

Agenda
Shady Cove Regular City Council Meeting
Thursday, April 20, 2023
6 PM

<https://us02web.zoom.us/j/82838995277?pwd=TmVIOE0xODQ3ckwvaDYvVWRBZFZSQTO9>

Meeting ID: 828 3899 5277

Passcode: 564605

One tap mobile

+12532158782,,82838995277#,,,,*564605# US (Tacoma)

+13462487799,,82838995277#,,,,*564605# US (Houston)

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

1. This meeting is being digitally recorded.
2. The next regularly scheduled meeting of the City Council will be held on May 4, 2023 at 6 PM, both in Council Chambers and via Zoom.
3. The next regularly scheduled meeting of the Planning Commission is April 27 at 6 PM, both in Council Chambers and via Zoom.
4. The next meeting of the Parks and Rec Commission is not scheduled at this time.
5. The next meeting of the Emergency Management Commission is not scheduled at this time.
6. These meeting dates and times are subject to change
7. Anyone wishing to address the City Council concerning items of interest may do so. The person addressing the Council must complete a Public Comment Card and submit it to the City Administrator prior to the meeting. All remarks will be addressed to the whole City Council and limited to 3 minutes per person. Public Comments may also be submitted by email to the City Administrator, at TCorrigan@shadycove.org, no later than 4:00 PM the day of the meeting. The Council reserves the right to delay any action, if required, until such time as they are fully informed on a matter.

II. Public Comment on Agenda Items

III. Consent Agenda (pgs.3-8)

- A. Minutes of 04/06/23
- B. Bills Paid 03/31/23 - 04/12/23 - \$10,466.29

IV. Items Removed from Consent Agenda

V. Staff Reports

- A. Jackson County Deputy
- B. Fire Chief Winfrey, FD4
- C. Commission/Committee Reports
- D. City Administrator

VI. Old Business

- A. Reader Board Update
- B. PRT Recommendations (pgs. 9-12)

VII. New Business

- A. Digital Calendar (pgs. 13-16)
- B. Radio Station Upgrades
- C. City Facebook Page

VIII. Written Communication

IX. Public Comment on Non-Agenda Items

X. Council Comments on Non-Agenda Items

- A. Mayor Ball
- B. Councilor Nuckles
- C. Councilor Winfrey
- D. Councilor Hubbard
- E. Councilor Mitchell

Adjournment

City of Shady Cove
City Council Regular Meeting
Thursday, April 6, 2023, 6:00 PM
Meeting was held at City Hall and on Zoom

I. CALL TO ORDER

The Mayor called the Regular City Council Meeting to order at 6:00 PM

The Pledge of Allegiance was recited.

I.C. ANNOUNCEMENTS

Roll Call

Council Present: Mayor Ball, Councilor Winfrey, Councilor Nuckles, Councilor Mitchell

Staff Present: Thomas J. Corrigan, City Administrator

The Mayor made the announcements on the agenda.

II. PUBLIC COMMENT ON AGENDA ITEMS

III. CONSENT AGENDA

A. Minutes of 3/16/23

B. Bills Paid Report 03/09/23-03/30/23, \$9,463.25

Motion to Accept Consent Agenda as Amended

Motion: Councilor Nuckles

Second: Councilor Winfrey

Motion Carried: 4-0

IV. ITEMS REMOVED FROM CONSENT AGENDA

None

V. STAFF REPORTS

A. Deputy Amaya - Month of March they had 261 calls. 90 traffic stops and domestic calls were up, with 9 this month. The school traffic lights are now working. Had a burglary at Fly Casters Rv Park and the suspects were found and arrested. They had 4 other burglary charges and also pulled almost 50 grams of Fentanyl out of the vehicle. A lot of the property was recovered. There have been a lot of issues at Shady Cove Automotive with someone going in behind the fences and siphoning gas out of several vehicles. Little Monkeys has a bus in the back shared lot that had gas siphoned out of it and also was broken into and couple items were taken. Fishin' Hole has a van and there was someone living in it and also gas was siphoned out of it. Suspect has been identified and a lot of property was recovered under the bridge next to Miguel's. They are hoping to locate and arrest him.

B. Commission/Committee Reports:

Planning – Commissioner Stirling- Meeting on March 23 was a type three hearing regarding the diesel repair shop with requirements and conditions. In the future there will not be a license issued until all of the conditions are completed. Commissioner Magill asked that she no longer be the Vice Chair. Commissioner Richardson has now been elected to be Vice Chair for the Planning Commission.

Mayor Ball – Thanked Commissioner Stirling for his knowledge, expertise, and professionalism with customers that go through the Planning Commission.

Parks and Rec - Commissioner Pulcini- They have a few events potentially scheduled to discuss and get approved.

Councilor Nuckles – She is very impressed with the Parks and Rec group and how they include the public with their input and listen to the new ideas they bring forward. The work they are doing will be very visible with the people of Shady Cove.

