

Agenda

Shady Cove Regular City Council Meeting

Shady Cove City Council Chambers
22451 Highway 62, Shady Cove, Oregon
Thursday, March 5, 2020
6PM

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

1. This meeting is being digitally recorded.
2. The next regularly scheduled meeting of the Planning Commission will be March 12, 2020, at 6PM in the Council Chambers.
3. The next regularly scheduled meeting of the Parks Commission will be April 7, 2020 at 6PM in the Council Chambers.
4. The next regularly scheduled meeting of the City Council will be March 19, 2020, at 6PM in the Council Chambers.
5. Public may comment on agenda items – Public must state name, address and standing to discuss an issue. Issues must have a City-wide impact and not be personal issues. Depending on number of comments and time constraints, Council may limit the amount of time to 3 minutes per speaker.

II. Consent Calendar

- A. Special Meeting Minutes of February 19, 2020
- B. Regular Meeting Minutes of February 20, 2020

III. Written Communication

None

IV. Presentations

None

V. Staff Reports

- A. Bills Paid Report, 2/11/20 – 2/24/20 - \$10,554.85
- B. City Administrator
- C. Jackson County Deputy
- D. Fire Chief Winfrey

VI. Old Business

- A. Ordinance # 295 – First Reading – Amending the Comprehensive Plan and Changing the Zoning Map
- B. Rules of Government
- C. Hiland Water Notice

VII. New Business

- A. Authorization for Parks Funding Letter

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (541) 878-2225. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

- B. Resolution #20-01 – Budget Plan of Action
- C. Award ADA Ramp Project

VIII. Public Comment on Non-Agenda Items

IX. Council Comments on Non-Agenda Items

- A. Mayor Richardson – RVCOG
- B. Councilor Mitchell – RVACT & Parks Commission
- C. Councilor McGregor – SOREDI
- D. Councilor Hohenstein – Planning Commission
- E. Councilor Tarvin

X. Adjournment

City of Shady Cove
City Council Special Meeting Minutes
Wednesday, February 19, 2020
9AM

CALL TO ORDER

Mayor Richardson called the Special City Council Meeting to order at 9:03AM in the City Council Chamber.

Council Present: Mayor Richardson, Councilor Mitchell, Councilor McGregor, Councilor Hohenstein, Councilor Tarvin (left at 9:36am)

Staff Present: Thomas J. Corrigan, City Administrator

ANNOUNCEMENTS

The Mayor led the audience in the Pledge of Allegiance and made announcements on the agenda.

DISCUSSION

A. Parking and Traffic Standards – Discussion ensued

RECESS 10AM-10:05AM

Reconvened at 10:09am

ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the regular meeting at 11:16am.

Approved:

Attest:

Lena Richardson
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____

City of Shady Cove
City Council Regular Meeting Minutes
Thursday, February 20, 2020
6PM

CALL TO ORDER

Mayor Richardson called the Regular City Council Meeting to order at 6PM in the City Council Chambers.

Council Present: Mayor Richardson, Councilor Mitchell, Councilor McGregor, Councilor Tarvin, and Councilor Hohenstein.

Staff Present: Thomas J. Corrigan, City Administrator

ANNOUNCEMENTS

The Mayor led the audience in the Pledge of Allegiance and read announcements on the agenda.

PUBLIC COMMENT

None.

PUBLIC HEARING

None

CONSENT CALENDAR

Regular Meeting Minutes of February 6, 2020

Motion to Accept the Minutes for the Public Hearing and Regular Council Meeting February 6, 2020, with correction to Bills Paid Report of vote count 4-0

Motion: Councilor Hohenstein

Second: Councilor Mitchell

All Ayes. Motion Carried 5-0

WRITTEN COMMUNICATIONS

Letter to Medford PD, referred to Jackson County Sheriff's office

PRESENTATION

RVCOG Annual Presentation – attached

STAFF REPORTS

Bills Paid Report – January 28, 2020 to February 10, 2020

Motion to Accept Bills Paid Report for January 28, 2020 to February 10, 2020

Motion: Councilor Hohenstein

Second: Councilor McGregor

Motion carried 4-0 (Councilor Tarvin – Abstained)

City Administrator

- A. ODOT Maintenance – walked Hwy 62 with ODOT discussed their sign regulations
- B. Next 3 Public Forums – March 10 Sheriff will address the jail, Lieutenant will take questions; April 14 – City Parking Standards; May 12 Pacific Power – Social Engineering
- C. CSOs will start March 4
- D. Codification update – sending out the updates for new ordinances
- E. Alleys – they are not driving alleys, they are property easements
- F. Best Practices – online training needs to be scheduled
- G. Weed abatement pre-emergent completed
- H. Hiland franchise fee – emails sent, rejected our notification
- I. Enforcement of A Frames have been successful, ODOT stated some of the signs are not allowed on sidewalk.
- J. Teamster Negotiations are well under way, hoping to wrap up via phone
- K. Grants – HGTV not likely to get the grant, but looking into AARP grant
- L. Light Pole – 50’ high pole, \$100/month, possible change to motion detection lighting
- M. Park Project – mandatory pre-bid tour, park will need to be closed while heavy duty equipment is in use, to be open for Memorial Day
- N. Tree outside of CH

Fire Chief Winfrey

Busy January with call outs for illnesses. Station being retrofitted for seismic events and updated wiring. Boat should be here soon. Board position open for anyone interested.

OLD BUSINESS

- A. Ordinance #294 – Second Reading – Amending Chapters 95 and 153, Clarifying Street Standards

Motion to Accept Ordinance #294

Motion: Councilor Mitchell Second: Councilor McGregor

Motion carried 5-0

- B. Street Parking Input – Work Session notes

NEW BUSINESS

- A. Upper Rogue Community Center – OLCC permit for Chili Cook-off

Motion to Acknowledge OLCC temporary permit to URCC for Chili Cook-off scheduled on 2/29/2020 pending OLCC approval

Motion: Councilor Tarvin Second: Councilor Mitchell

Motion carried 5-0

- B. Rules of Government – Suggest Special Council Meeting to review LOC model and look to revamp the City’s rules. Recommend week of 3/9

PUBLIC COMMENT

None

COUNCIL COMMENTS

Mayor Richardson – Will be attending the CIS Conference the week of 2/24. KSHD has been funded by local resident donation of \$3500. Volunteer of the Month award by County Commissioners to Fire Dept. Let neighbors know about public forum.

Councilor Mitchell – Nothing

Councilor McGregor – Shy's is not selling, but being leased by owner of Lucky's. Flags on the bridge need attention. SOREDI meeting about financial activity.

Councilor Hohenstein – Enjoyed Planning Commission meeting. Chet Krupa & Thomas Barnes terms are expiring. Commented on the submission decision for HGTV town refurbishment, believes our waterway could qualify us for the grant. Memorial walk potential and ramp input.

Councilor Tarvin – Nothing

ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the regular Meeting at 7:40PM.

Approved:

Attest:

Lena Richardson
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____

ROGUE VALLEY COUNCIL OF GOVERNMENTS



We shall act as a catalyst to promote quality of life, effective and efficient services, and leadership in regional communication, cooperation, planning, and action in Southern Oregon.

**Program and
Financial Update
January 2020**

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What is a COG?

A Council of Governments (COG) is a voluntary association of cities, counties, and special purpose districts within a distinct region, serving as planning, coordination, program development, and service delivery organizations. They promote regional cooperation and provide services and resources that might not otherwise be affordable or available to local governments. While COGs differ in their mix of programs from one region to another, they always share a fundamental purpose – to work with the expressed consent and support of their members to facilitate outcomes that improve the local and regional quality of life.

Of the 39,000 general purpose governments in the U.S., 35,000+ are served by COGs

What is RVCOG?

In 1968, under the provisions of Chapter 190 of the Oregon Revised Statutes, the Rogue Valley Council of Governments (RVCOG) was established by local jurisdictions to operate in Jackson and Josephine counties. Currently, RVCOG has 23 members: 15 local governments and 8 other entities (special districts and higher education). Elected and appointed representatives from each of the members serve on RVCOG's Board of Directors, which governs the organization at the policy level. In addition to the Board, RVCOG's moving parts comprise an Executive Committee, professional staff, and a variety of permanent and temporary advisory committees of stakeholders, members of the public, and technical experts. In terms of funding, the vast majority comes through grants and contracts with federal, state, and local governments, with additional monies collected from donations and membership dues.

Unlike its member governments, RVCOG has no legislative, taxing, or enforcement authority

How Does RVCOG Provide Services?

We have the long-term responsibility for implementing certain state and federal programs.

For example, we are the home of the Rogue Valley Metropolitan Planning Organization (RVMPO) for the Greater Bear Creek Valley and the Middle Rogue MPO (MRMPO) for the Greater Grants Pass area. We are also the Area Agency on Aging for Jackson and Josephine counties.

We collaborate with our members to obtain funding and cooperation from state, federal, and non-governmental entities.

For example, we managed the Regional Problem Solving (RPS) process, a collaborative process that established future growth patterns for multiple jurisdictions in the Rogue Valley.

We directly contract with our members for specific services.

Our provision of grant administration and financial services are good examples of this, as is our ability to provide a staff member to serve as a contract land use planner for several of our jurisdictions.

Although the specifics of RVCOG's programs have evolved over the years as a response to new needs of members and changing funding sources, it has always maintained its fundamental role as a regional resource for technical expertise and project management, as well as a collective voice for the region when working with the State or Federal government.

TRANSPORTATION PLANNING

RVCOG's transportation planning services are primarily focused on the Rogue Valley Metropolitan Planning Organization (RVMPO) and Middle Rogue Metropolitan Planning Organization (MRMPO). Federal transportation law requires that transportation planning activities in urbanized areas with a population in excess of 50,000 be coordinated through Metropolitan Planning Organizations, which were created to ensure that existing and future expenditures of governmental funds for transportation projects and programs are based on a continuing, cooperative, and comprehensive (3-C) planning process.

