

Agenda
Shady Cove Regular City Council Meeting
Thursday, June 2, 2022
6 PM

<https://us02web.zoom.us/j/87900655002?pwd=ZzdSaldFQnN0Qjl5eE54ZVc0ZUIlUT09>

Meeting ID: 879 0065 5002

Passcode: 599523

+12532158782,,87900655002#,,,,*599523# US (Tacoma)

+13462487799,,87900655002#,,,,*599523# US (Houston)

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next regularly scheduled meeting of the City Council will be held on June 16 at 6 PM, both in Council Chambers and via Zoom.
- 3. The next regularly scheduled meeting of the Planning Commission is June 9 at 6 PM, both in Council Chambers and via Zoom.
- 4. The next meeting of the Parks and Rec Commission is not scheduled at this time.
- 5. The next meeting of the Emergency Management Commission is not scheduled at this time.
- 6. The next meeting of the Events Committee is June 3 at 1 PM at the Shady Cove Library.
- 7. Public may comment on agenda items - Public must state name, address and standing to discuss an issue. Issues must have a City-wide impact and not be personal issues. Depending on number of comments and time constraints, Council may limit the amount of time to 3 minutes per speaker.
- 8. These meeting dates and times are subject to change.

II. Public Comment on Agenda Items

III. Consent Agenda (pgs 3-10)

- A. Bills Paid Report 04/28/22 - 05/25/22, \$187,138.94
- B. Minutes of 05/05/2022

IV. Items Removed from Consent Agenda

V. Staff Reports

- A. Jackson County Deputy
- B. Fire Chief Winfrey, FD4
- C. Commission/Committee Reports
- D. City Administrator

VI. New Business

- A. RV Hardship Request (pgs 11-12)
- B. OLCC Permit Request (pgs 13-18)

VII. Old Business

VIII. Written Communication

IX. Public Comment on Non-Agenda Items

X. Council Comments on Non-Agenda Items

- A. Mayor Tarvin
- B. Councilor Evertt
- C. Councilor Murders
- D. Councilor Taylor
- E. Councilor Winfrey

