

**Agenda**  
Shady Cove City Council Meeting  
And Public Hearing for Budget  
Thursday, June 23, 2022  
6 PM

<https://us02web.zoom.us/j/87322337546?pwd=d0FZUnlzazJydmwxMEplaTV1c3o4QT09>

Meeting ID: 873 2233 7546

Passcode: 358263

One tap mobile

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**I. Call to Order**

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next regularly scheduled meeting of the City Council will be held on July 7 at 6 PM, both in Council Chambers and via Zoom.
- 3. The next regularly scheduled meeting of the Planning Commission is June 30 at 6 PM, both in Council Chambers and via Zoom.
- 4. The next meeting of the Parks and Rec Commission is not scheduled at this time.
- 5. The next meeting of the Emergency Management Commission is not scheduled at this time.
- 6. The next meeting of the Events Committee is June 24 at 1 PM at the Shady Cove Library.
- 7. Public may comment on agenda items - Public must state name, address and standing to discuss an issue. Issues must have a City-wide impact and not be personal issues. Depending on number of comments and time constraints, Council may limit the amount of time to 3 minutes per speaker.
- 8. These meeting dates and times are subject to change.

**II. Public Comment on Agenda Items**

**III. Consent Agenda (pgs 3-10)**

- A. Bills Paid Report 05/26/22 - 06/15/22, \$ 17,957.62
- B. Minutes of 06/02/2022

**IV. Items Removed from Consent Agenda**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (541) 878-2225. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

**V. Staff Reports**

- A. Jackson County Deputy
- B. Fire Chief Winfrey, FD4
- C. Commission/Committee Reports
- D. City Administrator

**VI. New Business**

- A. **Resolution 22-02** A Resolution of the City of Shady Cove, Oregon Certifying that the City of Shady Cove Provides Four or More Municipal Services Enumerated in ORS 221.760
- B. **Resolution 22-03** A Resolution of the City Council of the City of Shady Cove, Oregon Declaring the City of Shady Cove's Election to Receive State Revenues
- C. **Resolution 22-04** A Resolution of the City Council of the City of Shady Cove, Oregon, Adopting the Fiscal Year 2022-2023 Budget Making Appropriations and imposing and Categorizing Taxes
- D. **Supplemental Budget Hearing 2021-2022**
- E. **SDC Credit Transfer**
- F. **Appointment to Planning Commission**

**VII. Old Business**

**VIII. Written Communication**

**IX. Public Comment on Non-Agenda Items**

**X. Council Comments on Non-Agenda Items**

- A. Mayor Tarvin
- B. Councilor Evertt
- C. Councilor Murders
- D. Councilor Taylor
- E. Councilor Winfrey

