land is

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considered topographically constrained if the slope is greater than 15% for a distance of 250 feet or more. In the case of environmental or topographical constraints, the mere presence of a constraint is not sufficient to show that a street connection is not possible. The applicant must show why the environmental or topographical constraint precludes some reasonable street connection.

(4) Proposed streets or street extensions shall be located to provide direct access to existing or planned commercial services and other neighborhood facilities, such as schools, shopping areas and transit facilities.

(5) In order to promote efficient vehicular and pedestrian circulation throughout the city, the design of subdivisions and alignment of new streets shall conform to §§ 95.30 through 95.33, and the maximum block length shall not exceed:

- (a) Six hundred feet in the Residential District;
- (b) Four hundred feet in the Downtown/Main Street District;
- (c) Not applicable to the General Industrial District; and
- (d) Six hundred to 800 feet in the Light Industrial District.

(J) *Sidewalks, planter strips, bicycle lanes.* Sidewalks, planter strips and bicycle lanes shall be installed in conformance with the standards in the table above, applicable provisions of the Transportation Plan, the Comprehensive Plan and adopted street plans. Maintenance of sidewalks, curbs and planter strips is the continuing obligation of the adjacent property owner.

(K) *Intersection angles.* Streets shall be laid out so as to intersect at an angle as near to a right angle as practicable, except where topography requires a lesser angle or where a reduced angle is necessary to provide an open space, pocket park, common area or similar neighborhood amenity. In addition, the following standards shall apply:

- (1) Streets shall have at least 25 feet of tangent adjacent to the right-of-way intersection unless topography requires a lesser distance;
- (2) Intersections which are not at right angles shall have a minimum corner radius of 20 feet along the right-of-way lines of the acute angle; and
- (3) Right-of-way lines at intersections with arterial streets shall have a corner radius of not less than 20 feet.

(L) *Existing rights-of-way.* Whenever existing rights-of-way adjacent to or within a tract are of less than standard width, additional rights-of-way shall be provided at the time of subdivision or development.

(M) *Cul-de-sacs.* A dead-end street shall be no more than 200 feet long, shall not provide access to greater than four dwelling units, and shall only be used when environmental or topographical constraints, existing development patterns or compliance with other standards in this chapter preclude street extension and through circulation.

(1) All cul-de-sacs shall terminate with a circular or hammer-head turnaround. Circular turnarounds shall have a radius of no less than 30 feet, and not more than a radius of 40 feet (i.e., from center to edge of pavement); except that turnarounds may be larger when they contain a landscaped island or parking

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bay in their center. When an island or parking bay is provided, there shall be a fire apparatus lane of 20 feet in width; and

(2) The length of the cul-de-sac shall be measured along the centerline of the roadway from the nearside of the intersecting street to the farthest point of the cul-de-sac.

(N) *Grades and curves.* Grades shall not exceed 10% on arterial, 12% on collector streets or 12% on any other street (except that local or residential access streets may have segments with grades up to 15% for distances of no greater than 250 feet), and:

(1) Centerline curve radii shall not be less than 700 feet on arterial, 500 feet on major collectors, 350 feet on minor collectors or 100 feet on other streets; and

(2) Streets intersecting with a minor collector or greater functional classification street, or streets intended to be posted with a stop sign or signalization, shall provide a landing averaging 5% or less. Landings are that portion of the street within 20 feet of the edge of the intersecting street at full improvement.

(O) *Curbs, curb cuts, ramps and driveway approaches.* Concrete curbs, curb cuts, wheelchair, bicycle ramps and driveway approaches shall be constructed in accordance with the most recent ODOT/APWA standards and meet the standards shown in §§ 95.30 through 95.33.

(P) *Alleys, public or private.* Alleys shall conform to the standards in the table above. While alley intersections and sharp changes in alignment shall be avoided, the corners of necessary alley intersections shall have a radius of not less than 12 feet.

(Q) *Private streets.* Private streets shall not be used to avoid connections with public streets. Design standards for private streets shall conform to the provisions of the table above.

(R) *Street names.* No street name shall be used which will duplicate or be confused with the names or existing streets in the city, except for extensions of existing streets. Street names, signs and numbers shall conform to the established pattern in the surrounding area, except as requested by emergency service providers.

(S) *Survey monuments.* Upon completion of a street improvement and prior to acceptance by the city, it shall be the responsibility of the developer's registered professional land surveyor to provide certification to the city that all boundary and interior monuments shall be reestablished and protected.

(T) *Street signs.* The city, county or state jurisdiction shall install all signs for traffic control and street names. The cost of signs required for new development shall be the responsibility of the developer. Street name signs shall be installed at all street intersections. Stop signs and other signs may be required.

(U) *Mail boxes.* Plans for mail boxes to be used shall be approved by the United States Postal Service.

(V) *Street light standards.* Street lights shall installed in accordance with city standards.

(W) *Street cross-sections.* The final lift of asphalt or concrete pavement shall be placed on all new constructed public roadways prior to final city acceptance of the roadway and within one year of the conditional acceptance of the roadway unless otherwise approved by the City Engineer.

(1) Sub-base and leveling course shall be of select crushed rock;

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(2) Surface material shall be of Class C or B asphaltic concrete;

(3) The final lift shall be Class C asphaltic concrete as defined by the most recent ODOT/APWA standard specifications; and

(4) No lift shall be less than one and one-half inches in thickness.

(Ord. 223, passed 11-18-2004)

CHAPTER 153: SUBDIVISION REGULATIONS

§ 153.14 SHARED PRIVATE DRIVES.

When the size and shape of the lot makes separate drives impossible, the ~~Director~~ Planning Commission may approve shared drives when the following conditions are met:

(A) The private drive does not serve more than six ~~dwelling units~~ tax lots.

(B) A homeowner's association, or other mechanism found acceptable to the ~~Director~~ Planning Commission, is created to maintain the drive.

(C) All utilities, except the private drive, shall have separate connections to the public system, or if shared utilities are allowed; an access agreement shall be secured to allow public access on the drive for operation and maintenance of the utilities.

(D) Any utilities or facilities shared by two or more property owners shall meet established city standards.

(E) Shared private drives shall have street signs that read, "Private Drive, Non-City Maintained". Signage shall be the responsibility of the private land owners and not the City.

(F) Shared private drives shall be constructed to City Street Standards as outlined in Table 6.B.1. Pre-existing shared private drives shall not be required to meet City Standards regarding surfacing.

(G) The City of Shady Cove shall not be responsible for maintenance of shared private drives or related private improvements such as catch basins, culverts, or ditches.

(H) Notwithstanding the foregoing, partitions which propose access to newly created lots via pre-existing shared private drives shall only be approved if the pre-existing shared private drive is brought up to City street standards as outlined in Table 6.B.1.

(Ord. 224, passed 12-2-2004)

The following pages include the Notice and Certificate of Mailing to property owners within the Shady Cove city limits. The list is included in the record, but not copied in the staff report because of its size.

NOTICE OF PUBLIC HEARING

This is to notify you that the City of Shady Cove has proposed a land use regulation that may affect the permissible uses of your property and other properties.

The City of Shady Cove has proposed an ordinance to amend the Code of Ordinances **Chapters 95 and 153 in order to; clarify the City's street standards, refine standards for shared private drives, and allow improvement of existing City streets using alternate street standards when approved by the Planning Commission.** The City has determined that adoption of this proposed ordinance may affect the permissible uses of your property, and/or may change the value of your property. This notice, including the above statement, is required by Oregon state law (ORS 227.186).

NOTICE IS HEREBY GIVEN that the Shady Cove Planning Commission will conduct a public hearing on **Thursday, December 12, 2019, at 6:00 p.m.** in the City Hall Council Chamber, 22451 Hwy 62, Shady Cove, Jackson County, Oregon. The purpose of the hearing is to adopt amended street standards. Possible Planning Commission actions include a recommendation to approve the text as written, approve alternate text, denial, or continuance. The Shady Cove City Council will conduct a public hearing on **Thursday, January 2, 2020, at 6:00 p.m.** in the City Hall Council Chambers to consider the recommendation of the Planning Commission. Possible City Council actions include approval of the text as written, approval of alternate text, denial or continuance. Planning File No. CPA 19-03.

The proposed street standards are available for review at the City of Shady Cove, 22451 Hwy 62, Shady Cove, OR from 8:00 a.m. to 5:00 p.m. Copies of the proposed ordinance and file information are available for purchase if requested or may be viewed on the city's website www.shadycove.org. For additional information concerning this proposed ordinance, call the Shady Cove Planning Department at 541-878-8204.

Oral and written public testimony regarding this matter will be accepted at the public hearing. Written statements are encouraged and may be submitted at any time, but must be received by **December 4, 2019, to be included in the staff report.** Mail written comments to City Planner, City of Shady Cove, PO Box 1210, Shady Cove OR 97539, via FAX at 541-878-2226, or via E-mail at djermain@shadycove.org.

This notice is not a determination the regulations will affect your property, but that the regulations may affect your property depending on various factors.

NOTICE TO MORTGAGEE, LIENHOLDER, VENDOR, OR SELLER: ORS CHAPTER 215 REQUIRES THAT IF YOU RECEIVE THIS NOTICE, IT MUST BE PROMPTLY FORWARDED TO THE PURCHASER.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at 541-878-2225. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

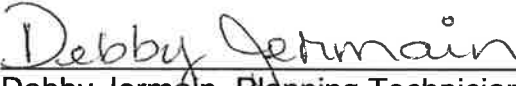


Mayor
Lena Richardson

Councilors
Steve Mitchell
Dick McGregor
Shari Tarvin
Hank Hohenstein

CERTIFICATE OF MAILING

I hereby certify that on November 21, 2019, I provided a copy of the NOTICE OF PUBLIC HEARING, PLANNING FILE NO. CPA 19-03 by first class mail to the following (list attached):


Debby Jermain, Planning Technician

"The City of Shady Cove is an equal opportunity provider."

22451 Highway 62 ♦ PO Box 1210 ♦ Shady Cove OR 97539 ♦ (541) 878-2225 ♦ FAX: (541) 878-2226
E-Mail: djermain@shadycove.org ♦ Web Site: www.shadycove.org

Debby Jermain

From: Debby Jermain
Sent: Friday, November 22, 2019 10:58 AM
To: 'Deputy State Fire Marshall (mike.shaw@state.or.us)'; 'Greg Winfrey'; 'Pingle, Scott'; 'Zuk, Ted'; 'kuntzm@jacksoncounty.org'
Cc: Tom Corrigan; Ryan Nolan
Subject: Request for Agency Comment
Attachments: 0 Request for Agency Comment.pdf; Memorandum City Street Standards 10 10 19.pdf

Please find attached the City of Shady Cove's Request for Agency Comment and the Memorandum City Street Standards.

