

Agenda

Shady Cove Regular City Council Meeting

**Shady Cove City Council Chambers
22451 Highway 62, Shady Cove, Oregon
Thursday, March 19, 2020
6 PM**

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

1. This meeting is being digitally recorded.
2. The next regularly scheduled meeting of the City Council will be April 2, 2020, at 6 PM in the Council Chambers.
3. The next regularly scheduled meeting of the Planning Commission will be March 26, 2020, at 6 PM in the Council Chambers.
4. The next meeting of the Parks and Recreation Commission will be April 7, 2020, at 6 PM in the Council Chambers.
5. Public may comment on agenda items – Public must state name, address and standing to discuss an issue. Issues must have a City-wide impact and not be personal issues. Depending on number of comments and time constraints, Council may limit the amount of time to 3 minutes per speaker.

II. Consent Calendar

- A. Regular Meeting Minutes of March 5, 2020
- B. Special Meeting Minutes of March 11, 2020

III. Written Communication

None

IV. Staff Reports

- A. Bills Paid Report, 2/25/20 – 3/5/20 - \$ 12,873.51
- B. City Administrator
- C. Jackson County Deputy (CSO)
- D. Fire Chief Winfrey

V. Old Business

- A. Ordinance #295 – Second Reading – Amending the Comprehensive Plan and Changing the Zoning Map
- B. Rules of Government - Pending
- C. Shady Cove Waterworks update

VI. New Business

- A. Emergency Management Commission Appointments
- B. Fee Schedule
- C. Amending Ordinance #251, Defining Nuisances and Offenses and Declaring an Emergency

VII. Public Comment on Non-Agenda Items

VIII. Council Comments on Non-Agenda Items

- A. Mayor Richardson – RVCOG
- B. Councilor Mitchell – RVACT & Parks Commission
- C. Councilor McGregor – SOREDI
- D. Councilor Hohenstein – Planning Commission
- E. Councilor Tarvin

IX. Adjournment

City of Shady Cove
City Council Regular Meeting Minutes
Thursday, March 5, 2020

CALL TO ORDER

Mayor Richardson called the Regular City Council Meeting to order at 6:00 PM in the City Council Chambers.

Council Present: Mayor Richardson, Councilor Mitchell, Councilor McGregor - absent, Councilor Tarvin, and Councilor Hohenstein

Staff Present: Thomas J. Corrigan, City Administrator

ANNOUNCEMENTS

The Mayor led the audience in the Pledge of Allegiance and made the announcements on the agenda.

PUBLIC COMMENT

None.

CONSENT CALENDAR

Special Meeting Minutes of February 19, 2020 and Regular Meeting Minutes of February 20, 2020.

Motion to Accept the Minutes of the Special Council Meeting February 10, 2020 and Regular Meeting Minutes of February 20, 2020

Motion: Councilor Mitchell Second: Councilor Hohenstein
All Ayes. Motion carried 4-0

Motion to Accept the Bills Paid Report for February 11-24, 2020 in the amount of \$10,554.85

Motion: Councilor Hohenstein Second: Councilor Mitchell
All Ayes. Motion carried 3-0 Councilor Tarvin - abstained

WRITTEN COMMUNICATION

Applications for Emergency Management Commission

STAFF REPORTS

ODOT work done on Hwy 62, under bridge, and some of the blackberries at motel Park pre-construction proceeding, posting of notices, partial closures, future park work, branding work will take place in work session

Apps for Emer Mgt Comm coming in, will be on next agenda

Sanitizer hard to find, have for employees, spraying City Hall at nights, CIS update on Coronavirus

Best Practices – Asking again for all Councilors to do online training schedule

Tree outside of CH not going to make it. Plant Oregon assisting with replacement

We have asked Pacific Power for use of bucket truck, ours out for certification and repairs

Teamster negotiations – another next round next week

Great Earthquake Training at CIS Conference

A few ordinances to be brought back to Council for update, including Fee schedule
Website updates done
Drought declaration – Klamath County
CSOs have started, Intro

OLD BUSINESS

A. Ordinance #295 – First Reading – Amending the Comprehensive Plan and Changing the Zoning Map

Discussion ensued.

B. Rules of Government

Discussion ensued

C. Hiland Water Notice

Discussion ensued. Councilor McGregor gave an update.

Motion to Exercise 5% Fee Immediately

Motion: Councilor Tarvin

Second: Councilor Mitchell

Ayes: Motion carried 4-0

NEW BUSINESS

A. Authorization for Parks Funding Letter

Discussion ensued.

Motion to Authorize Letter for Parks Funding

Motion: Councilor Hohenstein

Second: Councilor Mitchell

Ayes: Motion carried 3-1

Councilor Tarvin - No

B. Resolution #20-01 – Budget Plan of Action

Discussion ensued.

Motion to Approve Resolution #20-01 Budget Plan of Action

Motion: Councilor Mitchell

Second: Councilor Tarvin

Ayes: Motion carried 4-0

C. Award ADA Ramp Project

Discussion ensued.

Motion to Award ADA Ramp Project to Upper Rogue Excavating, Inc. for \$76,422.96

Motion: Councilor Hohenstein

Second: Councilor Tarvin

Ayes: Motion carried 4-0

PUBLIC COMMENTS

Art Stirling, 101 Jane Dr., spoke about the overnight camping issue from Planning Commission perspective, would like to keep momentum moving forward.

COUNCIL COMMENTS

Mayor Richardson – attended CIS convention with City Administrator, cyber-crimes becoming more aggressive, Steven Everland teaching earthquake preparedness, ADA compliance. March 10 is Jackson County Sheriff's Office Public Forum at URCC. April 14 parking standards. May 12 Social Engineering by Pacific Power.

Councilor Mitchell – RVACT March 10, RVCOG Eric Guyer discussed service and sanctions, unable to attend Parks and Rec Meeting – covered by Chair Nuckles: Music in the Park pre-events, etc. to encourage city-wide participation, memorial ordinance under discussion, narrowing down branding. Restrooms need volunteer assist with maintenance.

Councilor McGregor – absent

Councilor Hohenstein – Planning Commission reelected Chair Stirling, reflects his service to the Commission; Vice Chair Barnes elected; study program suggested; noted cost of postage regarding notices; Coronavirus mentioned.

Councilor Tarvin – Commented on revenue for traffic citations. Towing company issue reported. Unable to attend special meeting for duration.

ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the regular meeting at 8:15 PM

Approved:

Attest:

Lena Richardson
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____

City of Shady Cove
City Council Special Meeting Minutes
Wednesday, March 11, 2020
9 AM

CALL TO ORDER

Mayor Richardson called the Special City Council Meeting to order at 9:03 AM in the City Council Chambers.

Council Present: Mayor Richardson, Councilor Mitchell, Councilor McGregor, Councilor Hohenstein, Councilor Tarvin (left at 9:36am)

Staff Present: Thomas J. Corrigan, City Administrator

ANNOUNCEMENTS

The Mayor led the audience in the Pledge of Allegiance and made announcements on the agenda.

DISCUSSION

A. Parking and Traffic Standards – Discussion ensued

Recessed at 10 AM

Reconvened at 10:09 AM

ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the special meeting at 11:16am.

Approved:

Attest:

Lena Richardson
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____

Check Issue Date	Check	Payee	Description	Amount
03/05/2020	44679	Avista Corporation	Natural Gas 4941620000	149.41
03/05/2020	44680	Charles Brandt	Utility Billing Refund	154.96
03/05/2020	44681	City of Shady Cove - Utilities	#1538.01 22451 Hwy. 62	46.00
03/05/2020	44681	City of Shady Cove - Utilities	#1539.01 2501 Indian Creek Rd.	44.00
03/05/2020	44681	City of Shady Cove - Utilities	#2300.01 1008 Celtic Circle/City Shop	46.00
03/05/2020	44682	CPM Real Estate Services, Inc.	Utility Billing Refund	65.00
03/05/2020	44683	Cristopher Bertheisen	Utility Billing Refund	69.49
03/05/2020	44684	David Christian	Radio Programming, 6 hrs.	90.00
03/05/2020	44685	Ewing Irrigation	Park Maintenance - 95944	112.31
03/05/2020	44686	Garry Petrich	Utility Billing Refund	65.01
03/05/2020	44687	Greenway Spray, LLC	City Hall - Facilities	250.00
03/05/2020	44687	Greenway Spray, LLC	Aunt Caroline's Park - Maintenance	175.00
03/05/2020	44687	Greenway Spray, LLC	Streets - Maintenance	1,250.00
03/05/2020	44688	J & J Tree Service, LLC	Tree Removal	1,650.00
03/05/2020	44689	KAS & Associates, Inc.	Private Project Review - Pass Through	165.66
03/05/2020	44689	KAS & Associates, Inc.	Cleveland Street Storm Drain Impr	460.60
03/05/2020	44689	KAS & Associates, Inc.	Hwy 62. & Indian Creek Rd.	3,763.58
03/05/2020	44689	KAS & Associates, Inc.	Private Project Review - Pass Through	120.00
03/05/2020	44689	KAS & Associates, Inc.	Cleveland Street Storm Drain Impr	275.00
03/05/2020	44690	Pacific Power	Aunt Caroline's Park 32847641-005	94.94
03/05/2020	44690	Pacific Power	City Hall 32847641-007	188.58
03/05/2020	44690	Pacific Power	Nork Lane 32847641-009	301.24
03/05/2020	44690	Pacific Power	street Lights 32847641-002	759.65
03/05/2020	44691	Penny Mac Loan Svcs, LLC	Utility Billing Refund	6.72
03/05/2020	44692	Perfection Cleaning	Cleaning Services	375.00
03/05/2020	44693	Personnel Source, Inc.	Temporary Laborer-Office Support	651.00
03/05/2020	44693	Personnel Source, Inc.	Temporary Laborer-Office Support	840.00
03/05/2020	44694	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	6.99
03/05/2020	44694	Shady Cove Hardware, LLC	City Hall - Facilities	3.59
03/05/2020	44694	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	2.74
03/05/2020	44694	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	77.06
03/05/2020	44694	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	18.58
03/05/2020	44694	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	4.99
03/05/2020	44694	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	24.32
03/05/2020	44694	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	33.57
03/05/2020	44694	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	57.56
03/05/2020	44694	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	7.93
03/05/2020	44694	Shady Cove Hardware, LLC	Park - Maintenance & Upkeep	8.59
03/05/2020	44695	Southern Oregon Sanitation	City Hall 088054	40.22
03/05/2020	44695	Southern Oregon Sanitation	Nork lane 088070	40.22
03/05/2020	44695	Southern Oregon Sanitation	aunt Caroline's Park 088094	58.50
03/05/2020	44696	Thomas J. Corrigan	Mileage Reimbursement	241.50
03/05/2020	44696	Thomas J. Corrigan	Per Diem	47.00
03/05/2020	44697	TouchPoint Networks, LLC	Computer Services	31.00