**Adjournment**

## Report Criteria:

Summary report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
4	Acme Fire & Safety Equip	B39069	Annual Service	06/01/2022	205.00	.00	205.00	50394	06/15/2022
Total 4:					205.00	.00	205.00		
7	American Legal Publishing	14852-1	Internet Renewal	02/15/2022	495.00	.00	495.00	50395	06/15/2022
Total 7:					495.00	.00	495.00		
13	Avista Corporation	494162000	Natural Gas 4/25/22-5/22/2	06/01/2022	82.16	.00	82.16	50397	06/15/2022
Total 13:					82.16	.00	82.16		
25	Canon Solutions America, I	6000704345	Copies	05/25/2022	56.64	.00	56.64	50398	06/15/2022
Total 25:					56.64	.00	56.64		
27	Caselle, Inc.	117813	Annual Support, Maintenanc	06/01/2022	10,283.00	.00	10,283.00	50399	06/15/2022
Total 27:					10,283.00	.00	10,283.00		
39	Crystal Fresh	MAY 2022	City Hall water April/May	04/30/2022	134.50	.00	134.50	50401	06/15/2022
Total 39:					134.50	.00	134.50		
43	David Christian	APRIL, MAY,	Radio 04/03/22-5/27/22, 5/	06/06/2022	600.00	.00	600.00	50402	06/15/2022
Total 43:					600.00	.00	600.00		
83	KAS & Associates, Inc.	21135	Cleveland St Extension	05/25/2022	245.00	.00	245.00	50403	06/15/2022
		21136	Cleveland St	05/25/2022	40.00	.00	40.00	50403	06/15/2022
Total 83:					285.00	.00	285.00		
85	Kennedy Fuel	235896	HVAC Repair	05/31/2022	165.00	.00	165.00	50404	06/15/2022
Total 85:					165.00	.00	165.00		
114	Pacific Power	MAY 2022	Street lights 02/10/22	05/25/2022	986.47	.00	986.47	50406	06/15/2022
Total 114:					986.47	.00	986.47		
119	Perfection Cleaning	383030	City Hall office cleaning 05/	05/30/2022	320.00	.00	320.00	50407	06/15/2022
Total 119:					320.00	.00	320.00		
135	RVCOG	22-3060	R Nolan - April 2022	05/26/2022	2,546.30	.00	2,546.30	50408	06/15/2022
Total 135:					2,546.30	.00	2,546.30		
139	Shady Cove Hardware, LL	371996	Misc maintainance supplies	05/31/2022	125.72	.00	125.72	50409	06/15/2022
Total 139:					125.72	.00	125.72		
151	Southern Oregon Sanitatio	MAY 2022	Nork Ln 05/22	05/25/2022	138.94	.00	138.94	50410	06/15/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 151:					138.94	.00	138.94		
160	Teamster Local 223	JUNE 2022	Dues 06/01/2022	06/01/2022	153.00	.00	153.00	50411	06/15/2022
Total 160:					153.00	.00	153.00		
169	USACE	900530	Water Storage	05/17/2022	79.53	.00	79.53	50413	06/15/2022
Total 169:					79.53	.00	79.53		
255	TouchPoint Networks, LLC	INV-5770	WatchGuard T15W Firebox	06/01/2022	107.00	.00	107.00	50412	06/15/2022
Total 255:					107.00	.00	107.00		
257	AT&T Mobility	JUNE 2022	Cell phones 05/03/22-05/2	06/02/2022	192.36	.00	192.36	50396	06/15/2022
Total 257:					192.36	.00	192.36		
286	City of Shady Cove - Utilitie	JUNE 2022	1008 Celtic Cir 05/22	06/01/2022	137.00	.00	137.00	50400	06/15/2022
Total 286:					137.00	.00	137.00		
430057	KNBE, LLC	8	May Shop Rent - Celtic Cir	05/25/2022	865.00	.00	865.00	50405	06/15/2022
Total 430057:					865.00	.00	865.00		
Grand Totals:					17,957.62	.00	17,957.62		

Report Criteria:

Summary report type printed

City of Shady Cove  
**City Council Regular Meeting**  
Thursday, June 6, 2022, 6:00 PM  
Meeting was held at City Hall and also via Zoom.

**I. CALL TO ORDER**

Mayor Tarvin called the Regular City Council Meeting to order at 6:00 PM

Council Present: Mayor Tarvin, Councilor Evertt, Councilor Murders, Councilor Taylor, Councilor Winfrey

Staff Present: Thomas J. Corrigan, City Administrator

The Pledge of Allegiance was recited.

**I.C. ANNOUNCEMENTS**

The Mayor made the announcements on the agenda.

**Motion to Discuss Events Committee and how it's going:**

Motion: Councilor Winfrey                      Second: Jay Taylor

Motion Failed: 2-3    Nay votes: Mayor Tarvin, Councilor Evertt, Councilor Murders