Please note my new email address: djermain@shadycove.org and our new website: www.shadycove.org.

*Debby Jermain
Planning Technician*

City of Shady Cove

22451 Hwy 62
PO Box 1210
Shady Cove, OR 97539
Tel (541) 878-8204
djermain@shadycove.org
website: www.shadycove.org

This email transmission is official business of the City of Shady Cove, and is subject to Oregon Public Records Law for disclosure and retention. If you have received this message in error, please contact me at (541) 878-8204. Thank you.

Ted Zuk
Jackson County
10 S Oakdale, Room 100
Medford, OR 97501

Greg Winfrey
Fire District #4
PO Box 1400
Shady Cove, OR 97539

Scott D Pingle, PE, SE
KAS & Associates, Inc
304 S Holly Street
Medford, OR 97501

~~Kevin Christiansen~~
Mike Kuntz
Jackson County Roads
200 Antelope Rd
White City, OR 97503

Mike Shaw
Deputy State Fire Marshal
5375 Monument Drive
Grants Pass OR 97526

Thomas Corrigan
Spencer McMahan
NO ENVELOPE



Mayor
Lena Richardson

Councilors
Steve Mitchell
Dick McGregor
Shari Tarvin
Hank Hohenstein

PUBLIC HEARING NOTICE
REQUEST FOR AGENCY COMMENT
Public Hearing December 12, 2019 at 6:00 P. M.

Date: November 20, 2019
File No: CPA 19-03
To: Agency

The City of Shady Cove has proposed an ordinance to amend the Code of Ordinances Chapters 95 and 153 in order to; clarify the City's street standards, refine standards for shared private drives, and allow improvement of existing City streets using alternate street standards when approved by the Planning Commission. The proposed Ordinance language is attached. Please return this form with your comments to this office by December 4, 2019 so that your comments may be included in the Planning Commission public hearing. Contact Debby Jermain at 541-878-8204 if you have any questions.

- We have no comment.
- We recommend approval with no special conditions.
- This property is not within our jurisdiction.
- Please address the following concerns:

- We encourage denial of this proposal because:

Agency Representative (print)

Phone #

Signature of Agency Representative

Date

Note to Agencies: If your proposed conditions of approval include the dedication of land for public use or the provision of public improvements, please submit written findings with supporting data or information that justify the requirements. **Specifically, the findings must show that there is an essential connection between your requirements and a legitimate government purpose and that there is a rough proportionality between the burden of the requirement of the developer and the impacts of the proposed development on public facilities and services.**



JACKSON COUNTY

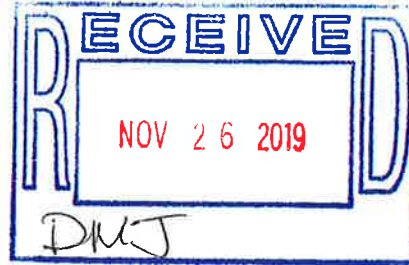
Roads

**Roads
Engineering**

Chuck DeJanvier
Construction Engineer

200 Antelope Road
White City, OR 97503
Phone: (541) 774-6255
Fax: (541) 774-6295
DeJanvCA@jacksoncounty.org
www.jacksoncounty.org

November 25, 2019



Attention: Debbie Jermain
Planning Department
City of Shady Cove
22451 Highway 62
Shady Cove, OR 97539

RE: Comprehensive Plan Amendment to amend the Code of Ordinances Chapters 95 and 153 in order to clarify the City's street standards, refine standards for shared private drives and allow improvements of existing street using alternate street standards when approved by the Planning Commission.
Planning File: CPA-19-03

Dear Debbie:

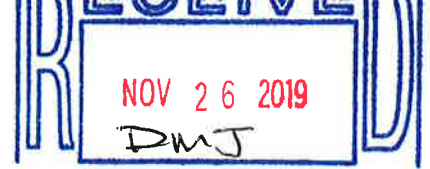
Thank you for the opportunity to comment on the request for Comprehensive Plan Amendment to amend the Code of Ordinances Chapters 95 and 153 in order to clarify the City's street standards, refine standards for shared private drives and allow improvements of existing street using alternate street standards when approved by the Planning Commission. Jackson County Roads has no comment.

If you have any questions or need further information feel free to call me at 774-6255.

Sincerely,

Chuck DeJanvier
Construction Engineer

Street Standards Ordinance

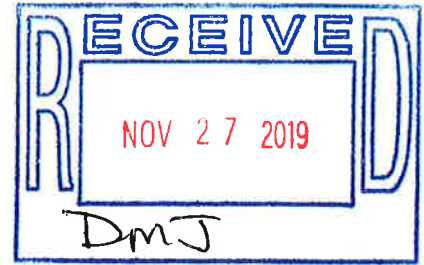


1. Requires that shared private drives (new driveways serving 2 – 6 lots) be built to City street standards as found in Table 6.B.1 (20 feet of pavement and curbs on both sides)
2. Allows the Planning Commission to approve improvements to existing streets that do not currently meet code utilizing alternate improvement standards such as chip sealing or other alternative standards. (Current code requires any improvement to meet full City Street Standards)
3. Inserts Table 6.B.1 into the City Code so that City Street Standards are easily identifiable.
4. Clarifies that shared private drives may serve up to six tax lots and no more.
5. Shared private drives shall have street signs that read, "Private Drive, Not City Maintained". Signage shall be the responsibility of the private land owners and not the City.
6. Clarifies that the City is not responsible for private drives or private storm drain.
7. Requires that partitions creating new lots on pre-existing shared private drives shall only be approved if the pre-existing shared private drive is brought up to current City street standards.

1. Do we have profiles of these standards;
2. Does top of curb count for sidewalk width;
3. Can we set ^{time} requirement for installation improvements;
4. Can we require a completion bond for any delayed work;
5. Are all existing common private drives grandfathered;
6. See 6 above ~~we~~ should have some check on storm drains; and
7. See 1, 2 & 3 for timing?
8. What estimate do we use for residential ADT's?

Debby Jermain

From: scott kasinc.com <scott@kasinc.com>
Sent: Wednesday, November 27, 2019 2:21 PM
To: Debby Jermain
Cc: Tom Corrigan
Subject: RE: Request for Agency Comment
Attachments: Street Standard Comments.PDF



Debby and Tom:

Here are my comments on the Street Standards. The other real question I have on Street Standards is WHO determines what street section goes on Which Street? Is this always supposed to go through the Planning Commission?

We are currently working on the Design of Schoolhouse Lane from Highway 62 to Nork Street and it only has a sidewalk on one side of the street, no planting strip and is 36' wide curb to curb. The section shows two 12' travel lanes and one 6' bike lane on each side of the street and a 5' sidewalk on the north (school) side of the street. This proposed section is different than anything on the proposed Table 6.B.1. Do we need Planning Commission approval for this alternate street section we are proposing and that was approved of for the SCA Grant?

Scott D. Fingle, P.E., S.E.



304 S. Holly St.
Medford OR 97501
541-772-5807

CONFIDENTIALITY NOTICE: This message, together with any attachments, is intended for the use of the individual or entity to which it is addressed and may contain information that is legally privileged, confidential, and exempt from disclosure. If you are not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this message or any attachments is strictly prohibited. If you have received this message in error, please notify the original sender immediately by telephone at (541)772-5807, or by return e-mail, and delete this message, along with any attachments, from your computer. Thank you. KAS & ASSOCIATES, INC.

From: Debby Jermain <djermain@shadycove.org>
Sent: Friday, November 22, 2019 10:55 AM
To: Deputy State Fire Marshall (mike.shaw@state.or.us) <mike.shaw@state.or.us>; Greg Winfrey <gregw@jcf4.com>; scott kasinc.com <scott@kasinc.com>; Zuk, Ted <zuktj@jacksoncounty.org>; kuntzm@jacksoncounty.org
Cc: Tom Corrigan <tcorrigan@shadycove.org>; Ryan Nolan <Rnolan@rvkog.org>
Subject: Request for Agency Comment

Please find attached the City of Shady Cove's Request for Agency Comment and the Memorandum City Street Standards.

Please note my new email address: djermain@shadycove.org and our new website: www.shadycove.org.

*Debby Jermain
Planning Technician*



Mayor
Lena Richardson

Councilors
Steve Mitchell
Dick McGregor
Shari Tarvin
Hank Hohenstein

PUBLIC HEARING NOTICE
REQUEST FOR AGENCY COMMENT
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- We have no comment.
- We recommend approval with no special conditions.
- This property is not within our jurisdiction.
- Please address the following concerns:

TABLE G.B.1 - PRIVATE DRIVES GENERALLY DO NOT HAVE CURBS

• ARE THERE EXCEPTIONS TO ELIMINATE PLANTING STRIPS AND HAVING SIDEWALKS ON ONLY ONE SIDE?

- We encourage denial of this proposal because:

CITY ENGINEER

Agency Representative (print)

Scott D. Knight

Signature of Agency Representative

541-772-5807

Phone #

11-22-19

Date

Note to Agencies: If your proposed conditions of approval include the dedication of land for public use or the provision of public improvements, please submit written findings with supporting data or information that justify the requirements. Specifically, the findings must show that there is an essential connection between your requirements and a legitimate government purpose and that there is a rough proportionality between the burden of the requirement of the developer and the impacts of the proposed development on public facilities and services.

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Shady Cove Planning Commission will conduct a public hearing on Thursday, December 12, 2019 at 6:00 p.m., in the City Hall Council Chamber, 22451 Hwy 62, Shady Cove, Oregon. The purpose of the hearing is to adopt amended street standards. Possible Planning Commission actions include a recommendation to approve the text as written, approve alternate text, deny or continue. The Shady Cove City Council will conduct a public hearing on Thursday, January 2, 2020 at 6:00 p.m., in the City Hall Council Chamber to consider the recommendation of the

Planning Commission. Possible City Council actions include approval of the text as written, approve alternate text, deny or continue. Planning File No. CPA 19-03

The proposed amendments are available for review at the City of Shady Cove, 22451 Hwy 62, Shady Cove, OR from 8:00 a.m. to 5:00 p.m. Copies of the proposed ordinance and file information are available for purchase if requested or may be viewed on the city's website www.shadycove.org.

Please mail comments to City of Shady Cove, PO Box 1210, Shady Cove, OR 97539. The staff report will be

available for inspection seven days prior to the hearing. Additional information is available by contacting the Planning Department at 541-878-8204.

The public is invited to attend and comment at these public hearings.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (541) 878-2225. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

City of Shady Cove
City Council Regular Meeting Minutes
Thursday, December 19, 2019

CALL TO ORDER

Mayor Richardson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chambers.