Adjournment

Report Criteria:
 Summary report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
7	American Legal Publishing	14852	Internet Renewal	02/15/2022	495.00	.00	495.00	50377	05/20/2022
Total 7:					495.00	.00	495.00		
13	Avista Corporation	4941620000-	Natural Gas03/23/2022-04/	04/22/2022	129.94	.00	129.94	50362	05/05/2022
Total 13:					129.94	.00	129.94		
21	Bow Wow Waste Products	473396	3000 Single Pull Bags	03/25/2022	163.47	.00	163.47	50363	05/05/2022
Total 21:					163.47	.00	163.47		
24	Canon Financial Services, I	28565120	Copier Lease 05/01/2022-0	05/12/2022	203.82	.00	203.82	50379	05/20/2022
Total 24:					203.82	.00	203.82		
25	Canon Solutions America, I	6000426496	Copies	04/25/2022	80.60	.00	80.60	50364	05/05/2022
Total 25:					80.60	.00	80.60		
39	Crystal Fresh	MARCHINVO	City Hall bottled water 03/3	03/31/2022	46.00	.00	46.00	50366	05/05/2022
Total 39:					46.00	.00	46.00		
66	InstaPrint	36085	Envelopes	05/16/2022	145.90	.00	145.90	50382	05/20/2022
Total 66:					145.90	.00	145.90		
69	Jackson County Health &	104834	605 Deer Park Lane/dead	05/05/2022	52.92	.00	52.92	50384	05/20/2022
Total 69:					52.92	.00	52.92		
74	Jackson County Sheriff	SCAPRIL22	Law Enforcement April 202	05/02/2022	46,960.84	.00	46,960.84	50367	05/05/2022
		SCFEB22	Law Enforcement February	05/02/2022	46,960.84	.00	46,960.84	50367	05/05/2022
		SCMARCH2	CSO March 2022	05/02/2022	46,960.84	.00	46,960.84	50367	05/05/2022
Total 74:					140,882.52	.00	140,882.52		
78	Jackson County Library Se	2021 - WATE	50 % of Rental tank charge	05/19/2022	5,327.62	.00	5,327.62	50385	05/20/2022
Total 78:					5,327.62	.00	5,327.62		
83	KAS & Associates, Inc.	21090	Riverview circle water leak	04/25/2022	40.00	.00	40.00	50368	05/05/2022
		21091	SCA Cleveland - Contract	04/25/2022	1,551.33	.00	1,551.33	50368	05/05/2022
		21092	Misc Engineering feasibility	04/25/2022	80.00	.00	80.00	50368	05/05/2022
Total 83:					1,671.33	.00	1,671.33		
114	Pacific Power	APRIL22-CIT	City Hall	04/26/2022	184.66	.00	184.66	50370	05/05/2022
		APRIL22-NO	Nork Lane	04/25/2022	250.89	.00	250.89	50370	05/05/2022
		APRIL22-ST	Street lights	04/26/2022	634.38	.00	634.38	50370	05/05/2022
		MAY22-CITY	Aunt Carolines	04/25/2022	24.66	.00	24.66	50370	05/05/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 114:					1,094.59	.00	1,094.59		
119	Perfection Cleaning	383023	City Hall office cleaning 04/	05/01/2022	400.00	.00	400.00	50371	05/05/2022
Total 119:					400.00	.00	400.00		
135	RVCOG	22-3042	Technical services - B Bento	05/05/2022	665.86	.00	665.86	50387	05/20/2022
Total 135:					665.86	.00	665.86		
139	Shady Cove Hardware, LL	30-APR-22	Misc maintainance supplies	05/15/2022	196.79	.00	196.79	50388	05/20/2022
Total 139:					196.79	.00	196.79		
144	Shane Henegin Repair	107	Back Ho - Replace batterie	04/25/2022	475.00	.00	475.00	50372	05/05/2022
Total 144:					475.00	.00	475.00		
149	SOS Alarm	7817103	Shop 05/01/2022	05/02/2022	271.20	.00	271.20	50389	05/20/2022
Total 149:					271.20	.00	271.20		
151	Southern Oregon Sanitatio	APRIL 2022	490 Nork Lane	04/25/2022	40.22	.00	40.22	50373	05/05/2022
		APRIL2022-	22451 Hwy 62	04/25/2022	40.22	.00	40.22	50373	05/05/2022
		APRIL2022-I	2501 Indian Cr Rd	04/25/2022	58.50	.00	58.50	50373	05/05/2022
Total 151:					138.94	.00	138.94		
160	Teamster Local 223	MAY 2022	Dues 05/01/2022	05/01/2022	153.00	.00	153.00	50390	05/20/2022
Total 160:					153.00	.00	153.00		
167	Upper Rogue Independent	1734	City Council Public Hearing	05/02/2022	97.50	.00	97.50	50375	05/05/2022
Total 167:					97.50	.00	97.50		
176	Winters Electric, LLC	18578	Removed old lamp posts a	05/04/2022	633.75	.00	633.75	50393	05/20/2022
Total 176:					633.75	.00	633.75		
221	Hunter Communications	198474	Phone/Internet 06/01/2022	06/01/2022	595.91	.00	595.91	50381	05/20/2022
Total 221:					595.91	.00	595.91		
255	TouchPoint Networks, LLC	INV-5661	WatchGuard T15W Firebox	05/01/2022	107.00	.00	107.00	50374	05/05/2022
Total 255:					107.00	.00	107.00		
257	AT&T Mobility	2872860881	Cell phones 06/01/2022	05/13/2022	177.49	.00	177.49	50378	05/20/2022
Total 257:					177.49	.00	177.49		
258	WECO - Carson	CP-0019106	Gas/Diesel 04/04 - 04/06/2	04/18/2022	115.57	.00	115.57	50376	05/05/2022
		CP-0019205	Gas/Diesel 04/19-04/29/22	04/30/2022	260.03	.00	260.03	50392	05/20/2022
		CP-0019419	Gas/Diesel 05/02-05/13/22	05/16/2022	285.49	.00	285.49	50392	05/20/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 258:					661.09	.00	661.09		
262	US Bank St. Paul	1992393	Final Interest Payment	05/19/2022	30,146.27	.00	30,146.27	50391	05/20/2022
Total 262:					30,146.27	.00	30,146.27		
268	Project A, Inc.	22-0832	Dev/Hosting 05/2022 and	05/15/2022	271.25	.00	271.25	50386	05/20/2022
Total 268:					271.25	.00	271.25		
274	Jackson County - Commun	5404	Brush and fell hazard tree	05/04/2022	500.00	.00	500.00	50383	05/20/2022
Total 274:					500.00	.00	500.00		
277	GDMI Enterprises, Inc.	5000079366	Battery, car maintenance s	03/04/2022	352.18	.00	352.18	50380	05/20/2022
Total 277:					352.18	.00	352.18		
286	City of Shady Cove - Utilitie	1538.01/153	City Hall	05/01/2022	137.00	.00	137.00	50365	05/05/2022
Total 286:					137.00	.00	137.00		
430057	KNBE, LLC	7	May Shop Rent - Celtic Cir	04/25/2022	865.00	.00	865.00	50369	05/05/2022
Total 430057:					865.00	.00	865.00		
Grand Totals:					187,138.94	.00	187,138.94		