**II. PUBLIC COMMENT ON AGENDA ITEMS**

None

**III. CONSENT AGENDA**

Items in Consent Agenda

A. Bills Paid Report 04/28/22-05/25/22 \$187,138.94

B. Minutes of 05/05/22

**Motion to Accept Consent Agenda:**

Motion: Councilor Evertt                      Second: Councilor Murders

Motion Carried: 5-0

**IV. ITEMS REMOVED FROM CONSENT AGENDA**

None

**V. STAFF REPORTS**

- A. Deputy Violette – Busy. Two MVC on 227. This number will go up as traffic increases. Domestic calls. Theft off of Indian Creek. No increase of theft. Deputy will look for Semi Trailer parked in front of Twin Pines.
- B. Hank Hohenstein Planning Commission Chair – Conditional Use Permit approved for youth service group, Seven Five 1 Ministries. Two items on agenda for this coming meeting, parking lot trucking use near Dr Murphy and short-term vacation rental 301 Walnut.
- C. Jeremy Smith, Events Committee – Jam session in the park went well, approximately 100 people attended. Funds donated to the Events Committee, money collected and accounted for by three witnesses and turned into Finance. Movie in the Park is

cancelled. Music in the Park June 18<sup>th</sup> and a Poker Run. September 17<sup>th</sup> will be the City's 50<sup>th</sup> Celebration.

- D. City Administrator – Received two quotes on Cyber control insurance. We have to go to multi-factor authentication to comply and obtain insurance. Fire Season went into effect yesterday. Yard debris trailer is available at the shop. Two trees will be coming down near City Hall, on school property. Walk through with ODOT where to put sidewalks near school. Notice to proceed with south side that was approved by ODOT. Attended a zoom meeting with Jackson County emergency managers, Fire District 4 and County workers on evacuation zones. New evacuation map will be provided. RVSS paid interest on the US Bank note. Firewise article sent out, regards to City of Grants Pass. ODF provided a \$1500 grant to assist with the dog walk and a \$1500 grant to perform work on the other side of the creek (removal of blackberries) and replacement with native plants. City will apply for a Riparian permit. Planning Commission applicant came in today. Council will add SDC discussion for Brewed Awakenings.

Mayor Tarvin announced Budget Committee Meeting June 20 at Noon. June 23<sup>rd</sup> Budget will be presented to the Council.

## VI. NEW BUSINESS

- A. RV Hardship Request – Temporary Use Permit.  
Tim Gilman – Commented against.

**Motion to Deny temporary use permit, allow them the 30 days to find alternate living effective 6/3/22:**

Motion: Councilor Evertt    Second: Mayor Tarvin  
Motion Carried: 5-0

- B. OLCC Permit Request – Loncheria Los Reyes.

**Motion to Accept the OLCC Permit Request:**

Motion: Councilor Taylor    Second: Councilor Murders  
Motion Carried: 5-0

## VII. OLD BUSINESS

None

## VIII. WRITTEN COMMENT

None

## IX. PUBLIC COMMENT ON NON-AGENDA ITEMS

Heather Johnson – EM Design – Commented on water system and lack of citizen buy in.  
Susan Pemberton - Looking for clarification on \$20 per hour event fee for use of City property.  
Bob Bellah – Clarification on \$20,000 on feasibility water study.

Hank Hohenstein – Asking for help from the Council in support of holistic methods to combat threat of wildfires.

Susan Pemberton – Comment on Council helping to promote local businesses

### **X. COUNCIL COMMENTS ON NON-AGENDA ITEMS**

- A. Councilor Winfrey – Busy meeting tonight. Will not be here on the 16<sup>th</sup>. Will attempt to join via Zoom. Thank you for supporting the Fire Department Event. Really disheartened by the Emergency Management Commission. Wished we could figure out better communication, reading reasons for the resignations.
- B. Councilor Taylor – Send prayers to Tom Sanderson's family. Hats off to him and his family. Glad to hear about audit. Maybe with the new budget there would be additional funds for Emergency Management or Events Committee. Likes the idea of promoting businesses.
- C. Councilor Murders – Lack of cooperation is notable since joining Council. This is one reason I decided to join. Excited taking that opportunity. Appreciate that the Council we have in place and that difficult conversations can be had. Look forward to making progress to enhance opportunities. Understand Council has to make hard calls, just like today. Appreciative of the Council and community we have in place. Excited about the Events Committee. Fantastic to hear we had over 100 people come out. Disappointed that we lost our Emergency Management Commission and look forward to seeing that continue for our community.
- D. Councilor Evertt – Thank everyone for coming tonight.
- E. Mayor Tarvin – No burning, fire season is in the effect. What Mr. Hohenstein has been saying in his letter. Have to get the fuel levels down. We have talked about the water but unless we get our Firewise properties completed it won't matter. You are only as good as the product. It is hard to hear that we have had the trailer out and it has only been dumped five times. There are a lot of properties that could bring in debris. If we don't do it ourselves no one is going to do it for us. Need to get on with Firewise Program. Glad to hear that the City Firewise is going really well. I had a long letter prepared for the scuttle that is going on in URI, but not going to read that because I am not going to contribute to the negativity. The Emergency Management Commission resignation was a shock. We had no clue there was even a problem. Not one reached out to say that there was a problem. They all have the means to contact myself and rest of Council. They were on the right path. If you have a question, just ask. Don't assume, don't listen to the gossip. We are all here to make the community better. On a brighter note, we did cancel the movie this Saturday. The Events Committee schedule is June 18<sup>th</sup>, Music in the Park. June 25<sup>th</sup> is the Poker Run. We will start Movie in the park on July 9<sup>th</sup>. Flyers are going around to save the dates. It was great to see everyone out having a great time. Thank you all. Thank you to the community.