Council Present: Mayor Richardson, Councilor Mitchell, Councilor McGregor, Councilor Tarvin, and Councilor Hohenstein.

Staff Present: Thomas J. Corrigan, City Administrator

ANNOUNCEMENTS

The Mayor led the audience in the Pledge of Allegiance. The Mayor corrected the date of the next Council meeting. The meeting on January 2 will be postponed. A Special Work Session/Council Retreat will instead be on January 7 at the Shady Cove Library from 9 AM until 12 Noon.

Motion to change date of next meeting to January 7 from 9AM until 12 Noon at the Shady Cove Library

Motion: Councilor Hohenstein Second: Councilor McGregor
All Ayes. Motion carried.

PUBLIC COMMENT

None.

CONSENT CALENDAR

Regular Meeting Minutes of December 5, 2019

Motion to Accept the Minutes of the Regular Council Meeting December 5, 2019, with Corrections

Motion: Councilor Hohenstein Second: Councilor Mitchell
All Ayes. Motion carried 5-0 with friendly amendment on a misspelling.

PRESENTATIONS

Stewart Parmalee of KDP,LLC presented the annual audit. (Attached)

WRITTEN COMMUNICATION

None

STAFF REPORTS

Motion to Accept the Bills Paid Report for 11/27/19 to 12/5/19

Motion: Councilor Mitchell Second: Councilor McGregor
Motion carried 4-1 (Nay - Councilor Tarvin)

City Administrator's Report

- First test of Cleveland St work with rain

- Complaints of parking and vehicle storage issues
- Schoolhouse work approximately by June 1, 60 day project
- Aunt Caroline's Park ADA work done in June prior to Music in the Park
- Staff going through old contracts with vendors
- Best Practices – Online training schedule – checking Councilor's training
- City Hall closed Christmas Eve and Day
- Lieutenant's notes on deputy's schedules
- Teamster contract work for PERS begun by labor attorney
- Supreme Court refused to hear cities' efforts to prosecute homeless
- Gazebo light theft
- Emergency announcements now easier on radio
- Trees come down – Birch, Schoolhouse
- Coloring Contest
- Lighting Contest winners

No Deputy was present for the meeting.
Fire Chief Winfrey had dropped off his monthly report.

OLD BUSINESS

A. City Goals – 2020-2021

Discussion ensued.

The Council has voted on the placement of City Goals. Goals will be discussed again on January 7 and then again at Public Forum on January 14.

B. Photography Contest

Different commercial work was discussed. Pricing and sizing was discussed. Judges have been set.

NEW BUSINESS

None

PUBLIC COMMENT

None

COUNCIL COMMENTS

Mayor Richardson spoke to Staff's work on the Tree Lighting and the Volunteer Appreciation Dinner. She especially noted the cooperation between URCC, FD4, the School, and the Library. She said that she had nominated the Fire District Support Group to the County Commission and they have won the Community Service Award for the month of March. She also thanked the audience for coming out during the holiday season.

Councilor Mitchell said there hasn't been an RVACT meeting. The Parks Commission and Betty Herbst have four bands all lined up for the Music in the Park season.

Councilor McGregor noted no communication from SOREDI. The City Administrator noted that Council needs to consider the next year's request from SOREDI.

Councilor Hohenstein thanked Commissioner Stirling on the last meeting. He also complimented Chet Krupa for joining the Planning Commission. He attended a meeting with the Upper Rogue Watershed Council, especially concerning the use of jet boats on the river. Report attached. He further commented on the property inspection approval process in regard to the Riparian Ordinance. Councilor Mitchell commented on his experiences on Riparian work in the City.

Motion to Extend Meeting Time until 8:15.

Motion: Councilor McGregor
All ayes. Motion carried 5-0

Second: Councilor Hohenstein

Councilor Tarvin discussed the streetlight goal as a safety issue. Councilors McGregor and Mitchell also commented on them. Councilor Tarvin commented on the LOC training. The mayor reminded everyone that the goals will be discussed again at the Public Forum.

Many Councilors wished the audience well for the holidays. Deputy Friend commented on recent events in Shady Cove.

ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the regular meeting at 8:15 PM.

Approved:

Attest:

Lena Richardson
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____



Certified Public Accountants, LLP

841 O'Hare Parkway, Ste. 200
Medford, OR 97504

P: 541.773.6633
F: 541.773.1965
KDPLLP.COM

December 17, 2019

To the City Council
City of Shady Cove

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Shady Cove, Oregon (the City) for the year ended June 30, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 15, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in *Note 1* to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during fiscal year ended June 30, 2019. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements were:

- Management's estimate of the property taxes receivable is based on information obtained from Jackson County Tax Department. We evaluated the key factors and assumptions used to develop the estimate in determining that they are reasonable in relation to the financial statements taken as a whole.
- Management's estimate of depreciation expense is based on standard calculations incorporating estimated useful lives. We reviewed the capital asset listing, selected a sample and recalculated the accumulated and current year depreciation expense. We were satisfied that the calculations used were reasonable in relation to the financial statements taken as a whole.
- Management's estimate of its net pension liability and other post-employment benefit asset and associated deferred outflows and inflows is based on information provided by the Oregon Public Employees Retirement System (OPERS). This information is subject to significant assumptions. In addition to testing certain contributions made by the City we have relied on the audit of OPERS plan. Based on the audit of OPERS and the procedures performed the pension related entries appear reasonably stated.

To the City Council
City of Shady Cove

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

- The disclosure of the Adoption of New and Future GASB Pronouncements in *Note 1 (page 18)*.
- The disclosure of Post-Employment Benefits Other Than Pensions in *Note 11* to the financial statements.
- The disclosure of Pension Plans in *Note 12* to the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management are material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 17, 2019.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

To the City Council
City of Shady Cove

Other Matters

We applied certain limited procedures to the management's discussion and analysis and certain pension schedules as listed in the table of contents, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquires of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements.

We did not audit the management's discussion and analysis and certain pension schedules, and do not express an opinion or provide any assurance on the management's discussion and analysis and certain pension schedules.

The required major governmental funds budgetary comparison schedules, as listed in the table of contents, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. We did provide an opinion on the major governmental funds budgetary comparison information in relation to the basic financial statements as a whole.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The other supplementary information is presented for purposes of additional analysis and is not required as part of the basic financial statements.

The other supplementary information is the responsibility of management and was derived from, and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. We did provide an opinion on the other supplementary information in relation to the financial statements as a whole.

Restriction on Use

This information is intended solely for the use of the City of Shady Cove's Council and management of the City and is not intended to be, and should not be, used by anyone other than these specified parties.

General Comment

During our audit we found the management and staff to be very receptive to our comments and suggestions. They were hard-working, diligent, and conscientious about their assigned responsibilities and duties. They were a pleasure to work with.

Very truly yours,



Stewart C. Parmele, CPA
Audit Partner
KDP Certified Public Accountants, LLP
December 17, 2019