Grand Totals:

12,873.51

After recording, return to:
City of Shady Cove
22451 Highway 62
PO Box 1210
Shady Cove OR 97539

City of Shady Cove

Ordinance No. 295

**AN ORDINANCE OF THE CITY OF SHADY COVE, OREGON AMENDING
THE COMPREHENSIVE PLAN AND CHANGING THE ZONING MAP OF
THE CITY OF SHADY COVE**

Whereas, the City of Shady Cove received an application for a Comprehensive Plan Amendment from Commercial to Low Density Residential and a Zoning Map Change from AC (Airpark Commercial) to R-1-20 (Low Density Residential), referred to as ZC19-01 and located at 6673 Rogue River Drive; and

Whereas, a Public Hearing was convened before the Council of the City of Shady Cove on January 16, 2020, to consider a recommendation for approval from the Shady Cove Planning Commission; and

Whereas, the Council of the City of Shady Cove determined, based on the hearings record and the approved findings, that the request for a Comprehensive Plan Amendment and Zone Change is consistent with the applicable criteria and approved the request.

**THE COUNCIL OF THE CITY OF SHADY COVE ORDAINS AS
FOLLOWS:**

The Comprehensive Plan Map Amendment and Zoning Map Change are approved as follows:

Section 1: Title This Ordinance shall be known as the amended Comprehensive Plan and Zoning Map Ordinance of the City of Shady Cove, Oregon.

Section 2: Description A map, attached as Exhibit B, identifies the property which is referenced as Tax Lot 100 on the Jackson County Assessor's Map No. 34-1W-21BA.

Section 3: Amendment The Shady Cove Comprehensive Plan Map is amended from Commercial to Low Density Residential and the Zoning Map is amended to change the zoning of Tax Lot 100 on Jackson County Assessor's Map No. 34-1W-21BA from AC (Airpark Commercial) to R-1-20 (Low Density Residential).

Section 4: The City Council adopts as its own, and incorporates by reference, the findings attached as Exhibit A.

PASSED AND APPROVED by the City Council of the City of Shady Cove this ____ day of _____, 20__.

Approved:

Lena Richardson
Mayor

Attest:

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____

EXHIBIT A



**Type IV Staff Report
Comprehensive Plan Amendment and Zone Change**

Date: December 4, 2019

Application No: ZC 19-01

Owner / Applicant: Matthew Prince

Proposal: Comprehensive Plan Amendment from Commercial to Low Density Residential and a Change of Zone from AC (Airpark Commercial) to R-1-20 (Low Density Residential).

Address: 6673 Rogue River Drive, Shady Cove, OR 97539

Legal Description of Property: 34-1W-21BA, Tax Lot 100

Acreage: .33 acres

Zoning: Airpark Commercial

The City of Shady Cove planner has reviewed an application for Comprehensive Plan Amendment and Zone Change to permit residential uses on the property described above.

Section 154.439 establishes the following criteria:

1. The proposal shall be consistent with the City's adopted goals and policies pertaining to land use, growth, and development.

Pertinent policies identified by the applicant and staff are as follows (Letters and numbers are not chronological because they reflect the format of the Comprehensive Plan):

C. Economic Development

Policy #3: the City of Shady Cove shall continue to review and refine its Land Use Regulations to ensure that they are reasonably and accurately reflect the goals and objectives of the community.

Policy #5: The City of Shady Cove shall work with landowner and developers through the Site Plan Review process to ensure that Plan concepts and actual development plans are in accordance with the City's Plans and Zoning.

EXHIBIT A

Policy #9: New commercial and industrial development shall be supported by an adequate transportation system.

Finding: The property is zoned Airpark Commercial, reflecting its unique former use as the site of the Cable Television Utility Operations Building, a commercial building. “The purpose of the Airpark Commercial District is to provide the city a commercial-light industrial area not requiring a large amount of public exposure with airport related uses being of primary concern.” Now that the cable company no longer operates in Shady Cove, the current comprehensive plan and zoning designations are not appropriate. The proposed residential designation allows the existing structure to be retrofitted to allow residential occupation and will align more fluidly with the surrounding properties which are entirely R-1-20 zoned. The property is located along Rogue River Drive and is currently accessed via an existing driveway. The current zoning designation was approved due to a unique situation with an existing cable utility structure. The lot is not contiguous to the larger Airpark Commercial District and is problematic when considering future allowed uses in the AC zone. This is a small lot surrounded by residential properties and heavier commercial uses would likely be problematic with buffering, access, and parking limitations. The existing building appears to easily be retrofitted to accommodate low density residential uses and the site appears appropriately sized to accommodate associated low density residential use.

F. Public Facilities and Services

Policy #1: The City of Shady Cove will continue improving its wastewater disposal system, consistent with recommendations in the June 1998 Wastewater Collection and Treatment System Facility Update Plan prepared by Carollo Engineers.

Finding: The City completed updates to its wastewater treatment plant and collection system to accommodate future growth. The present treatment plant can accommodate approximately 2,597 EDUs. Rogue Valley Sewer Services provided no concerns about the proposed zone change.

Policy #3: The availability and quality of public services, especially streets, sewers, and water, will be considered in approval or denial of comprehensive plan amendments, zoning map changes, and land partitioning.

Finding: Chapter 7 of the Local Street Network Plan includes several policies and strategies for improving transportation systems in Shady Cove. Those that pertain to the application are listed here.

Implementation Strategy 2.3.D Identify and minimize conflict points between transportation modes (pedestrians, bicycles and vehicles) and

EXHIBIT A

vehicle purposes (commercial vehicles, traffic operating on residential streets and through traffic).

Policy 4.4 Protect current transportation systems and accommodate future transportation needs by balancing transportation systems with land uses. Land use ordinances and zoning codes shall reflect the purpose of the adjoining transportation system.

Implementation Strategy 4.4.A Ensure that development proposals assess and mitigate the direct and cumulative impacts of a project on the transportation system.

Finding: The current application is for a comprehensive plan amendment and zone change. The property fronts and has access off of Rogue River Drive, a County Road. Jackson County Roads provided comment to include; they may require engineered storm drain calculations for further development of the site, applicant shall obtain all required county permits, a Road Approach Permit is required prior to any driveway approach improvement, and also voiced concern related to sight line issues with the current driveway. The applicant may contact Jackson County Roads with any questions.

H. Land Use

Policy #3: Zoning regulations will include clear and objective standards for the review of conditional uses, site plans and variances.

Finding: The R-1-20 zone contains several standards for new development. Any new development will be subject to findings of compliance with Development Review and Site Design Review standards in Section 154.038 and Section 154.200 of the Code of Ordinances.

Policy # 6: The availability and quality of public services, especially streets, sewers, storm drains, and water, will be considered in approval or denial of comprehensive plan amendments, zoning map changes.

Finding: See finding under Public Facilities element.

Policy # 8: In areas designated commercial or public, new developments, substantial modifications, or changes of use will be subject to site plan review.

Finding: Site review may be required for new or modified uses of the property.

Policy #11: The zoning regulations will contain specific requirements for off-street parking.

EXHIBIT A

Finding: The site appears large enough to accommodate the two parking spaces required in Section 154.337 of the Code of Ordinances.

2. *The proposal shall be consistent with all applicable statewide planning goals.*

- Goal 6: Air, Water and Land Resources Quality: The purpose of this goal is to ensure that discharges from development do not 1) exceed the carrying capacity of air, water and land resources; 2) degrade such resources; or 3) threaten the availability of such resources.

Finding: Runoff from the property will be strictly controlled and must be designed to not exceed pre-development flows.

- Goal 11: Public Facilities and Services: The Goal is to plan and develop a timely, orderly and efficient arrangement of public facilities to serve as a framework for urban and rural development.

Finding: Agencies providing public facilities and services were notified of the proposal.

3. *A conceptual or specific development plan shall accompany the application to show how the site will be developed and to show that property facilities, services and utilities can be provided by the developer or other provider to serve the site needs.*

Finding: The site is developed and the applicant is proposing to remodel the building to meet all residential building code and to meet zoning standards of Shady Cove. The site has adequate area to provide parking and landscaping to increase the aesthetics of the site.