### **IX. ADJOURNMENT**



There being no further business before the Council, the Mayor adjourned the meeting at 7:53 PM.

Approved:

Attest:

\_\_\_\_\_  
Shari Tarvin  
Mayor

\_\_\_\_\_  
Thomas J. Corrigan  
City Administrator

**Council Vote:**

Mayor Tarvin \_\_\_\_\_  
Councilor Evertt \_\_\_\_\_  
Councilor Murders \_\_\_\_\_  
Councilor Taylor \_\_\_\_\_  
Councilor Winfrey \_\_\_\_\_

City of Shady Cove  
Resolution 22-02

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON CERTIFYING THAT THE CITY OF SHADY COVE PROVIDES THE FOLLOWING FOUR OR MORE MUNICIPAL SERVICES ENUMERATED IN OR 221.760 (1)**

**Whereas,** ORS 221.760 (1) states:

The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall disburse such funds in the case of a city located within a county having more than 100,000 inhabitants, according to the most recent federal decennial census, only if the officer reasonably is satisfied that the city meets the requirements set out in subsection (2) of this section, or if the city provided four or more of the following municipal services:

- (a) Police protection.
- (b) Fire protection.
- (c) Street construction, maintenance, and lighting.
- (d) Sanitary sewers.
- (e) Storm sewers.
- (f) Planning, zoning, and subdivision control.
- (g) One or more utility services.

The City Council of the City of Shady Cove Resolves as follows:

The City of Shady Cove hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- (1) Police protection
- (2) Street construction, maintenance, and lighting.
- (3) Storm sewers.
- (4) Planning, zoning, and subdivision control.

Effective Date: This resolution shall be effective July 1, 2022 for Fiscal Year 2022-2023.

**Adopted** this 23rd day of June, 2022

Approved:

Attest:

\_\_\_\_\_  
Shari Tarvin  
Mayor

\_\_\_\_\_  
Thomas J Corrigan  
City Administrator

Council Vote:

Mayor Tarvin \_\_\_\_\_  
Councilor Evertt \_\_\_\_\_  
Councilor Murders \_\_\_\_\_  
Councilor Taylor \_\_\_\_\_  
Councilor Winfrey \_\_\_\_\_

**City of Shady Cove  
Resolution 22-03**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON DECLARING THE CITY OF SHADY COVE'S ELECTION TO RECEIVE STATE REVENUES**

**Whereas**, ORS 221.770 (1) states:

The City shall not be included in apportionments or receive distributions under this section for a fiscal year commencing on July 1 unless the City: (a) Elects to receive distributions under this section for the fiscal year by enactment of an ordinance or resolution with the Oregon Department of Administration Services not later than July 31 of the fiscal year.

**Whereas**, a public hearing before the Budget Committee was held on June 20, 2022 and a public hearing before the City Council was held on June 23, 2022, giving the citizens an opportunity to comment on use of State Revenue Sharing.

