

Agenda
Shady Cove Regular City Council Meeting
Thursday, December 15, 2022
6 PM

<https://us02web.zoom.us/j/89641124450?pwd=OXpTSW1Ib0tQUTE4VEcvejJTcHgzdz09>

Meeting ID: 896 4112 4450

Passcode: 108089

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I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

1. This meeting is being digitally recorded.
2. The next regularly scheduled meeting of the City Council will be held on January 5, 2023 at 6 PM, both in Council Chambers and via Zoom.
3. The next regularly scheduled meeting of the Planning Commission is December 22 at 6 PM, both in Council Chambers and via Zoom.
4. The next meeting of the Parks and Rec Commission is not scheduled at this time.
5. The next meeting of the Emergency Management Commission is not scheduled at this time.
6. The next meeting of the Events Committee is December 16 at 11:45 AM at the Shady Cove Library.
7. Public may comment on agenda items - Public must state name, address and standing to discuss an issue. Issues must have a City-wide impact and not be personal issues. Depending on number of comments and time constraints, Council may limit the amount of time to 3 minutes per speaker.
8. These meeting dates and times are subject to change.

II. Public Comment on Agenda Items

III. Consent Agenda

- A. Minutes of 12/01/22
- B. Bills Paid 11/23/22 – 12/09/22 - \$20,989.14

IV. Items Removed from Consent Agenda

V. Staff Reports

- A. Jackson County Deputy
- B. Fire Chief Winfrey, FD4
- C. Commission/Committee Reports
- D. City Administrator

VI. New Business

- A. Update on Rackspace and items affected by the interruption

VII. Old Business

- A. City Calendar

VIII. Written Communication

IX. Public Comment on Non-Agenda Items

X. Council Comments on Non-Agenda Items

- A. Mayor Tarvin
- B. Councilor Evertt
- C. Councilor Murders
- D. Councilor Taylor
- E. Councilor Winfrey

Adjournment

City of Shady Cove
City Council Regular Meeting
Thursday, December 1, 2022, 6:00 PM
Meeting was held at City Hall and on Zoom

I. CALL TO ORDER

Mayor Tarvin called the Regular City Council Meeting to order at 6:00 PM

Council Present: Mayor Tarvin, Councilor Evertt, Councilor Murders, Councilor Taylor, and Councilor Winfrey

Staff Present: Thomas J. Corrigan, City Administrator

The Pledge of Allegiance was recited.

I.C. ANNOUNCEMENTS

The Mayor made the announcements on the agenda.

II. PUBLIC COMMENT ON AGENDA ITEMS

None

III. CONSENT AGENDA

Items in Consent Agenda

- A. Minutes of 11/03/22
- B. Bills Paid Report 10/28/22 – 11/22/22 \$118,697.98

Motion to Approve Consent Agenda with noted changes

Motion: Councilor Murders Second: Councilor Winfrey

Motion Carried: 5-0

IV. ITEMS REMOVED FROM CONSENT AGENDA

V. STAFF REPORTS

- A. Ruth Marie - Events Committee – Two people out for medical reasons, two new applications brought forward. Money and items not sold during the summer were returned Event calendar for 2023 was given to Mayor.
- B. Deputy Smith – Over 3314 calls for Shady Cove this year, November saw 15 calls for assistance, 13 calls for civil issues, 7 crashes, 23 suspicious calls, 38 traffic stops, 9 domestic calls, and 1 crime call, 305 total calls for the month. Tannerite booms were discussed as well as a motorcycle allude. Appreciation for deputies sitting along highway as it deters speeders. Terry Weyers asked about spam calls. IC3 handles fraud cases.
- C. City Administrator Tom Corrigan – All set for Roseburg training. Tree Lighting is tomorrow. Cameras are all functioning and notice of surveillance signs are posted. State is being sued by NRA over gun measure 114. Jackson County Transportation plan is out. Flags are at half-mast due to death of US Representative McEachin. Still working with Jackson County long term fire resiliency plan, now called Rogue Reimagined. State

handled over 200,00 acres with Oregon Department of Forestry funding totaling over \$20 million, nothing in the Valley. Business licenses being updated. Staff updated lawn and tree service providers with City licenses, published on website and at City Hall. Two trees will be taken down. Multiple bids were solicited. 71Five parking approved. One riparian issue outstanding. Staff recommends definite deadlines for all permits. Received free software to read new ODOT maps for rights-of-way. Budget to Actual through October was handed out. Census numbers were discussed.

VI. NEW BUSINESS

A Possible Action from Executive Session – Purchase of Property (Note: No Executive Session Held) A case was filed in the Ethics Commission for current Councilors, so all discussion will be in Open Session. Discussion ensued of possible purchase of 1008 Celtic Circle, which is the shop the City uses for Public Works. The Collins family is offering it to the City for first right of refusal. Have looked for another location to hold all of our heavy equipment, there isn't one. 3000 sq ft farm building grandfathered in residential zone. The cost is \$200,000, last previous sale in 1998 was \$275,000 and the appraisal in 2020 was \$165,000. Discussion ensued relative to cost of sale versus our need and appraisal. Developers are looking at it. Deadline is end of December. The City has \$300,000 in the Capital Improvement Fund. The landlord and patriarch of the family John Collins, took very good care of the property. Three citizen comments, Jon Ball, Sandra Barber, Jim Hubbard and Delaney Huerta were all favorable to the purchase.

Motion to Direct City Administrator to have City Attorney Draft Sale Contract at a cost of \$200,000 for 1008 Celtic Circle.