Report Criteria:
 Summary report type printed

City of Shady Cove
City Council Regular Meeting

Thursday, May 5, 2022, 6:00 PM

Meeting was held via Zoom with members of Council being present at City Hall.

I. CALL TO ORDER

Mayor Tarvin called the Regular City Council Meeting to order at 6:00 PM

Council Present: Mayor Tarvin, Councilor Evertt, Councilor Murders, Councilor Taylor, Councilor Winfrey

Staff Present: Thomas J. Corrigan, City Administrator

The Pledge of Allegiance was recited.

I.C. ANNOUNCEMENTS

The Mayor made the announcements on the agenda.

III. PUBLIC COMMENT ON AGENDA ITEMS

None

IV. CONSENT AGENDA

Items in Consent Agenda

- A. Bills Paid Report 04/14/22 – 04/27/22 \$6294.04
- B. Minutes of 04/21/2022

Motion to Accept Consent Agenda:

Motion: Councilor Evertt Second: Councilor Murders
Motion Carried: 5-0

III. ITEMS REMOVED FROM CONSENT AGENDA

None

IV. STAFF REPORTS

- A. Deputy Violette – Super busy. Shooting outside of Trail, suspect in custody. Still under investigation. Juvenile arrested for threatening the elementary school.
- B. Erica Schumacher Emergency Management Chair – Chart presented to Council listing action items committee has been working on. These include after action for the Obenchain fire, Identification of mobile home parks with concentrated citizens who may need assistance in a disaster, preparedness guide, Resources for the public to be able to access in an emergency, evacuation checklist, Wildfire camera. County is updating their hazardous analysis indicating where we are most at risk. Alert needed for this community outside of technologies such as cell phones and computer, possibly an alert siren. Completed FEMA courses. Reviewed the emergency operations plan. Shake alert is being funded by the State, trying to get notifications on radio station. Disaster registry.

Spring Emergency Preparedness Fair was a success. Approximately 20-30 people attended. Some signed up for ODF to review their property for fire protection. Sheriff Sickler showed Commission new technology for evacuations. People signed up for citizen's alert. Future actions include lack of municipal water, wildlife cameras, alert siren, emergency operation center, Emergency preparedness fair and evacuation procedures. Volunteer list would be great. Backup power supply is needed to run water sources in an emergency.