**The City Council of the City of Shady Cove Resolves as follows:**

Pursuant to ORS 221.770 (1) (a), the City of Shady Cove hereby elects to receive State Revenues for Fiscal Year 2022 – 2023

Effective Date:                This Resolution shall be effective on July 1, 2022 for Fiscal Year 2022-2023

**Adopted** by the City Council of the City of Shady Cove this 23rd day of June 2022.

Approved:

Attest:

\_\_\_\_\_  
Shari Tarvin  
Mayor

\_\_\_\_\_  
Thomas J Corrigan  
City Administrator

**Council Vote:**

Mayor Tarvin                \_\_\_\_\_  
Councilor Evertt            \_\_\_\_\_  
Councilor Murders        \_\_\_\_\_  
Councilor Taylor            \_\_\_\_\_  
Councilor Winfrey         \_\_\_\_\_

City of Shady Cove

RESOLUTION 22 - 04

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON ADOPTING THE FISCAL YEAR 2022 -2023 BUDGET, MAKING APPROPRIATIONS AND IMPOSING AND CATERGORIZING TAXES**

**ADOPTING THE BUDGET**

BE IT RESOLVED that the City Council of the City of Shady Cove hereby adopts the Budget for fiscal year 2022 - 2023 in the total of **\$7,087,400** now on file at City Hall, 222451 Highway 62, Shady Cove, Oregon.

**MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2022 and for the purposes shown below are hereby appropriated:

FUND	DESCRIPTION	APPROPRIATION	UNAPPROPRIATED	TOTAL
General - 10	Administration	2,773,539		2,773,539
	Public Safety	538,815		538,815
	Parks	5,700		5,700
	Contingency	50,000		50,000
	Unappropriated Ending Fund Balance			-
	<b>Total</b>	<b>3,368,054</b>	<b>763,777</b>	<b>3,368,054</b>
Streets - 01	Materials & Services	285,500		285,500
	Capital Outlay	2,000		2,000
	Contingency	5,000		5,000
	Unappropriated Ending Fund Balance		85,175	85,175
	<b>Total</b>	<b>239,463</b>	<b>85,175</b>	<b>377,675</b>
Sewer Operations - 02	Materials & Services			
	Debt Service			
	Unappropriated Ending Fund Balance			
	<b>Total</b>	-	-	-
Capital Purchase Reserve - 06	Capital Outlay			
	Unappropriated Ending Fund Balance			-
	<b>Total</b>	-	-	-
Capital Improvement Fund - 07	Capital Outlay	2,651,000		2,651,000
	<b>Total</b>	<b>2,651,000</b>		<b>2,651,000</b>
System Development - 08	Capital Outlay	247,000		251,000
	Contingency	20,000		20,000
	Unappropriated Ending Fund Balance		171,476	171,476
	<b>Total</b>	<b>267,000</b>	<b>171,476</b>	<b>442,476</b>
	<b>Total Budget</b>	<b>6,525,517</b>	<b>1,020,428</b>	<b>7,087,400</b>

**IMPOSING THE TAX**

BE IT RESOLVED that the City Council of the City of Shady Cove hereby imposes the taxes provided for in the adopted budget at the rate of **\$0.5474 per \$1,000** of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2022 - 2023 upon the assessed value of all taxable properties within the City of Shady Cove as follows:

**CATEGORIZING THE TAX**

General Government	Limitation	Excluded from Limitation
General Fund	\$0.5474 / \$1,000	
Local Option Tax	\$0.00	

**GASB 54**

In order to comply with GASB 54 requirements to classify funds into five categories: non-spendable, restricted, committed, assigned, and unassigned, the City Council of the City of Shady Cove Resolves as follows:

1. The amount of \$2,000 in Streets 01 Fund is hereby committed to a future sidewalk path.
2. The City Administrator is designated and give authority to assign funds as needed.

**EFFECTIVE DATE**

This Resolution shall be effective upon its adoption on June 23,2022.