JACKSON COUNTY FIRE DISTRICT 4

1200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

Jackson County Fire District 4

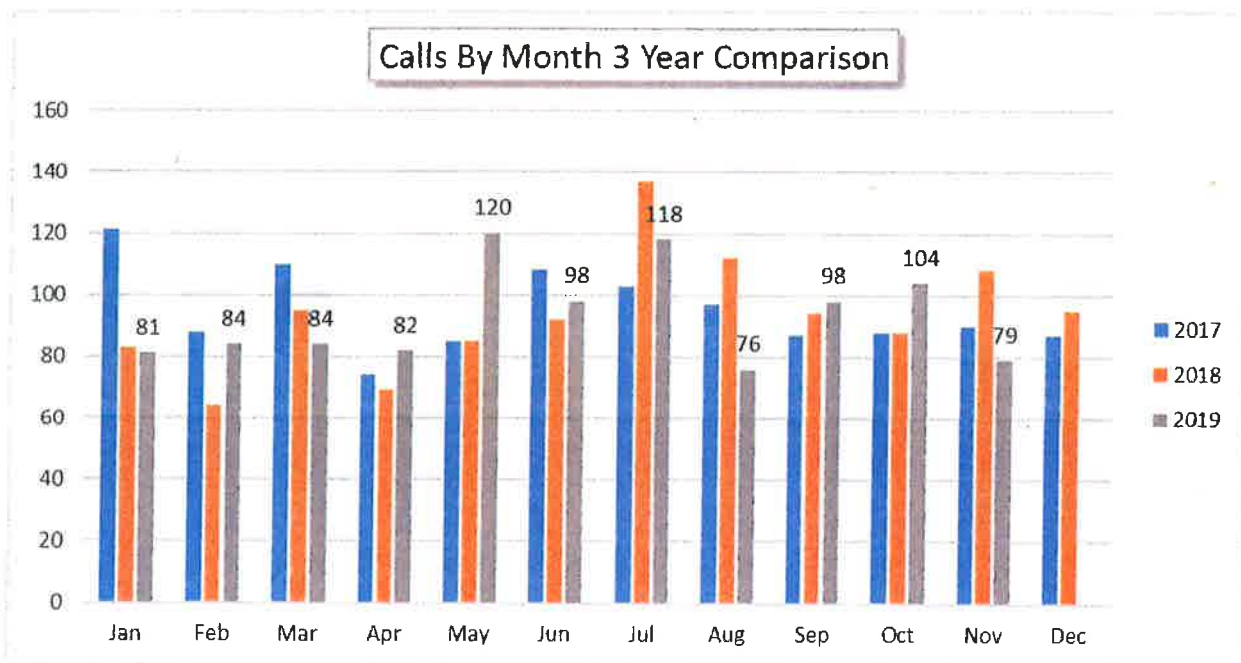
Monthly Report: November 2019

Total Number of Incidents for November 2019 **79**

Average Response time

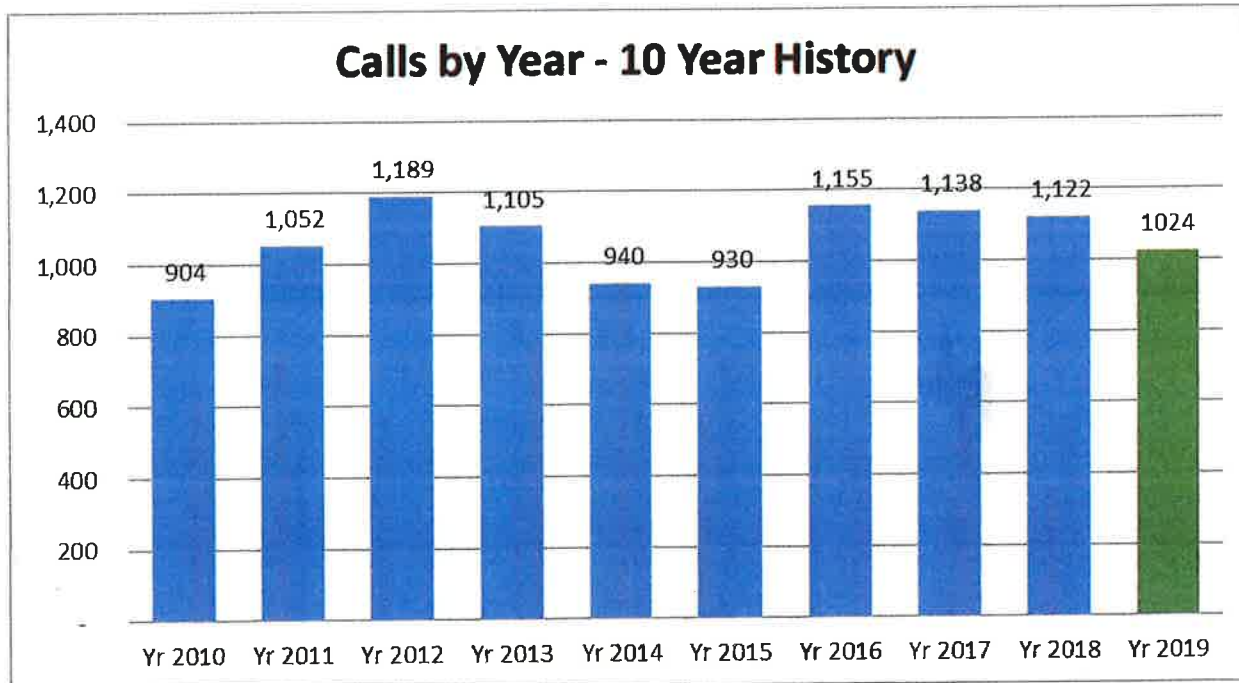
	Average Response Time	# of Calls
City limits	5.95	44
Non City/Rural	11.32	32

Monthly Call Volume



Detailed Breakdown by Incident Type

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.27%
311 - Medical assist, assist EMS crew	5	6.33%
321 - EMS call, excluding vehicle accident with injury	49	62.03%
552 - Police matter	1	1.27%
553 - Public service	4	5.06%
554 - Assist invalid	4	5.06%
561 - Unauthorized burning	3	3.80%
611 - Dispatched & cancelled en route	5	6.33%
622 - No incident found on arrival at dispatch address	5	6.33%
631 - Authorized controlled burning	1	1.27%
651 - Smoke scare, odor of smoke	1	1.27%
TOTAL INCIDENTS:	79	100.00%



Report of Upper Rogue Watershed Council Meeting

Time: Monday 12/16/19

Attending: Chuck Huntington, Brian Barr and HJH

Duration: 70 Minutes

1) Jet boats on the Rogue

- a. Method of propulsion, maneuverability and speed are problematic;
- b. Some use such public safety are justifiable;
- c. High level of incompatibility with fishermen, rafts, floaters, swimmers, waders and adjacent property owners;
- d. Speeds are often beyond safety;
- e. High level of degradation to banks, shallows and sandbars;
- f. Oregon Marine Board supports;
- g. JCC supports;
- h. Fly fishers have been vocal and thus labeled elitists;
- i. Persons responsible for public safety will act only after some loses their life; and,
- j. After last complaint process opposition seem disheartened and unwilling to engage.

2) Riparian Issues within Shady Cove (SC)

- a. Spring Chinook spawn in the fall, our stretch of river has the most significant spawn in all of Oregon and perhaps the northwest coast;
- b. Goal - to have a healthy river;
- c. Goal - to optimize use for multiple users;
- d. Goal - to appeal to users 'better sense' to achieve b and c above;
- e. Signs of a degraded river exist;
- f. Any organization can begin the recovery process of a degraded river, the only variables are the time period necessary and the cost;
- g. Also calculate negative externalities and costs of a degrading river;
- h. SC was forced to write Riparian Ord. by FEMA;
- i. Document written and shelved;
- j. When and with what coercive force will FEMA return;
- k. Cannot function on a 'business as usual' basis;
- l. City has to make an independent evaluation of existing condition of river;
- m. City must document what is on the 'ground';
- n. City cannot put staff at jeopardy, i.e., what is Council's responsibility;
- o. City does not monitor development;
- p. City has tools such as photographic imagery;
- q. City accepts responsibility for built environment;
- r. City should accept similar responsibility for natural environment;
- s. City needs to define chain of responsibility;
- t. What are values of the river: esthetics, recreation, water supply, fishery; birdlife and other wildlife;
- u. Awaken awareness and celebrate the folks;
- v. Be alert to overhanging vegetation as a cooling mechanism and a source of insects for food, all essential to maintaining a vibrant spawning habitat;

- w. Necessity to delineate and respect 75' zone;
- x. Necessity to plot trees, especially heritage trees and plants;
- y. Maintain positive, forward looking attitude;
- z. Challenges: rocked banks, lawns, lack of overhead vegetation and tree removal;
- aa. Threat of major event, i.e., 50 year storm;
- bb. Process of getting folks behind is vital;
- cc. Enumerate the variety of tasks associated uplifting our river awareness and care;
- dd. Landscaping should use native species;
- ee. Landscaping best when using starts and planting in fall early spring;
- ff. Consider a guided site visit by Council, Planning and Parks or selected representatives thereof; and,
- gg. The URWC 3d Annual Festival will happen in our regional park, dates still in flux.

Comment:

The above list is somewhat random because it is taken from notes of our conversation. No attempt was made to aggregate or prioritize. I will have more to say about lawns in the near future. Though the task seems formidable such is the case of all worth goals. Each starts with a single step.

Respectfully submitted

Hank Hohenstein

12/18/19

Words -544

10.08.120 Parking and storage of vehicles on private property.

The following regulations shall be applicable to vehicles parked, stored or maintained in an R-1, R-2, R-3, R-H, or C and O Zone, or on any other property utilized for residential purposes:

A. Subject to the requirements of subsection B of this section, automobiles, buses, motor homes, motor trucks, vans, campers/camper shells mounted on a vehicle, camp trailers, boats on trailers, and tent trailers may be parked in a front yard, side yard, corner lot rear yard or in a yard clearly visible to a public right-of-way provided that the vehicles are:

1. Fully operable, completely assembled, supported by inflated tires, and not supported by blocks, jacks or similar supports, except that such vehicles may be safely leveled to maintain the proper flow of propane or other gas to built-in appliances;
2. Currently registered for operation on public streets;
3. Owned or leased by residents of the premises;
4. Maintained clean and neat and not significantly damaged nor continuously under repair;
5. Not more than one and one-half ton load capacity if a motor truck;
6. Located entirely on the subject property with no overhang or encroachment permitted into: (a) the public right-of-way, or (b) the area formed by a triangle bordered by five-foot segments of the side lot line and the street line as measured from the point of intersection of the side lot line and the street line if such side lot line is within five feet of a driveway or an approved parking space located on an adjacent lot; and
7. Parked or stored on an approved residential parking space or on an approved residential driveway.

B. Subject to the requirements of subsection A of this section, buses, motor homes, unmounted campers, camper shells mounted on a vehicle, camp trailers, boats on trailers, and tent trailers may be parked in a front or side yard if there is no access to the rear yard and no other approved location can be made available on the property for parking; and:

1. No more than one such vehicle or piece of equipment is located in a front or side yard;
2. Buses have a maximum capacity of no more than eighteen (18) adult persons;
3. Motor homes have a maximum width of eight feet, and a maximum length of thirty-two (32) feet;
4. Unmounted campers are placed on dollies with lockable wheels and the lowest portion of such camper does not exceed a height of twelve (12) inches above the ground and, at such height, cannot be located within the garage due to the limiting height of the garage door;
5. Any area used for parking or storing vehicles or equipment shall be paved with concrete or asphalt;
6. Site plan approval is obtained for any area, in excess of the residential driveway, to be used for parking vehicles or equipment;
7. Site plan approval is obtained for any orientation of the vehicles or equipment other than perpendicular to the street that abuts the front lot line; and
8. No portion of any vehicle or equipment is located on that part of a corner lot within a front or side yard and between the driveway and the property line nearest to the driveway.

C. Automobiles, buses, motor homes, motor trucks, vans, campers/camper shells, camp trailers, boats and similar recreation vehicles or equipment on trailers, utility trailers and tent trailers may be parked in a required rear yard or on any other portion of a property, if such portion is not otherwise regulated by this Section 10.08.120; provided that:

1. The equipment or vehicles are owned or leased by residents of the premises;
2. The equipment or vehicles are maintained clean and neat and not significantly damaged nor continuously under repair;
3. Motor trucks have not more than a one and one-half ton load capacity;
4. The equipment or vehicles are located entirely on the subject property;
5. Buses have a maximum capacity of no more than eighteen (18) adult persons; and
6. Unmounted campers/camper shells are placed on blocks, jacks or similar supports and the lowest portion of such camper does not exceed a height of twelve (12) inches above the ground.

D. Authorized emergency vehicles or tow trucks, as defined by the California Vehicle Code, may be parked in a side yard if:

1. The operator or owner of the tow truck possesses a towing permit that has been approved by the City;
2. An overweight vehicle permit has been obtained from the Department of Public Works for vehicles which exceed a maximum gross weight of three tons;
3. The operator or owner of the vehicle possesses a bona fide contract with the California Highway Patrol, Los Angeles County Sheriff, or an insurance company to provide emergency service on a twenty-four (24) hour basis;
4. No location outside of the side yard is available for parking; and
5. The vehicles are substantially screened from public view.

E. This Section 10.08.120 shall not be deemed to prohibit the infrequent and irregular temporary parking of any vehicle in a front yard or side yard for the purpose of making pickups or deliveries of goods, wares or merchandise from or to any building or structure located on a residentially-used lot, or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling or construction of any building or structure upon such residential lot; nor shall any provisions of this section apply to any vehicle subject to the provisions of Article 2, Chapter 5, Part 1, Division 1 of the Public Utilities Code of the State of California, or to any vehicle owned by a public utility while necessarily in use in the construction, installation, maintenance or repair of any public utility.

F. The definitions provided in Chapter XXVII of this code shall govern the interpretation of this Section 10.08.120, unless the context otherwise requires

10.10.010 Purpose and intent.

The purpose of this chapter is to promote traffic safety and maintain streets free from hazardous and nuisance conditions by enforcing a uniform parking code. (Ord. 2294 § 1, 2001).

10.10.020 Authority.

A Police Officer or designated employee of the City of Mountlake Terrace may enforce the provisions of this chapter. (Ord. 2294 § 1, 2001).

10.10.030 Designation of zones and restrictions.

In addition to the applicable MTMC Title 19 zoning provisions, the City of Mountlake Terrace shall establish designated no parking zones, time, zones, loading zones, and other restrictions or exceptions by resolution. (Ord. 2294 § 1, 2001).