- C. City Administrator – Water levels, Hyatt 20%, Howard 15%, Emigrant 19%, lakes should be at 80% at this time of year. Article in the Upper Rogue Independent for resources for fire protection front page. ODF is seeing an increase regarding grant for \$500 per acre. RVCOG, two cameras in Jackson County. Upper Rogue is on the list for cameras. Cameras have 360-degree view. Limb trailer is back out for a resource. 220 property owner letters have been sent out for fuel reduction. CSO handed out the first citation. He tried to work with people for a couple of weeks and no response. Sign up for notifications for website notifications. Council received a letter from the Public Utility Commission looking for input on rules for wildfire mitigation for utilities. If you have any concerns, we will coordinate them and send the response in. Testing being done on 8ft barricade and collapsible cones with lights. The whole thing breaks down to 18in wide and very reflective. Really want people to utilize trailer, but please do not overfill the trailer or throw in large pieces. New lamps installed at City Hall. RVSS is working diligently on Brophy, hoping to complete before June 2nd deadline. Cedar Street has question of parking. Criteria was provided to Planning Commission from local street network plan. Planning Commission would like City Administrator and Fire Chief to determine parking. Planning Commission can submit findings to Council for determination. Our ordinance clearly states Dept of Transportation decides speed limits. We engaged ODOT for transportation growth management for planning, to see if they would help us with the planning grant. ODOT wants to redefine and be more specific. Cleveland Street, ODOT states yes they agree with proceeding with one half of sidewalks on South side of street. ODOT will be putting in crosswalk update per contract this summer. More specific date to come. RVSS notifications that rates will change from \$45 per month to \$46.25 per month. This will go into effect on July 1st. City is going through an insurance renewal. Cyberattacks are on the rise. Tillamook, Lynn, Kaiser and Marion County were hit for a ransom. In one month, total number of ransomware attacks were 78.4 million. For the first half of the year ransom totaled 304.7 million, second half is on target for 318.6 million dollars for second half of year. One million dollars is the lowest tier of coverage for cyber attacks. Council provided with estimate and detail. City will need to hire someone to penetrate the system. They will provide report to insurance company and City's rate will be based upon the report. Replacement value is needed for City Hall and structures at Aunt Caroline's Park.
- D. Susan Pemberton – Parking is not the problem it's the blind corner. There are many kids who play on that corner. Slower traffic would be nicer. If there are cars parked on the street it's difficult to see the children playing.

V. NEW BUSINESS

- A. Appointment to Planning Commission – No applicants

B. Appointment of Events Committee

Motion to appoint Jeremy Smith to the Events Commission:

Motion: Councilor Evertt Second: Councilor Taylor

Motion Carried: 5-0

Appointment of Events Committee

Motion to appoint April Maxwell to the Events Commission:

Motion: Councilor Taylor Second: Councilor Winfrey

Motion Carried: 5-0

Events Committee is full.

VI. OLD BUSINESS

- A. Welcome Signs – Councilor Winfrey was given a contractor’s name by Trail Christian Fellowship called Focal Point Fab. Once design is solidified a quote will be obtained. Workshop and call for community input needed. Council to send dates that work for workshop to City Administrator for scheduling.

Recess at 7:04

Meet reconvened at 7:06

- B. City Facilities Fees –\$20 per hour deposit for facilities use (City Hall parking lot use as an example) and \$50 deposit for key to bathroom.

Motion to set a \$50 deposit for Aunt Caroline’s Park Restroom and a \$20 per hour fee for use of City Facilities.

Motion: Councilor Taylor Second: Councilor Murders

Motion Carried: 5-0

VI. WRITTEN COMMENT

Karen Nugent – 178 Cedar Street, please work on getting a police department and better lighting in the town. If you want this town to grow you need proper infrastructure.

VII. PUBLIC COMMENT ON NON-AGENDA ITEMS

Susan Pemberton – Enlist your support, there is a vacancy on the Emergency Management Commission. Please tell people in your travel. Last City Council meeting a lot events planned. My question is in regards to the budget. Budget determination would be good for the Commission. There may be a welcome sign grant to assist us with purchasing a new sign.