Motion: Councilor Taylor Second: Councilor Winfrey

Motion Carried: 5-0

Eileen Collins commented after the vote and thanked Council.

VII. OLD BUSINESS

A. City Calendar – Councilor Evertt gave an update on a Community Calendar. Councilor Winfrey wanted to see recreation and river photos. Direction to City Administrator to solicit more action photos. Discussion involved just making it a calendar without all of the events, instead putting them on a digital version. Council directed City Administrator to put this back on agenda for December 15.

VIII. WRITTEN COMMENT

Submitted letter, attached, in regard to animals crossing along Highway 62. Mayor suggested contacting locals and using Internet to get history of water in Shady Cove.

IX. PUBLIC COMMENT ON NON-AGENDA ITEMS

Sandra Barber discussed availability of radio work and items to be discussed.

X. COUNCIL COMMENTS ON NON-AGENDA ITEMS

Councilor Evertt – No comments.

Councilor Winfrey – Thanked everyone for coming. Happy Holidays to all. Please call before you burn.

Councilor Taylor – Happy Holidays to everyone. Congratulating candidates who prevailed in election. Commented on old Chamber of Commerce.

Councilor Murders – No comments other than the Tree Lighting is tomorrow.

Mayor Tarvin – Mayor has already talked to Upper Rogue Chamber.

Santa is arriving at 6 PM by FD4 for the lighting. City Hall, Library and URCC all participating. Holiday Dinner is 12/10 at 6 PM. Stay safe.

IX. ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the meeting at 7:32 PM.

Approved:

Attest:

Shari Tarvin
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Tarvin _____
Councilor Evertt _____
Councilor Murders _____
Councilor Taylor _____
Councilor Winfrey _____

Report Criteria:
Summary report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
13	Avista Corporation	4941620000	Natural Gas 05/20-06/21/2	06/22/2022	262.51	.00	262.51	Multiple	Multiple
Total 13:					262.51	.00	262.51		
25	Canon Solutions America, I	6002502768	Copier Maintenance	11/25/2022	36.41	.00	36.41	50640	12/07/2022
Total 25:					36.41	.00	36.41		
41	Danny Byrd Trucking	4990	16.30 tons 3/4" -0	12/02/2022	268.95	.00	268.95	50642	12/07/2022
Total 41:					268.95	.00	268.95		
43	Christian, David	11212022	Radio 11/21/2022-11/25/20	11/24/2022	75.00	.00	75.00	50623	11/30/2022
Total 43:					75.00	.00	75.00		
83	KAS & Associates, Inc.	21448	Private project review, vehi	11/25/2022	1,335.63	.00	1,335.63	50643	12/07/2022
Total 83:					1,335.63	.00	1,335.63		
114	Pacific Power	32847641-00 328477641-0	Aunt Carolines 06/22/22-07 Street lights	07/26/2022 11/28/2022	532.35 643.88	.00 .00	532.35 643.88	Multiple 50644	Multiple 12/07/2022
Total 114:					1,176.23	.00	1,176.23		
119	Perfection Cleaning	065413	City Hall office cleaning 11/	11/27/2022	320.00	.00	320.00	50625	11/30/2022
Total 119:					320.00	.00	320.00		
121	Pitney Bowes Global Finan	3316626001	Sendpro C200, C300, C40	11/25/2022	144.93	.00	144.93	50645	12/07/2022
Total 121:					144.93	.00	144.93		
139	Shady Cove Hardware, LL	11302022	Misc maintanance supplies	11/30/2022	93.20	.00	93.20	50647	12/07/2022
Total 139:					93.20	.00	93.20		
151	Southern Oregon Sanitatio	11232022880	Nork Lane December 2022	11/23/2022	129.94	.00	129.94	50627	11/30/2022
Total 151:					129.94	.00	129.94		
171	Utility Billing Refund	11222022	Sewer Refund account 210	11/22/2022	.00	.00	.00	1000026	11/30/2022
Total 171:					.00	.00	.00		
255	TouchPoint Networks, LLC	INV-6438	WatchGuard T40 Firebox	12/07/2022	107.00	.00	107.00	50648	12/07/2022
Total 255:					107.00	.00	107.00		
258	WECO - Carson	CP-0021544	Gas/Diesel 11/2022	11/30/2022	312.65	.00	312.65	50649	12/07/2022
Total 258:					312.65	.00	312.65		
286	City of Shady Cove - Utilitie	11302022	2501 Indian Creek Rd 11/3	11/30/2022	140.75	.00	140.75	50641	12/07/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 286:					140.75	.00	140.75		
430057	KNBE, LLC	14	December Shop Rent - Cel	11/16/2022	865.00	.00	865.00	50624	11/30/2022
Total 430057:					865.00	.00	865.00		
430070	RH2 Engineering	88127	Feasibility Study - Through	11/04/2022	7,138.62	.00	7,138.62	50626	11/30/2022
		88584	Waterline Extension Feasib	12/02/2022	2,032.32	.00	2,032.32	50646	12/07/2022
Total 430070:					9,170.94	.00	9,170.94		
430085	Ticor Title	12022022	1008 Celtic Circle, Shady	12/02/2022	5,000.00	.00	5,000.00	1000027	12/02/2022
Total 430085:					5,000.00	.00	5,000.00		
430086	Arbor Tech Tree Service	11282022	Remove leaning pine tree	11/28/2022	1,550.00	.00	1,550.00	50639	12/07/2022
Total 430086:					1,550.00	.00	1,550.00		
Grand Totals:					20,989.14	.00	20,989.14		

Report Criteria:
 Summary report type printed