MAJOR HIGHLIGHTS of FY 18/19

RVMPO


- Managed the region's \$1.4 million Congestion Mitigation Air Quality (CMAQ) program.
- Adopted amendments to the 2018-2021 Metropolitan Transportation Improvement Program which contains an estimated \$187 million in transportation projects.
- Reviewed and modified project selection criteria
- Adopted amendments to the 2017-2042 Regional Transportation Plan (RTP).
- Provided ongoing planning assistance to the Rogue Valley Transit District in their development of a Transit Master Plan.
- Revised the Public Participation Plan and updated the Title VI and Environmental Justice Plans.

MRMPO


- Completed the Benchmarks for the VMT reduction plan.
- Adopted amendments to the 2018-2021 Transportation Improvement Program which contains an estimated \$91 million in transportation projects.
- Continued assisting TPAU with the development of the Southern Oregon Activity Based Transportation Model for the entire Rogue Valley.
- Adopted Amendments to the 2015-2040 Regional Transportation Plan and Air Quality Conformity Determination.
- Began working on updating the Public Participation Plan for the MRMPO.
- Began working on updating the 2015-2040 Regional Transportation Plan
- Completed an update to the Title VI and Environmental Justice Plans

OTHER

- Handed over the revamped and successful Rogue Bike Share Program to the City of Ashland.
- Produced GIS map updates for the cities of Eagle Point, Jacksonville, Rogue River, and Cave Junction.
- Staffed Rogue Valley Area Commission on Transportation (RVACT) meetings.



The RVMPO was established in 1982, and includes Jackson County and the cities of Eagle Point, Medford, Central Point, Jacksonville, Phoenix, Talent, and Ashland, as well as ODOT and RVTD.



The MRMPO was established in 2013, and includes Jackson and Josephine Counties and the cities of Grants Pass, Rogue River, and Gold Hill.

Staff Contact Karl Welzenbach -- Planning Program Manager
541-423-1360 kwelzenbach@rvco.org

LAND USE PLANNING

RVCOG's Planning Department offers land use planning services to member jurisdictions. These services are available on a short- or long-term contract basis, for both current and long-range planning. Zoning Ordinance development and updates, Comprehensive Plan updates, Periodic Review, and collaborative planning processes are among the services available. RVCOG's ability to provide contract planner services to jurisdictions is an excellent example of the benefits of RVCOG membership. Our member jurisdictions are able to purchase only the services they need when they need them, without incurring the costs of a full- or part-time employee.

MAJOR HIGHLIGHTS of FY 18/19

- Provided current planning assistance to the cities of Grants Pass, Jacksonville, Shady Cove, Gold Hill, Rogue River, Phoenix, and Cave Junction; performed expedited application review for Jackson County.
- Managed the Rogue River Transportation System Plan update.
- Facilitated the monthly regional planners' meeting, providing a forum for discussing subjects of common interest such as RPS implementation, affordable housing, and land use issues regarding recreational and medical marijuana.

Staff Contact Ryan Nolan – Principal Land Use Planner
541-423-1382 rnolan@rvcog.org

COMMUNITY DEVELOPMENT

Over the last decade, Community Development has focused on assisting our members with grant writing, grant management, RFP/RFQ preparation, environmental assessments, and labor standards compliance. RVCOG can provide our members with expertise in even the most complicated and burdensome federal and state grant and loan programs—*Community Development Block Grants, Water/Wastewater Financing Program, State Energy Program Grants, Energy Efficiency and Conservation Block Grants, Seismic Rehabilitation Grant Program, Safe Drinking Water Revolving Loan Fund, Special Public Works Fund, Water and Wastewater Revolving Loan Fund Grants, Rural Development Loan Assistance, Federal Emergency Management Agency Grants, Homeland Security Grants, Office of Justice Grants, and Office on Violence Against Women Grants*. Depending on the grant program, RVCOG's services can be free of cost to the jurisdiction.

MAJOR HIGHLIGHTS of FY 18/19

- Successfully completed renovation of the Food & Friends Senior Resource Center in Grants Pass using Community Development Block Grant funding and 18 other funding sources.
- Served as grant manager of a successfully completed Seismic Retrofit Grant for the Butte Falls Fire Station.
- Assisted the City of Jacksonville in applying for State Homeland Security Grant funding to purchase new portable radios for the fire and police departments.
- Assisted the City of Rogue River in applying for an Oregon Parks and Recreation Grant.

Staff Contact Peter Town – Grants and Contracts Administrator
541-423-1374 ptown@rvcog.org

TECHNICAL SERVICES

RVCOG's Technical Services Department offers a variety of geospatial-based services. Using a blend of cutting edge geospatial hardware and software, we assist public and private partners in land use and transportation planning, public safety, natural resource projects, social justice programs, natural disaster planning and prevention, housing issues, community engagement, and more.

Geographic Information Services

We offer a wide package of Geographic Information Systems services including the production of static and interactive maps, geospatial analysis for compliance with federal, state, and local regulations, and web-based geospatial design that showcases projects, describes challenges, and ultimately helps stakeholders understand and connect with the issues our clients care most about. We offer GIS training and account administration to organizations who maintain their own ESRI licenses.

Drone Technology Services

We are delighted to offer commercially licensed and insured drone technology services. Need video of an event or want to showcase a special project with high quality aerial images? RVCOG Drone Technology Services boasts a fleet of drones equipped with specialized sensors, perfect for detecting thermal anomalies in rugged terrain or collecting magnificent imagery and data in our beautiful valley. We offer 3D modeling, point cloud creation, imagery for inspections, restoration, and damage assessments. From public safety to construction project management, we offer a specialized service that will fit your needs.

All our services are available on an hourly or project-based contract basis. RVCOG's ability to provide high-level technical services to our jurisdictions is an excellent example of the benefits of RVCOG membership. Our member jurisdictions are able to access top-shelf technology at an affordable cost.

MAJOR HIGHLIGHTS of FY 18/19

- Conducted fire monitoring during the 2019 fire season in the Ashland Watershed using drone-mounted thermal sensors.
- Produced videos and images for community events and murals in Medford and Phoenix.
- Created a Story Map highlighting the Bradshaw Drop Irrigation Project that is featured on the USDA website as a Partner Success Story.
- Created a Story Map with our partners at the Rogue Basin Partnership to highlight the removal of fish passage barriers throughout the region.
- Digitization of the Point-in-Time Homelessness count for Jackson County.
- Regional Liaison activities leading up to the 2020 Decennial US Census.

Staff Contact Nikki Hart-Brinkley – Technical Services Coordinator
541-423-1378 nhart-brinkley@rvcog.org

NATURAL RESOURCES

The Natural Resources program works with numerous local, state, and federal partners to restore and improve the health and vitality of our watersheds, natural systems, and recreational assets by providing RVCOG members and other partner organizations with specialized technical assistance, regionalized coordination and implementation of programs, and organization support.

MAJOR HIGHLIGHTS of FY 18/19

- Continued to implement the regional water quality monitoring program in Bear Creek, its tributaries, and storm drains to comply with Clean Water Act Total Maximum Daily Load (TMDL) requirements. This cooperative program is unique in Oregon and serves as model for the state.
- Continued regional implementation and coordination of TMDL programs in Bear Creek and the Rogue Basin including the Stream Smart Education Program and community clean-up events.
- Began work on the Bear Creek Restoration Initiative which is looking at restoration along the entire length of the greenway including identifying and mapping key restoration areas and incorporating other management issues including public safety, fire, and people living along the greenway.
- Conducted salmon watch classes for 1,000+ children with the cooperation of RVSS, Jackson Soil & Water Conservation District, Bear Creek Watershed Education Partners, OSU Extension, & schools.
- Continued developing a local Brownfields program with EPA funding. Year 2 activities included outreach and completing a number of Phase I and Phase II ESA's.
- Assisted the Medford Water Commission and Jackson County in issues of vernal pool conservation.
- Developed proposals for, and continued or began implementation of, various Bear Creek riparian restoration projects in partnership with the Medford, ODOT, Oregon Stewardship, & others to project native species and to control invasive species along Bear Creek and its tributaries.
- Continued implementation of education programs supporting stormwater programs (NPDES Phase II), TMDL Implementation, Stream Smart, and other projects.
- Expanded the RVCOG Drone Services program to include additional drones, infrared capabilities, flight planning software, and post processing software.

Staff Contact Greg Stabach – Natural Resources Program Manager
541-423-1370 gstabach@rvcog.org

SPECIAL MEMBER SERVICES

RVCOG's Administration Department offers a range of services to its members, such as computer network design, troubleshooting, and support services; accounting and payroll services; human resources and benefits administration; procurement; and special projects.

MAJOR HIGHLIGHTS of FY 18/19

- Provided information technology services to Shady Cove, Jackson Soil and Water Conservation District, and Rogue River (City and Police).
- Provided full accounting services (accounts payable, bank reconciliations, payroll, financial reporting, and budget and audit preparation) for SOREDI and the Jackson County Library District, reporting and billing services for the TAP Intertie project (Talent, Ashland, and Phoenix), and quarterly payroll tax preparation the City of Gold Hill.
- Provided the Jackson County Library District with its administrative staff.
- Provided City Manager recruitment, exempt staff compensation study, City Manager 360 Review, and HR complaint investigation services for the City of Talent.

Staff Contact Ann Marie Alfrey – Deputy Director
541- 423-1334 amalfrey@rvcog.org

FOOD & FRIENDS

RVCOG's Meals on Wheels and Senior Meals Program has been serving Jackson and Josephine Counties since 2001. The program provides balanced nutrition and frequent social contact, key to maintaining good health and vitality for those who wish to continue living as independently as possible. The program, appropriately called *Food & Friends*, provides in excess of 240,000 meals a year in the two-county area (241,033 in FY 18/19). Each month, nearly 400 dedicated volunteers deliver upwards of 17,000 meals to individuals living independently at home whose health prevents them from preparing their own meals. In many cases volunteers are the only people our seniors see on any given day, and often the meal that is delivered is a client's main or even sole source of nutrition. In addition to home delivery, approximately 3,400 meals a month are served at 12 congregate meal sites located throughout the two-county area.