VIII. COUNCIL COMMENTS ON NON-AGENDA ITEMS

- A. Councilor Taylor – Excited about Events Committee. Has been to a couple of meetings and they are progressing. A lot of organizing to do but there are a lot of people who are very passionate about what they are doing. Very proud of them. This is something we are looking forward to and we are going to have a great summer. This is a non-partisan voting guide. The Oregonfamilycouncil.org.
- B. Councilor Murders – Piggyback on a few things. The Emergency Management Commission report is fantastic. Really impressive the work they have been able to achieve. Was able to attend fair and look forward to the next one. Excited to see the trailer is back. Exciting to hear we have a full events committee. Excited to see all the moving pieces and all the time the volunteers are putting in.
- C. Councilor Winfrey – Congratulations to Jeremy, glad to see you tonight. You have participated. Still looking for a report from the Events Committee. They do have a lot in the works and a lot happening all at one time. Had a few concerns about that. Congratulations on the Emergency Management report. I used to help with earthquake preparedness in California. Knowing that first responders are not going to be available, touch base with neighbors and find out what the neighborhood resources are. It doesn't need to be a big emergency, need to know the needs and demographics of streets. Encourage each other to reach out to our neighbors. If other people know people in need help, we will be a stronger neighborhood for it.
- D. Councilor Evertt – Wish everyone a happy Cinco de Mayo. Wish all the Mothers Happy Mother's Day, the toughest job in the entire world.
- E.
- F. Mayor Tarvin – If you know your neighbor and you know what their needs are and how they are going to get out. During our evacuations you should know where your neighbors are, what you can do to assist. Have a BBQ, it's fun and everything works out. When Mr. Corrigan was talking about water. I attended a webinar by USACE where they talked Lost Creek and the river. The lake is at 72%. That lake is designed for flood and fish migration. The secondary is for water usage and irrigation and recreation. They are going to keep enough water for fish and as the summer goes, they will let more and more water out to keep the river cold. They take the temperature down at Agnes. All the rain we have had, still keep the 660 cubic per second to keep the river where it is at. By late June they will start letting 2500 cubic feet per second. Pray so we get more water. May will be colder so we will keep the snow pack a little longer. After that we don't know the predictions. Applegate at 58%, Emigrant 19%, Howard at 20%, Howard 15%, Fish Lake 42 four mile 24, Agate is 100% full. We are still in extreme drought conditions. Sheriff's Office is doing virtual tours. Need for them to bring presentation here. To see what an officer does you would be amazed It would be really neat to have the community understand what our Sheriff goes through. It's not a fun job. Happy Mother's

Day. Plug into the jeweler, is giving a trip away to Vegas but you have to be a Mother to get the raffle.

IX. ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the meeting at 7:35 PM.

Approved:

Attest:

Shari Tarvin
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Tarvin
Councilor Evertt
Councilor Murders
Councilor Taylor
Councilor Winfrey

City of Shady Cove
Temporary Use Permit/Hardship Appeal
Referencing City Code 154.335 and 90.02

Applicant Stephen and Carol McCollum; Cassie Soric
Property Address for Trailer/RV: 72 maple Drive, shady Cove OR 97539
Mailing Address (if different than property address): same
City/State/Zip: shady Cove OR 97539
Phone #: 541-821-4957 Email: carolmccollumbilling@gmail.com

Original Address of Home/Trailer/RV same as above

Reason for request Loss during wildfire Other Loss

Comments: my daughter and 2 of her kids would like to sleep out in our motorhome due to not having a place to live currently. The motorhome would only be used for sleeping purposes and no hookups would be necessary. They lost their home in Central Oregon due to the house they lived in being sold & they could not find another place because of the covid/fires/housing crisis.

Insurance Carrier for Temporary Trailer/RV Housing:

Coverage/Plan Info.: Safe Co Insurance
P 5582398 ← policy #
Full Coverage

Please comment on future use of electricity, disposition of grey and black water, notification of neighboring property owners, number of occupants of RV/Trailer, use of a generator:

A total of 3 (1 adult & 2 children) will be sleeping only in the motorhome. No sewer is needed for hookups. No cooking, showers or anything else is needed since it would be used for sleeping only. It is hooked up to electricity and always has been to keep batteries charged.

Please comment on what steps have been taken to obtain permanent housing:

Cassie is on the Jackson County Housing Authority and the Klamath County housing authority list. Rent prices for a single mother with children are way to much to afford at this time. The kids are involved in the Shady Cove Community church and school.

This application for temporary use of a RV or Travel Trailer as a temporary residence while remodeling an existing dwelling or construction of a new dwelling or due to loss of home due to wildfire/other loss. This is subject to the following conditions and is only permitted with those standards set forth in Municipal Code

1. Only one RV or travel trailer may be permitted on the subject property.
2. The RV or travel trailer can only be occupied by the displaced person/family temporary use permit shall only be considered if the property owner has agreed in writing.
3. The permit is effective for 90 days, with possibility of three 90 day extensions.
4. The Temporary use permit shall be limited to a maximum period of 365 days.
5. The RV must be removed or properly stored and disconnected from water and sewer systems no more than 7 days after the expiration of the Temporary Use Permit.

