

**Agenda**  
Shady Cove Regular City Council Meeting  
Thursday, September 15, 2022  
6 PM

<https://us02web.zoom.us/j/89627173887?pwd=SmhMa25WZWZWNZQk9qSDh4c3dxSEk0dz09>

Meeting ID: 896 2717 3887

Passcode: 002426

One tap mobile

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**I. Call to Order**

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

1. This meeting is being digitally recorded.
2. The next regularly scheduled meeting of the City Council will be held on October 20 at 6 PM, both in Council Chambers and via Zoom.
3. The next regularly scheduled meeting of the Planning Commission is September 22 at 6 PM, both in Council Chambers and via Zoom.
4. The next meeting of the Parks and Rec Commission is not scheduled at this time.
5. The next meeting of the Emergency Management Commission is not scheduled at this time.
6. The next meeting of the Events Committee is September 16 at 11:45 AM at the Shady Cove Library.
7. Public may comment on agenda items - Public must state name, address and standing to discuss an issue. Issues must have a City-wide impact and not be personal issues. Depending on number of comments and time constraints, Council may limit the amount of time to 3 minutes per speaker.
8. These meeting dates and times are subject to change.

**II. Public Comment on Agenda Items**

**III. Consent Agenda**

- A. Minutes of September 8, 2022.
- B. Bills Paid - 08/26/22-09/07/22 - \$12,392.40

**IV. Items Removed from Consent Agenda**

**V. Staff Reports**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (541) 878-2225. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

- A. Jackson County Deputy
- B. Fire Chief Winfrey, FD4
- C. Commission/Committee Reports
- D. City Administrator

**VI. New Business**

None

**VII. Old Business**

None

**VIII. Written Communication**

**IX. Public Comment on Non-Agenda Items**

**X. Council Comments on Non-Agenda Items**

- A. Mayor Tarvin
- B. Councilor Evertt
- C. Councilor Murders
- D. Councilor Taylor
- E. Councilor Winfrey

**Adjournment**

City of Shady Cove  
**City Council Regular Meeting**  
Thursday, September 1, 2022, 6:00 PM  
Meeting was held at City Hall with Zoom available.

**I. CALL TO ORDER**

Mayor Tarvin called the Regular City Council Meeting to order at 6:00 PM

Council Present: Mayor Tarvin, Councilor Taylor, Councilor Winfrey

Staff Present: Thomas J. Corrigan, City Administrator

The Pledge of Allegiance was recited.

**I.C. ANNOUNCEMENTS**

The Mayor made the announcements on the agenda.

**II. PUBLIC COMMENT ON AGENDA ITEMS**

None

**III. CONSENT AGENDA**

Items in Consent Agenda

- A. Minutes of August 18, 2022
- B. Bills Paid Report 08/12/22 – 08/25/22 \$96,620.20

**Motion to Accept Consent Agenda:**

Motion: Councilor Murders                      Second: Councilor Winfrey  
Motion Carried: 4-0

**IV. ITEMS REMOVED FROM CONSENT AGENDA**

None

**V. STAFF REPORTS**

- A. Deputy Smith – Introduces himself, started City of Shady Cove in August. 399 calls in August, 2713 service calls this year.
- B. Chief Winfrey – Recommends getting familiar with the fire map, it shows fire area for Jackson and Josephine County. If you zoom the map you can find addresses and lots of information, it shows evacuation levels if you search an address. Search Rum Creek fire on FB.
- C. Hank Hohenstein - Chair, Planning Commission – Chicken ordinance approved, cancelled Sept. 8 meeting, several members away. Trucking company request for CUP was denied, have not heard back from them at all, next step is to go to the property owners. 45 Erickson, 751 Ministries, youth center, waiting until improvements on Cleveland are complete so they can tie in with one step.

