

Agenda
Emergency Management Commission Study Session

Tuesday, February 2, 2021

10 AM

This meeting will be held via
Zoom. (with video or audio)

<https://us02web.zoom.us/j/86707020093?pwd=UzIRbkZiamJKU0JHNDNveU5YbIRwQT09>

Meeting ID: 867 0702 0093

Passcode: 853755

One tap mobile

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I. Call to Order

- A. Roll Call
- B. Announcements City Administrator

1. This meeting is being digitally recorded.
2. The next regularly scheduled meeting of the Emergency Management Commission will be on Tuesday, February 16, at 10 AM via Zoom.
3. Public may comment on agenda items. Public must state name, address and standing to discuss an issue. Issues must have a City-wide impact and not be personal issues.

II. Consent Agenda

Approval of Minutes from 011221 and 011921

III. Staff Reports

City Administrator

IV. New Business

- A. Pacific Power Emergency Manager Jeffrey Bolton
- B. Incident Command Location – Ed Mayer
- C. Goal Priority Spreadsheet – Debbie Erika
- D. ICS Training for Commissioners
- E. Ops Plan/ICS Review
- F. Agenda Items for next meeting

V. Public Comment on Non-Agenda Items

VI. Commissioner Comments on Non-Agenda Items

VII. Adjournment

City of Shady Cove
Emergency Management Commission Meeting Minutes
Tuesday, January 12, 2021
Meeting was held via Zoom

I.A. CALL TO ORDER

Chair Schumacher called the Emergency Management Commission Study Session to order at 10:00 AM.

Commission Present: Chair Schumacher, Commissioner Collier, Commissioner Pemberton, Commissioner Glass.

Staff Present: Tom Corrigan, City Administrator

Attendees: Mayor Tarvin, Ed Mayer, Chief Winfrey.

I.B. ANNOUNCEMENTS

Chair made announcements.

II. CONSENT AGENDA

Motion to Approve December 15, 2020 study session minutes.

Motion: Commissioner Schumacher Second: Commissioner Glass
All Ayes Motion Carried: 4-0

III. STAFF REPORTS

None

IV. NEW BUSINESS

- A. Potential Ops sent to Stacey Belt, Jackson County Emergency Manager, no reply yet. Discussion ensued regarding Plan.
- B. Hazards Analysis – Stacey Belt had communicated to Commissioner Glass that this year is the time to redo the Hazards Analysis. Ed Mayer commented that Wildfire definitely needs to be higher. Chief Winfrey commented on the amount of Hazardous materials that goes through the City.
- C. Disaster Registry – Communication needed with citizens without Internet capability. City Administrator emailed Stacey Belt in regard to the County's communication system for the Alert System. Disaster Registry is different from the Alert System. Both need sign ups. Questions from Ed Mayer regarding the City newsletter. It goes to over 300 homes. Commissioner Glass commented on use of Food Pantry and other venues. Mayor Tarvin would like to have Insider come out more often and put in more locations. Chief Winfrey commented that the State is working on a universal communication network. The strength of the radio station was discussed. Budget requests were discussed. Commissioner Pemberton said she could track down information from other cities. Sand bag inventory was discussed. Local radio communication was also discussed. Mayor Tarvin

commented on volunteers doing some of the work as we only have one maintenance person. Our wheel-chair accessible van is now in parking lot.

V. PUBLIC COMMENT ON NON-AGENDA ITEMS

None

VI. COMMISSIONER COMMENTS ON NON-AGENDA ITEMS

Commissioner Glass requested the Goals be placed on agenda and responsibilities split up amongst Commissioners. Regular Sessions will be on the first Tuesday and Study Sessions will be on the third Tuesdays.
Mayor Tarvin explained the need for Zoom meetings, Covid, and cost savings. A mailbox will be set up in City Hall for Commissioners.
Manzanita Hill's water filter system was questioned by Commissioner Collier.
Ed Mayer questioned the boulder that came down on Hwy 62. The City Administrator gave the update from ODOT.

VII. ADJOURNMENT

There being no further business before the Commission, Chair Schumacher adjourned the meeting at 11:07 AM.

Approved:

Attest:

Erika Schumacher
Chair

Thomas J. Corrigan
City Administrator

Council Vote:

Chair Schumacher _____
Commissioner Collier _____
Commissioner Pemberton _____
Commissioner Wilson _____
Commissioner Glass _____

City of Shady Cove
Emergency Management Commission Meeting Minutes
Tuesday, January 19, 2021
Meeting was held via Zoom

I.A. CALL TO ORDER

Chair Schumacher called the Emergency Management Commission Study Session to order at 10:00 AM.

Commission Present: Chair Schumacher, Commissioner Collier, Commissioner Pemberton, Commissioner Wilson, Commissioner Glass.

Staff Present: Tom Corrigan, City Administrator

Attendees: Ed Mayer, Chief Winfrey.

I.B. ANNOUNCEMENTS

None

II. CONSENT AGENDA

Minutes of 011221 tabled until next meeting.

III. STAFF REPORTS

None

IV. NEW BUSINESS

- A. Disaster Registry – Debbie Glass – Discussion of pamphlet to be sent and by what means. Also, use of volunteers and different venues. Continued discussion in regard to notification systems.
- B. Linn County Plan and City of Tigard's Plan were discussed. Included complexity of plans and possible outline/checklist to be added.
- C. ICS Training – Review of past training of Commissioners and future needs.
- D. Agenda items for next meeting include Priority List of Goals, checklists for chapter of Shady Cove Plan, Disaster Registry to go on March agenda, City Command Post previous plans. Differed to Ed Mayer.

V. PUBLIC COMMENT ON NON-AGENDA ITEMS

None

VI. COMMISSIONER COMMENTS ON NON-AGENDA ITEMS

Commissioner Glass suggested a list of what ISO modules everyone has completed.

VII. ADJOURNMENT

There being no further business before the Commission, Chair Schumacher adjourned the meeting at 10:51 AM.

Approved:

Attest:

Ericka Schumacher
Chair

Thomas J. Corrigan
City Administrator

Council Vote:

Chair Schumacher
Commissioner Collier
Commissioner Pemberton
Commissioner Wilson
Commissioner Glass