10.10.040 Definitions.

For the purpose of this chapter and in addition to their common meaning, the following words shall be defined as meaning:

- A. "Alley" means a public right-of-way for the secondary access of a property not intended for general traffic use.
- B. "Abandoned vehicle" means a vehicle left by the owner or person in possession of the vehicle with the intent to relinquish responsibility of the vehicle.
- C. "Boat" means any water vessel, designed to carry persons and/or property upon water, propelled by engine, oars or sail.
- D. "Commercial vehicle" means any vehicle the principal use of which is the transportation of commodities, merchandise, produce, freight, animals, or passengers for hire or a vehicle marked and directly used in association with a licensed business or a truck or tractor trailer that is 10,000 pounds or more gross weight, and/or 20 feet or more in length, and/or is eight feet or more in width.
- E. "Electric vehicle" means, for the purpose of this chapter, any vehicle that operates, either partially or exclusively, on electrical energy from the grid, or an off-board source, that is stored on board for motive purpose. "Electric vehicle" includes: (1) a battery electric vehicle; (2) a plug-in hybrid electric vehicle; (3) a neighborhood electric vehicle; and (4) a medium-speed electric vehicle.
- F. "Planting strip" means that part of a street right-of-way between the abutting property line and the curb or the traveled portion of the street, exclusive of any sidewalk, whether or not the property has been improved.
- G. "Legal owner" means that person or entity with only a financial interest in a vehicle.
- H. "Recreation vehicle" means any vehicle commonly known as a "house trailer," "motor home," "utility trailer," or other name designed or used for human habitation or for carrying persons and/or property therein.
- I. "Registered owner" means the person or persons with legal possession and responsibility of a vehicle.
- J. "Safety zone" means the area or space officially set apart within a roadway for the exclusive use of pedestrians and which is protected or is marked or indicated by painted marks, signs, buttons, standards, or otherwise, so as to be plainly discernible.
- K. "Shoulder" means that area between the traveled portion of the roadway and the planting strip, whether or not the property has been improved.
- L. "Storing" means the keeping of any vehicle on the public right-of-way in excess of 72 consecutive hours.

M. "Street" means the portion of a public right-of-way improved, designed or ordinarily used for vehicular travel, exclusive of the sidewalk or shoulder, even though persons riding a bicycle use such a sidewalk or shoulder. For the purpose of this chapter street may also be described as a road, roadway or highway.

N. "Vehicle" includes, but is not limited to, any car, truck, motorcycle, or motor home, or other automobile that is motorized and licensed for street use for the purpose of transporting goods and/or people, electric vehicles and any trailer or towed object licensed for street use. (Ord. 2643 § 2, 2014; Ord. 2294 § 1, 2001).

10.10.050 Stopping, standing or parking prohibited.

A. Except when necessary to avoid conflict with other traffic, or in compliance with the law or the directions of a police officer or official traffic control device, no person shall:

1. Stop, stand or park a vehicle:

- a. On the roadway side of any vehicle stopped or parked at the edge or curb of a street;
- b. On a sidewalk or street-planting strip;
- c. Within an intersection;
- d. On a crosswalk;
- e. Between a safety zone and the adjacent curb or within 30 feet of points on the curb immediately opposite the ends of a safety zone, unless official signs or markings indicate a different no-parking area opposite the ends of a safety zone;
- f. Alongside or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic;
- g. Upon any bridge or other elevated structure upon a highway or within a highway tunnel;
- h. In the area between roadways of a divided highway, including cross-overs;
- i. At any place where official signs prohibit stopping; or
- j. Within any fire zone or fire exit;

2. Stand or park a vehicle, whether occupied or not, except momentarily to pick up or discharge a passenger or passengers:

- a. In front of a public or private driveway or within five feet of the end of the curb radius leading thereto;
- b. Within 15 feet of a fire hydrant;
- c. Within 20 feet of a crosswalk;
- d. Within 30 feet upon the approach to any flashing signal, stop sign, yield sign or traffic control signal located at the side of a roadway;
- e. Within 20 feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station within 75 feet of said entrance when properly signed;
- f. At any place where official signs prohibit standing; or
- g. At any place where City barricades are placed;

3. Park a vehicle, whether occupied or not, except temporarily for the purpose of, and while actually engaged in, loading or unloading property or passengers at any place where official signs prohibit parking;

4. Reserve or attempt to reserve any portion of a street or alley for the purpose of stopping, standing, or parking to the exclusion of any other like person, nor shall any person be granted such right.

B. Parking or standing shall be permitted in the manner provided by law at all other places except where a time limitation or parking restriction has been imposed.

C. No person shall move a vehicle that is not lawfully under his or her control into any such prohibited area or away from a curb such a distance as is prohibited.

10.10.210 Vehicles for sale or display.

No person shall park any vehicle upon any street or alley for the principal purpose of:

- A. Displaying of commercial, noncommercial or political signs;
- B. Selling merchandise from a vehicle, except when authorized by the City of Mountlake Terrace. (Ord. 2294 § 1, 2001).

10.10.220 Moving vehicles to avoid violation.

No person shall re-park an infrequently used or inoperable vehicle for the purpose of avoiding a violation of the codes. This act is defined as intentionally moving a vehicle a limited distance and re-parking the vehicle to appear as though it is being used. (Ord. 2294 § 1, 2001).

10.10.230 Abandoned/inoperable vehicles.

A. No person shall abandon, park or leave on public property or a right-of-way any inoperable vehicle. Abandoned vehicles are defined as appearing to be inoperable by having any one or more characteristics that include but are not limited to:

- 1. Vehicle license expired in excess of 30 days;
- 2. One or more flat tire;
- 3. Broken windshield;
- 4. Extensive body damage or rust;
- 5. Partially dismantled;
- 6. Wrecked or in a condition that would inhibit or prevent use;
- 7. Missing the rear vehicle license plate.
 - a. Vehicles that appear to be abandoned but are not a hazard may be impounded after 72 hours' notice.
 - b. Vehicles that have an expired license or missing rear vehicle license plate are prohibited and, in addition to being subject to impound after 72 hours' notice, the registered owner is subject to a civil violation with a fine amount as shall be established and set forth by resolution.

B. An abandoned vehicle shall be issued a "Notice of Intent to Tow," affixed in a conspicuous place on the vehicle and containing the following information:

- 1. A description of the vehicle;
- 2. The location of the vehicle;
- 3. A description of the violation;
- 4. The time and date the notice was issued;
- 5. The time and date of tow if not moved;
- 6. The officer's name and identifying number; and
- 7. The address and phone number

City of Shady Cove
City Council Special Meeting Minutes
Work Session/Retreat
Tuesday, January 7, 2020

CALL TO ORDER

Mayor Richardson called the Special City Council Meeting to order at 9 AM at the Shady Cove Library.

Council Present: Mayor Richardson, Councilor Mitchell, Councilor McGregor, Councilor Tarvin, and Councilor Hohenstein.

Staff Present: Thomas J. Corrigan, City Administrator

ANNOUNCEMENTS

The Mayor gave a brief description of the Work Session/Team Building Exercise.

Michael Cavallaro, the Executive Director of the Rogue Valley Council of Governments was introduced. Michael gave a brief overview of team building.

The Council gave examples where the presence or absence of collaboration had an impact on their life; and a positive thing they've done when no one was looking, and their motivation for doing so.

Discussion ensued regarding team building.

Council then discussed their upcoming City Goals. Audience members gave input.

ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the Special Meeting at 12 Noon.

Approved:

Attest:

Lena Richardson
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____

SAVE THE DATE: Jackson County Emergency Management and Jackson County Fire District 3 are excited to announce the County's Local Emergency Planning Committee (LEPC) Kick-Off Meeting.

The Jackson County LEPC will be a forum for coordinated planning between agencies throughout the county. This group not only fulfills the hazardous materials requirements of Emergency Planning and Community Right to Know Act, but goes beyond the average Local Emergency Planning Committee to encompass All-Hazards and all of the Disciplines that may become involved in a large incident.

This meeting will be an introduction to the formation of the Jackson County LEPC mission and goals and an effort to identify representatives to serve on the committee. The committee will be comprised of representatives from the following categories, and others who are interested:

<ul style="list-style-type: none">• Elected Officials• Public Health• Hospital• EMS/Ambulance• Industry/Facility• Media• Transportation• Communications	<ul style="list-style-type: none">• Fire• Law Enforcement• Community Groups• Agriculture• Environmental• Utilities• Administering Agency/Emergency Management
--	---

During the initial stages of forming this committee, with representatives from the above disciplines, we will create by-laws, determine the need for subcommittee's and identify voting members. We plan to meet quarterly, although during the initial development stages we may ask for a more frequent commitment. Your participation is important and we hope to see you!

WHEN: January 23, 2020; 1:30pm -3:00 pm.

WHERE: Smullin Health Education Center at 2825 E Barnett Rd, Medford, OR 97504.

CONTACT: Stacey Anderson Belt, Jackson County Emergency Manager, beltsa@jacksoncounty.org or Justin Bates, Jackson County Fire District 3, JustinB@jcf3.com

Please forward to partners who can fill one of the roles above and plan to attend to learn more.

Link for more information about Local Emergency Planning Committees, sponsored by the Oregon State Fire Marshals Office: <https://www.oregon.gov/osp/programs/sfm/Pages/Local-Emergency-Planning-Committee.aspx>

Stacey Anderson Belt
Emergency Manager

Thursday, January 02, 2020

Thomas Corrigan
City of Shady Cove
P.O. Box 1210
22451 Highway 62
Shady Cove, OR 97539

Dear Thomas,

Happy New Year SOREDI Members!

Thank you for your support. Please see the enclosed 2018-2019 Economic Impact brochure for a snapshot of successes in the previous fiscal year.

SOREDI is grateful to be your economic development agency and we are looking forward to implementing our 2020-2025 updated strategy which was just completed in November, after 7 months of data analysis, over 50 hours of focus group and individual meetings, and consideration of many best practices nationwide. Read more about the strategy here and learn where you can participate : <https://soredi.org/wp-content/uploads/2019/11/2019-11-08-SORED-CEDS-FINAL.pdf>

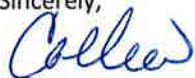
With this new strategy also comes many transitions – including a staff reorganization to better align with the strategy. Our newest business development manager is Amy Browne - we are pleased to have her on board to kick off 2020. Watch for a few other new faces to join the team in the next several months.

We also invite you to attend our annual Southern Oregon Business Conference – **Mission: One Rogue Valley** – on Thursday, January 30 and learn firsthand how the updated strategy is leading to more effective and efficient outcome-based work for SOREDI, along with many partner agencies.

