City of Shady Cove

**City Council Regular Meeting Minutes**

Thursday, June 3, 2021, 6:00 PM

Meeting was held via Zoom with members of Council being present at City Hall.

**I. CALL TO ORDER**

Mayor Tarvin called the Regular City Council Meeting to order at 6:00 PM

Council Present: Mayor Tarvin and Councilor Evertt, with Councilor McGregor and Councilor Nuckles attending via Zoom.

Staff Present: Thomas J. Corrigan, City Administrator

The Council recited the Pledge of Allegiance.

**I.B. ANNOUNCEMENTS**

The Mayor made the announcements on the agenda

**II. PUBLIC COMMENT ON AGENDA ITEMS**

No public comment.

**III. CONSENT AGENDA**

Items in Consent Agenda

1. Bills Paid Report – 4/27/21-5/12/21 $144,021.96
2. Minutes of May 6, 2021

**Motion to Accept Items of the Consent Agenda**

**Motion: Councilor Nuckles Second: Councilor Evertt**

**Motion Carried 4-0**

**IV. ITEMS REMOVED FROM CONSENT AGENDA**

None.

**V. STAFF REPORTS**

1. Deputy Heise
* CSO Deputies have been focusing on weed abatement program
* Deputies continue with traffic enforcement
1. Fire Chief Winfrey, FD4
* Fire Danger going up to moderate
* Water rescues in full swing, reminder to wear safety vests correctly
* One fire fighter is being replaced, bringing on four summer fire fighters
* District 3 responded to fire on Antelope to assist ODF
1. City Administrator

- Report on CSO on weed abatement violations

- Various complaints: blackberry complaints, dog complaints

- Two bridges into river

- Waiting to receive last shipment of PPE from State

- Officially set up with Chase Bank, experiencing excellent customer service

- Grants: Commercial Rental Relief available to community; Commercial Small Business Assistance: closes June 6; Housing Inventory Grant; Feasibility Grants - $20,000 approved for infrastructure; Hazard Mitigation Grant – through Business Oregon, $11,000 - Estimates for limbing and underbrush clearing range from $55,000 to $80,000, discussion ensued; No word from AARP grant; Two small city allotment grants: Oil Train & Cleveland Street Sidewalk Program

- Portable generator is repaired

**VI. NEW BUSINESS**

Councilor McGregor posed question on email regarding Go Gov

1. Audit Presentation/Update
* Reading of letter from KDP – Discussion of changes to accounting procedures and appearance of audit report
1. Appointment(s) to Planning Commission – Discussion of two applicants, one of which already serving on separate commission and is not yet out of term; Councilors McGregor and Nuckles speak to qualifications of remaining candidate Hohenstein.

**Motion to Appoint Hank Hohenstein to Planning Commission**

**Motion: Councilor Nuckles Second: Councilor McGregor**

**Motion Carried 4-0**

Welcome to Mr. Hohenstein to the Planning Commission. Thanks and welcoming story.

**VII. OLD BUSINESS**

1. Fireworks Signage/Enforcement – Discussion of signage and wording options;

**Motion to purchase 2 larger 1/8” thick aluminum and a smaller one (price tbd)**

**Motion: Councilor Evertt Second: Councilor Nuckles**

**Motion Carried 4-0**

* Estimate for enforcement (extra deputy) for 4th of July to just do fireworks, night-shift: $250.00 - $300.00 (min. 6 hrs.); Discussion regarding additional coverage

**Motion to pay for extended Sheriff’s office coverage (up to $1,000) to cover over the 4th of July holiday weekend (to include Friday, Saturday, and Sunday)**

**Motion: Councilor Evertt Second: Councilor McGregor**

**Motion Carried 4-0**

1. Avista Franchise Agreement – Proposed agreement with Avista’s comments and City attorney comments on it provided to Council; City Attorney has suggested creating a right of way ordinance for consistency; Reading of Purpose and Intent; Council Consensus and Direction to Staff to look into language of ROW ordinance; Issue tabled until further information on ordinance is obtained
2. Special Election to fill Council Vacancy
* Discussion on costs of special election, both options will be considered special elections as they would both be in an odd-numbered year
* Discussion on violation of City Charter and appointment of new member

**Motion to hold Special Election for 5th Council Member Seat at the November Special Election Date**

**Motion: Councilor Nuckles Second: Councilor McGregor**

**Motion Carried 4-0**

The Special Election to fill the Council vacancy for the November Special Election will be held on November 2, 2021.

 **VIII. WRITTEN COMMUNICATION**

Discussion regarding letters to Council. Letters were not read.

**IX. PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**X. COUNCIL COMMENTS ON NON AGENDA ITEMS**

1. Councilor McGregor: Pleased with productivity and civility demonstrated amongst Council members this evening, and thanks.
2. Councilor Nuckles: Agreed with Councilor McGregor that the night’s meeting was an exception to the fighting and dissension. Commentary on state of Council and lack of productivity.
3. Councilor Evertt: None
4. Mayor Tarvin: Agrees that this evening went well, and promotes positivity and Council working together as a whole for the betterment of the community.

**XI. ADJOURNMENT**

There being no further business before the Council, the Mayor adjourned the meeting at 7:52 PM.

Approved: Attest:

Shari Tarvin Thomas J. Corrigan

Mayor City Administrator

**Council Vote:**

Mayor Tarvin

Councilor McGregor

Councilor Nuckles

Councilor Evertt