Thank you kindly for your consideration.

- 6. Connection to water, electric, and/or sewer systems shall constitute prima facie evidence of occupancy of the RV or travel trailer
- 7. Permit is site specific and non-transferable.

I hereby certify that the contents of this application are correct and do assume responsibility for all applicable laws, ordinances, and codes and agree to comply with the conditions of this permit. I further understand that this permit does not negate any building inspection or other compliance issues.

Applicant Signature: Cass. L.

Date: 5-25-22

Property Owner Signature Carol McCallum

Date: 5-25-2022

Date Approved by City Council: _____

=====

TO BE COMPLETED BY PLANNING:

Recreation Vehicle or Travel Trailer must be within the required setbacks.

Front yard 20ft: _____ Side yard 5ft: _____ Side yard 5ft: _____ Back yard 10ft: _____

City Inspection Date: _____ Completed By: _____

Approval date: _____

Extension Date: _____

Expiration: _____

Expiration: _____

Planner Sign Off _____

Date: _____

Comments:



LIQUOR LICENSE APPLICATION

1. Application. Do not include any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1 st Location	Date application received and/or date stamp: RECEIVED MAY 25 2022 By: DMJ
Brewery Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	
<input type="checkbox"/> Brewery-Public House (BPH) 1 st location	
BPH Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	
<input type="checkbox"/> Distillery	
<input type="checkbox"/> Full On-Premises, Commercial	
<input type="checkbox"/> Full On-Premises, Caterer	
<input type="checkbox"/> Full On-Premises, Passenger Carrier	
<input type="checkbox"/> Full On-Premises, Other Public Location	
<input type="checkbox"/> Full On-Premises, For Profit Private Club	
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	Name of City or County: <u>City of Shady Cove</u>
<input type="checkbox"/> Grower Sales Privilege (GSP) 1 st location	Recommends this license be: <input type="checkbox"/> Granted <input type="checkbox"/> Denied
GSP Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	By: _____
<input checked="" type="checkbox"/> Limited On-Premises	Date: _____
<input type="checkbox"/> Off-Premises	OLCC USE ONLY
<input type="checkbox"/> Warehouse	Date application received: <u>3-14-22</u>
<input type="checkbox"/> Wholesale Malt Beverage & Wine	Date application accepted: <u>3-14-22</u>
<input type="checkbox"/> Winery 1 st Location	License Action(s): N/O
Winery Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/> (4 th) <input type="checkbox"/> (5 th) <input type="checkbox"/>	

2. Identify the applicant(s) applying for the license(s). **ENTITY** (example: corporation or LLC) or **INDIVIDUAL(S)** applying for the license(s):
Enika Antonia Zapata-Royes

App #1: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #2: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #3: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #4: NAME OF ENTITY OR INDIVIDUAL APPLICANT

3. Trade Name of the Business (Name Customers Will See)
Lonchona Las Royes

4. Business Address (Number and Street Address of the Location that will have the liquor license)
7725 Rogue River Dr.

City
Shady Cove

County
Jackson

Zip Code
97539

Read the instructions on page 1 carefully. If an entity is applying for the license, list the name of the entity as an applicant. If an individual is applying as a sole proprietor (no entity), list the individual as an applicant.



LIQUOR LICENSE APPLICATION

5. Trade Name of the Business (Name Customers Will See) Loncheria Las Reyes			
6. Does the business address currently have an OLCC liquor license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your license certificate, renewal application and other mailings as described in <u>OAR 845-004-0065(1)</u>) 1817 S Peach St			
City Medford		State OR	Zip Code 97501
9. Phone Number of the Business Location 541-292-9662		10. Email Contact for this Application and for the Business loncheriareyes78@gmail.com	
11. Contact Person for this Application Erika Antonia Zapata-Reyes		Phone Number 541-890-9727	
Contact Person's Mailing Address (if different)	City	State	Zip Code

Please note that liquor license applications are public records. A copy of the application will be posted on the OLCC website for a period of several weeks.