Since Federal and State funding constitutes less than 2/3 of what Food & Friends needs to provide its meals and its critical safety net, fund raising activities are an essential part of staff's responsibilities. The program relies on foundations, cities, counties, service organizations, businesses, churches, and clients to help close the financial gap, and to maintain the program's unbroken history of never having to resort to waiting lists.

MAJOR HIGHLIGHTS of FY 18/19

- 464 volunteers in Jackson County donated 38,899 hours to help provide 132,056 meals to homebound seniors and 21,402 meals to seniors at 7 congregate sites, for a total of 151,045 meals.
- 144 volunteers in Josephine County donated 23,454 hours to help provide 71,084 meals to homebound seniors and 18,904 meals to seniors at 5 congregate sites, for a total of 89,988 meals.

Staff Contact Evelyn Kinsella – Nutrition Program Manager
541- 734-9505 X3 ekinsella@rvcog.org

OLDER ADULT BEHAVIORAL HEALTH INITIATIVE

RVCOG's Older Adult Behavioral Health Specialist provided consultation on complex cases; referred case managers and other partner agency employees to resources for their clients; sponsored, coordinated, and facilitated trainings for area providers and consumers; and attended meetings with local stakeholders to build better relationships and connect people with regional resources.

MAJOR HIGHLIGHTS of FY 18/19

- Consulted on more than 50 complex case reviews.
- Provided education to over 1000 participants in more than 40 different trainings and events.
Engaged in community stakeholder coordination of services: Mental Health and Developmental Disability Advisory Committee, Public Safety Coordinating Committee (PSCC) Mental Health Task Force, Jackson County Suicide Coalition, Community Health Improvement Committee (CHIP) Behavioral Health Work Group, Jackson Care Connect/APD MDT, Latinex Inter-Agency Networking Committee, Jackson County Coalition, and Jackson County Consortium.

Staff Contact Sean Connolly
Older Adult Behavioral Health Specialist
541- 423-1364 sconnolly@rvcog.org

HOME AND COMMUNITY-BASED CARE

Oregon offers one of the nation's best combinations of services to make it possible for individuals to continue living in their home as they age or face a disability. In southern Oregon, RVCOG partners with Aging and People with Disabilities (APD), the region's Medicaid Financial Assistance, and SNAP (food stamps) programs. RVCOG directly implements Oregon Project Independence (OPI) for seniors 60+ and younger people with physical disabilities, and provides workshops in several evidence-based trainings that address such topics as how to care for a family member with dementia, or how to deal with chronic physical conditions or depression.

MAJOR HIGHLIGHTS of FY 18/19

- 26,544 individuals assisted by the Medicaid program in southern Oregon.
- 51 participants attended 8 workshops in the region designed to assist people to cope with chronic conditions, chronic pain, and diabetes. 19 Leaders were trained to facilitate these workshops.
- 245 individuals 60 and older and 84 individuals with disabilities ages 19-59 were assisted through Oregon Project Independence (OPI).
- RVCOG continued to maintain the Disaster Registry for vulnerable populations (seniors, people with disabilities, and others) who would require special attention by emergency services in the case of a disaster. 629 individuals, 339 long-term care facilities, and 277 child care facilities are currently listed.
- RVCOG continues to build its Lifelong Housing Certification program for accessible/adaptable housing in both counties. Currently, there are 70 certified homes in Jackson County. The RVCOG-created standards have been adopted by the Real Estate Standards Organization (RESO) as approved terminology to be used by Multiple Listing Services across the United States.
- The PEARLS program served 64 individuals with Mental Health Outreach services designed for isolated Older Adults and People with Disabilities.

Staff Contact Laura O'Bryon
SDS Director
541- 423-1364 lobryon@rvcog.org

AGING AND DISABILITY RESOURCE CONNECTION

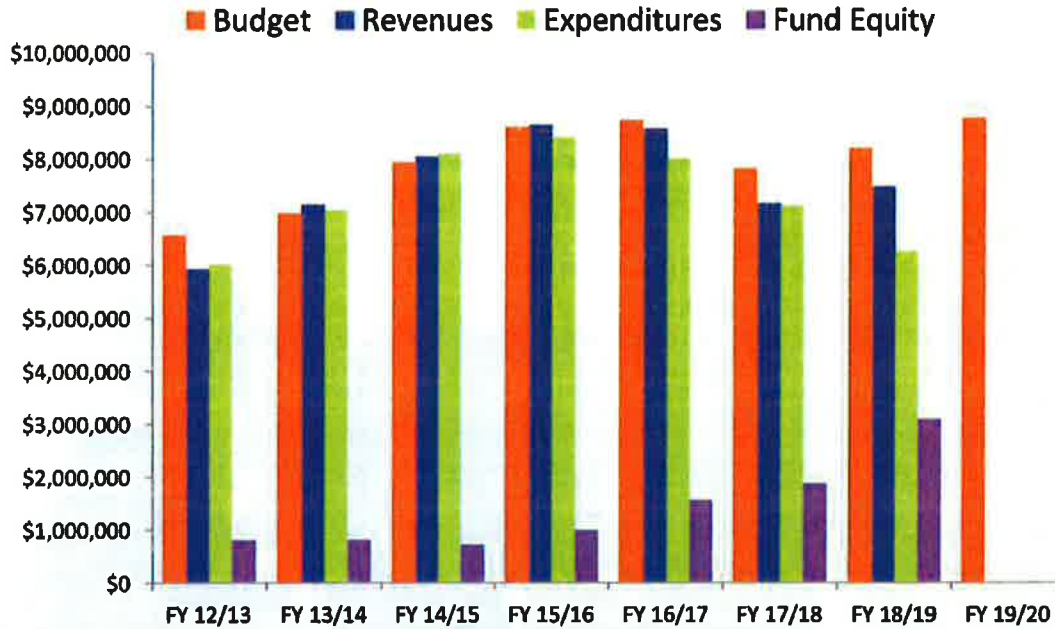
Before Oregon's implementation of the Aging and Disability Resource Connection (ADRC) program, locating accurate and unbiased information about services to help seniors or adults with disabilities to maintain their independence and health was a frustrating and time-consuming process. With ADRC now statewide, that situation has been significantly improved. Although the State's ADRCs are operated on a local basis, they can be accessed through a single phone number (855-ORE-ADRC) or a single website (www.ADRCofofOregon.org). The ADRC phone lines are open during business hours five days a week with trained staff ready to help the consumer. Services can range from responding to a simple request for information all the way up to a comprehensive session of Person-Centered Options Counseling in a home setting to ensure that clients and family members are given the range of choices they need.

MAJOR HIGHLIGHTS of FY 18/19

- In Jackson and Josephine counties, staff received and answered 3,031 information and assistance calls and held 121 in-depth Options Counseling sessions.

Staff Contact Katie Merola
ADRC Lead
541- 423-1365 kmerola@rvcog.org

Recent Financial History and Current Budget



Budget and Revenue

RVCOG’s budget continues a multi-year trend of a very gradual increase in budgets, interrupted only by the state-wide defunding of the Developmental Disabilities Crisis Intervention programs in FY 17/18, which for the COG meant a loss of almost \$800,000 and five staff. The budget rebounded by almost half of that amount in FY 18/19, and completely recovered with FY 19/20’s budget (\$8,776,453).