Additional conference topics will include a regional economic forecast from Dr. Tim Duy from the University of Oregon and a look at how the new Oregon Corporate Activities Tax will affect nearly every business in Oregon, presented by a Moss Adams tax consultant. Moss Adams will host a networking reception immediately following the conference to hear your concerns and answer questions.

Here is a link to register - <https://soredi.org/event/southern-oregon-business-conference-2020/>. Please share the word with your associates. We look forward to seeing you there! Thank you.

Sincerely,



Colleen Padilla
Executive Director

October 2019

SUSTAINING UNDERWRITER
Jackson County
Josephine County
City of Grants Pass
City of Medford

EXECUTIVE UNDERWRITER
AllCare Health
Asante
Avista Utilities
Banner Bank
Brophy Schmor, LLP
Cow Creek Band of Umpqua
Tribe of Indians
First Interstate Bank
Harry & David Operations
Hunter Communications
Jordan Cove, LNG
Lithia Motors Inc.
Moss Adams, LLP
PacifiCorp
Peoples Bank
Regence BlueCross BlueShield
Rogue Credit Union
TribalOne
US Bank
Washington Federal
Zeal

UNDERWRITER
Amy's Kitchen
Ausland Group
Boise Cascade, LLC
Breeze Capital Management LLC /
Standard Financial
Britt Music and Arts Festival
Carestream
Cascade Wood Products
Coldwell Banker Commercial NW
Cummins, Inc.
Cutler Investment Group
Dutch Bros
Erickson, Inc.
Evergreen Federal Bank
Fire Mountain Gems & Beads
HamCon Builders
Hellgate Jetboat Excursions
Interior Office Concepts, Inc
Jackson County Fire District 3
JB Steel, Inc
KDP Certified Public Accountants, LLP
KDRV
KeyBank
Knife River Corporation
KOGAP Enterprises, Inc.
KTVL
Laminate Technologies
Linde Group
MasterBrand Cabinets, Inc.
Medford Fabrication
Met One Instruments
Morgan Lodging, LLC
Murphy Company
Naumes, Inc.
Neuman Hotel Group
OMEP – Oregon Manufacturing
Extension Partnership, Inc.
Oregon Tech
ORW – Ogden, Roemer, Wilkerson
Pacific Retirement Services
PINS, LLC
Plexis Healthcare
Providence Medford Medical Center
Rogue Community College
Rogue Disposal & Recycling
Rogue Workforce Partnership
S & B James Construction
Southern Oregon Sanitation
Southern Oregon University
SPACE LLC
Spectrum Business
Tekmanagement
Timber Products Co
Umpqua Bank
Valley Immediate Care
ZCS Engineering & Architecture

Helping Business Relocate

2 **Tradeshows attended**
Outdoor Retailer, Denver;
Heli-Expo, Atlanta

8 **Business Relocation Proposals**

4 **New businesses & 70+ New jobs**

braunbrush
Makers of Specialty Brushes Since 1975



Hampton Inn by Hilton
Grants Pass, OR



Holiday Inn Express
Medford, OR

Rogue Valley Precast

Rogue Valley Precast
Manufacturer in
White City, OR

Partnering with YOU to Get it Done!



188 Current Members

\$338,948

Thank you for your investment and support!



**Southern Oregon Regional
Economic Development, Inc.**
Wildly Serious About Business

LAUNCH RELOCATE PROSPER

Fiscal Year

2018/2019

Economic Impacts

www.soredi.org

1311 E. Barnett Road, Suite 301 | Medford, OR 97504

Office: (541) 773-8946

Helping Business Launch

5 Launch Talks

77 Sounding Board Sessions

\$230k raised in Angel and Equity Investments

\$500 grant awarded to Pitch Contest Winner **Leah Fanning** (pictured), Natural Earth Paints, Ashland



Impacting Southern Oregon

392
Jobs Created/Retained
with direct SOREDI assistance



\$15.3m
Wage Impact
(based on 2017 average private sector wage)

\$23.4m
Overall regional private investment

Helping Promote Local Businesses with SO Edge



4 Southern Oregon Edge Profiles Published

Providence Health & Services, InfoStructure, Timber Products Company, Erickson



Helping Finance Business



5 Business Loans

\$565k Lent representing 45 jobs!

\$20.05m Lent since inception in 1995 (241 loans representing 2,342 jobs)

Helping Business Prosper

SOREDI held its 16th annual Southern Oregon Business Conference with the theme "Igniting Innovation: Building High Impact Communities". The event featured keynote speaker Mary Hebert, a former site consultant, who spoke to 250+ guests from the perspective of a tech company seeking to relocate or expand to new communities. Additional speakers included: Tim Duy, PhD, University of Oregon Economist; John Darrow, Senior Principle Engineer at Amazon; and Rob O'Neill, CPA and Partner and Daniel Lapour from Moss Adams.



Annual Tech Tour

Facilitated our annual Tech Tour in the Grants with 80 students attending from Rogue and Kl. Community Colleges, Oregon Tech, and South Oregon University. 14 local companies participated in five tour stops for the students.

Award Winning Industry Tours



4 Industry Tours for educators, community leaders, and SOREDI members

17 Companies & **3** Makerspaces

Bob Drake Reproductions, Caldera Bl, Cascade Wood Products, Crater Works Corp., Cummins, Eagle Point Golf Club, Grants Pass Daily Courier, Highway P, Jackson County Fire District 3, Jet Ce, Northwestern Design, Oregon Shake Festival, Pacific Domes, Talent Maker, Timber Products, Rogue Innovation, Valley Door, Silly Zak's Gluten Free B

96 Participants

4 Enterprise zone applications processed, \$21.5 million expected investment

78 new jobs expected, supporting 140 existing jobs

100+ Outreach visits to existing businesses



Helping Connect Educators with Workforce Needs



Business Education Partnership

Internship program developed in partnership with Rogue Workforce Partnership for high school students between their junior and senior year. 15 companies participated and 12 students completed their internships. Post interviews revealed great experience for both business and the intern. We will continue to expand the program.

Employability Skills Rubric implemented by 14 businesses, high schools and higher education facilities

This skills evaluation tool was developed in 2015 as a tool to help education providers make learning relevant to the business sector and help students improve "soft skills". Our goal was to align the employability skills desired by employers to curriculum that is being taught in the classroom.

Helping Champion Regional Unity

2 Crown Dinners

SORED I created semi-annual gatherings to foster improved relationships between our elected leaders and to spotlight economic development opportunities in our region. Two dinners with guest speakers (Plexis Healthcare, Asante, MasterBrand Cabinets and Met One) were held at Talon Grill in Eagle Point and Climate City Brewing in Grants Pass. 14 and 10 jurisdictions, respectively, were represented.

15 Business Friendly Proclamations

Initiated by SORED I and directed by local elected at our first Crown Dinner, a business friendly proclamation was drafted and signed by all 15 jurisdictions supporting a vision for Southern Oregon as the most business friendly region on the west coast.



Updated Regional Strategy for 2020-2025

The SORED I Board of Directors commissioned an updated and robust regional economic development strategy for the benefit of all of Southern Oregon and hired an outside consulting firm. 38 focus groups, 11 interviews, 350 citizen responses – over a 7-month engagement (April-November 2019).

30 Private and public partners helped fund the project

32 Steering and Advisory committee members

49 Hours of focus groups and interviews conducted

Community Gem Newsletter Stories

6 Community Stories Published

We hired an SOU intern to write 3 stories each of our 15 jurisdictions, published in our online newsletter every other week.

10 Notes from Colleen's Desk Published

To better inform you of what's happening behind the scenes!

Helping Educate Students with SORED I Quest

In order to better recruit and retain our graduation school talent, we created SORED I Quest, a digital platform/virtual tour of local companies using Profiles, to raise awareness of the world-class companies and opportunities that exist **right here!** The platform scavenger hunt format that culminated with a video competition showcased what students learned that engaged the whole community.

2 Beta Tests in 3 High Schools

Corporate Sponsors

12 AllCare, Boise, Carestream, Diode Laser, Dutch Bros, Erickson, Hunter Communication, Oregon Swiss Precision, Providence, Tim Products, SOESD, Zeal