- D. Ruth Strozewski, Events Committee – 50<sup>th</sup> Anniversary they have shirts and cake ordered, waiting on popcorn and water. Saturday the 10<sup>th</sup> is movie in the park, Harry and the Hendersons. They have new signs up.
- E. City Administrator – Follow up on what Chief said, a red flag warning extended to 11 PM tomorrow night for our weather. Question from resident of County about Schoolhouse access, drainage issues, they are already living there. Suggested going to White Oak and paving a section or obtaining ROW agreement with Hiland or other developers. RVSS Board looking for an elected official. They meet third Wednesday of the month at 12. ARPA funding arrived. Website contains neutral information about Psilocybin ballot title, explaining in detail. Working on 3 riparian complaints. Banner polls on 62, discussed last meeting, made contact. Hwy 62 questions about trees over lines, not City, but ODOT or communication companies. Noise complaints need to be called into Dispatch at the time they are made. In process of closing out Cleveland Street project which would finish up the \$100,000 grant. Applied for \$187,000 for 2023.

#### **VI. NEW BUSINESS**

- A. Psilocybin Ord - Need to have documentation in place depending on outcome of vote. Will have a work session on September 28, 2022 at 1PM.

#### **VII. OLD BUSINESS**

- A. Second reading Ordinance #306

#### **Motion to approve Second Reading of Ordinance #306**

Motion: Councilor Taylor    Second: Councilor Winfrey  
Motion Carried: 4-0

#### **VIII. WRITTEN COMMENT**

Sue Krupa, Brophy Way – Regarding Kate Kristin’s comment from August 18 meeting.  
Bob Collier - suggestions for microphone to amp up sound at meetings.

#### **IX. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Sandra Barber – Discussing Integrity of Comprehensive Plan and Strategic Plan. Asking Councilors to consider citizen involvement.  
Mary Pulcini – Concerned Citizens questioned Emergency Management Commission plan.  
Kathy Knuckles – Question about how agenda items are added. Says none of the items discussed in past meeting have been added to the agenda.  
John Ball – Asking if the Councilors are going to the Conference in Bend. Should the City be spending money on this when all of the Councilors will be up for election?  
Jay Taylor – Would like the audit to be on the agenda. Feasibility study ETA. Would like to see more on the concerned involvement clause. How can citizens give input to the Council without committees?  
Question about doing another feasibility study.

#### **X. COUNCIL COMMENTS ON**

**NON-AGENDA ITEMS**

- A. Councilor Winfrey – Hopeful to get feasibility study back.
- B. Councilor Taylor – Wants a survey on the website to do a poll about feasibility study. Question about calendar. Wants newsletter on website.
- C. Councilor Murders – Appreciates the concerned citizens meetings, unfortunate City Council members cannot attend. Likes discussion with citizens. Excited Councilor Evertt is working on the calendar.
- D. Mayor Tarvin – Thank you to everyone for attending. Conference is not a waste of time, they learn something new all the time. Education is not a waste of time.

**Motion to update newsletter on website:**

Motion: Councilor Taylor    Second: Councilor Winfrey

Motion Retracted by Councilor Taylor

**Consensus of Council was to have Staff work on newsletter after Audit and as time allows due to limited Staff.**

**IX. ADJOURNMENT**

There being no further business before the Council, the Mayor adjourned the meeting at 7:29 PM.

Approved:

Attest:

\_\_\_\_\_  
Shari Tarvin  
Mayor

\_\_\_\_\_  
Thomas J. Corrigan  
City Administrator

**Council Vote:**

Mayor Tarvin                    \_\_\_\_\_  
Councilor Evertt               absent  
Councilor Murders            \_\_\_\_\_  
Councilor Taylor              \_\_\_\_\_  
Councilor Winfrey             \_\_\_\_\_