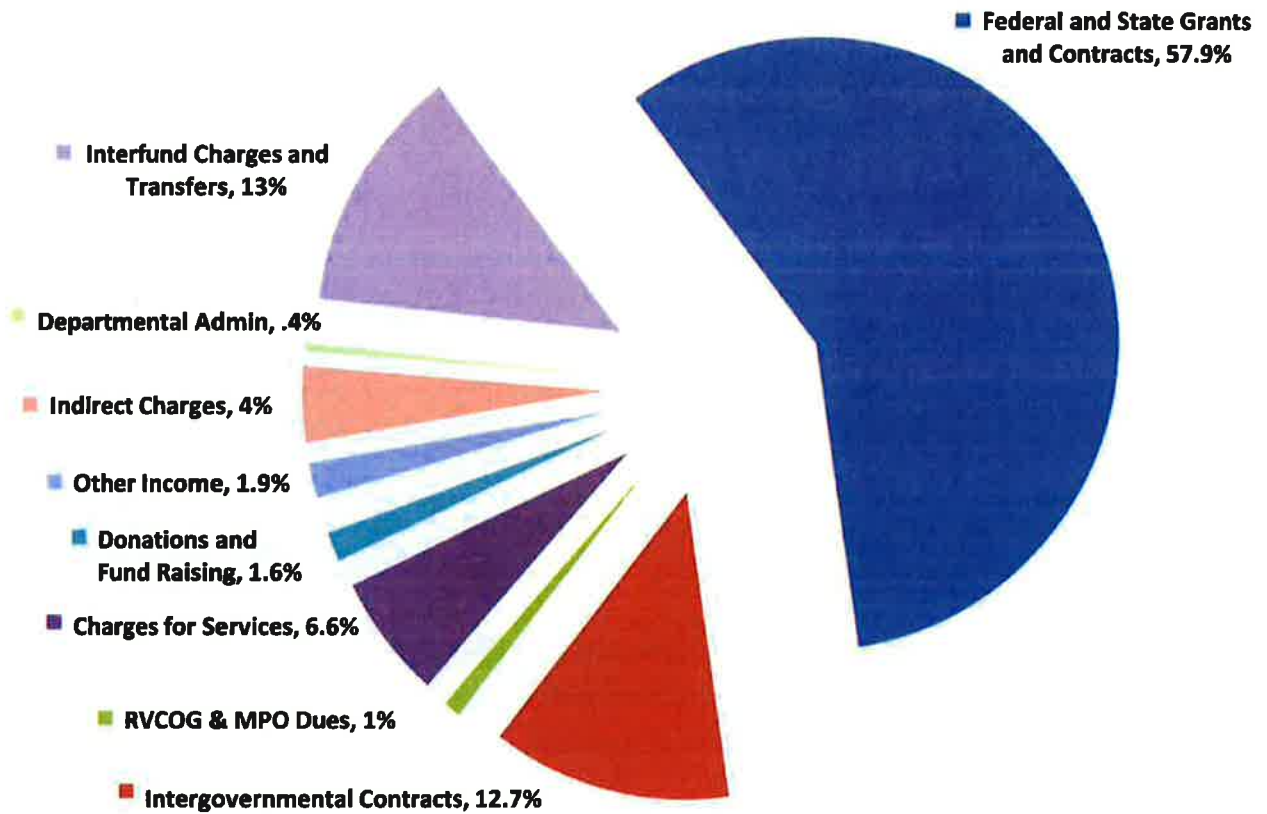
Expenditures

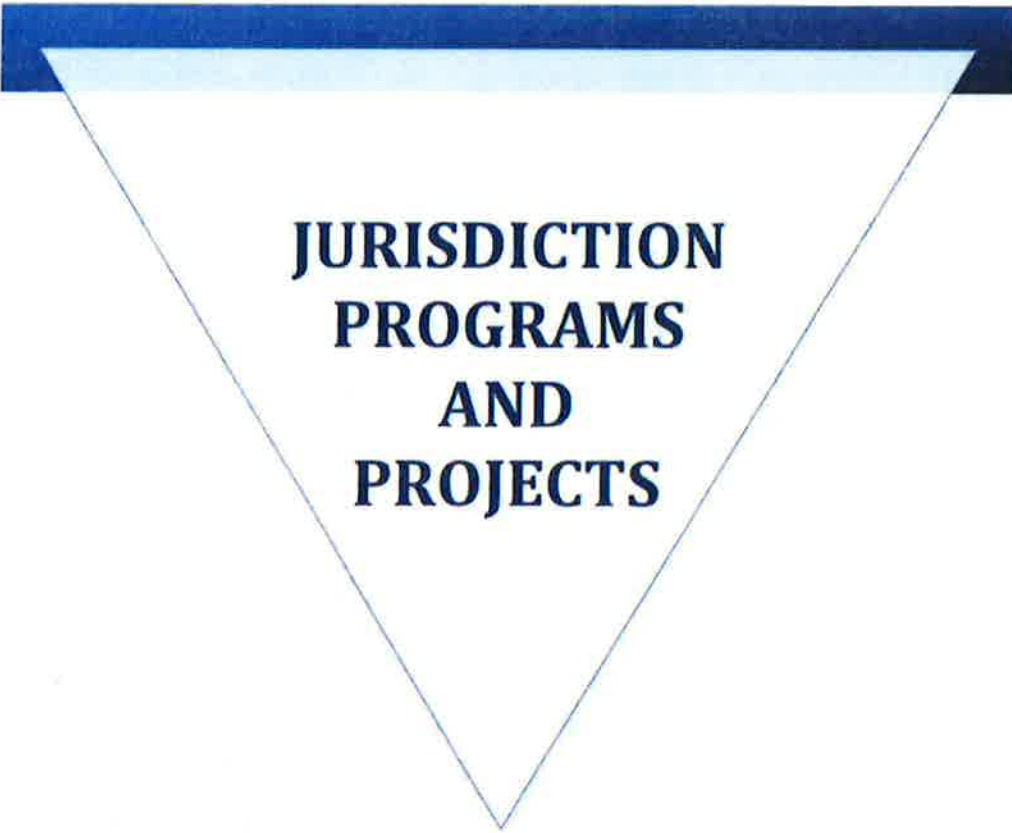
As for the core considerations of the cost of RVCOG’s services, we continue to hold expenditures as low as we possibly can for our jurisdictions and funders. Not only are dues continuing to be the lowest they have ever been, but the COG also continues to be aggressive in keeping the billable rates of its employees as low as possible to minimize cost increases to our members and funders, while still managing to attract and maintain a highly professional staff.

Fund Equity

The FY 17/18 ending fund equity was \$1,875,262, while a year later in July it was \$3,093,086. The relatively large increase in fund equity of \$1,217,824 was predominantly due to the ongoing renovation of the Josephine County Senior Resource Center.

Revenue Sources FY 18/19





**JURISDICTION
PROGRAMS
AND
PROJECTS**

CITY OF SHADY COVE

Activities	Contractual Information	Member Cost and Role
Coordination and Project Development		
Dues and Indirect Supported Activities Activities included ShakeAlert, development of drone program, Drinking Water Partnership contingency planning, Rogue Basin Partnership coordination and monitoring grant preparation, grant research into affordable and accessible housing, general grant research.	Activities are part of member services, which are paid for by a combination of ½ of dues and dedicated indirect	Cost -- \$239 from member dues (remainder of total cost of \$2,402 from indirect) Role -- Partner, Participant, partial funder through dues
Land Use Planning		
Current Planning Assistance Provided senior planner level support, preparing staff reports and attending Planning Commission meetings and City Council hearings, as well as on-site assistance Tuesday mornings.	IGA between Shady Cove and RVCOG	Cost -- \$38,130.70 Role -- Client
Special Member Services		
Information Technology Services Provided IT support services including hardware, software, and internet security.	Shady Cove IGA with RVCOG.	Cost -- \$5,504 Role -- Client
Geographic Information Services (GIS)		
Census and Social Services Work Census Participant Statistical Areas Program Lead, Southern Oregon Activity Based Model Data Build/Coordination, Census New Construction Lead Agency, Homeless Point-In-Time Count Tools & Data, Wildfire Monitoring Data, Community Services Resource Guide Online Tool, Census Complete Count Committee Coordination, Disaster Registry Technical Support and Data Coordination.	Mix of dues and overhead	Unavailable
Local Update Census Address Review Liaison	Contractual	Unavailable
Drone Services		
Shady Cove Treatment Plant Solar Mapping Worked with RVSS to use the drone to map the Shady Cove treatment plant and assess the viability of the site for solar panel installation including which area (of several surveyed) offered the best potential for the installation.	Contract with RVSS	Cost -- \$0, funding provided by RVS Role -- Stakeholder, landowner
Transportation Planning		
RVACT Staff Support Staffed the activities of the Rogue Valley Area Commission on Transportation.	ODOT IGA with RVCOG FY 18/19 budget \$25,000	Cost -- \$0 Role -- Stakeholder

CITY OF SHADY COVE

Activities	Contractual Information	Member Cost and Role
Natural Resources		
<p>Rogue Drinking Water Partnership (RDWP) Participated in the RDWP by providing technical assistance in identifying, prioritizing, assessing, and mapping of risks to the drinking water systems. In addition, we worked to help develop a Resource Guide for developing Contingency Plan/Emergency Operations plans for threats to drinking water systems including wildfire, earthquakes, spills, and severe weather.</p>	<p>IGA between RVCOG and the RRWC.</p> <p>Total Funding = \$12,000.00</p>	<p>Cost -- \$0</p> <p>Role – Stakeholder</p>
<p>Stormwater Program Development Worked with the Urban and Stormwater working group of the Rogue Basin Partnership to develop recommendations Stormwater Management Plans (SWMPs) for meeting the permit conditions of the DEQ General Permit released in November 2018</p>	<p>Funding from Rogue Basin Partnership.</p> <p>Total funding = \$1,100.00</p>	<p>Cost -- \$0</p> <p>Role -- Stakeholder</p>
<p>Stream Smart Program – Advisory Committee Coordination, Website Updates and Maintenance, Program Implementation Coordinated the Stream Smart Advisory Committee which serves as the sounding board guiding updates, policies, next steps, and changes to the Stream Smart website. Other work included hosting and maintenance of the website, posting information on the webs and Facebook platforms, using the Stream Smart materials, building program capacity, and assisting with the website upkeep and maintenance.</p>	<p>RVCOG was paid through TMDL program and stormwater.</p> <p>Total funding = \$2,200</p>	<p>Cost -- \$0,</p> <p>Role – Stakeholder</p>
<p>Salmon Watch Conducted Salmon Watch classes in the Fall of 2018 with Rogue Valley Sewer Services, the Bear Creek Watershed Education Partners, Rogue River Watershed Council, OSU Extension, and local schools. Classes for students region-wide were conducted at streams and the Rogue River. The program continued to expand and reached over 1,200 students. In addition, the program includes limited in class presentations and other activities.</p>	<p>Gray Family Grant and supported by TMDL and Stormwater Programs plus match from Partners.</p> <p>Total Funding = \$40,000.00</p>	<p>Cost -- \$0, part of TMDL and Stormwater IGA's</p> <p>Role – Stakeholder, Partial funder</p>
Senior and Disability Services		
<p>Senior Meals Program</p>	<p>Federal and state contract with</p>	<p>Cost -- \$0</p>