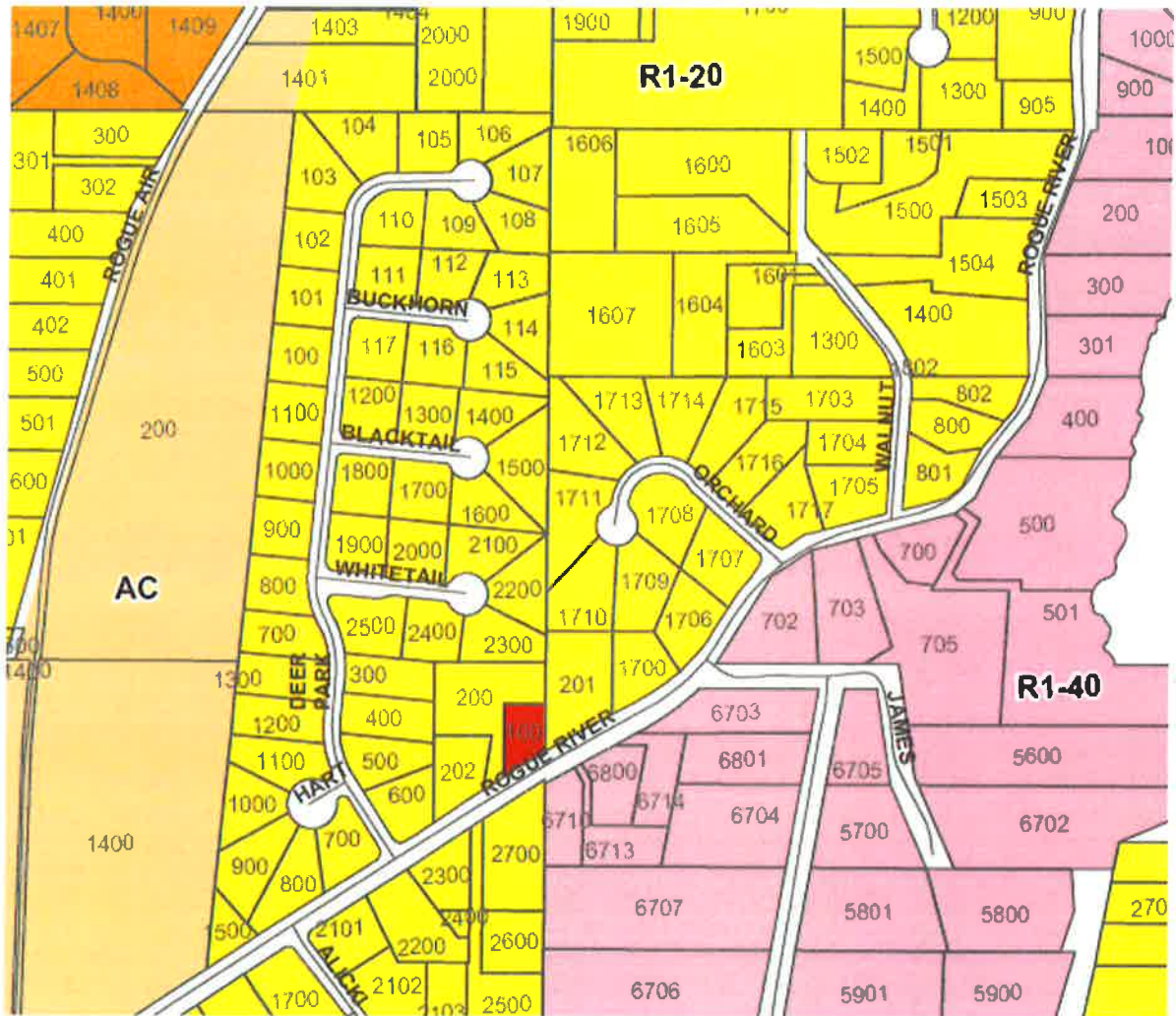
Conclusion: The proposed comprehensive plan and zone change reflect the owner's desire to convert a property previously occupied by a commercial use to one that accommodates low density residential use. The current Airpark Commercial designation no longer applies because the specific use as a cable utility operations center is no longer needed in Shady Cove, and the property appears to support the purposes of the Low Density Residential District.

Staff recommends approval of the proposed Comprehensive Plan Amendment from Commercial to Low Density Residential and a change of zone from AC (Airpark Commercial) to R-1-20 (Low Density Residential).



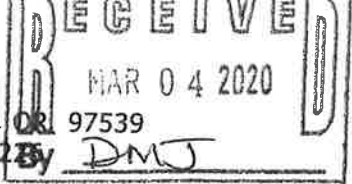
Ryan Nolan, CFM, City Planner

EXHIBIT B





CITY OF SHADY COVE
 22451 Highway 62 • P.O. Box 1210 • Shady Cove, OR 97539
 Phone: 541.878.2225 • Fax: 541.878.2225



APPLICATION FOR COMMISSION OR COMMITTEE

PLEASE PRINT

DATE: 3-4-2020 POSITION APPLIED FOR: Emergency Management Commission

APPLICANT INFORMATION

Name: Debbie Glass Collier

Physical Address: 339 Rene Dr

City: Shady Cove State: OR Zip: 97539

Mailing Address: (same)

City: _____ State: _____ Zip: _____

Home Phone: NA Cell Phone: _____

Email Address: dglass23@gmail.com

Current Occupation: retired healthcare executive
(If retired or unemployed, state your general or past profession.)

How long have you lived in Shady Cove? 2yrs

How long have you lived in Jackson County? 2yrs

Are you available to attend both daytime and evening meetings when necessary? yes

Are you an employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?
 Yes No

If yes, please describe:

QUALIFICATIONS

I believe that I am qualified for and should be considered for the above position(s) for the following reasons (continue on next sheet if necessary):

- Extensive hospital-based emergency management experience as ED nurse, manager, COO & CEO, including incident command training
- Participated in regional, multi-agency task force on emergency preparedness
- Written/rewritten multiple hospital disaster plans to make them more useful for staff

Qualifications continued (if necessary):

- co-authored chapter in "Disaster Nursing - Planning, Assessment & Intervention" focused on decision making in the acute care facility

Please use this space to summarize why you are applying for this position:

- Personal interest in emergency preparedness
- Experience & Knowledge in emergency management that I think would benefit the commission

Please use this space to add any additional information you would like to share:

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publically review and discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position.

Signature of applicant

Albree Glass Collier

Date

2-4-2020

How to Submit:

- By email: SDent@shadycove.org
- In person: City of Shady Cove, City Hall, 22451 Highway 62. Monday through Friday, 8:00 AM to 5:00 PM
- By mail: P.O. Box 1210, Shady Cove, OR 97539
- By fax: 541.878.2226

Questions?

Call City Hall at 541.878.2225 or send an email to the email as listed above.

CITY OFFICE USE ONLY

DATE RECEIVED

INITIALS

The City of Shady Cove is an Equal Opportunity Provider.



CITY OF SHADY COVE
 22451 Highway 62 • P.O. Box 1210 • Shady Cove, OR 97539
 Phone: 541.878.2225 • Fax: 541.878.2226

RECEIVED
 MAR 04 2020
 DMJ

APPLICATION FOR COMMISSION OR COMMITTEE

PLEASE PRINT

DATE: 3-4-2020 POSITION APPLIED FOR: Emergency Management Commission

APPLICANT INFORMATION

Name: Bob Collier
 Physical Address: 339 Rene Dr
 City: Shady Cove State: OR Zip: 97539
 Mailing Address: (same)
 City: _____ State: _____ Zip: _____
 Home Phone: NA Cell Phone: _____

Email Address: bc 7484@yahoo.com
 Current Occupation: Retired electrician
 (If retired or unemployed, state your general or past profession.)

How long have you lived in Shady Cove? 2yrs
 How long have you lived in Jackson County? 2yrs

Are you available to attend both daytime and evening meetings when necessary? yes

Are you an employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?
 Yes No

If yes, please describe:

QUALIFICATIONS

I believe that I am qualified for and should be considered for the above position(s) for the following reasons (continue on next sheet if necessary):

- prior owner/builder of satellite communication trailers used as mobile command centers in disaster relief
- prior electrical supervisor at Vista Unified School District, working with district officials, police & fire on emergency management plans & response

Qualifications continued (if necessary):

- worked in nuclear power plants with extensive training & drills in disaster management
- worked in hospitals & understand importance of emergency power & backup generators

Please use this space to summarize why you are applying for this position:

- I think my knowledge & experience would benefit the Commission

Please use this space to add any additional information you would like to share:

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publically review and discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position.

Signature of applicant

Date

Paul Colli

How to Submit:

- By email: SDent@shadycove.org
- In person: City of Shady Cove, City Hall, 22451 Highway 62. Monday through Friday, 8:00 AM to 5:00 PM
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- By fax: 541.878.2226

Questions?

Call City Hall at 541.878.2225 or send an email to the email as listed above.

CITY OFFICE USE ONLY

DATE RECEIVED

INITIALS

The City of Shady Cove is an Equal Opportunity Provider.



APPLICATION FOR COMMISSION OR COMMITTEE

PLEASE PRINT

DATE: 03/05/2020 POSITION APPLIED FOR: Emergency Mgmt.