2,300 Participating Students

7,500 Views on our dedicated Facebook page

\$8,650

Awarded in prizes and scholarships



Check Issue Date	Check	Payee	Description	Amount
12/23/2019	44572	Postmaster	Sewer Billing	343.00
12/31/2019	44573	AT&T Mobility	Mobile Phone #2872860888814	223.31
12/31/2019	44574	Avista Corporation	Natural Gas 4941620000	172.72
12/31/2019	44575	Banner Bank	Office Supplies - Computer Software Subscription	14.99
12/31/2019	44575	Banner Bank	Promotion & Tourism - Christmas Tree Lighting	88.87
12/31/2019	44575	Banner Bank	Parks	49.98
12/31/2019	44575	Banner Bank	Wildfire App - Emergency Services City Website	.99
12/31/2019	44575	Banner Bank	Streets - Vehicle Registration & Plates	29.50
12/31/2019	44575	Banner Bank	Office Supplies - Computer Software Subscription	83.96
12/31/2019	44575	Banner Bank	Office Supplies - Surge Protector, Flash Drives, Wrist Rest, P	344.87
12/31/2019	44575	Banner Bank	Office Supplies - Labels	17.11
12/31/2019	44575	Banner Bank	Recognition & Awards	73.18
12/31/2019	44576	Banner Bank	Small / Equipment Tools	27.99
12/31/2019	44576	Banner Bank	Vehicle Maintenance	2.00
12/31/2019	44576	Banner Bank	Vehicle Maintenance	47.99
12/31/2019	44576	Banner Bank	Postage	25.50
12/31/2019	44577	Canon Financial Services, Inc.	Copier Lease & Copies 612930	378.11
12/31/2019	44578	Celtic Circle, LLC	Shop Rental	865.00
12/31/2019	44579	CIS Trust	Life Insurance	42.63
12/31/2019	44579	CIS Trust	Long Term Disability	63.74
12/31/2019	44580	City of Shady Cove - Utilities	#1539.01 2501 Indian Creek Rd.	44.00
12/31/2019	44580	City of Shady Cove - Utilities	#1538.01 22451 Hwy. 62	46.00
12/31/2019	44580	City of Shady Cove - Utilities	#2300.01 1008 Celtic Circle/City Shop	46.00
12/31/2019	44581	Crystal Fresh	Bottled Water C82225	57.00
12/31/2019	44582	David Christian	Radio Programming, 6 hrs.	90.00
12/31/2019	44582	David Christian	Radio Programming, 6 hrs.	90.00
12/31/2019	44582	David Christian	Radio Programming, 6 hrs.	90.00
12/31/2019	44583	Hornecker Cowling, LLP	General - Acct 32076-001	425.00
12/31/2019	44584	Hunter Communications	Phone Services & Internet Charges 698	578.26
12/31/2019	44585	KDP Certified Public Accountants LLP	Audit Progress Bill	2,550.00
12/31/2019	44586	Lee, Keith	Utility Billing Refund	71.29
12/31/2019	44587	Nickel, James & C.	Utility Billing Refund	67.78
12/31/2019	44588	Pacific Power	Aunt Caroline's Park 32847641-005	125.04
12/31/2019	44589	Perfection Cleaning	Cleaning Services	315.00
12/31/2019	44590	Personnel Source, Inc.	Temporary Laborer-Office Support	840.00
12/31/2019	44590	Personnel Source, Inc.	Temporary Laborer-Office Support	840.00
12/31/2019	44590	Personnel Source, Inc.	Temporary Laborer-Office Support	838.32
12/31/2019	44590	Personnel Source, Inc.	Temporary Laborer-Office Support	840.00
12/31/2019	44591	Pitney Bowes Global Financial	Lease Charges 0017091979	144.93
12/31/2019	44592	Pitney Bowes Purchase Power	Postage Refill 8000-9090-0092-9849	402.50
12/31/2019	44593	Project A, Inc.	Development and Hosting	200.00
12/31/2019	44593	Project A, Inc.	Web Custom Development	23.75
12/31/2019	44594	Roger & Patricia Bunkley	Utility Billing Refund	56.33
12/31/2019	44595	Rogue Shred, LLC	Document Destruction	267.60
12/31/2019	44596	RVCOG	Computer Software, Upgrades & Assistance	384.70
12/31/2019	44596	RVCOG	Computer Software, Upgrades & Assistance	36.16
12/31/2019	44597	Secretary of State	07/18 - 06/19 Audit Revenues & Expenditures	250.00
12/31/2019	44598	SESAC, Inc.	Radio License Fee #66951	162.00
12/31/2019	44599	Southern Oregon Sanitation	City Hall 088054	40.22
12/31/2019	44599	Southern Oregon Sanitation	Nork lane 088070	40.22
12/31/2019	44599	Southern Oregon Sanitation	aunt Caroline's Park 088094	58.50
12/31/2019	44600	Superior Stamp & Sign Co	Plaque	65.00
12/31/2019	44600	Superior Stamp & Sign Co	Office Supplies - Ink Pad Replacement	5.00
12/31/2019	44600	Superior Stamp & Sign Co	Name Plates	17.00
12/31/2019	44600	Superior Stamp & Sign Co	Plaque	65.00
12/31/2019	44601	Upper Rogue Independent	Government Public Notice - Planning Commission Public Hea	68.25
12/31/2019	44601	Upper Rogue Independent	Government Public Notice - Planning Commission Public Hea	91.00

Check Issue Date	Check	Payee	Description	Amount
12/31/2019	44601	Upper Rogue Independent	Annual Subscription	26.00
12/31/2019	44602	US Bank St. Paul	Account #220239000 - Agent Fees	700.00
12/31/2019	44603	WECO - Carson	Public works gasoline/diesel 1-01737	211.29
12/31/2019	44603	WECO - Carson	Public works gasoline/diesel 1-01737	76.79
12/31/2019	44604	William Reinhard	Utility Billing Refund	43.13
Grand Totals:				14,284.50

2019-2020
12/31/2019
Budget To Actual Report

**RESOURCES
GENERAL FUND 10**

City of Shady Cove

RESOURCE DESCRIPTION	Annual Budget	Actual Year-To-Date	% of Annual Budget
Current Cash on Hand		734,613	
Beginning Balance (Audit)			
Beginning Balance (Budget)	340,000		
Interest	2,000	11,065	553%
OTHER RESOURCES			
State Subventions	72,000	27,627	38%
Franchise Fees	289,500	120,904	42%
City Fees (Business License & OLCC License)	18,500	8,006	43%
City Fees (TOT, Raft)	50,000	42,034	84%
City Fees (Planning & Building)	12,000	5,315	44%
Administrative Allocation	156,082	61,104	39%
Municipal Court	5,000	3,069	61%
Miscellaneous Income	500	4,378	876%
Public Safety Fee	331,150	123,911	37%
Floodplain Permit Fee	500	1,125	225%
Radio Underwriting	1,000	-	0%
Flag Program	1,500	300	20%
RVSS Reimbursement to City for Billing Services	50,000	50,000	100%
Total resources, except taxes to be levied			
Taxes estimated to be received	142,000	140,495	99%
Previously levied taxes estimated to be received	1,000	2,411	241%
TOTAL RESOURCES	1,472,732	1,336,356	91%

2019-2020
12/31/2019
Budget to Actual Report

DETAILED REQUIREMENTS

GENERAL FUND 10

REQUIREMENTS DESCRIPTION	# of FTE's	Annual Budget	Actual Year-To-Date	% of Annual Budget
PERSONNEL SERVICES				
SALARIES & BENEFITS				
City Administrator	1	81,900	40,474	49%
Planning Technician	1	55,500	27,676	50%
Accounting Technician	1	51,500	24,929	48%
Administrative Assistant	1	43,500	14,092	32%
Maintenance II	1	40,600	19,761	49%
Seasonal Worker	0.5	15,720	-	0%
Overtime		5,000	-	0%
Benefits		164,000	46,768	29%
TOTAL PERSONNEL SERVICES	5	457,720	173,700	38%
MATERIALS & SERVICES				
Professional Services (Auditor, Legal, etc.)		67,500	38,528	57%
Operations & Maintenance		125,000	92,127	74%
Discretionary		500	-	0%
Promotion/Tourism		20,000	4,584	23%
Recognition & Awards		3,300	1,468	44%
Floodplain Management		13,000	845	7%
Planning & Building		20,000	11,877	59%
Training/Conferences		15,000	4,304	29%
Disaster Preparedness		3,000	-	0%
Radio Station		6,000	2,142	36%
Library Maintenance		2,000	-	0%
Flag Program		1,500	1,442	96%
Records Retention		15,000	-	0%
TOTAL MATERIALS AND SERVICES		291,800	157,319	54%

DETAILED REQUIREMENTS

GENERAL FUND 10

REQUIREMENTS DESCRIPTION	Annual Budget	Actual Year-To-Date	% of Annual Budget
REQUIREMENTS			
Law Enforcement Contract (JCSO)	465,000	-	0%
Law Enforcement - Community Resource Officer	41,000	-	0%
PUBLIC SAFETY REQUIREMENTS	506,000	-	0%
TOTAL PUBLIC SAFETY REQUIREMENTS	506,000	-	0%

DETAILED REQUIREMENTS

GENERAL FUND 10

REQUIREMENTS DESCRIPTION	Annual Budget	Actual Year-To-Date	% of Annual Budget
MATERIALS & SERVICES			
Parks- Utilities	2,000	1,084	54%
Park - Park Maintenance	4,200	2,377	57%
Parks - Materials & Supplies	2,400	431	18%
PARKS MATERIALS & SERVICES	8,600	3,893	45%
TOTAL PARKS MATERIALS & SERVICES	8,600	3,893	45%

DETAILED REQUIREMENTS

GENERAL FUND 10

REQUIREMENTS DESCRIPTION	Annual Budget	Actual Year-To-Date	% of Annual Budget
CAPITAL OUTLAY			
TRANSFERS & CONTINGENCIES			
Transfer OUT - to Capital Purchase Reserve Fund 06	20,000	-	0%
Contingency	50,000	-	
TOTAL TRANSFERS & CONTINGENCIES	70,000	-	
Interfund Loan Payment to Capital Replacement Fund 05	28,500	-	0%
TOTAL INTERFUND LOAN PAYMENTS	28,500	-	
UNAPPROPRIATED ENDING FUND BALANCE	111,112		
Ending Balance (Prior Years)			
TOTAL REQUIREMENTS	1,473,732	334,911	23%

2019-2020
 12/31/2019
 Budget to Actual Report

SPECIAL REVENUE FUND
 RESOURCES AND REQUIREMENTS
STREETS 01

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
RESOURCES			
Current Cash on Hand		218,518	
Beginning Balance (Audit)			
Beginning Balance (Budget)	170,000		
State Highway Revenue	200,000	94,844	47%
TOTAL RESOURCES	370,000	313,362	85%
REQUIREMENTS			
MATERIALS & SERVICES			
Operations & Maintenance	28,500	2,431	9%
Utilities	4,000	867	22%
Vehicle Maintenance	7,000	434	6%
Professional Services	100,000	33,437	33%
Administrative Allocations	122,208	61,104	50%
Travel and Training	2,000	-	0%
TOTAL MATERIALS & SERVICES	263,708	98,273	37%

2019-2020
 12/31/2019
 Budget to Actual Report

**SPECIAL FUND
 RESOURCES AND REQUIREMENTS
 STREETS 01**

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
REQUIREMENTS			
CAPITAL OUTLAY			
Sidewalks	2,000		
TOTAL CAPITAL OUTLAY	2,000		0%
OPERATING CONTINGENCY	40,000		0%
UNAPPROPRIATED ENDING FUND BALANCE	64,292		
TOTAL REQUIREMENTS	370,000	98,273	27%

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RESOURCES
SEWER 02

City of Shady Cove

RESOURCE DESCRIPTION	Annual Budget	Actual Year-To-Date	% of Annual Budget
Cash on Hand		331,587	
Beginning Balance (Audit)			
Beginning Balance (Budget)	230,241		
Sewer Usage Fees	853,227	449,752	53%
Transfer IN from 05	328,632	328,632	100%
RVSS Payment for Bond Payment per Contract	127,000	-	0%
Total resources, except taxes to be levied	1,539,100	778,384	51%
TOTAL RESOURCES	1,539,100	1,109,971	72%

DETAILED REQUIREMENTS

SEWER 02

REQUIREMENTS DESCRIPTION	Annual Budget	Actual Year-To-Date	% of Annual Budget
MATERIALS & SERVICES			
RVSS Sewer Fees	900,000	370,715	41%
TOTAL MATERIALS & SERVICES	900,000	370,715	41%

DETAILED REQUIREMENTS

SEWER 02

REQUIREMENTS DESCRIPTION	Annual Budget	Actual Year-To-Date	% of Annual Budget
DEBT SERVICE			
SRF Loan (DEQ) - Principal (07.01.2019)	383,700	383,632	100%
SRF Loan (DEQ) - Interest (07.01.2019)	3,200	3,499	109%
US Bank - Principal (January)	60,000	60,000	100%
US Bank - Interest (July/January)	67,000	32,914	49%
US Bank - Loan/Agent Fees		700	
TOTAL DEBT SERVICE	513,900	480,745	94%
UNAPPROPRIATED ENDING FUND BALANCE	125,200		
TOTAL EXPENDITURES - SEWER	1,539,100	851,460	55%