CITY OF SHADY COVE

Activities	Contractual Information	Member Cost and Role						
<p>Provided 5,300 meals to 33 homebound seniors and served 51 meals to 8 seniors at the City's congregate site, for a total of 5,351 meals. 30% of Meals on Wheels recipients in Shady Cove were aged 80+ years.</p> <p>6 volunteers donated a total of 310 hours in Shady Cove during FY 18/19.</p>	<p>RVCOG for both counties.</p> <p>FY18/19 funding:</p> <table style="margin-left: 20px;"> <tr> <td>Federal</td> <td style="text-align: right;">\$1,375,465</td> </tr> <tr> <td>State</td> <td style="text-align: right;">\$99,521</td> </tr> <tr> <td>Local</td> <td style="text-align: right;">\$393,101</td> </tr> </table>	Federal	\$1,375,465	State	\$99,521	Local	\$393,101	<p>Role – Indirect client (benefit to the region's citizens)</p>
Federal	\$1,375,465							
State	\$99,521							
Local	\$393,101							
<p>Rogue Valley Aging and Disability Resource Connection (ADRC)</p> <p>Received and answered 3,031 information and assistance calls to 2,013 unduplicated consumers. 107 unduplicated consumers were enrolled in Options Counseling in Jackson County, and 29 unduplicated consumers were enrolled in Options Counseling in Josephine County. As of 6/30/19, there are 340 resource listings in the ADRC Resource Database.</p>	<p>Federal and state contract with RVCOG for both counties. Also used miscellaneous local funds.</p> <p>FY 18/19 funding =</p> <table style="margin-left: 20px;"> <tr> <td>Federal</td> <td style="text-align: right;">\$153,970</td> </tr> <tr> <td>State</td> <td style="text-align: right;">\$ 92,264</td> </tr> <tr> <td>Local</td> <td style="text-align: right;">\$ 13,426</td> </tr> </table>	Federal	\$153,970	State	\$ 92,264	Local	\$ 13,426	<p>Cost -- \$0</p> <p>Role – Indirect client (benefit to the region's citizens)</p>
Federal	\$153,970							
State	\$ 92,264							
Local	\$ 13,426							
<p>Medicaid Administration</p> <p>RVCOG is administratively responsible (partners with) Medicaid Program and Services for low income seniors and adults with disabilities. Benefits and services include Oregon Health Plan (medical coverage); SNAP (food stamps); and Case Management for long term care services (in-home care, adult foster care, assisted living, residential care, and nursing facilities). A total of 17,380 individuals served in Jackson County.</p>	<p>Federal and state contract with RVCOG for both counties</p> <p>FY 18/19 Aging and People with Disabilities = \$129.6 million</p> <p>FY 18/19 funding to RVCOG = \$126,772</p>	<p>Cost -- \$0</p> <p>Role – Indirect client (benefit to the region's citizens)</p>						
<p>Go-Stay Kit</p> <p>The Rogue Valley-created emergency preparedness tool now has national distribution. RVCOG receives a small share of profits from sales, which fund staffing for Vulnerable Populations Emergency Preparedness work.</p>	<p>Self-supporting with book sales with private sector partner.</p>	<p>Cost -- \$0</p> <p>Role – Indirect client (benefit to the region's citizens)</p>						
<p>Adult Protective Services and Adult Foster Home Licensing</p> <p>Managed Adult Protective Services and Adult Foster Home licensing for all seniors and adults with physical disabilities. A total of 2,852 contacts made to Adult Protective Services; 87 foster homes licensed.</p>	<p>Federal and state contract with RVCOG</p> <p>FY 18/19 Aging and People with Disabilities funding = \$2.5 million for APS and AFH licensing staff</p>	<p>Cost -- \$0</p> <p>Role – Indirect client (benefit to the region's citizens)</p>						
<p>Oregon Project Independence</p> <p>Provided service coordination and in-home services under Oregon Project Independence to</p>	<p>State contract with RVCOG for both counties</p>	<p>Cost -- \$0</p> <p>Role – Indirect client (benefit</p>						

CITY OF SHADY COVE

Activities	Contractual Information	Member Cost and Role
assist seniors who are at risk of institutional placement but who are not eligible for Medicaid long term care service so that they could remain in their own homes. 158 individuals were served in Jackson County.	FY 18/19 funding = \$1,288,225	to the region's citizens)
Oregon Project Independence – Pilot for Adults with Disabilities (ages 19 – 59) Provided service coordination and in-home services under Oregon Project Independence to assist adults with disabilities who are at risk of institutional placement but who are not eligible for Medicaid long term care service so that they could remain in their own homes. 67 individuals were served in Jackson County.	State contract with RVCOG for both counties FY 18/19 funding = \$497,948	Cost -- \$0 Role – Indirect client (benefit to the region's citizens)
Family Caregiver Support Provided access to caregiver support services to 62 family caregivers; provided respite either through vouchers or via in-home contract agencies to 53 family caregivers; 51 family caregivers participated in Powerful Tools for Caregivers classes; one STAR-C dementia training consultation was delivered, and two additional staff were trained to deliver this program; fall prevention home modifications were completed for 30 family caregivers. Some of our service coordinators delivered the Teepa Snow Positive Approach to Care dementia coaching to family caregivers.	Federal and state contract with RVCOG for both counties. FY 18/19 = \$284,695	Cost -- \$0 Role – Indirect client (benefit to the region's citizens)
Disaster Registry Maintained the Disaster Registry for vulnerable seniors and people with disabilities to assist in disaster response. Serve as the lead agency for the Vulnerable Populations Emergency Preparedness Committee which would work with the Emergency Operations Center in the event of a disaster. A total of more than 600 individuals were served in the two-county area. The Registry also lists 380 long-term care and retirement facilities and 286 child care facilities. There were multiple activations between June 2018 and September 2019.	Federal and state contract with RVCOG for both counties FY 18/19 funding = \$1,845	Cost -- \$0 Role – Indirect client (benefit to the region's citizens)
Living Well Provided Living Well workshops to help people with chronic conditions, chronic pain, and diabetes (in both English and Spanish) to better	Federal and state contract with RVCOG for both counties FY 18/19 funding = \$59,354	Cost -- \$0 Role – Indirect client (benefit to the region's citizens)

CITY OF SHADY COVE

Activities	Contractual Information	Member Cost and Role
<p>manage their conditions and improve quality of life. A total of 29 participants attended these classes. 7 workshops were offered. 14 leaders completed trainings in Chronic Disease and/or Chronic Pain Self-Management. Provided the program Buried in Treasures for 15 participants, helping individuals that demonstrate compulsive acquiring and saving behaviors to manage their clutter and their lives.</p>		
<p>Guardianship Provided Public Guardianship service to highly vulnerable seniors in Jackson County through a contract with the Center for Non-Profit Legal Services. A total of 12 individuals were served in Jackson County.</p>	<p>Federal and state contract with RVCOG for both counties FY 18/19 funding = \$10,338</p>	<p>Cost -- \$0 Role -- Indirect client (benefit to the region's citizens)</p>
<p>Behavioral Health Older Adult Behavioral Health Specialist provided consultation on complex cases both during multidisciplinary team meetings and on an individual basis. Referred case managers and other partner agency employees to resources for their clients. Sponsored, coordinated, and facilitated trainings for area providers and consumers, and attended meetings with local stakeholders to build better relationships and connect people with regional resources. 30 educational events were provided to over 700 participants. Consulted on over 80 complex cases. Created and implemented the Open Bed foster home vacancy website along with the local APD District 8 to increase access to open adult foster home beds. The PEARLS (Program to Encourage Active and Rewarding Lives for Seniors) served 69 individuals.</p>	<p>Federal, state contract for Mental Health Services to Seniors, and State contract with Jackson County Mental Health, sub-contracted with RVCOG for Jackson County to provide OABHS services. FY 18/19 funding = Federal - \$68,565 State Mental Health - \$130,539 Jackson County Mental Health Pass Thru - \$131,822</p>	<p>Cost -- \$0 Role -- Indirect client (benefit to the region's citizens)</p>
<p>Lifelong Housing Certification Project We have certified 61 homes in Jackson County. Certification assists people find homes they can live in for the rest of their lives or to remodel to accommodate guests and/or family members. The project educates building and real estate professionals, as well as the public about the practical and economic value of Lifelong Housing. RVCOG-created standards have been adopted as approved terminology to be used by Multiple Listing Services across the country.</p>	<p>Federal and state contract with RVCOG for both counties. AARP Memorandum of Understanding FY 18/19 funding = Federal \$18,499 AARP \$ 1,945</p>	<p>Cost -- \$0 Role -- Indirect client (benefit to the region's citizens)</p>

CITY OF SHADY COVE

Activities	Contractual Information	Member Cost and Role
<p>Home At Last Provided permanent supportive housing to 15 homeless households at a time for a total of 23 adults with disabilities and 2 children over the course of the year. Home At Last uses the "housing first" model, providing rent, utilities, and case management to the most difficult-to-house homeless people.</p>	<p>FY 18/19 funding = Federal - \$110,652 Local Cash - \$2,937</p>	<p>Cost -- \$0 Role -- Indirect client (benefit to the region's citizens)</p>

Rogue Valley Council of Governments

2020 Catalog of Professional Services 2020

A accounting services
air quality planning
aquatic habitat assessment / monitoring / enhancement

B behavioral health consultation
behavioral health in-home assessment
bicycle transportation planning
brownfields inventory, assessment, public outreach
buildable lands inventories

C census/ACS data management
chronic disease self management training
Clean Water Act planning & permitting
computer hardware purchasing & installation
computer network design & maintenance
computer software purchasing & installation
conservation planning

D dementia support programs
demographic analysis, esp. Title VI/Environmental Justice
drone data collection, data analysis, & GIS products
hoarding behavior programs

E ecological connectivity research
ecological evaluation (field research)
economic impact analysis (transportation)
eldercare consultation for employers
employee benefits administration
endangered species planning (ESA)
environmental assessment
environmental education & outreach
environmental permitting
environmental reg. compliance—NEPA, 404, DSL
erosion prevention / sediment control

F financial planning & forecasting (transportation)
fish passage assessment & barrier removal
floodplain management (certified floodplain manager)
freight movement & facilities planning

G grant/loan administration (all major state & federal)
grant writing
greenway planning & design
GIS custom map production
GIS interactive web-based maps
GIS spatial analysis
GIS large format plotting (maps, graphics)

H human resources services
hydraulic & hydrologic modeling

L labor standards compliance
land development code development & revision
land use application review
land use planning (current & long range)
lifelong housing certification

M multimodal transportation planning

N native plant collection & propagation
natural hazards mitigation planning
noxious weed control