APPLICANT INFORMATION

Name: BRUCE WILSON

Physical Address: 250 OLD FERRY RD

City: SHADY COVE State: OR Zip: 97539

Mailing Address: 250 OLD FERRY RD

City: SHADY COVE State: OR Zip: 97539

Home Phone: _____ Cell Phone: _____

Email Address: brucecarmelwilson@gmail.com

Current Occupation:
(If retired or unemployed, state your general or past profession.) RETIRED, FIRE CAPTAIN

How long have you lived in Shady Cove? 13 YEARS

How long have you lived in Jackson County? 13 YEARS

Are you available to attend both daytime and evening meetings when necessary? YES

Are you an employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?
 Yes No

If yes, please describe:

QUALIFICATIONS

I believe that I am qualified for and should be considered for the above position(s) for the following reasons
(continue on next sheet if necessary):

30 YRS EMPLOYMENT FOR THE CITY OF SACRAMENTO AS A FIRE CAPTAIN

SEE ATTACHED RESUME - 2 PAGES

SEE FIRE INSPECTOR APPLICATION, CITY OF MEDFORD JUN 3, 2008

Qualifications continued (if necessary):

SEE CERTIFICATES - ATTACHED

Please use this space to summarize why you are applying for this position:

I WANT THE CITY OF SHADY COVE, OR TO BE AS PREPARED AS POSSIBLE FOR EMERGENCIES OF ALL CAUSES. I THINK MY EXPERIENCES AS A FIRE CAPTAIN WOULD HELP.

Please use this space to add any additional information you would like to share:

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publically review and discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position.

Signature of applicant

Bruce Wilson

Date

MAR 2, 2020

How to Submit:

- By email: SDent@shadycove.org
- In person: City of Shady Cove, City Hall, 22451 Highway 62. Monday through Friday, 8:00 AM to 5:00 PM
- By mail: P.O. Box 1210, Shady Cove, OR 97539
- By fax: 541.878.2226

Questions?

Call City Hall at 541.878.2225 or send an email to the email as listed above.

CITY OFFICE USE ONLY

DATE RECEIVED

INITIALS

Bruce Edward Wilson
250 Old Ferry Rd
Shady Cove, OR 97539
Mobile: 916 764-0702
Day Phone: 541 878-2565
Email: bruceandcarmel@embarqmail.com

Country of citizenship: United States of America
Veterans' Preference: 5-point preference based on active duty in the U.S. Armed Forces
Contact Current Employer: Yes

WORK EXPERIENCE **Sacramento City, Department of Fire** **12/1970 - 6/2000**
Sacramento, CA US
Salary: \$72,000 USD Per Year
Hours per week: 56

Fire Suppression Captain
EMT 1, HazMat Emergency Response Tech/ Spec, Emerg. Medical Services Coordinator, Admin. Aide to Staff Officer, Fire Prevention Inspector 2 (AB 2185/87 3777), Haz-Mat Business Plan Coordinator, Underground Storage Tank Coordinator - Fire Prevention Bureau, Residential Speaker - Fire Prevention Bureau, Test proctor and High Rise proctor - Division of Training, and acting Battalion Chief (relief work) for approximately 10 years. (Contact Supervisor: Yes, Supervisor's Name: Ray Jones, Fire Chief, Supervisor's Phone: 916 808-1300)

Sacramento City Department of Fire **12/1970 - 6/2000**
Sacramento, CA US
Salary: \$6000.00 USD Per Month
Hours per week: 56

Fire Captain
Fire Suppression Captain, In charge of a single engine company, one Apparatus Operator and two F/F Paramedics. I also did approximately 10 years of Acting Battalion Chief's relief work.
During my service, I conducted daily roll call and special projects for a Staff officer. I was also the Haz-Mat Business coordinator for AB 2185/87 & 3777 and Underground Storage Tank coordinator supervising new installs as well as safe removal at existing sites. (Contact Supervisor: Yes, Supervisor's Name: Ray Jones, Fire Chief, Supervisor's Phone: 916 808-1300)

EDUCATION
Sacramento Fire Dept. Haz-Mat division
Sacramento, CA US
Certification - 4/1998
Relevant Coursework, Licensures and Certifications:
Hazardous Materials Specialist 1A-1G

Butte Public Service Center
Butte, CA US
Some College Coursework Completed - 4/1998
8.5 Semester Units
Relevant Coursework, Licensures and Certifications:
Hazardous Materials Emergency Response Technician
Hazardous Materials Emergency Response Specialist

The Governor's Office of Emergency Services
San Luis Obispo, CA US
Certification - 5/1992
Relevant Coursework, Licensures and Certifications:
Incident Commander/Scene Manager

University of California, Davis
Davis, CA US
Vocational - 4/1992
Relevant Coursework, Licensures and Certifications:
Handling Hazardous Materials Incidents: Incident Command

National Fire Academy
Sacramento, CA US
Vocational - 9/1986
Relevant Coursework, Licensures and Certifications:
Rescue Systems 1, Fire Arson Detection, Preparing for Incident Command, Commanding the Initial Response.

California State University, Sacramento
Sacramento, CA US
Some College Coursework Completed - 1/1986
42 Semester Hours
Major: Public Administration
Minor: Business
GPA: 3.5 out of 4.0
Relevant Coursework, Licensures and Certifications:
General courses in both Business and Public Administration curriculum.

American River College
Sacramento, CA US
Associate Degree - 6/1974
60 Semester Hours
Major: Fire Science
Minor: Public Administration
GPA: 4.0 out of 4.0
Relevant Coursework, Licensures and Certifications:
Fire Science 61 Firefighting Tactics
FS 62A Hazardous Materials
FS 63 Fire Protection and Equipment
FS 64 Codes and Ordinances
FS 65 Fire Hydraulics
FS 68 Fire Apparatus and Equipment
FS 69 Rescue Practices

JOB RELATED TRAINING

The United States Air Force, Intercept Operator Preparatory Course AQR29222 (Top Secret Defense Clearance.)
Multi Casualty Incident training, Exposures/Ambulance (Sacramento Fire Department, Division of Training.) Urban Search and Rescue, Extrication-ropes. Swiftwater Awareness/Flood Protection, Sacto, F.D.
Emergency Response to Terrorism Self Study, (National Fire Academy.)



CITY OF MEDFORD

Human Resources Department
411 W. 8TH STREET
MEDFORD, OREGON 97501
(541) 774-2010 PHONE
(541) 774-2523 FAX

The City of Medford is an equal opportunity employer and shall not discriminate against an employee or applicant for employment because of race, color, religion, sex, age, marital status, national origin, mental or physical disability, arrest record or any other classification protected under state or federal law.

Directions: Fields marked with a red asterisk (*) are required. Write NA if the question is not applicable. Failure to observe these directions will result in your application not receiving adequate consideration.

Today's Date: Tuesday, June 03, 2008

POSITION TITLE
Fire Inspector

DEPARTMENT
Fire and Rescue

If you have worked for the city before, give dates:

1. Are you able to work at any of the City's sites? Yes No
If No, please explain:

2. Will you accept: (Check work you will accept)
Full Time Part Time Seasonal Shift Work

Can you work multiple shifts? (please explain)
I am willing to work whatever shifts/hours/overtime, that the job requires.

3. Name
Wilson Bruce Edward
*Last Name *First Name Middle Name

4. *Mailing Address
250 Old Ferry Rd.
*Street
Shady Cove OR 97539
*City *State *Zip
(541) 878-2565 (916) 764-0702 n/a
*Home Phone Message Phone Work Phone
bruceandcarmel@emb
E-Mail Address

5. Do you have a legal right to work in this country? **yes** **No** Those selected for employment will be required to provide proof of right to work.

6. Have you ever been convicted of or pled guilty or no contest to any crime?
Yes **No**

If yes, explain below. (Exclude those cases processed in juvenile court and minor traffic violations.) Conviction does not necessarily disqualify you from employment. The type of offense, date of occurrence, and the position sought will be considered.

7. EDUCATION RECORD - if now in school, include present term.

NAME AND LOCATION OF HIGH SCHOOL

C.K. McClatchy, H.S., Sacramento, Calif

GRADUATED?

Yes **No**

IF NOT A HIGH SCHOOL GRADUATE, DO YOU HAVE A CERTIFICATE OF EQUIVALENCY (GED)?

Yes

No

IF YES, DATE RECEIVED:

Schools attended after high school or special training received.				Fields of Study or Titles of Special Courses	NO OF CREDITS REC'D			Certificates, Degrees, Etc. Earned
NAME AND LOCATION	FROM/TO Mo. Yr.	FULL TIME	PART TIME		Semester Hours or	Qtr. Hours or	Clock Hours	
Sacramento City Colleg	From Sep █ 62 █ To May █ 65 █			Major: General Education Minor: Psychology	90			n/a
American River College	From Sep █ 71 █ To May █ 74 █			Major: Fire Science Minor: Music	60			A.A. Fire S
Calif. State University, S	From Sep █ 74 █ To Feb █ 76 █			Major: Public Administratic Minor:	42			n/a
Firefighter, City of Sacra	From Dec █ 70 █ To Apr █ 76 █			Major: Minor:				
Apparatus Operator, Cil	From Apr █ 76 █ To Nov █ 79 █			Major: Minor:				

Fire Captain, City of Sa	From	Major:					
	Nov 79						
	To	Minor:					
	Jun 00						

8. List any special training, licenses, certificates, machine skills, office equipment, languages, or other special skills you may have that are pertinent to the position.

EMT 1, Haz-Mat emergency response Technician/Specialist, Emergency Medical Services Coordinator, Administrative Aide to Staff Officer, Fire Prevention Inspector 2 (AB 2185/87, 3777, Haz-Mat Business Plan Coordinator an Underground Storage Tank Coordinator - Fire Prevention Bureau), Residential Speaker (Fire Prevention), Test Proctor and High Rise Proctor (Division of Training), Acting Battalion Chief (10 yrs, approx).

KEYBOARDING SPEED: currently, 30wpm. College - 90 wpm

9. REFERENCES -

List the names of three persons other than relatives or former employers.

