

Agenda
Shady Cove Regular City Council Meeting
Thursday, May 5, 2022
6 PM

<https://us02web.zoom.us/j/83211019432?pwd=RmZRSjExM2ozZGhiZk5zZlAzWjNWUT09>

Meeting ID: 832 1101 9432

Passcode: 316199

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I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next regularly scheduled meeting of the City Council will be held on May 19 at 6 PM, both in Council Chambers and via Zoom.
- 3. The next regularly scheduled meeting of the Planning Commission is May 12 at 6 PM, both in Council Chambers and via Zoom.
- 4. The next meeting of the Parks and Rec Commission is not scheduled at this time.
- 5. The next meeting of the Emergency Management Commission is May 10 at 10 AM at the Shady Cove Library.
- 6. The next meeting of the Events Committee is May 6 at 1 PM at the Shady Cove Library.
- 7. Public may comment on agenda items - Public must state name, address and standing to discuss an issue. Issues must have a City-wide impact and not be personal issues. Depending on number of comments and time constraints, Council may limit the amount of time to 3 minutes per speaker.
- 8. These meeting dates and times are subject to change.

II. Public Comment on Agenda Items

III. Consent Agenda (pgs 3-7)

- A. Bills Paid Report 04/14/22 - 04/27/22, \$ 6,294.04
- B. Minutes of 04/21/2022

IV. Items Removed from Consent Agenda

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (541) 878-2225. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

V. Staff Reports

- A. Jackson County Deputy
- B. Fire Chief Winfrey, FD4
- C. Commission/Committee Reports
- D. City Administrator

VI. New Business

- A. Appointment to Planning Commission
- B. Appointment to Events Committee

VII. Old Business

- A. Welcome Signs
- B. City Facilities Fees

VIII. Written Communication

IX. Public Comment on Non-Agenda Items

X. Council Comments on Non-Agenda Items

- A. Mayor Tarvin
- B. Councilor Evertt
- C. Councilor Murders
- D. Councilor Taylor
- E. Councilor Winfrey

Adjournment

Report Criteria:
 Summary report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
24	Canon Financial Services, I	28408363	Contract 04/01-04/30/22	04/12/2022	203.82	.00	203.82	50351	04/21/2022
Total 24:					203.82	.00	203.82		
43	David Christian	APRIL 4, 202	Radio 04/04-04/06/22	04/06/2022	75.00	.00	75.00	50352	04/21/2022
Total 43:					75.00	.00	75.00		
61	Hornecker Cowling, LLP	119708	General - Acct 32076-001	04/19/2022	1,267.50	.00	1,267.50	50353	04/21/2022
Total 61:					1,267.50	.00	1,267.50		
66	InstaPrint	36026	Time off / Time Earned Aut	04/04/2022	77.25	.00	77.25	50355	04/21/2022
Total 66:					77.25	.00	77.25		
92	Mass Marketing	96591	Website - AD in EP, SC an	04/01/2022	230.00	.00	230.00	50357	04/21/2022
Total 92:					230.00	.00	230.00		
123	Pitney Bowes, Inc.	0017091979	Supplies - Red Ink	04/12/2022	84.99	.00	84.99	50358	04/21/2022
Total 123:					84.99	.00	84.99		
135	RVCOG	22-3020	R Nolan - March 2022	04/18/2022	2,974.07	.00	2,974.07	50360	04/21/2022
Total 135:					2,974.07	.00	2,974.07		
189	Jackson County - Animal C	104616	Dead Animal Pick Up - 344	04/14/2022	62.70	.00	62.70	50356	04/21/2022
Total 189:					62.70	.00	62.70		
221	Hunter Communications	192611	Phone/Internet 04/01/22-04	05/01/2022	590.22	.00	590.22	50354	04/21/2022
Total 221:					590.22	.00	590.22		
257	AT&T Mobility	2872860888	Cell phones 03/06/22-04/0	04/05/2022	177.49	.00	177.49	50350	04/21/2022
Total 257:					177.49	.00	177.49		
258	WECO - Carson	CP-0018871	Gas/Diesel 03/17-03/31/22	03/31/2022	177.00	.00	177.00	50361	04/21/2022
Total 258:					177.00	.00	177.00		
268	Project A, Inc.	22-0707	web developement/dev/hos	04/15/2022	295.00	.00	295.00	50359	04/21/2022
		22-0712	Pass through Software - Ic	04/19/2022	79.00	.00	79.00	50359	04/21/2022
Total 268:					374.00	.00	374.00		
Grand Totals:					6,294.04	.00	6,294.04		