O options counseling
ordinance preparation (land use, environmental)

P payroll processing services
parks planning (environmental aspects)
pedestrian-friendly urban planning
planting site design
public advisory group recruitment & management
public involvement strategies

R recreational corridor planning
RFP / RFQ preparation
riparian restoration & planting

S senior & disability services planning & training
senior & disability services research
solar potential analysis
stormwater education & outreach
stormwater program development / management plans
stormwater technical assistance

T technical planning assistance
transit oriented development (TOD) planning
transit services planning
transportation forecasting
transportation system planning
transportation safety planning

W water quality implementation planning (TMDLs)
water quality monitoring & laboratory analysis
water quality program design
watershed assessment
wetland conservation planning
wetland habitat mitigation, restoration, enhancement
wildlife surveys

Rogue Valley Council of Governments

2020 Catalog of Professional Services 2020

PUBLIC INVOLVEMENT

- field research (design, completion & analysis)
- large format plotting (maps, graphics)
- public advisory group recruitment & management
- public involvement strategies
- survey design & implementation

PLANNING & COMMUNITY DEVELOPMENT

- buildable lands inventories
- census/American Community Survey data management
- demographic analysis (esp. Title VI / Environmental Justice)
- environmental assessment
- floodplain management (certified floodplain manager)
- grant/loan administration (all major state & federal)
- grant writing
- labor standards compliance
- land development code development & revision
- land use application review
- land use planning (current & long range)
- natural hazards mitigation planning
- ordinance preparation
- RFP / RFQ preparation

TRANSPORTATION

- air quality planning
- bicycle transportation planning
- drone data collection, analysis, and GIS map products
- economic impact analysis
- financial planning & forecasting
- freight movement & facilities planning
- multimodal transportation planning
- pedestrian-friendly urban planning
- technical planning assistance
- transit oriented development (TOD) planning
- transit services planning
- transportation forecasting
- transportation system planning
- transportation safety planning

GIS MAPPING

- custom map production
- drone data collection, analysis, and GIS map products
- interactive web-based maps
- solar potential analysis
- spatial analysis
- large format plotting (maps, graphics)

NATURAL RESOURCES

- aquatic habitat assessment, monitoring & enhancement
- brownfields inventory, assessment, public outreach
- conservation planning
- Clean Water Act planning & permitting
- drone data collection, analysis, and GIS map products
- ecological connectivity research
- ecological evaluation (field research)
- endangered species planning (ESA)
- environmental education & outreach
- environmental permitting assistance
- environmental regulatory compliance (NEPA, 404, DSL)
- erosion prevention / sediment control
- fish passage assessment & barrier removal
- grant writing
- greenway planning & design
- hydraulic & hydrologic modeling
- native plant collection & propagation
- noxious weed control
- parks planning (environmental & operational aspects)
- planting site design
- public advisory group recruitment & management
- public involvement strategies
- recreational corridor planning
- riparian restoration & planting
- stormwater education & outreach
- stormwater program development & management plans
- stormwater technical assistance
- water quality implementation planning (TMDLs)
- water quality monitoring analysis & program design
- watershed assessment
- wetland conservation planning
- wetland habitat mitigation, restoration, & enhancement
- wildlife surveys

SOCIAL SERVICES

- behavioral health consultation
- behavioral health in-home assessment
- chronic disease self management training
- dementia support programs
- eldercare consultation/training for employers & employees
- emergency preparedness planning for vulnerable pop's
- hoarding behavior programs
- lifelong housing certification
- senior & disability services research, planning, & training
- options counseling

ADMIN / IS SERVICES

- accounting services
- computer hardware purchasing & installation
- computer network design & maintenance
- computer software purchasing & installation
- employee benefits administration
- human resources services
- payroll processing services

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
ESTABLISHED IN 1968**

**TO SERVE THE COMMUNITIES OF JACKSON AND
JOSEPHINE COUNTIES**

**JACKSON COUNTY • JOSEPHINE COUNTY • CITY OF
ASHLAND • TOWN OF BUTTE FALLS • CITY OF CAVE
JUNCTION • CITY OF CENTRAL POINT • CITY OF
EAGLE POINT • CITY OF GOLD HILL • CITY OF GRANTS
PASS • CITY OF JACKSONVILLE • CITY OF MEDFORD •
CITY OF PHOENIX • CITY OF ROGUE RIVER • CITY OF
SHADY COVE • CITY OF TALENT • EMERGENCY
COMMUNICATIONS OF SOUTHERN OREGON •
JACKSON SOIL AND WATER CONSERVATION DISTRICT
• ROGUE COMMUNITY COLLEGE • ROGUE VALLEY
SEWER SERVICES • ROGUE VALLEY TRANSPORTATION
DISTRICT • SOUTHERN OREGON REGIONAL
ECONOMIC DEVELOPMENT, INC. • SOUTHERN OREGON
UNIVERSITY • JACKSON COUNTY LIBRARY SERVICES**



JACKSON COUNTY FIRE DISTRICT 4

1200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

Jackson County Fire District 4

Monthly Report: January 2020

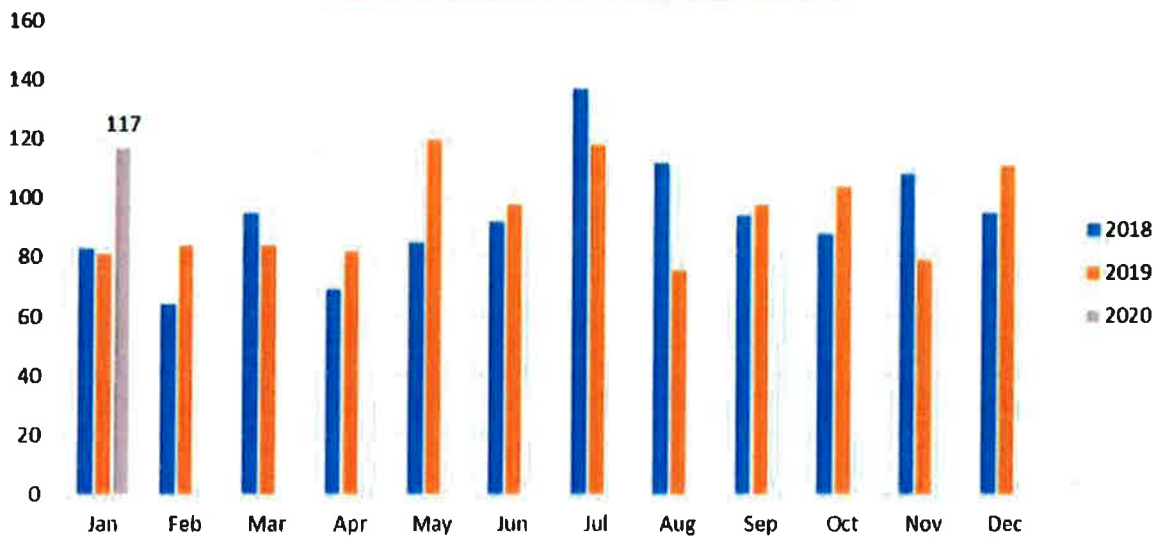
Total Number of Incidents for January 2020 **117**

Average Response time

	Average Response Time	# of Calls
City limits	5.48	80
Non City/Rural	9.43	34

Monthly Call Volume

Calls By Month 3 Year Comparison



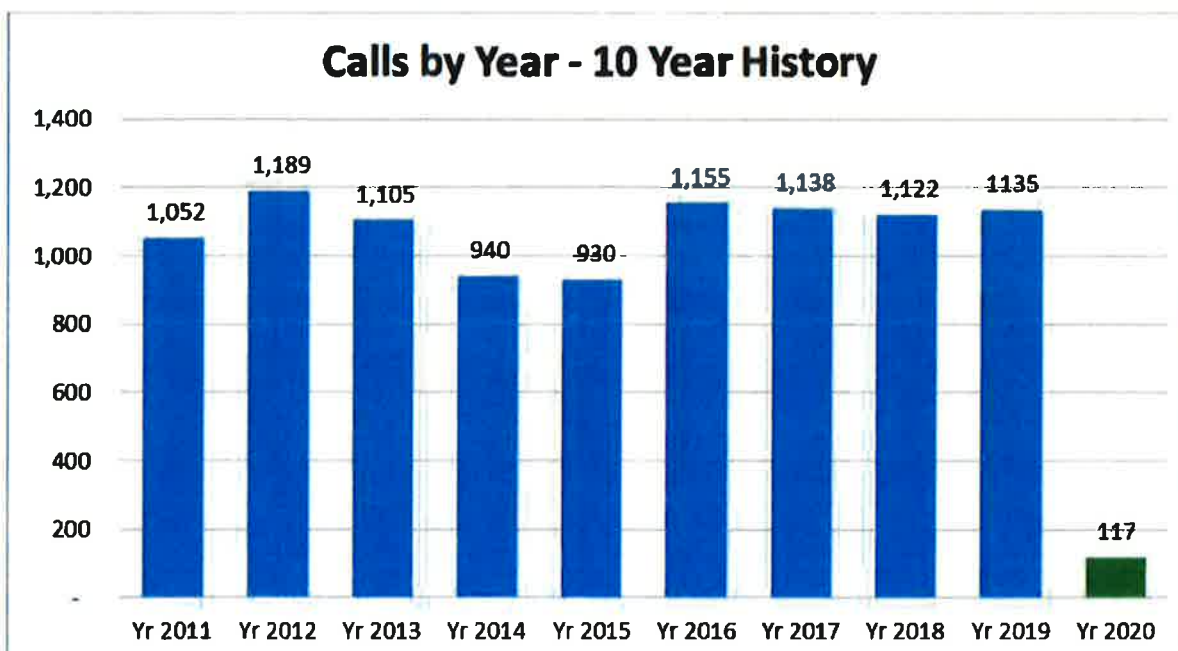
3rd February 2020

Paul Rydings Longbow computers

Detailed Breakdown by Incident Type

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
114 - Chimney or flue fire, confined to chimney or flue	2	1.72%
311 - Medical assist, assist EMS crew	7	6.03%
321 - EMS call, excluding vehicle accident with injury	68	57.76%
322 - Motor vehicle accident with injuries	1	0.86%
324 - Motor vehicle accident with no injuries.	2	1.72%
444 - Power line down	2	1.72%
551 - Assist police or other governmental agency	1	0.86%
553 - Public service	7	6.03%
554 - Assist invalid	8	6.90%
561 - Unauthorized burning	1	0.86%
611 - Dispatched & cancelled en route	9	7.76%
621 - Wrong location	1	0.86%
622 - No incident found on arrival at dispatch address	7	6.03%
911 - Citizen complaint	1	0.86%
TOTAL INCIDENTS:	117	100.00%