NAME	ADDRESS	BUSINESS	TELEPHONE
1) William Pharr	1296 Antelope Rd, Whit	541-826-0626	541-826-3113
2) Craig Watrous, ret Div C	8250 Sunset AV, Fair O n/a		916-967-8852
3) Ray Jones, Fire Chief, S	5770 Freeport Bl, Sacto	916-808-1300	

This section must be completed. A resume will not be accepted as a substitute.

10. **EMPLOYMENT HISTORY** - Beginning with your present or most recent job, describe your work experience during the past TEN years. Include all non-paid or volunteer work. Also list any prior work experience related to the duties of the position for which you are applying. If you need more space, please attach additional sheets. Explain gaps in employment.

1) Employing Firm	Address				
City of Sacramento, CA	5770 Freeport Bl, Sacramento, CA. 95822				
Job	Supervisor's Title, Name and Phone Number				
Fire Captain	Battalion Chief, Phillip Nelson, 916-808-13C				
FROM Mo. Yr.	TO Mo. Yr.	FULL TIME	Hours per Week	START SALARY	LAST SALARY
Dec 70	Jun 00	PART TIME	56	\$ \$782.00	\$ \$6000.00

Specific Duties

Fire Suppression Captain, In charge of a single engine company, one Apparatus Operator, and two F/F/Paramedics. I also did approximately 10 yrs of Acting Battalion Chief's relief work.

Reason for leaving

Retirement

CURRENT EMPLOYER

If you still work here, may we contact this employer? Yes

2) Employing Firm

Address

Job

Supervisor's Title, Name and Phone Number

FROM
Mo. Yr.

TO
Mo. Yr.

FULL TIME

Hours per Week

START SALARY

LAST SALARY

■ ■

■ ■

PART TIME

\$

\$

Specific Duties

Reason for leaving

3) Employing Firm

Address

Job

Supervisor's Title, Name and Phone Number

FROM
Mo. Yr.

TO
Mo. Yr.

FULL TIME

Hours per Week

START SALARY

LAST SALARY

■ ■

■ ■

PART TIME

\$

\$

Specific Duties

Reason for leaving

4) Employing Firm

Address

Job

Supervisor's Title, Name and Phone Number

FROM
Mo. Yr.

TO
Mo. Yr.

FULL TIME

Hours per Week

START SALARY

LAST SALARY

■ ■

■ ■

PART TIME

\$

\$

Specific Duties

Reason for leaving

5) Employing Firm

Address

Job

Supervisor's Title, Name and Phone Number

FROM
Mo. Yr.

TO
Mo. Yr.

FULL TIME

Hours per Week

START SALARY

LAST SALARY

■ ■

■ ■

PART TIME

\$

\$

Specific Duties

Reason for leaving

6) Employing Firm

Address

Job

Supervisor's Title, Name and Phone Number

FROM
Mo. Yr.

TO
Mo. Yr.

FULL TIME

Hours per Week

START SALARY

LAST SALARY

■ ■

■ ■

PART TIME

\$

\$

Specific Duties

Reason for leaving

11. State your reason for desiring work with the City of Medford and add any other information pertinent to your application.

I am on a fixed income, and need to supplement that income.

12. I hereby certify that this application contains no misrepresentations or falsifications and that the information given is true and complete to the best of my knowledge and belief. I understand that misrepresentation or omission of facts called for in this application is cause for cancellation of the application and/or dismissal from employment no matter how or when discovered. I understand that if any health conditions have arisen that may hinder the performance of my duties, I will notify you prior to accepting employment. I authorize the City of Medford to make any necessary and appropriate investigations to verify the information contained herein. I authorize the City of Medford to obtain any information relating to my employment history. This information may include, but is not limited to, attendance, achievement, performance, personal attributes, or discipline, and I release any individual from all

liability for damages that may result to me on account of compliance or any attempt to comply with this authorization.

An application signature will be required of selected candidates at the time of interview.

Please note: If you wish to print a copy of this for your own records, click the "Print" button **before** clicking the "I Agree" button.

Upload your Resume (we accept Word, WordPerfect, PDF or Text files):
upload

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CERTIFICATES

NOV 6, 1975	MINE SAFETY APPLIANCES COMPANY
APR 12, 1983	SFD TRAINING DIVISION COMMAND IA
APR 12, 1983	CAL FIRE SERVICE TRAINING + EDUCATION FIRE COMM IA
AN 23, 1984	SFD TRAINING DIVISION - HAZ-MAT OFFICER'S TRAINING
JUN 5, 1984	3M BOOTS + COOTS FIRE SEMINAR
06 30, 1984	NATL FIRE ACADEMY - FIRE ARSON DETECTION
J 9, 1986	NO. CAL. CRIMINAL JUSTICE, WRITING EFFECTIVE LETTERS + MEMO
PT 1, 1987	ABAG TRAINING INSTITUTE - UNDERGROUND STORAGE TANKS
2 1992	UCD INCIDENT COMMAND, HANDLING HAZ MAT INCIDENTS
PR 26, 1991	CAL FIRE SERVICE TRAINING + ED SYSTEM FIRE COMM 2 E
NOV 14 1997	" " " " " " HAZ MAT IA
3 19, 1997	" " " " " " " " IB
06, 1998	BUTTE PUBLIC SERVICE CENTER HAZ MAT EMERG RESPONSE TECH
06, 1998	CAL FIRE SERVICE TRAINING + ED HAZ MAT ID
027, 1998	" " " " " " " IF
023, 1998	BUTTE PUBLIC SERVICE CENTER, HAZ MAT EMERG RESPONSE SPECIALIST
023, 1998	CAL FIRE SERVICE TRAINING + ED SYSTEM - HAZ MAT IS
016-4/9/98	SFD CONTINUING ED
026, 1999	NATL FIRE ACADEMY - EMERG RESPONSE TO TERRORISM
021, 1999	" " " RESCUE SYSTEMS I
023, 2014	FEMA ICS 100
030, 2014	" ICS 200

Exhibit "A"

Attachment to City of Shady Cove Fee Resolution No. 19-11-20-02

Effective Date: **September 5, 2019**

ADMINISTRATIVE FEE		
Administrative Fee	\$45.00	Per hour, per person, after first 15 minutes.
Copies	\$0.30	Per page.
Copies	\$0.55	Per side for 11x17.
Audio Recording (CD)	\$5.00	Actual cost of CD and staff time to reproduce CD.
Returned Check Fee	\$30.00	Returned Check/ACH Fee.
Debit / Credit Card Transaction Fees		TBD
BUSINESS LICENSE		
Business License	\$85.00	All business licenses. Businesses located in the City, out of City or Home Occupations, etc.
Duplicate Business License	\$10.00	
1 to 30 Day License	\$10.00	One per fiscal year.
License Late Fee	20%	If paid after August 1 a 20% (\$17.00) late fee will be assessed.
License Reinstatement Fee	\$25.00	
Prorated Business License	\$7.00/Month + Next Fiscal Yr.	For a new business beginning after Dec 31 through the end of the fiscal year + full rate of the next fiscal year.
LIQUOR LICENSE		
Change of Ownership	\$35.00	
Renewal	\$35.00	
Temporary/Special Event	\$35.00	
TAXES AND FEES		
Raft Rental Tax	\$3.00	Per raft rental (Ord. 199 & 232).
Transient Occupancy Tax	6%	(Ord. 140, 140-01, & 171)
PLANNING FEES ***		
Access Permit	\$200.00	Road access.
Ancillary - Up to 100 Sq. Ft.	\$75.00	Applies to small outdoor improvements ancillary to existing structures such as decks and stairs.
Appeal	\$300.00	
Conditional Use Permit	\$600.00	
Consulting, Legal and Professional Charges	Admin Fee	Plus \$45.00 per hour, per person after first 15 minutes.
Extensions	\$25.00	
Fence Permits (Non-Floodplain)	\$50.00	
(Floodplain)	\$250.00	
Final Plat	Half Original Fee	
Floodplain - Additional Inspections	\$150.00	
Floodplain Applications: Minor	\$275.00	Minor includes one inspection.
Floodplain Applications: Major	\$700.00	Includes up to three inspections.
Floodplain Minor File Review	\$150.00	No on site inspection.

Floodplain Minor File Review	\$75.00	Tree removal.
Lot Line Adjustment	\$300.00	
Land Partition Minor	\$600.00	No road creation.
Land Partition Major	\$1,200.00	Extension or creation of a road.
Other Inspection Services	Admin Fee	Plus \$45.00 per hour, per person after first 15 minutes.
Planned Unit Development	\$2,000.00	Plus \$50.00 per lot
Pre-Application Conference	\$400.00	\$100 Credit on land use approval application.
Revision to Prior Approval	Half Original Fee	
Sign Permit	\$50.00	Per property.
Land Use Approval	\$175.00	Plus any required engineering cost.
Site Development Review	\$175.00	Resident, Non Floodplain, Plus any required engineering cost.
Site Design Review	\$450.00	Resident, Floodplain & Commercial, Plus any required engineering cost.
Subdivision or Mobile Home Park	\$2,000.00	Plus \$50.00 per lot, Plus any required engineering cost.
Variance	\$500.00	Plus any required engineering cost.
Zone Change Application	\$1,500.00	Plus any required engineering cost.
Zone Change & Comp Plan Amendment	\$2,500.00	Plus any required engineering cost.
Zone Change & Annexation	\$3,000.00	Plus any required engineering cost.
STREET IMPROVEMENTS		
28' with Curb and Gutter	\$120.00 per linear foot	Established by Resolution #99-12
STREET IMPROVEMENTS		
36' with Curb and Gutter	\$136.00 per linearfoot	Established by Resolution #99-12
STORM DRAINAGE		
Excavation and backfill, 18 HDPE, pipe curb inlets	\$60.00 per linear foot	Established by Resolution #99-12
WATER IMPROVEMENTS		
8" C-900 PVC water main, 6" fire hydrant lines, water service lines, excavation and backfill and valves, bends, appurtenances	\$55.00 per linear foot	Established by Resolution #99-12
ENGINEERING / CONTRACT / ADMINISTRATION & SURVEY WORK		
Engineering/Contract/Administration & Surveying	\$40.00 per linear foot	Established by Resolution #99-12
5' Concrete Sidewalk (Optional on Street Improvement)	\$20.00 per linear foot or \$4.00 per square foot	Established by Resolution #99-12
SYSTEM DEVELOPMENT CHARGES (SDC's)		
Ordinance No. 271 & Resolution No. 15-18 - Single Family Residential/ EDU		
Parks: Single Family	\$1,500.00	Established by Resolution 19-04.
Storm Water: Single Family	\$1,500.00	Established by Resolution 19-04.
Transportation: Single Family	\$7,500.00	Established by Resolution 19-04.

