

**Agenda**  
**Emergency Management Commission Study Session**

Tuesday, February 16, 2021

10 AM

This meeting will be held via  
Zoom. (with video or audio)

<https://us02web.zoom.us/j/87279335683?pwd=enE1WmV5SW56dEE0S0pTRU51RElldz09>

Meeting ID: 872 7933 5683

Passcode: 814754

One tap mobile

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**I. Call to Order**

A. Roll Call

B. Announcements by Presiding Officer

1. This meeting is being digitally recorded.
2. The next regularly scheduled meeting of the Emergency Management Commission will be on Tuesday, March 2, at 10 AM via Zoom.
3. Public may comment on agenda items. Public must state name, address and standing to discuss an issue. Issues must have a City-wide impact and not be personal issues.

**II. Consent Agenda**

Approval of Minutes from 020221

**III. Staff Reports**

City Administrator

**IV. New Business**

- A. Sheriff Sickler on Evacuations during Emergencies
- B. Commissioner's Selection of Priorities
- C. Commissioner's outreach for action checklist and phone numbers
- D. Pacific Power Flyers and enrollment in Emergency Programs

**V. Public Comment on Non-Agenda Items**

**VI. Commissioner Comments on Non-Agenda Items**

**VII. Adjournment**

City of Shady Cove  
**Emergency Management Commission Meeting Minutes**  
Tuesday, February 2, 2021  
Meeting was held via Zoom

**I.A. CALL TO ORDER**

Chair Schumacher called the Emergency Management Commission Regular Session to order at 10:00 AM.

Commission Present: Chair Schumacher, Commissioner Collier, Commissioner Pemberton, Commissioner Glass. Commissioner Wilson arrived during meeting.

Staff Present: Tom Corrigan, City Administrator

Attendees: Ed Mayer, Chief Winfrey.

**I.B. ANNOUNCEMENTS**

None

**II. CONSENT AGENDA**

Motion to approved the minutes of 011221 and 011921 by Commissioner Pemberton.  
Seconded by Commissioner Collier.  
Approved unanimously.

**III. STAFF REPORTS**

None

**IV. NEW BUSINESS**

- A. Presentation by Jeffrey Bolton, Pacific Power Emergency Manager – Appreciated contact as so many cities don't. Our Emergency Management Commission is on the leading edge of communication. The Pac Power emergency list of contacts was discussed. Commissioner Glass asked about number of citizens on their Emergency Contact list. The information is kept by circuit as opposed to zip code or City limits. City Administrator asked if the list had an effect during the last evacuation. Commissioner Collier requested information in regard to the number of circuits dedicated to Shady Cove. Commissioner Pemberton questioned ways for citizens to add themselves to the emergency contact list for such things as oxygen concentrators. Commissioner Collier asked about information regarding generator use during power outages. Christina Kruger will be contacted.
- B. Incident Command Location - The EOC was discussed as well as Chief Winfrey's thoughts that we don't want overlapping Incident Commanders. The City will assist in notifying citizens via website, radio, postings etc. We do not have bulletin boards that are mobile as of yet. The City can also assist with park use for firefighters, water access, etc. A flood disaster would take on different opportunities for the City to assist such as

sandbags. Discussed local resources and making an inventory of such. Generators were discussed. Electronic communications were also discussed.

- C. Goal Priority Spreadsheet – Commissioner Glass reviewed tracking document. Communication and evacuation under the guidelines of the Sheriff’s Department were essential. Individual Commissioners will address topics.
- D. ICS Training – Most of the Commissioners had passed ICS 700. Council will be invited to also take ICS courses. Large animal rescue was discussed, led by Chief Winfrey. Also discussed was the road blocks by Jackson County Roads and the Sheriff’s Office.
- E. Agenda – Next meeting’s items were discussed.

**V. PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

**VI. COMMISSIONER COMMENTS ON NON-AGENDA ITEMS**

Commissioner Collier discussed sirens.

**VII. ADJOURNMENT**

There being no further business before the Commission, Chair Schumacher adjourned the meeting at 11:29 AM.

Approved:

Attest:

\_\_\_\_\_  
Ericka Schumacher  
Chair

\_\_\_\_\_  
Thomas J. Corrigan  
City Administrator

**Council Vote:**

Chair Schumacher \_\_\_\_\_  
Commissioner Collier \_\_\_\_\_  
Commissioner Pemberton \_\_\_\_\_  
Commissioner Wilson \_\_\_\_\_  
Commissioner Glass \_\_\_\_\_