**Adopted and Appropriated by the City Council of the City of Shady Cove this 23rd day of June, 2022.**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Shari Tarvin  
Mayor

\_\_\_\_\_  
Thomas J Corrigan  
City Administrator

**COUNCIL VOTE:**

Mayor Tarvin

Councilor Evertt

Councilor Murders

Councilor Taylor

Councilor Winfrey

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **§ 35.17 COLLECTION OF CHARGE.**

(A) The system development charge is payable upon the issuance of:

(1) A building permit; or

(2) A development permit; or

(3) A development permit for development not requiring the issuance of a building permit;  
or

(4) A permit or approval to connect to the sewer system; or

(5) A right-of-way access permit.

(B) If no building, development, or access permit is required, the system development charge is payable at the time the usage of the capital improvement is increased based on the changes in the use of the property unrelated to seasonal or ordinary fluctuations in usage.

(C) If development is commenced or connection is made to the sewer system without an appropriate permit, the system development charge is immediately payable upon the earliest date that a permit was required.

(D) The City Administrator shall collect the applicable system development charge from the permittee when a permit that allows building or development of a parcel is issued.

(E) The City Administrator shall not issue such permit or allow such connection until the charge has been paid in full, or until a provision for installment payments has been made pursuant to § [35.18](#), or unless an exemption is granted pursuant to § [35.19](#).

(Ord. 271, passed 5-21-2015)

### **§ 35.18 INSTALLMENT PAYMENTS.**

(A) When a system development charge is due and collectible, the owner of the parcel of land subject to the system development charge may apply for payment in 20 semiannual installments, to include interest on the unpaid balance, in accordance with O.R.S. 223.208.

(B) The City Administrator shall provide application forms for installment payments, which shall include a waiver of all rights to contest validity of the lien, except for the correction of computational errors.

(C) An applicant for installment payments shall have the burden of demonstrating the applicant's authority to assent to the imposition of a lien on the parcel and that the property interest of the applicant is adequate to secure payment on the lien.

(D) The City Administrator shall docket the lien in the lien docket. From that time the city shall have a lien upon the described parcel for the amount of the system development charge, together with interest on the unpaid balance at the rate established by the council. The lien shall be enforceable in the manner provided in O.R.S. Chapter 223.

(E) The City Administrator is authorized to cancel assessments of system development charges, without further Council action, when the development approved by the building permit is not constructed and the building permit is cancelled.

(F) For property that has been subject to a cancellation of assessment of system development charges, a new installment payment contract shall be subject to the code provisions applicable to system development charges and installment payment contracts on file on the date the new contract is received by the city.

(Ord. 271, passed 5-21-2015)

### **§ 35.19 EXEMPTIONS.**

(A) Structures and uses established and legally existing on or before the effective date of this subchapter are exempt from a system development charge to the extent of the structure or use then existing and to the extent of the parcel of land as it is constituted on that date. Structures and uses affected by this section shall pay the sewer charges pursuant to the terms of this subchapter upon the receipt of a permit to connect to the sewer system. Additions to single-family dwellings that do not constitute the addition of a dwelling unit, as defined by the State Uniform Building Code, are exempt from all portions of the system development charge.

(B) An alteration, addition, replacement or change in use that does not increase the parcel's or structure's use of the capital improvements are exempt from all portions of the system development charge.

(Ord. 271, passed 5-21-2015)

### **§ 35.20 CREDITS.**

(A) When a development occurs that is subject to a system development charge, the system development charge for the existing use, if applicable, shall be calculated and, if it is less than the system development charge for the use that will result from the development, the difference between the system development charge for the existing use and the system development charge for the proposed use shall be the system development charge. If the change in use results in the system development charge for the proposed use being less than the system development charge for the existing use, no system development charge shall be required. No refund or credit shall be given unless provided by another division of this section.

(B) A credit shall be given to the permittee for the cost of a qualified public improvement upon acceptance by the city of the public improvement. The credit shall not exceed the improvement fee even if the cost of the capital improvement exceeds the applicable improvement fee and shall only be for the improvement fee charged for the type of improvement being constructed.