PUBLIC SAFETY		
Driver License Reinstatement	\$20.00	
Public Safety Surcharge	\$18.00	Per month per unit. Residential & Non Residential. Excludes unimproved properties.
Public Safety Fee - Code Enforcement	\$3.00	Per month per unit. Residential & Non Residential. Excludes unimproved properties.
SEWER MONTHLY RATES		
Residential		
EQUIVALENT DWELLING UNIT (EDU)		
Single Family	\$44.00	
Multiple Family	\$44.00	Per Unit.
Mobile Home Park	\$44.00	Per Space.

DRAFT

LODGING		
Motel	\$46.00	Plus \$10.00 per unit (21.7% of EDU)*.
R.V. Park	\$46.00	Plus \$10.00 per unit (21.7% of EDU)*. If rented for more than 30 days the full EDU rate (\$46.00) applies.
RESTAURANTS & BARS		
Restaurants & Bars	\$46.00	Plus \$1.75 per seat (3.8% of EDU)*
OTHER COMMERCIAL		
Car Wash	\$46.00	Per Stall.
Laundromat	\$46.00	Plus \$23.00 per washing machine (50% of EDU)*.
Business/Building with 1-5 employees	\$46.00	
Business/Building with 6 + employees	\$92.00	
Fats, Oils, Grease Surcharge (FOG)	\$50.00	1st month out of compliance
Fats, Oils, Grease Surcharge (FOG)	\$100.00	Each additional month out of compliance (with maximum limit of \$1,000.00 per month)
OTHER		
Churches, Other Non-Profit	\$46.00	
Recreation Vehicle Dumping Station	\$92.00	
Service Outside the City	\$66.00	
School	\$46.00	Plus \$0.35 per student and employee (307)**.
Utility Billing Late Fee	1.5% or \$10.00	assessed monthly at 1.5% or \$10.00, whichever is more.
Utility Billing Collection Fee	25%	25% administrative fee added to all accounts turned over to collections.
Vacated Buildings Sewer Maintenance Fee	\$46.00	Full months only. (Commercial)
Vacated Buildings Sewer Maintenance Fee	\$44.00	Full months only. (Residential)
Lien Search	\$25.00	
PARKS AND RIVERHOUSE FEES		
TBD	TBD	
TBD	TBD	
TBD	TBD	
TBD	TBD	
*Percentage will be applied to any subsequent change in EDU rate.		
** Number of students and employees will be validated each year.		
***All Planning Fees may be subject to actual cost of such as; engineer, arborist, County, attorney , surveyor, etc.		

**CITY OF SHADY COVE
RESOLUTION NO. 99-12**

**A RESOLUTION OF THE CITY OF SHADY COVE, OREGON,
ADOPTING STANDARD FOOTAGE COSTS FOR CONSTRUCTION OF
LOCAL ACCESS AND COLLECTOR STREETS.**

WHEREAS, the City Council of the City of Shady Cove has determined that it is necessary to adopt standard footage costs, as estimated by the City Engineer, for construction of local access and collector streets, with these fees to be updated on an annual basis; and,

WHEREAS, this Resolution will be attached as Exhibit "C" to each Deferred Improvement Agreement issued by the City, with the understanding this estimate may change prior to actual construction; and,

THEREFORE, BE IT RESOLVED, the City Council of the City of Shady Cove hereby establishes the following standard footage costs for street construction to be attached to each Deferred Improvement Agreement issued by the City, with the understanding this estimate may change prior to actual construction.

<i>STREET IMPROVEMENT - 28' with Curb and Gutter</i>	<i>Fee</i>
Mobilization, clearing & grubbing, traffic control, excavation, fabric, 4" - 0 Rock (6"), 1" - 0 Rock (3"), Class "C" Asphalt Concrete (3"), curb and gutter, and driveway aprons.	\$120.00 linear foot
<i>STREET IMPROVEMENT - 36' with Curb and Gutter</i>	<i>Fee</i>
Mobilization, clearing & grubbing, traffic control, excavation, fabric, 4" - 0 Rock (6"), 1" - 0 Rock (3"), Class "C" Asphalt concrete (3"), curb and gutter and driveway aprons.	\$136.00 linear foot
STORM DRAINAGE	
Excavation and backfill, 18 HDPE, pipe, curb inlets.	\$60.00 linear foot
WATER IMPROVEMENTS	
8" C-900 PVC water main, 6" fire hydrant lines, water service lines, excavation and backfill and valves, bends, appurtenances.	\$55.00 linear foot
ENGINEERING/CONTRACT/ADMINISTRATION & SURVEY WORK	\$40.00 linear foot
5' CONCRETE SIDEWALK (Optional on Street Improvement)	\$20.00 linear foot or \$ 4.00 square foot

City of Shady Cove

Resolution 20-02

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE,
OREGON, ESTABLISHING FEES AND CHARGES**

Whereas, it is the policy of the City of Shady Cove to require the recovery of certain City costs from fees and charges levied therefore in providing City services products and regulations; and

THE CITY COUNCIL RESOLVES AS FOLLOWS:

SECTION 1: Fees Established

Fees and charges for certain City services, products and regulations are established and set as enumerated in the attached Exhibit "A" incorporated by reference as though fully set forth herein.

SECTION 2: Rates Note Enumerated

Rates for any category, not enumerated in this Resolution, may from time to time, be set by the City Council.

SECTION 3: Resolutions Repealed

All previous Fee Resolutions are hereby repealed.

SECTION 4: Effective Date

This Resolution shall be effective March 19, 2020

Adopted by the Shady Cove City Council this 19th day of March 2020

Approved:

Attest:

Lena Richardson
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Richardson _____
Councilor Mitchell _____
Councilor McGregor _____
Councilor Tarvin _____
Councilor Hohenstein _____



City Administrator

Thomas J. Corrigan

CITY ADMINISTRATOR'S REPORT

MEETING DATE: 031920

ISSUE BEFORE COUNCIL –

Ordinance 251, Nuisances and Offenses, states that May 15 will be the start of the “Noxious Vegetation” deadline. With the onset of additional drought months, more and more cities are beginning to increase this timeline. Medford has gone to a May 1 deadline. Jacksonville is considering April 30. Rogue River has gone to an all-year-round 10” weed and noxious vegetation mandate.

DETAILS –

Ordinance 251 specifically states,

“Noxious vegetation. The presence of vegetation on property or in the right-of-way of a street, alley or sidewalk abutting the property, anytime between May 15 and September 30 of any year including:

1. *Weeds or grass more than 10 inches high.*
2. *Blackberry bushes that extend into a public thoroughfare or across a property line.*
3. *Poison oak or ivy.*
4. *Vegetation that is a health hazard, a fire hazard or other hazard because it is near other combustibles, or a traffic hazard because it impairs the view of the public thoroughfare or otherwise makes use of the thoroughfare hazardous for pedestrians and/or vehicles.*

If high grass is noted after May 15, Staff must send a Notice of Compliance to the owner of the property. Many times these owners are out of state. Once received, the owner has 14 days to abate the issue. Owners can appeal the Notice to the City Council at the next time a meeting agenda is set. After that, if upheld, they would have an additional 14 days to abate the issue. As you can tell, this might very well put the date into the middle of Fire Season. Owners then state they cannot do the work required. Staff may handle literally dozens of violations the very first week and this continues

loaned out at no charge and are allowed to be used at any time during Fire Season. However, some out of state owners say they cannot get to them.

Staff has had to spend a large amount of time handling these violations. One of the main reasons that CSOs were brought into play was for weed abatement. Allowing additional time for citizens to get ready for Fire Season would definitely assist with these violations.

RECOMMENDATION –

Change beginning date from May 15 to May 1 or an earlier date to assist with Fire Season protection.

Direct Staff to put a notice in the local paper noting the earlier dates and the law. Central Point does this every year.

City of Medford –

MEDFORD, Ore-- You should check the length of grass and weeds on your property. The weed abatement start date moved this year to May 1st. Usually it starts around June 1st.

Corporal Randy Jewell with the Medford Police Department works on Special Services like the weed ordinance in Medford. "When May 1st rolls around it gives the property owners an opportunity to get out with their heavy equipment and machinery to take care of the tall grass" said Jewell.

The City of Medford also specifies how the grass should be cut. Here's what it says in the press release:

"Vacant or undeveloped property over 1 acre must be border cut with a minimum 30 foot mowed edge. Vacant or underdeveloped property over 5 acres must also be cross cut within minimum 30 foot fuel breaks in maximum 2-1/2 acre parcels to mitigate the fire hazard. In addition, any properties adjacent to improved subdivisions or improved properties shall provide a minimum 100 foot fuel break along the edge of the improved subdivision/property. Any property less than or equal to one acre must be fully cut."