Call History



Check Issue Date	Check	Payee	Description	Amount
02/24/2020	44658	Acme Fire & Safety Equipment, Inc.	Annual Service - City Hall	110.00
02/24/2020	44658	Acme Fire & Safety Equipment, Inc.	Annual Service - Streets	135.00
02/24/2020	44659	American Legal Publishing Corp.	Internet Renewal - 03441	495.00
02/24/2020	44660	ASCAP	license Fee 41405	350.00
02/24/2020	44661	AT&T Mobility	Mobile Phone #2872860888814	223.46
02/24/2020	44662	Canon Financial Services, Inc.	Copier Lease & Copies 612930	351.56
02/24/2020	44663	Celtic Circle, LLC	Building Repairs & Maintenance	369.00
02/24/2020	44663	Celtic Circle, LLC	Shop Rental	865.00
02/24/2020	44664	CIS Trust	Life Insurance	42.63
02/24/2020	44664	CIS Trust	Long Term Disability	63.74
02/24/2020	44665	Crystal Fresh	Bottled Water C82225	49.50
02/24/2020	44666	David Christian	Radio Programming, 6 hrs.	90.00
02/24/2020	44666	David Christian	Radio Programming, 6 hrs.	90.00
02/24/2020	44667	Hornecker Cowling, LLP	General - Acct 32076-001	323.00
02/24/2020	44668	Hunter Communications	Phone Services & Internet Charges 698	574.96
02/24/2020	44669	Mail Tribune	26 Week Subscription Acct #22469	129.74
02/24/2020	44670	Medford Builders Exchange	Park & ADA Ramp	58.00
02/24/2020	44671	Nathan Perry HVAC, LLC	Facilities - City Hall	499.00
02/24/2020	44672	Personnel Source, Inc.	Temporary Laborer-Office Support	840.00
02/24/2020	44672	Personnel Source, Inc.	Temporary Laborer-Office Support	672.00
02/24/2020	44673	Postmaster	Sewer Billing	349.98
02/24/2020	44674	Project A, Inc.	Development and Hosting	200.00
02/24/2020	44675	RVCOG	Planning	3,323.28
02/24/2020	44675	RVCOG	Floodplain	222.35
02/24/2020	44676	WECO - Carson	Public works gasoline/diesel 1-01737	127.65
Grand Totals:				10,554.85

After recording, return to:
City of Shady Cove
22451 Highway 62
PO Box 1210
Shady Cove OR 97539

City of Shady Cove

Ordinance No. 295

**AN ORDINANCE OF THE CITY OF SHADY COVE, OREGON AMENDING
THE COMPREHENSIVE PLAN AND CHANGING THE ZONING MAP OF
THE CITY OF SHADY COVE**

Whereas, the City of Shady Cove received an application for a Comprehensive Plan Amendment from Commercial to Low Density Residential and a Zoning Map Change from AC (Airpark Commercial) to R-1-20 (Low Density Residential), referred to as ZC19-01 and located at 6673 Rogue River Drive; and

Whereas, a Public Hearing was convened before the Council of the City of Shady Cove on January 16, 2020, to consider a recommendation for approval from the Shady Cove Planning Commission; and

Whereas, the Council of the City of Shady Cove determined, based on the hearings record and the approved findings, that the request for a Comprehensive Plan Amendment and Zone Change is consistent with the applicable criteria and approved the request.

**THE COUNCIL OF THE CITY OF SHADY COVE ORDAINS AS
FOLLOWS:**

The Comprehensive Plan Map Amendment and Zoning Map Change are approved as follows:

Section 1: Title This Ordinance shall be known as the amended Comprehensive Plan and Zoning Map Ordinance of the City of Shady Cove, Oregon.

Section 2: Description A map, attached as Exhibit B, identifies the property which is referenced as Tax Lot 100 on the Jackson County Assessor's Map No. 34-1W-21BA.

Section 3: Amendment The Shady Cove Comprehensive Plan Map is amended from Commercial to Low Density Residential and the Zoning Map is amended to change the zoning of Tax Lot 100 on Jackson County Assessor's Map No. 34-1W-21BA from AC (Airpark Commercial) to R-1-20 (Low Density Residential).

Section 4: The City Council adopts as its own, and incorporates by reference, the findings attached as Exhibit A.

PASSED AND APPROVED by the City Council of the City of Shady Cove this ____ day of _____, 20__.

Approved:

Lena Richardson
Mayor

Attest:

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____

EXHIBIT A



**Type IV Staff Report
Comprehensive Plan Amendment and Zone Change**

Date: December 4, 2019

Application No: ZC 19-01

Owner / Applicant: Matthew Prince

Proposal: Comprehensive Plan Amendment from Commercial to Low Density Residential and a Change of Zone from AC (Airpark Commercial) to R-1-20 (Low Density Residential).

Address: 6673 Rogue River Drive, Shady Cove, OR 97539

Legal Description of Property: 34-1W-21BA, Tax Lot 100

Acreage: .33 acres

Zoning: Airpark Commercial

The City of Shady Cove planner has reviewed an application for Comprehensive Plan Amendment and Zone Change to permit residential uses on the property described above.

Section 154.439 establishes the following criteria:

1. The proposal shall be consistent with the City's adopted goals and policies pertaining to land use, growth, and development.

Pertinent policies identified by the applicant and staff are as follows (Letters and numbers are not chronological because they reflect the format of the Comprehensive Plan):

C. Economic Development

Policy #3: the City of Shady Cove shall continue to review and refine its Land Use Regulations to ensure that they are reasonably and accurately reflect the goals and objectives of the community.

Policy #5: The City of Shady Cove shall work with landowner and developers through the Site Plan Review process to ensure that Plan concepts and actual development plans are in accordance with the City's Plans and Zoning.

EXHIBIT A

Policy #9: New commercial and industrial development shall be supported by an adequate transportation system.

Finding: The property is zoned Airpark Commercial, reflecting its unique former use as the site of the Cable Television Utility Operations Building, a commercial building. “The purpose of the Airpark Commercial District is to provide the city a commercial-light industrial area not requiring a large amount of public exposure with airport related uses being of primary concern.” Now that the cable company no longer operates in Shady Cove, the current comprehensive plan and zoning designations are not appropriate. The proposed residential designation allows the existing structure to be retrofitted to allow residential occupation and will align more fluidly with the surrounding properties which are entirely R-1-20 zoned. The property is located along Rogue River Drive and is currently accessed via an existing driveway. The current zoning designation was approved due to a unique situation with an existing cable utility structure. The lot is not contiguous to the larger Airpark Commercial District and is problematic when considering future allowed uses in the AC zone. This is a small lot surrounded by residential properties and heavier commercial uses would likely be problematic with buffering, access, and parking limitations. The existing building appears to easily be retrofitted to accommodate low density residential uses and the site appears appropriately sized to accommodate associated low density residential use.

F. Public Facilities and Services

Policy #1: The City of Shady Cove will continue improving its wastewater disposal system, consistent with recommendations in the June 1998 Wastewater Collection and Treatment System Facility Update Plan prepared by Carollo Engineers.

Finding: The City completed updates to its wastewater treatment plant and collection system to accommodate future growth. The present treatment plant can accommodate approximately 2,597 EDUs. Rogue Valley Sewer Services provided no concerns about the proposed zone change.

Policy #3: The availability and quality of public services, especially streets, sewers, and water, will be considered in approval or denial of comprehensive plan amendments, zoning map changes, and land partitioning.

Finding: Chapter 7 of the Local Street Network Plan includes several policies and strategies for improving transportation systems in Shady Cove. Those that pertain to the application are listed here.

Implementation Strategy 2.3.D Identify and minimize conflict points between transportation modes (pedestrians, bicycles and vehicles) and

EXHIBIT A

vehicle purposes (commercial vehicles, traffic operating on residential streets and through traffic).

Policy 4.4 Protect current transportation systems and accommodate future transportation needs by balancing transportation systems with land uses. Land use ordinances and zoning codes shall reflect the purpose of the adjoining transportation system.

Implementation Strategy 4.4.A Ensure that development proposals assess and mitigate the direct and cumulative impacts of a project on the transportation system.

Finding: The current application is for a comprehensive plan amendment and zone change. The property fronts and has access off of Rogue River Drive, a County Road. Jackson County Roads provided comment to include; they may require engineered storm drain calculations for further development of the site, applicant shall obtain all required county permits, a Road Approach Permit is required prior to any driveway approach improvement, and also voiced concern related to sight line issues with the current driveway. The applicant may contact Jackson County Roads with any questions.

H. Land Use

Policy #3: Zoning regulations will include clear and objective standards for the review of conditional uses, site plans and variances.

Finding: The R-1-20 zone contains several standards for new development. Any new development will be subject to findings of compliance with Development Review and Site Design Review standards in Section 154.038 and Section 154.200 of the Code of Ordinances.

Policy # 6: The availability and quality of public services, especially streets, sewers, storm drains, and water, will be considered in approval or denial of comprehensive plan amendments, zoning map changes.

Finding: See finding under Public Facilities element.