City of Shady Cove
City Council Regular Meeting
Thursday, April 21, 2022, 6:00 PM
Meeting was held via Zoom with members of Council being present at City Hall.

I. CALL TO ORDER

Mayor Tarvin called the Regular City Council Meeting to order at 6:00 PM

Council Present: Mayor Tarvin, Councilor Evertt and Councilor Murders

Staff Present: Thomas J. Corrigan, City Administrator

The Pledge of Allegiance was recited.

I.C. ANNOUNCEMENTS

The Mayor made the announcements on the agenda.

III. PUBLIC COMMENT ON AGENDA ITEMS

None

IV. CONSENT AGENDA

Items in Consent Agenda

- A. Bills Paid Report 04/01/22 – 04/13/22 \$16731.88
- B. Minutes of 04/07/2022

Motion to Accept Consent Agenda:

Motion: Councilor Evertt Second: Councilor Murders
Motion Carried: 5-0

III. ITEMS REMOVED FROM CONSENT AGENDA

None

IV. STAFF REPORTS

- A. Deputy Violette – Busy time of year. Suicides and domestic violence calls are on the rise in the area. New Program that will help Deputy's track fire evacuation.
- B. City Administrator – City hall does not dispatch calls to the Sheriff. Please contact 774-6800 the main non-emergency number. Most often the Deputies are here in the office to do paperwork, take a break and may not be able to assist you with something that is not an emergency. Please contact Dispatch directly. ODOT has put no parking signs on the lot south of the Shady Cove welcome sign. CSO has been working on the new enhanced weed abatement ordinance. Limb trailer was not utilized enough by citizens while it was up. Reducing the fuel load on our properties is the best way to prepare for fire season. A letter will be sent to the residents in the red zones. In the near future the CSO will be enforcing the ordinance. The Fire Chief and staff drove through the City to determine if an emergency vehicle can travel through all areas and make tight turns.

ODF is providing assistance for the dog walk. Once the riparian permit is approved we will remove brush and replant native plants. ODF is giving \$500 per acre to assist with cleanup. No news from LUBA. Access is now able to help with water and sewer bills. Jackson County Domestic and Well Assistance program to owners who have challenges with their wells, up to \$7500 per person. All of this information is on the website. ODOT is pursuing the safe route to school grant. This would extend the sidewalks farther south. Notice of Public Hearing on May 2nd for a commercial operation of processing of aggregate, located on Hwy 227. Jackson County has tentatively denied the petition. Council can comment if needed. New Shady Cove map coming out. Spencer cleaned the pine needles and other debris in between City and school. SOREDI has a meeting coming up about realtors in the area, April 27th in Grants Pass. Cameras for the wildfire have been put up, closest one so far is in Cave Junction. Auditors are working diligently remotely requesting items as needed. The City needs new barricades. Councils direction is needed to understand if the City should have a facility use fee when loaning equipment. Feasibility study last week was voting on the approval of the company. No contract or proposal has been signed. RH2 worked on the original Shady Cove waterworks deal. Initial scope for the grant was for government buildings in the area.

Council directs City Administrator to write a letter opposed to the aggregate company proposed on 227.