Mayor Ball – Let Parks, Recreation, and Tourism Commission know that the Council will be there to help when needed and thanked them for the hard work.

C. City Administrator Tom Corrigan –CSO continues to work on the Weed Abatement.

He helps answer questions when people come into the office. He has been working on complaints about people living in RVs on City property. On April 19, there is a tentatively scheduled meeting for all the shareholders of Pacific Power.

Engineer has firmly denied one proposed building plan because it did not meet all requirements.

Working with Rowan Fairfield, our Contract Planner, on the Transportation Growth Management Grant to update the Street Network Plan. All of the paperwork has been completed for Hunter at the shop.

Business Oregon announced that they will have the ability to apply for broadband funding. League of Cities is requesting a survey be completed on homelessness. RARE application submitted. Lieutenant Scott Waldon was here for a number of years and has retired. We supplied a patch and an old badge to complete a presentation. Jackson County Multi-Jurisdictional Natural Hazard Mitigation Plan is something we will bring back to discuss. Still working on getting our roads worked on.

Mayor Ball – He received the survey regarding the homelessness and it needs to be added to our agenda and we need to deal with it as a City.

VI. OLD BUSINESS

A. Resolution #23-01 A Resolution of the City of Shady Cove – Adopting Rules and Bylaws for Commissions, Committees, and Volunteer Groups.

Mayor Ball – This is a living document that will have changes.

We only have one application for Emergency Management and it needs to be opened back up and needs to be put back on the website to get more applications.

Motion to Adopt City of Shady Cove Resolution #23-01, a Resolution of the City Council of the City of Shady Cove, Oregon. Establishing Rules and By-Laws for Commissions, Committees and Volunteer Groups and Repealing any Previous Versions and Adopting Option Two of the Emergency Management Addendum.

Motion: Councilor Nuckles
Motion Carried: 4-0

Second: Councilor Mitchell

Motion to Create a Shady Cove Volunteer Group

Motion: Councilor Nuckles
Motion Carried: 4-0

Second: Councilor Winfrey

Motion to Dissolve Current Events Committee and Extend an Invitation to Join Volunteer Group

Motion: Councilor Winfrey
Motion Carried: 4-0

Second: Councilor Mitchell

B. Reader Board Update:

Councilor Mitchell – On March 23, met with the City Administrator to discuss information received from local contractor regarding the sub panel that services the front area. He recommends going with a pedestal. On March 24, he received an email from Teri, the journeyman estimator at Pacific Power and they approved installing the sign.

Mayor Ball – He spoke with the president of URCC to let them know the process of installing the new sign and he has no problem with it. Directed City Administrator to proceed with a bid.

C. Right-of-Way Ordinance:

City Administrator – Received input from City Attorney in regard to the Franchise Fee Agreements.

VII. NEW BUSINESS

A. Schedule Next Workshop:

Mayor Ball – Need to schedule next one as soon as possible and include Parks and Rec to discuss some ideas about City beautification and slogan and give them some direction on it. The next workshop will be on April 11 at 1:00 PM at URCC.

VIII. WRITTEN COMMUNICATION

None

IX. PUBLIC COMMENT ON NON-AGENDA ITEMS

Steve Hutchings – Had questions about reader board.

X. COUNCIL COMMENTS ON NON-AGENDA ITEMS

A. Councilor Winfrey – Thanked everyone for coming. She is excited about being a liaison for Parks, Recreation, and Tourism and going to the meetings. They are doing a great job.

B. Councilor Mitchell – Thanked everyone for coming.

C. Councilor Nuckles – Attended the RVCOG meeting and all of the other cities are getting ready for the budget cycle along with us. There are two virtual open houses going on. One is Middle Rogue and other one is Rogue Valley Metropolitan Planning

Organization and they are doing virtual open house so you can learn about the project. They are both open until April 30, 2023. At one of the previous Parks, Rec and Tourism meeting, Don Blazer, a member of Upper Rogue Guardians, and he is concerned about jet boats on the Upper Rogue and is asking Council if they would be interested in writing a letter in support of the work they are doing.

Mayor Ball – He would like to look up the group and learn more about them and also suggested we invite Don Blazer to a meeting so can discuss how we can support them.

Mayor Ball – Thanked everyone for coming. He thanked the liaison from the County, Commissioner Roberts and thanked them for the support of our City. The next edition of the newsletter is forthcoming.