Policy # 8: In areas designated commercial or public, new developments, substantial modifications, or changes of use will be subject to site plan review.

Finding: Site review may be required for new or modified uses of the property.

Policy #11: The zoning regulations will contain specific requirements for off-street parking.

EXHIBIT A

Finding: The site appears large enough to accommodate the two parking spaces required in Section 154.337 of the Code of Ordinances.

2. *The proposal shall be consistent with all applicable statewide planning goals.*

- Goal 6: Air, Water and Land Resources Quality: The purpose of this goal is to ensure that discharges from development do not 1) exceed the carrying capacity of air, water and land resources; 2) degrade such resources; or 3) threaten the availability of such resources.

Finding: Runoff from the property will be strictly controlled and must be designed to not exceed pre-development flows.

- Goal 11: Public Facilities and Services: The Goal is to plan and develop a timely, orderly and efficient arrangement of public facilities to serve as a framework for urban and rural development.

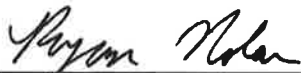
Finding: Agencies providing public facilities and services were notified of the proposal.

3. *A conceptual or specific development plan shall accompany the application to show how the site will be developed and to show that property facilities, services and utilities can be provided by the developer or other provider to serve the site needs.*

Finding: The site is developed and the applicant is proposing to remodel the building to meet all residential building code and to meet zoning standards of Shady Cove. The site has adequate area to provide parking and landscaping to increase the aesthetics of the site.

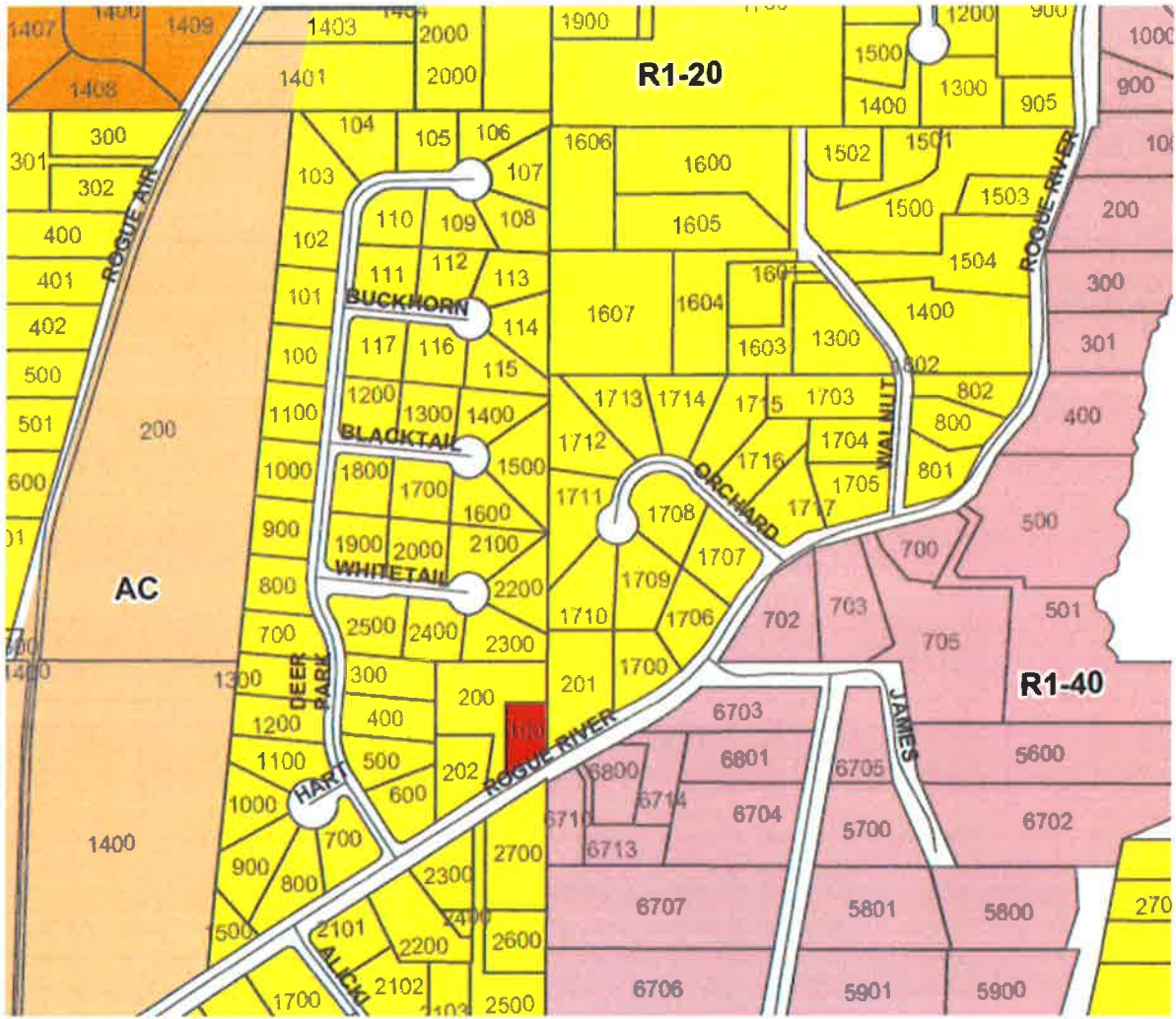
Conclusion: The proposed comprehensive plan and zone change reflect the owner's desire to convert a property previously occupied by a commercial use to one that accommodates low density residential use. The current Airpark Commercial designation no longer applies because the specific use as a cable utility operations center is no longer needed in Shady Cove, and the property appears to support the purposes of the Low Density Residential District.

Staff recommends approval of the proposed Comprehensive Plan Amendment from Commercial to Low Density Residential and a change of zone from AC (Airpark Commercial) to R-1-20 (Low Density Residential).



Ryan Nolan, CFM, City Planner

EXHIBIT B



City of Shady Cove

Resolution 20 – 01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON
ESTABLISHING A CORRECTIVE ACTION TO DEFICIENCIES REPORTED IN THE
AUDIT REPORT YEAR ENDING JUNE 30, 2019.**

Whereas, the City of Shady Cove had budgeted a total for System Development Charges in the amount of \$192,900; and

Whereas, the City spent a total of \$216,208 for System Development Charges,

Now, therefore, be it resolved that the City will monitor budget-to-actual reporting in Council meetings and will adopt budget resolutions to make transfers, increase appropriations, or adopt any supplemental budgets necessary to ensure expenditures do not exceed budgeted amounts.

Adopted this 5th day of March, 2020.

Approved:

Attest:

Lena Richardson
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____

Councilor Mitchell _____

Councilor McGregor _____

Councilor Tarvin _____

Councilor Hohenstein _____

CITY OF SHADY COVE
BID OPENING - FEBRUARY 26, 2020 2:00 P.M.
 THE CONSTRUCTION OF AUNT CAROLINE'S PARK PEDESTRIAN ACCESS
 PROJECT #: S19-003

BID OPENING CHECKLIST

			PAID \$30
Doc #1	Planholder Name:	City of Shady Cove (OWNER)	NC
Doc #2	Planholder Name:	Medford Builders Exchange (NON-BIDDER)	NC
Doc #	Bidder Name:	Knife River Materials	ADDENDA
#3	Residency	<input checked="" type="checkbox"/> no bid submitted	1 2
	Compliance		TOTAL BID:
	Bid Bond		\$ _____
	Cert of Rep		
<input checked="" type="checkbox"/> Doc #	Bidder Name:	KOGAP	ADDENDA
#4	Residency	<input checked="" type="checkbox"/> <i>Not responsive</i>	1 2
	Compliance	<input checked="" type="checkbox"/> <i>Not original documents</i>	TOTAL BID:
	Bid Bond	<input checked="" type="checkbox"/>	\$ <u>96,522.-</u>
	Cert of Rep	<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/> Doc #	Bidder Name:	Pair-A-Dice Contracting, LLC	ADDENDA
#5	Residency	<input checked="" type="checkbox"/> <i>Not responsive</i>	① ②
	Compliance	<input checked="" type="checkbox"/> <i>Not original documents</i>	TOTAL BID:
	Bid Bond	<input checked="" type="checkbox"/>	\$ <u>102,749</u>
	Cert of Rep	<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/> Doc #	Bidder Name:	MC Carlton Contracting	ADDENDA
#6	Residency	<input checked="" type="checkbox"/>	① ② → added @ 2
	Compliance	<input checked="" type="checkbox"/>	TOTAL BID:
	Bid Bond	<input checked="" type="checkbox"/>	\$ <u>95,234</u>
	Cert of Rep	<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/> Doc #	Bidder Name:	David Dobrin Construction	ADDENDA
#7	Residency	<input checked="" type="checkbox"/>	① ②
	Compliance	<input checked="" type="checkbox"/>	TOTAL BID:
	Bid Bond	<input checked="" type="checkbox"/>	\$ <u>86,728.-</u>
	Cert of Rep	<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/> Doc #	Bidder Name:	Upper Rogue Excavation	ADDENDA
#8	Residency	<input checked="" type="checkbox"/>	① ②
	Compliance	<input checked="" type="checkbox"/>	TOTAL BID:
	Bid Bond	<input checked="" type="checkbox"/>	\$ <u>76,422⁹⁶</u>
	Cert of Rep	<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/> Doc #	Bidder Name:	Freedom Builders, LLC	ADDENDA
#9	Residency	<input checked="" type="checkbox"/>	① ②
	Compliance	<input checked="" type="checkbox"/>	TOTAL BID:
	Bid Bond	<input checked="" type="checkbox"/>	\$ <u>85,210</u>
	Cert of Rep	<input checked="" type="checkbox"/> signed @ 2:19pm	
Doc #	Bidder Name:		ADDENDA
#10	Residency		1 2
	Compliance		TOTAL BID:
	Bid Bond		\$ _____
	Cert of Rep		