ATTESTATION: **READ CAREFULLY AND MAKE SURE YOU UNDERSTAND BEFORE SIGNING THIS FORM**

I understand that marijuana is **prohibited** on the licensed premises. This includes marijuana use, consumption, ingestion, inhalation, samples, give-away, sale, etc. I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application are true and complete.

I affirm that I have read OAR 845-005-0311 and all individuals (sole proprietors) or entities with an ownership interest (other than waivable ownership interest per OAR 845-005-0311(6)) are listed as license applicants in #2 above. I understand that failure to list an individual or entity who has an unwaivable ownership interest in the business may result in denial of my license or the OLCC taking action against my license in the event that an undisclosed ownership interest is discovered after license issuance.

Applicant(s) Signature

- Each individual (sole proprietor) listed as an applicant must sign the application below.
- If an applicant is an entity, such as a corporation or LLC, at least one **INDIVIDUAL** who is authorized to sign for the entity must sign the application.
- An individual with the authority to sign on behalf of the applicant (such as the applicant's attorney or an individual with power of attorney) may sign the application. If an individual other than an applicant signs the application, please provide written proof of signature authority. Attorneys signing on behalf of applicants may list the state of bar licensure and bar number in lieu of written proof of authority from an applicant. **Applicants are still responsible for all information on this form.**

Erika Antonia Zapata-Reyes

 3/14/22

App. #1: (PRINT NAME)	App #1: (SIGNATURE)	App #1: Signature Date	Atty. Bar Information (if applicable)
App. #2: (PRINT NAME)	App #2: (SIGNATURE)	App #2: Signature Date	Atty. Bar Information (if applicable)
App. #3: (PRINT NAME)	App #3: (SIGNATURE)	App #3: Signature Date	Atty. Bar Information (if applicable)
App. #4: (PRINT NAME)	App #4: (SIGNATURE)	App #4: Signature Date	Atty. Bar Information (if applicable)



OREGON LIQUOR CONTROL COMMISSION
INDIVIDUAL HISTORY FORM

FORM 1-0708
RESET FORM

1. Name (Print)	Zapata-Reyes	Erika	Antonia
	Last	First	Middle
2. Other names used (maiden, other)	Erika Antonia Barron-Zapata		
3. Do you have a Social Security Number (SSN) issued by the United States Social Security Administration? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
If yes, you must list your SSN:			
<p>SOCIAL SECURITY NUMBER DISCLOSURE: As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes, unless you indicate below:</p> <p>Based on our authority under ORS 4/1.311 and OAR 845.005.0312(6), we are requesting your <u>voluntary consent</u> to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC § 552(a)).</p>			
4. Do you consent to the OLCC's use of my SSN as described above? Check this box: <input checked="" type="checkbox"/>			
5. Date of Birth (DOB)	(mm)	(dd)	(yyyy)
6. Driver License or State ID #:	7. State Oregon		
8. Contact Phone: 541-890-9727			
9. E-mail Address: loncheriareyes78@gmail.com			
10. Mailing Address:	1817 S Peach St.	Medford	OR 97501
	(Number and Street)	(City)	(State) (Zip Code)
11. In the past 10 years, have you been convicted of a felony or a misdemeanor in a U.S. state outside of Oregon?			
No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> (If yes, explain in the space provided, below) Unsure <input type="checkbox"/> Choose this option and provide an explanation if, for example, you were arrested or went to court, but are unsure of whether there was a conviction, you paid a fine or served probation or parole, but are unsure of whether there was a conviction, or if you know you had a conviction, but you are unsure of whether the conviction has been removed from your record, etc.			

CCH RE 04/19/2022



OREGON LIQUOR CONTROL COMMISSION
INDIVIDUAL HISTORY FORM

12. Do you, or any entity that you are a part of, currently hold or have you previously held a recreational marijuana license in Oregon? (Note: marijuana worker permits are not marijuana licenses.)