During fire season there are restrictions like using heavy machinery. Now people in Medford have an extra month to get their lawn or property ready for fire season.

Central Point - 8.08.020 Notice and abatement--Proceedings.

- A. Each year, the city manager may cause to be published in a newspaper of general circulation within the city of Central Point, Oregon, a public notice that conditions prescribed in Section 8.08.010(A) constitute a public nuisance and directing that all growth which would constitute such a nuisance be cut or removed within fifteen days from the date of publication of the notice.

Rogue River - 8.05.300 Noxious vegetation and debris.

No owner or person in control or possession of property may permit weeds or other noxious vegetation to grow upon his property. It is the duty of an owner or person in control or possession of property to cut down or to destroy weeds or other noxious vegetation from becoming unsightly or from becoming a fire hazard or from maturing or going to seed.

A. The term "noxious vegetation" does not include vegetation that constitutes an agricultural crop unless that vegetation is a health hazard or a fire or traffic hazard within the meaning of subsection (B) of this section.

B. The term "noxious vegetation" includes:

1. Weeds more than 10 inches high.
2. Grass more than 10 inches high and not within the exception stated in subsection (A) of this section.

City of Shady Cove

Ordinance No. 251

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHADY COVE
DEFINING NUISANCES AND OFFENSES AND PROVIDING FOR
ABATEMENT PROCEDURES AND PENALTIES. AND REPEALING
ORDINANCE NOS. 165 and 166 IN THEIR ENTIRETY.

Whereas, The City Council of the City of Shady Cove desires to consolidate the Nuisances and Offenses Ordinances into one Ordinance; and

Whereas, The City Council of the City of Shady Cove desires to remove obsolete, redundant, and generally update the Ordinances adopted over 10 years ago.

**THE COUNCIL OF THE CITY OF SHADY COVE ORDAINS AS
FOLLOWS:**

SECTION 1: Oregon Criminal Code Adopted

The provisions of Oregon Revised Statutes, Chapter 161, relating to defenses, burdens of proof, general principles of criminal liability, parties to crime or offense, and general principles of justification and responsibility apply to nuisances and offenses defined and made punishable by this Ordinance.

SECTION 2: Definitions

A. For the purpose of this Ordinance, the following mean:

Abatement. The process of eliminating a condition that adversely affects the health and safety.

Animal husbandry: The keeping or raising of farm animals including, but not limited to horses, cattle, sheep, goats and pigs, except as approved as a Conditional Use Permit, defined in the City's Zoning Ordinance.

Camping. No person shall camp in or on public property that is not specifically designated for such purpose. Camping shall include staying for all or part of a night in the open or in temporary lodging, such as cars, tents, campers, trailers or motor homes.

Re: Nuisances and Offenses

Curfew: No person under the age of 18 shall idle, wander, stroll, or play in or upon the public streets, sidewalks, parks, playgrounds or other unsupervised places, between the hours of 10:00 pm. and 4:00 a.m. unless:

1. The person is accompanied by a parent or legal guardian.
2. The person is engaged in a lawful activity which requires the person's presence after the hours noted above.
3. The person is emancipated pursuant to ORS 419.8.550 to 4198.558.

Dangerous buildings. Buildings in such a condition to affect public health; safety and/or welfare including but not limited to:

1. a structure that, for lack of proper repairs, or because of age and dilapidated condition, or of poorly installed or defection wiring, plumbing, gas, or other utilities, or for any other reason, is liable to cause fire, and which is situated or occupied in a manner that endangers other property or human life;
2. a structure containing combustible or explosive material or inflammable substances liable to cause fire or danger to the safety of the building, premises or to human life;
3. a structure that is in a filthy or unsanitary condition liable to cause the spread of contagious or infectious disease;
4. a structure in such weak, dilapidated or deteriorated condition that it endangers a person or property because of the probability of partial or entire collapse.

Discharge of Weapons. The firing, discharging or use of a gun, weapon, slingshot, crossbow, bow and arrow, or weapon, by any person other than a peace officer, or person(s) designated by a police officer, that propels a projectile by force of pressurized air or gas or gun powder or other explosive, jet or rocket propulsion with the City.

Re: Nuisances and Offenses

Dog Control. The owner or keeper of a dog shall not allow the dog to become a public nuisance. A dog is a nuisance if it:

1. Is not on the premises of its owner or keeper, if not on a leash.
2. Bites, injures or causes injury to a person.
3. Chases or threatens vehicles or persons.
4. Damages or destroys property other than that of its owner or keeper.
5. Scatters garbage.
6. Trespasses onto private property.
7. Disturbs other persons by frequent or prolonged barking or other noises
8. Is rabid.
9. Obstructs the reasonable use of public or private property.

Drinking in Public Places.

- A. No person shall drink or consume alcoholic liquor in or on a motor vehicle, public sidewalk, street, alley, mall, parking lot or structure, school property or other public place unless the place has been licensed for that purpose by the Oregon Liquor Control Commission.
- B. This shall not prohibit the consumption of alcoholic liquor in the above listed public places during special events for which the operators(s) have obtained a special permit from the City and have obtained a special permit from the Oregon Liquor Control Commission.

Exotic animals. The keeping or raising of wild or exotic animals including, but not limited to lions, tigers, other big cats, deer, bear, antelope, wolves, snakes, buffalo, alligators, wild reptiles, dangerous animals or insects.

Illegal Lodging. No person shall lodge in, or occupy a car, outbuilding or other place not intended for that purpose.

Lodging in Recreational Vehicles.

- A. The following regulations pertain to recreational vehicles parked outside of recreational vehicle parks, mobile home or manufactured home parks, or other areas that are specifically designated for such vehicles.
1. No person shall occupy a recreational vehicle for sleeping or living purposes on a public street or right-of-way.
 2. No person having ownership, or other responsibility for property in Shady Cove, shall occupy or allow the occupancy of any recreational vehicle upon the premises as a permanent living quarters, unless approved for such use by the Shady Cove City Council.
 3. A recreational vehicle may be parked on private property and used for sleeping and cooking purposes by guests of the residents of the premises for a period not to exceed 30 days within any three month period of the year, provided the vehicle has self contained sewage facilities or the vehicle's occupants are utilizing the facilities in their host's residence, unless approved for a longer period in advance, by the Shady Cove City Council.
 4. Any unoccupied recreational vehicle shall not be stored on any roadway or within any public right-of-way.
 5. A recreational vehicle shall not occupy a space within an approved mobile home park unless that space has been specifically approved by the City for short-term recreational vehicle use.

Re: Nuisances and Offenses

Noxious vegetation. The presence of vegetation on property or in the right-of-way of a street, alley or sidewalk abutting the property, anytime between May 15 and September 30 of any year including:

1. Weeds or grass more than 10 inches high.
2. Blackberry bushes that extend into a public thoroughfare or across a property line.
3. Poison oak or ivy.
4. Vegetation that is a health hazard, a fire hazard or other hazard because it is near other combustibles, or a traffic hazard because it impairs the view of the public thoroughfare or otherwise makes use of the thoroughfare hazardous for pedestrians and/or vehicles.

Nuisances and Offenses. Conditions that adversely affect public health, safety or welfare.

Person: A natural person, firm, partnership, association or corporation, whether acting as an individual for themselves, or as the clerk, servant, employee or agent of another.

Person in charge of property: An owner, agent, occupant, lessee, contract purchaser or other person having possession or control of property or supervision of a construction project.

Person responsible: The owner or the person in charge of the property.

Public Indecency. An act of urination or defecation, except in toilets provided for that purpose.

Temporary Signs: Temporary signs include, but are not limited to election, campaign, and yard/garage sale signs.

Re: Nuisances and Offenses

Unenumerated nuisances and offenses. Nuisances and offenses not specifically enumerated in this Ordinance including a substance or act that is determined to be injurious to public health, safety, or welfare.

Unnecessary Noise. Any unreasonably frequent and prolonged noise which interferes with the health and /or public welfare, including, but not limited to:

1. The keeping of any bird or animal which, by causing frequent or prolonged continuous noise, shall disturb the comfort and repose of any person in the vicinity.
2. The use of a vehicle engine, either stationary or moving, so out of repair, loaded or operated as to create any loud or unnecessary grating, grinding, rattling or other noise.
3. The sounding of a horn or signaling device on a vehicle on a street, or public or private place, except as necessary warning of danger.
4. The use of mechanical devices operated by compressed air, steam or otherwise, unless the noise thereby created is effectively muffled.
5. The use of a gong or siren upon a vehicle, other than police, fire or other emergency vehicle.
6. Noise from construction activities including erection, excavation, demolition, alteration, repair between 6:00 p.m. and 7:00 a.m., except in case of urgent necessity in the interest of the public welfare and safety as determined by the City.
7. The owner of a property may conduct such activities on property occupied by the owner between the hours of 7:00 a.m. and 9:00 p.m. providing such activity does not unnecessarily affect the public health, safety and/or welfare.