V. NEW BUSINESS

A. Appointment to Planning Commission – No applicants

B. Appointment of Events Committee

Motion to appoint to Elizabeth Rickman to the Planning Commission:

Motion: Councilor Taylor Second: Councilor Evertt

Motion Carried: 5-0

VI. OLD BUSINESS

A. Welcome Signs – No update from Councilor Winfrey. Will go back on the agenda.

VI. WRITTEN COMMENT

Gina Ball – Slogan would be nice to include on welcome. Slogan options are where the adventure begins or gateway to the river.

Hunter Communications – The box in front of City Hall is expected to provide service to all of shady cove.

Kathy Nuckles – Voted yes on feasibility study, would like to see scope and statement of work to understand

VII. PUBLIC COMMENT ON NON-AGENDA ITEMS

Susan Pemberton – Would recommend barriers be update to have flashing lights. There is still a vacancy on the Emergency Management Commission. Thank you for the explanation on feasibility study. To be proactive with the American Rescue funds and what are we doing as a City to secure a municipal water system or other areas that are as equally important.

John Ball – LUBA is scheduled on May 2nd. encourage the Council to be there. Hiland water can tell the City what it cost to get water to the school, City Hall and library without spending money on the feasibility study. City Administrator explained the differences in the grant.

VIII. COUNCIL COMMENTS ON NON AGENDA ITEMS

- A. Councilor Taylor – We need to work on clearing the fuel for wildfire. There is a lot of advertising going out to encourage cleanup. It seems as though we are not getting a response. We want to see action and it may come down to citations. The word needs to get out that this is a serious situation and it could mean lives. We came so close to losing this town last year. If it wasn't for the wind change, we would be reduced to rubble. Is or putting some teeth into citations. May 17th is the primary and everyone needs to be registered and show their party affiliations by April 28th. We have a lot of people running. Position called precinct committee position available. This is a position to get everyone motivated to vote. It all starts right here.
- B. Councilor Murders – The fire prevention and protection is so critical but unsure of how else getting the message out. Help your neighbors. It's a scary time with drought and fire danger we are in.
- C. Councilor Winfrey – Wildfire prevention is something we should look at next year as a whole. Implement some of the items for the fire station open house. Chance for \$500 for cleanup. May 7th is too quick to pull off City-wide. The City and the fire department are working on a fire wise garden. The Events Committee has met three times and excited to hear what they had planned. Hoping some things would have been brought forward tonight.
- D. Councilor Evertt – Reiterate domestic and public well assistance program is available. KOBI or KTVL 10 have stories on it. \$7500 per well owner. If you are having issues with your wells, please look that information up.
- E. Mayor Tarvin – Tool kit sent out for fire community preparedness for May 7th. It gives a lot of good information. It has other links with really good information. Looking at our red zones we have plenty of time to get the fuels down. Really disappointed that we only dumped the trailer twice. Driving around the town you can see so much that needs to be done. Sent Mr Corrigan something from Fire District 3 in regards to missionaries have a grant to help clean up your property. You have the labor to help you get this cleaned up. Going to be a broken record. We were saved by the wind change. If it didn't change, we would be rebuilding now. The little things that we do is a lot. Help your neighbors out. Budget Committee meeting coming up. Seven15 Ministries may be able to assist with cleanup. 4.5 million was awarded in Oregon for Alert Camera system. According to RVCOG some of the money will be used for alert camera system in southern Oregon region. Chipper events coming up, residents will be notified. Oregon Mayors Association have resolutions condemning the actions of Russia. Sample resolution is available for council if they would like to participate. Events Committee has set dates for music in the

park, first is on May 21st, it is a jam session, any ages are welcome. June 18, July 16, September 17th (50th Anniversary Celebration). Digital and hardcopy Events Calendar will be created and posted around community.

IX. ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the meeting at 7:57 PM.

Approved:

Attest:

Shari Tarvin
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Tarvin _____
Councilor Evertt _____
Councilor Murders _____
Councilor Taylor _____
Councilor Winfrey _____