Report Criteria:  
 Summary report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
24	Canon Financial Services, I	29034746	Copier Lease 08/01-08/31/	08/13/2022	203.82	.00	203.82	50503	09/01/2022
Total 24:					203.82	.00	203.82		
25	Canon Solutions America, I	6001615620	Copies	08/25/2022	52.44	.00	52.44	50504	09/01/2022
Total 25:					52.44	.00	52.44		
39	Crystal Fresh	685385	City Hall bottled water	07/31/2022	88.50	.00	88.50	50506	09/01/2022
Total 39:					88.50	.00	88.50		
43	David Christian	AUGUST 8, 2	Radio08/08-08/12, 08-15-0	08/08/2022	180.00	.00	180.00	50507	09/01/2022
Total 43:					180.00	.00	180.00		
114	Pacific Power	AUGUST BIL	City Hall	08/25/2022	1,078.16	.00	1,078.16	50512	09/01/2022
Total 114:					1,078.16	.00	1,078.16		
119	Perfection Cleaning	383048	City Hall office cleaning 08/	08/30/2022	320.00	.00	320.00	50513	09/01/2022
Total 119:					320.00	.00	320.00		
135	RVCOG	22-3137	B Benton _ IT Services Apr	07/21/2022	2,374.84	.00	2,374.84	50515	09/01/2022
Total 135:					2,374.84	.00	2,374.84		
151	Southern Oregon Sanitatio	0825202288	22451 Hwy 62	08/25/2022	80.44	.00	80.44	50516	09/01/2022
		0825202288	Nork Lane	08/25/2022	160.88	.00	160.88	50516	09/01/2022
		0825202288	2501 Indian Cr Rd	08/25/2022	117.00	.00	117.00	50516	09/01/2022
Total 151:					358.32	.00	358.32		
221	Hunter Communications	226173	Phone/Internet 09/01/22-09	09/01/2022	596.70	.00	596.70	50509	09/01/2022
Total 221:					596.70	.00	596.70		
236	Shari Tarvin	AUGUST 202	Reimburse for OMA Summ	08/31/2022	313.16	.00	313.16	50520	09/01/2022
Total 236:					313.16	.00	313.16		
257	AT&T Mobility	2872860881	Cell phones 08/06-09/05/2	08/05/2022	178.19	.00	178.19	50502	09/01/2022
Total 257:					178.19	.00	178.19		
258	WECO - Carson	CP-00204311	Gas/Diesel08/04-08/09/202	08/16/2022	215.30	.00	215.30	50517	09/01/2022
Total 258:					215.30	.00	215.30		
268	Project A, Inc.	22-1245	Word Press Development a	08/15/2022	200.00	.00	200.00	50514	09/01/2022
Total 268:					200.00	.00	200.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
430020	Confident Staffing, Inc.	48931	Lybarger, P - Seasonal Mai	08/14/2022	327.86	.00	327.86	50505	09/01/2022
		48951	Lybarger, P - Seasonal Mai	08/21/2022	404.41	.00	404.41	50505	09/01/2022
Total 430020:					732.27	.00	732.27		
430032	JP Morgan Chase	AUGUST 202	Amazon Prime	08/01/2022	2,165.11	.00	.00	50511	09/01/2022
Total 430032:					2,165.11	.00	.00		
430057	KNBE, LLC	11	August Shop Rent - Celtic	08/25/2022	865.00	.00	865.00	50521	09/01/2022
Total 430057:					865.00	.00	865.00		
430074	Isler CPA	232762	Progress billing for financia	07/31/2022	4,000.00	.00	4,000.00	50510	09/01/2022
Total 430074:					4,000.00	.00	4,000.00		
430075	Western States Parts & Eq	113498	Heavy Equipment Repair	06/30/2022	335.70	.00	335.70	50518	09/01/2022
Total 430075:					335.70	.00	335.70		
430077	Estelle Loye	101	Tie Dye Shirts - 50th Anniv	08/24/2022	200.00	.00	200.00	50508	09/01/2022
Total 430077:					200.00	.00	200.00		
430078	Michael Fox	AUGUST 202	Clown - 50th Anniversary	08/31/2022	100.00	.00	100.00	50519	09/01/2022
Total 430078:					100.00	.00	100.00		
Grand Totals:					14,557.51	.00	12,392.40		

Report Criteria:  
 Summary report type printed