8. The creation of excessive noise on a street adjacent to a school, institution of learning, church or court of justice while same are in use, or adjacent to a hospital or institution for the care of the sick or infirm, which unreasonably interferes with the operation of such institution, or which unduly disturbs or annoys patients, and clients.
9. The discharge of the exhaust of a steam engine, internal combustion engine, motorboat or motor vehicle except through a muffler or other device which will effectively prevent loud or explosive noises and the emission of annoying smoke.
10. The use or operation of an automatic or electric piano, phonograph, radio, television, loudspeaker or any instrument for sound producing or any sound amplifying device as to disturb person in the vicinity thereof or in such a manner as renders the use thereof a nuisance. Upon application to the City, permits may be granted to responsible persons or organizations for the broadcast or amplification of programs of music, news, speeches or general entertainment as part of a public event, festival or outstanding event of a noncommercial nature. The amplification shall not be audible at a distance of more than 1,000 feet from the source of amplification, and in no event shall a permit be granted where any obstruction to the free and uninterrupted traffic, both vehicular and pedestrian, will result.
11. The conducting, operating or maintaining of a garage within 100 feet of a residential unit in such a manner as to cause loud or disturbing noises between the hours of 9:00 p.m. and 7:00 a.m.
12. The making of a noise by crying, calling or shouting or by means of a whistle, rattle, bell, gong, clapper, horn, hammer, drum, musical instrument or other device for the purpose of advertising goods, wares or merchandise or of attracting attention or inviting patronage of a person to a business.

Re: Nuisances and Offenses

SECTION 3: Nuisances Declared

A. The following conditions are declared to be nuisances affecting public health.

1. Accumulation of debris, rubbish, manure and other refuse that are not removed within a reasonable time.
2. Stagnant water that affords a breeding place for mosquitoes and other insect pests.
3. Pollution of a body of water, well, spring, stream or drainage ditch by sewage, industrial waste or other substance placed in or near the water in a manner that will cause harmful material to pollute the water.
4. Decayed or unwholesome food offered for human consumption.
5. Liquid waste drained from private premises.
6. Mastics, oil, grease or petroleum products allowed to be introduced in the sewer system by a user.
7. Animal carcasses on streets or private or public property.
8. Animals or birds maintained, kept or housed in such a number to create offensive odors or noise.
9. An open vault or privy constructed and maintained within the City, except those constructed or maintained in connection with construction projects in accordance with the Oregon State Board of Health regulations.

B. The following conditions are declared to be nuisances affecting public safety.

1. Woodpiles, wood, lumber, rocks, bricks, blocks or metal within the streets, alleys or sidewalks for a period of time longer than 24 hours of placement of such material without first-obtaining a permit from the City.
2. A container with a compartment of more than one cubic foot of capacity with a door or lid that locks or fastens automatically when closed that cannot be easily opened from the inside, maintained, or left, in a place accessible to children.

Re: Nuisances and Offenses

3. A well, cistern, cesspool, excavation, or other hole of a depth of four feet or more and a top width of 12 inches or more uncovered, not fenced or without a suitable protective construction.
4. Unguarded machinery, equipment or other devices placed or stored in a manner to be appealing, dangerous and accessible to children.
5. Lumber, logs or piling placed or stored in a manner to be appealing, dangerous and accessible to children.
6. Noxious vegetation.
7. The presence of combustible materials stored in such a manner as to constitute a fire hazard.
8. Dumping on public or private property of rubbish, trash, debris, refuse or any substance that would mar the appearance, create a stench or fire hazard, detract from the cleanliness or safety of the property or would likely injure a person, animal or vehicle traveling on a public way.
9. Trees, bushes or shrubs on property abutting a street, alley or sidewalk that interfere with vehicle or pedestrian traffic.
 - a. The person in charge of the property shall keep all trees, bushes or shrubs on the premises, including the adjoining parking strip, trimmed so that any overhanging portions are at least 8 feet above the sidewalk, and at least 12 feet above the roadway, public right-of-way, or parking area.
10. Snow, ice or rain water which adversely affects the safety of users and which falls from the building or structure onto a street or public walkway or right-of-way or is allowed to remain thereon.
 - a. The person in charge of the property shall install and maintain in a proper state of repair, adequate drainpipes or drainage systems so that the overflow water accumulating on the roof or about the building is not carried across or on the sidewalk or other property.

Re: Nuisances and Offenses

C. The following conditions are declared to be nuisances affecting public welfare.

1. Operation of an electrical, mechanical or other device, apparatus, instrument or machine that causes reasonably preventable interference with radio or television reception by a radio or television receiver of good engineering design.
2. Accumulation of any old or scrap copper, brass, pipe, rope, wire, rags, batteries, paper, plastic, trash, rubber, debris, waste, or junked, dismantled, wrecked, scrapped or ruined appliances, motor vehicles or other vehicles or appliances, motor vehicle or other vehicles parts, iron, steel, or other old or scrap ferrous or nonferrous material, metal or nonmetal materials on private property within the sight of the public.

D. Unnecessary noise is declared to be a nuisance which affects public health, safety and/or welfare.

SECTION 4: Nuisances and offenses Prohibited.

A. No person, person in charge of, or person responsible for a parcel of real property shall allow or permit a nuisance or offense to occur on that parcel as defined in this Ordinance.

SECTION 5: Complaint.

A. Any person who believes a violation of this Ordinance exists may file a complaint with the City. The City of Shady Cove Police Department will Investigate and make a determination for complaints of violation, including complaints involving fire hazards and noxious vegetation. A citizen may sign a citation if that individual is willing to testify and present evidence to nuisances and offenses which are not witnessed by an individual with police powers.

Re: Nuisances and Offenses

SECTION 6: Abatement Notice.

- A. When a nuisance or offense is determined to exist, the City will place a notice on the premises in question directing the offending party to abate the nuisance or offense. If the occupant is not the property owner or person in charge of the property, a copy of the notice will be provided to such individual as well as to the property owner, either in person or by certified mail, at the property owner's last known address.
- B. An error in the name or address of the owner or person in charge of the property or the use of a name other than that of the owner or other person or failure of the owner to pick up his or her mail will not make the notice void, and in such case the posted notice will be sufficient. The abatement notice will include:
1. The address or other description of the real property involved.
 2. A description of the nuisance or offense.
 - &- A demand that the nuisance or offense be abated within 14 days or such other period of time as *any enforcement officer the Chief of Polioo* may determine to be appropriate.
 4. Notice that failure to comply may result in the City abating the nuisance or offense at the offending party's expense.
 5. Notice that the offending party has 10 days to file an appeal of the abatement notice, in writing, with the City.

SECTION 7. Abatement by Owner.

- A. The owner, or person in charge of the property, will remove the nuisance or offense in accordance with the abatement notice, or show that no nuisance or offense exists.

SECTION 8. Abatement by the City.

- A. If the nuisance or offense is not abated within the time allowed, the City may authorize abatement by whatever means are appropriate. This action may be enforced by a law enforcement officer. Necessary personnel will have the right, at reasonable times, to enter into, or upon, the involved property.
8. The City will keep an accurate record of the expenses incurred by the City for abatement costs and will add, separately noted, a charge of 25 percent of the expenses for administrativ overhead.

Re: Nuisances and Offenses

SECTION 9. Summary Abatement.

- A. Where an immediate threat to life or property exists, any law enforcement officer, or their agent may cause the nuisance or offense to be abated without written notice.

SECTION 10. Assessment of Costs.

- A. The City will send to the responsible party and involved property owner a notice showing the total cost of abatement, including administrative overhead. The notice will also state that the total amount of the assessment is due to the City within 30 days. If the assessment is not paid on time, it will become a lien on the property, and that unpaid assessments will incur interest at the rate of 1.5 percent per month.

SECTION 11. Appeal.

- A. The owner, or person in charge protesting that no nuisance or offense exists, shall file with the City, a written statement which will specify the basis for the protest. The statement will be referred to the City Council or Municipal Court Judge, as appropriate, as part of the next scheduled meeting or court date. At the time set for consideration of the abatement, the owner or other person may appear and be heard and the Council or Municipal Court Judge, as appropriate will thereupon determine whether or not a nuisance or offense, in fact, exists. If it is determined that it does exist, the owner, or other person shall, within 10 days of that determination complete the abatement.
- B. If the owner, or person in charge of the property, objects to the assessment for abatement, a written objection may be heard by the City Council in the manner described in "A" above.

SECTION 12. Penalties and Damages.

- A. In addition to the cost and assessments provided in this Ordinance, a violation may be prosecuted in the Municipal Court of the City of Shady Cove, and be punished by a fine or not more than \$500.
- B. Each day's violation constitutes a separate violation. The abatement shall not constitute a penalty for violating the Ordinance.

Re: Nuisances and Offenses

- C. The remedies specified herein will not be deemed exclusive and the City may, at its option, seek to enforce the provisions of this Ordinance by exercising its legal or equitable remedies in any court of competent jurisdiction.
- D. When an offense has been committed that results in ascertainable damages to any person, based upon conviction thereof, in addition to any other sentence, the Court may order that the defendant make restitution to the victim.

SECTION 13. Infraction. Neither party shall have the right to a jury trial at the trial of any infraction.

SECTION 14. Severability.

- A. Invalidity of a section or part of a section of this Ordinance will not affect the validity of remaining sections or parts of Sections.

SECTION 15. Repeal.

- A. Ordinance Nos. 165 and 166 are hereby repealed in their entirety.

SECTION 16. Savings Clause.

- A. The repeal of any Ordinance noted in Section 15, will not preclude any action against any person violating this Ordinance prior to the effective date of this Ordinance.

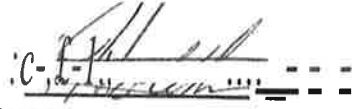
City of Shady Cove
Ordinance No. 251
June 25, 2009; July 23, 2009
Page Fourteen

Re: Nuisances and Offenses

Adopted by the City Council of the City of Shady Cove this 23rd day of July, 2009.

Approved:

Attest:



Ron Holthusen
Mayor



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; Recorder

Council Vote:

Councilor Bradburn
Councilor Hayes
Councilor Hughes
Councilor Kyle
Mayor Holthusen