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Budget to Actual Report

SEWER DEBT 03

City of Shady Cove

DESCRIPTION OF RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
RESOURCES			
Current Cash on Hand		710	
Beginning Balance (Audit)			
Beginning Balance (Budget)	17,487		
Transfer IN from 05	128,400	128,400	100%
TOTAL RESOURCES	145,887	129,110	89%
REQUIREMENTS			
Bond Principal Payments			
Issue Date	Budgeted Payment Date		
2012	07.01.2019	144,000	144,000 100%
TOTAL PRINCIPAL	144,000	144,000	100%
Bond Interest Payments			
Issue Date	Budgeted Payment Date		
2012	07.01.2019	1,887	1,886 100%
TOTAL INTEREST	1,887	1,886	100%
TOTAL REQUIREMENTS	145,887	145,886	100%

**RESERVE FUND
 RESOURCES AND REQUIREMENTS**

SEWER OPERATIONS RESERVE 04

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
RESOURCES			
Current Cash on Hand		(1,341)	
Beginning Balance (Audit)			
Beginning Balance (Budget)	82,000		
TOTAL RESOURCES	82,000	-1,341	-2%
DEBT SERVICE REQUIREMENTS			
RVSS per Contract	82,000	82,000	100%
TOTAL SEWER OPERATIONS RESERVE REQUIREMENTS	82,000	82,000	100%

**RESERVE FUND
 RESOURCES AND REQUIREMENTS**

SEWER OPERATIONS REPLACEMENT 05

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
RESOURCES			
Current Cash on Hand		83,382	
Beginning Balance (Audit)			
Beginning Balance (Budget)	813,000		
Interfund Loan Payment Received from General Fund 10	28,500	-	0%
TOTAL RESOURCES, EXCEPT TAXES TO BE LEVIED	841,500	83,382	10%
TOTAL RESOURCES			
REQUIREMENTS			
TRANSFERS			
Transfer to 03	128,400	128,400	100%
Transfer to 02	328,632	328,632	100%
OTHER			
RVSS per Contract	384,468	263,000	68%
TOTAL REQUIREMENTS	841,500	720,032	86%

**RESERVE FUND
 RESOURCES AND REQUIREMENTS**

CAPITAL PURCHASE RESERVE FUND 06

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
RESOURCES			
Current Cash on Hand		130,000	
Beginning Balance (Audit)			
Beginning Balance (Budget)	130,000		
Transferred IN, from other funds	20,000		0%
TOTAL RESOURCES	150,000	130,000	87%
TOTAL RESOURCES			
REQUIREMENTS			
TRANSFERS			
CAPITAL OUTLAY			
UNAPPROPRIATED ENDING FUND BALANCE	150,000		
TOTAL REQUIREMENTS	150,000		0%

**RESERVE FUND
 RESOURCES AND REQUIREMENTS**

CAPITAL IMPROVEMENT FUND 07

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
RESOURCES			
Current Cash on Hand			
Beginning Balance (Audit)			
Beginning Balance (Budget)	20,000		
Transferred IN, from other funds	1,000,000		0%
TOTAL RESOURCES	1,020,000	-	0%
TOTAL RESOURCES			
REQUIREMENTS			
TRANSFERS			
CAPITAL OUTLAY			
OR Health Authority Feasibility Study	20,000	-	0%
CDBG Grant Expenditures	1,000,000	-	0%
TOTAL REQUIREMENTS	1,020,000		0%

RESERVE FUND
 RESOURCES AND REQUIREMENTS
SYSTEM DEVELOPMENT CHARGE - 08
 Combined Account

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
RESOURCES			
Current Cash on Hand		516,278	
Beginning Balance (Audit)			
Beginning Balance (Budget)	810,000		
Interest	3,000	13,288	443%
New Development	73,500	21,000	29%
Schoolhouse Lane Grant	100,000		
Sale of Property - Hudspeth - Parks	-		
	-	-	
TOTAL RESOURCES	986,500	550,566	56%
REQUIREMENTS			
CAPITAL OUTLAY			
WASTEWATER			
RVSS per Contract	205,000	205,000	100%
TRANSPORTATION			
Street Improvements	15,000		0%
Hudspeth Lane	49,500	49,500	100%
Schoolhouse Lane	152,000	2,940	2%
STORMWATER			
Cleveland Street/Pond	148,800	160,502	108%
PARKS			
Park Improvements	96,000		0%
ADA Walkway/Path	40,000	6,841	17%
Watershed Council Match	4,000	3,574	89%
CONTINGENCY			
Contingency	64,455		
UNAPPROPRIATED ENDING FUND BALANCE			
Unappropriated Ending Fund Balance	211,745		
TOTAL REQUIREMENTS	986,500	428,356	43%

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RESERVE FUND
RESOURCES AND REQUIREMENTS
SYSTEM DEVELOPMENT CHARGE - 08
TRANSPORTATION ACCOUNT

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
RESOURCES			
Beginning Balance (Audit)			
Beginning Balance (Budget)	170,000		
Interest	2,000	8,903	445%
New Development	52,500	15,000	29%
Schoolhouse Lane Grant	100,000		
TOTAL RESOURCES	324,500	23,903	7%
REQUIREMENTS			
CAPITAL OUTLAY			
Street Improvements	15,000		0%
Hudspeth Lane	49,500	49,500	100%
Schoolhouse Lane	152,000	2,940	2%
TOTAL CAPITAL OUTLAY	216,500	52,440	24%
Contingency	32,475		
Unappropriated Ending Fund Balance	75,525		
TOTAL REQUIREMENTS	324,500	52,440	16%

RESERVE FUND
 RESOURCES AND REQUIREMENTS
SYSTEM DEVELOPMENT CHARGE - 08
 STORM WATER ACCOUNT

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
RESOURCES			
Beginning Balance Audit			
Beginning Balance Budget	170,000		
Interest	700	3,056	437%
New Development	10,500	3,000	29%
TOTAL RESOURCES	181,200	6,056	3%
REQUIREMENTS			
CAPITAL OUTLAY			
Cleveland Street/Pond	148,800	160,502	108%
TOTAL CAPITAL OUTLAY	148,800	160,502	108%
Contingency	10,980		
Unappropriated Ending Fund Balance	21,420		
TOTAL REQUIREMENTS	181,200	160,502	89%

RESERVE FUND
 RESOURCES AND REQUIREMENTS
SYSTEM DEVELOPMENT CHARGE - 08
 WASTEWATER ACCOUNT

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
RESOURCES			
Beginning Balance Audit			
Beginning Balance Budget	205,000		
TOTAL RESOURCES	205,000	-	0%
REQUIREMENTS			
RVSS per Contract	205,000	205,000	100%
TOTAL REQUIREMENTS	205,000	205,000	100%

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Budget to Actual Report

RESERVE FUND
RESOURCES AND REQUIREMENTS
SYSTEM DEVELOPMENT CHARGE - 08
PARKS ACCOUNT

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
RESOURCES			
Beginning Balance (Audit)			
Beginning Balance (Budget)	265,000		
Interest	300	1,239	413%
New Development	10,500	3,000	29%
TOTAL RESOURCES	275,800	4,239	2%
REQUIREMENTS			
Park Improvements	96,000		0%
ADA Walkway/Path	40,000	6,841	17%
Watershed Council Match	4,000	3,574	89%
Contingency	21,000		
Unappropriated Ending Fund Balance	114,800		
TOTAL REQUIREMENTS	275,800	10,414	4%

**UPPER ROGUE REGIONAL PARK
 RESOURCES AND REQUIREMENTS**

URRP (09)

City of Shady Cove

DESCRIPTION RESOURCES AND REQUIREMENTS	Annual Budget	Actual Year-To-Date	% of Annual Budget
RESOURCES			
Current Cash on Hand			
Beginning Balance (Audit)			
Beginning Balance (Budget)	-		
Interest	100		
State Marine Board Operating Grant	67,000		0%
Grant State Marine Board	80,000		0%
Riverhouse Facility Use & Fees	47,200		0%
Residential Rental	7,200		0%
TOTAL RESOURCES, EXCEPT TAXES TO BE LEVIED	201,500	-	0%
TOTAL RESOURCES			
REQUIREMENTS			
Utilities	5,000		0%
Insurance	5,000		0%
Equipment Maintenance	10,000		0%
Professional Services	10,000		0%
Administrative Aoolcations	33,874		0%
Training	800		0%
CAPITAL OUTLAY			
Capital Outlay	100,000		0%
CONTINGENCY			
Contingency	21,000	-	0%
UNAPPROPRIATED FUND BALANCE	15,826		0%
TOTAL REQUIREMENTS	201,500	-	0%

City of Shady Cove
2020/21 Goals

No.	Goal	Council Ranking						Avg	Ranking
		Richardson	Mitchell	McGregor	Tarvin	Hank	Votes		
1	Pass & adopt revised City Charter	1	3	1		1	4	1.5	1
2	Address quality/quantity of SC housing stock and establish policies to protect value - In Process	10		12		8	3	10	
3	Appoint Emergency Management Commission and complete/adopt Emergency Management Plan	2		2		2	3	2	2
4	Comprehensively address and implement a street improvement/maintenance plan	4	5	5	4	10	5	5.6	4
5	Develop CERT Program	3	4	4		7	4	4.5	3
6	Comprehensively address the Rogue River via an inventory of assets, threats and potential	Not measurable		5		5			
7	Discuss function of City Council via daylong retreat	Organized for January 2020							
8	Restructure revenue resources to eliminate public safety fees	5	1	8		11	4	6.25	8
9	Staff to get bids to move raised platform for Council seating	11	2	11			3	8	10
10	Develop nuisance abatement procedure to secure substandard structures from being occupied			10		9	2	9.5	
11	Allocate funds to install 2 solar-powered speed limit signs. - budget item	7		13	2		3	7.33	
12	Complete a feasibility study for solar-powered pedestrian street lights on west side of Hwy 62				1				
13	Purchase and adopt the most current International Building Codes for local enforcement	12	10	9		3	4	8.5	9
14	Organize all paper forms of City documents that are currently stored at URCC and complete digitization	6	6	6			3	6	6
15	Create Park Memorial Ordinance-where, how & under what conditions permanent personal effects can be placed in a park.	Parks Commission							
16	Develop a comprehensive community calendar which will aid in both planning & execute city events and communicating to the public	8	7	7	3	4	5	5.8	5
17	Relocate, repurpose or remove small memorial in Aunt Caroline's Park	Parks Commission							
18	Obtain an electronic sign jointly purchased by City, Library and URCC	9	8	3	5		4	6.25	7
19	Complete branding of the City	Parks Commission				6			