No Yes Please list licenses (and year(s) licensed) below: Unsure Please include an explanation:

13. Do you, or any entity that you are a part of, hold an alcohol license in a U.S. state outside of Oregon?

No Yes Please list licenses (and year(s) licensed) below: Unsure Please include an explanation:

14. Do you or any entity that you are a part of, have any other liquor license applications pending with the OLCC?

No Yes Please list applications below: Unsure Please include an explanation:

You must sign your own form (electronic signature acceptable). Another individual, such as your attorney or an individual with power of attorney, **may not** sign your form.

Affirmation

Even if I receive assistance in completing this form, I affirm by my signature below, that my answers on this form are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to my criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Name (Print)	Zapata-Reyes Last	Erka First	Antonia Middle
Signature:			Date: 05/14/22

This box for OLCC use ONLY

N Does the individual currently hold, or has the individual previously held, an OLCC-issued liquor license?



**OREGON LIQUOR CONTROL COMMISSION
BUSINESS INFORMATION**

Please Print or Type

541-292-9662 4-19-22 RE

Applicant Name: Erika Antonia Zapata-Reyes

Phone: 541-890-9727

Trade Name (dba): Loncheria Las Reyes

Business Location Address: 7725 Rogue River Dr.

City: Shady Cove, OR

ZIP Code: 97539

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday 9 to 9
 Monday 9 to 9
 Tuesday 9 to 9
 Wednesday 9 to 9
 Thursday 9 to 9
 Friday 9 to 9
 Saturday 9 to 9

Outdoor Area Hours:

Sunday 9 to 9
 Monday 9 to 9
 Tuesday 9 to 9
 Wednesday 9 to 9
 Thursday 9 to 9
 Friday 9 to 9
 Saturday 9 to 9

The outdoor area is used for:

- Food service Hours 9 to 9
 Alcohol service Hours 9 to 9
 Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees

RE (Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: Fall & Winter hours will change to 9-5pm

ENTERTAINMENT

Check all that apply:

- Live Music Karaoke
 Recorded Music Coin-operated Games
 DJ Music Video Lottery Machines
 Dancing Social Gaming
 Nude Entertainers Pool Tables
 Other: _____

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday _____ to _____
 Monday _____ to _____
 Tuesday _____ to _____
 Wednesday _____ to _____
 Thursday _____ to _____
 Friday _____ to _____
 Saturday _____ to _____

SEATING COUNT

Restaurant: _____ Outdoor: 24
 Lounge: _____ Other (explain): _____
 Banquet: _____ Total Seating: 24

OLCC USE ONLY
 Investigator Verified Seating: (Y) X (N)
 Investigator Initials: RE
 Date: 4-19-22

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: Erika Antonia Zapata-Reyes Date: 4/19/22

1-800-452-OLCC (6522)
 www.oregon.gov/olcc

(rev 12/07)

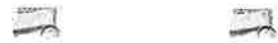
Thank you for taking the time to review and respond to the above information. You may email all of the requested documents directly to myself. Feel free to contact me should you have any questions, I look forward to hearing from you.

Roslyn Espinosa

Liquor Licensing Investigator
 Call or text: (971) 404-5616
 Oregon Liquor and Cannabis Commission (OLCC)
 Schedule: Mon – Fri, 8AM-5:30PM

Alcohol Licensing Contacts:


- Questions about obtaining a liquor license: olcc.alcohollicensing@oregon.gov
- Renewing your current alcohol license: olcc.renewals@oregon.gov
- Planning a special event or needing a temporary sales license: olcc.specialevents@oregon.gov
- Looking for your service permit: olcc.servicepermits@oregon.gov
- Other questions or concerns: olcc.generalinfo@oregon.gov



Visa			3500	5/25/20	7125 Roque Pineda Dr Loncheria Las Reyes	OLCC License	DJ
BANK TRANSIT NO.	\$ CHECKS	\$ CASH	NET	DATE	NAME	DESCRIPTION	RECEIVED BY

IF **(ENCIRCLED)** INDICATES CASH RETURNED FOR ADJUSTMENT TO NET AMOUNT OF ACTUAL PAYMENT

CITY OF SHADY COVE
 P.O. BOX 1210
 SHADY COVE, OREGON 97539

A 27258  INVALID WITHOUT SIGNATURE

RETAIN THIS RECEIPT FOR YOUR RECORDS

Debby Germain
 SIGNATURE