(C) If a qualified public improvement is located in whole or in part on or contiguous to the property that is the subject of the development approval and is required to be built larger or with greater capacity than is necessary for the particular development project, a credit shall be given for the cost of the portion of the improvement that exceeds the city's minimum standard facility size or capacity needed to serve the particular development project or property. The applicant shall have the burden of demonstrating that a particular improvement qualifies for credit under this division (C). The request for credit shall be filed in writing no later than 60 days after acceptance of the improvement by the city. The city may deny the credit provided for in this division (C) if the city demonstrates that the application does not meet the requirements of this

section or if the improvement for which credit is sought was not included in the improvement plan pursuant to § 35.16.

(D) When the construction of a qualified public improvement located in whole or in part or contiguous to the property that is the subject of development approval gives rise to a credit amount greater than the improvement fee that would otherwise be levied against the project, the credit in excess of the improvement fee for the original development project may be applied against improvement fees that accrue in subsequent phases of the original development project.

(E) Notwithstanding the previous divisions of this section, when establishing a methodology for a system development charge, the city may provide for a credit against the improvement fee, reimbursement fee, or both, for capital improvements constructed as part of the development which reduce the development's demand upon existing capital improvements and/or the need for future capital improvements, or a credit based upon any other rationale the Council finds reasonable.

(F) Credits shall not be transferable from one development to another.

(G) Credits shall not be transferable from one type of system development charge to another.

(H) Credits shall be used within ten years from the date the credit is given.





**CITY OF SHADY COVE**  
 22451 Highway 62 • P.O. Box 1210 • Shady Cove, OR 97539  
 Phone: 541.878.2225 • Fax: 541.878.2226

**APPLICATION FOR COMMISSION OR COMMITTEE**

PLEASE PRINT

DATE: 6/2/2022 POSITION APPLIED FOR: Planning Commission

APPLICANT INFORMATION

Name: Andrea Kay Bowling

Physical Address: 204 Schoolhouse Lane

City: Shady Cove State: OR Zip: 97539

Mailing Address: PO Box 672

City: Shady Cove State: OR Zip: 97539

Home Phone: N/A Cell Phone: 541 538 1158

Email Address: andreakaybowling@gmail.com

Current Occupation:  
*(If retired or unemployed, state your general or past profession.)* Fulfillment and Compliance Manager

How long have you lived in Shady Cove? 8 years

How long have you lived in Jackson County? 30 years

Are you available to attend both daytime and evening meetings when necessary? Yes

Are you an employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?  
 Yes  No

If yes, please describe:

QUALIFICATIONS

I believe that I am qualified for and should be considered for the above position(s) for the following reasons  
*(continue on next sheet if necessary):*

I have managed compliance and inventory for a multi-licensed, vertically integrated company for 5 years. I was a part of streamlining processes, and 3rd party audits both before and after the company went public. I have had to work with different teams within the company and state regulators to ensure accurate and up to

Qualifications continued (if necessary):

date reporting. Experienced in administrative problem solving and leadership, collaborating with different 3rd party companies for logistics and compliance. I am a good listener with excellent problem solving and organization skills. Fair and open minded, with the ability to communicate clearly in a meeting environment.

Please use this space to summarize why you are applying for this position:

I hope to serve the community in this position. It will give me the opportunity to have a voice in decision making, maybe inspire others to get more involved in the betterment of our community. Also to have a hand in improving the quality of the development of Shady Cove.

Please use this space to add any additional information you would like to share:

This would be a great learning experience, I look forward to better understanding the issues in our community and helping resolve those issues.

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publically review and discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position.

Signature of applicant

Andrea Kay Bowling

Date

6/2/2022

**How to Submit:**

By email:

[TCorrigan@shadycove.org](mailto:TCorrigan@shadycove.org)

In person:

City of Shady Cove, City Hall, 22451 Highway 62. Monday through Friday, 8:00 AM to 5:00 PM

By mail:

P.O. Box 1210, Shady Cove, OR 97539

By fax:

541.878.2226

**Questions?**

Call City Hall at 541.878.2225 or send an email to the email as listed above.

**CITY OFFICE USE ONLY**

DATE RECEIVED

6-2-22

INITIALS

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The City of Shady Cove is an Equal Opportunity Provider.