IX. ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the meeting at 7:19 PM

Approved:

Attest:

Jon Ball
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Ball _____
Councilor Nuckles _____
Councilor Winfrey _____
Councilor Hubbard _____
Councilor Mitchell _____

Report Criteria:
 Summary report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
4	Acme Fire & Safety Equip	41613	Annual Service	1	03/30/2023	217.00	.00	217.00	50768	04/05/2023
Total 4:						217.00	.00	217.00		
13	Avista Corporation	4941620000	Natural Gas 02/21/2023-03	1	03/24/2023	262.40	.00	262.40	50769	04/05/2023
Total 13:						262.40	.00	262.40		
25	Canon Solutions America, I	6003740640	Copier	1	03/25/2023	49.04	.00	49.04	50770	04/05/2023
Total 25:						49.04	.00	49.04		
43	Christian, David	03242023	Radio 03/20/2023-03/24/20	1	03/20/2023	90.00	.00	90.00	50771	04/05/2023
		03272023	Radio 03/27/2023-03/31/20	1	03/27/2023	90.00	.00	90.00	50771	04/05/2023
Total 43:						180.00	.00	180.00		
47	Desert Pump	119140	Connect wires	1	03/10/2023	139.00	.00	139.00	50773	04/05/2023
Total 47:						139.00	.00	139.00		
61	Hornecker Cowling, LLP	127470	General Advice File 32076-	1	03/21/2023	1,037.81	.00	1,037.81	50774	04/05/2023
Total 61:						1,037.81	.00	1,037.81		
83	KAS & Associates, Inc.	21610	Private Project review, Kee	1	03/25/2023	70.00	.00	70.00	50776	04/05/2023
Total 83:						70.00	.00	70.00		
88	League of Oregon Cities	R19466	Registration J Edwards, A	1	03/14/2023	316.00	.00	316.00	Multiple	04/05/2023
Total 88:						316.00	.00	316.00		
114	Pacific Power	32847641-00	Nork Lane	3	03/28/2023	1,049.17	.00	1,049.17	Multiple	04/05/2023
Total 114:						1,049.17	.00	1,049.17		
119	Perfection Cleaning	065444	City Hall office cleaning 03/	1	03/30/2023	320.00	.00	320.00	Multiple	04/05/2023
Total 119:						320.00	.00	320.00		
139	Shady Cove Hardware, LL	400057	liquid pro cleaner, toilet tre	13	03/01/2023	277.80	.00	277.80	Multiple	04/05/2023
Total 139:						277.80	.00	277.80		
151	Southern Oregon Sanitatio	0324202388	2501 Indian Cr Rd March 2	3	03/24/2023	138.94	.00	138.94	50781	04/05/2023
Total 151:						138.94	.00	138.94		
160	Teamster Local 223	042023	April Union Dues 2023	1	04/03/2023	204.00	.00	204.00	50782	04/05/2023
Total 160:						204.00	.00	204.00		
255	TouchPoint Networks, LLC	INV-6818	WatchGuard T40 Firebox	1	01/01/2023	107.00	.00	107.00	50783	04/05/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 255:						107.00	.00	107.00		
258	WECO - Carson	CP-0022646	Gas/Diesel 03/2023	1	03/16/2023	208.00	.00	208.00	50785	04/05/2023
		CP-0022757	Gas/Diesel 03/2023	1	03/31/2023	336.68	.00	336.68	50785	04/05/2023
Total 258:						544.68	.00	544.68		
264	Upper Rogue Independent	2136	1 year Jackson County Su	1	03/28/2023	35.00	.00	35.00	50784	04/05/2023
Total 264:						35.00	.00	35.00		
286	City of Shady Cove - Utilitie	03302023	2501 Indian Creek Rd	3	03/31/2023	139.75	.00	139.75	50772	04/05/2023
Total 286:						139.75	.00	139.75		
430092	HYTEK	1497	video conference system	1	03/29/2023	5,378.70	.00	5,378.70	50775	04/05/2023
Total 430092:						5,378.70	.00	5,378.70		
Grand Totals:						10,466.29	.00	10,466.29		

Report Criteria:

Summary report type printed

#1 low-end

Additional signs: Style of current city library sign. This may be a possible style as well.



#2

Additional one to review. Not sure I like the style of rock on bottom, and it is a little large. However, I like the lumbar and the sign is wood not metal. Just a different style, reaching for ideas here...



#3 High End



#3 High End





User-Submitted Events for WordPress

Add an event submission form to your website so users can submit events to your calendar.

1 Site

\$89

Includes updates & support for one year.

Buy Now (https://my.theeventscalendar.com/cart/?add-to-cart=33285&quantity=1&variation_id=1369732&attribute_pa_license-type=personal)

3 Sites

\$199

Includes updates & support for one year.

Buy Now (https://my.theeventscalendar.com/cart/?add-to-cart=33285&quantity=1&variation_id=1369731&attribute_pa_license-type=sc_business)

10 Sites

\$399

Includes updates & support for one year.

Buy Now (https://my.theeventscalendar.com/cart/?add-to-cart=33285&quantity=1&variation_id=1369730&attribute_pa_license-type=agency)

Unlimited & multisite licenses also available. **Show More Options**

[\(https://theeventscalendar.com/products/wordpress-virtual-events/\)](https://theeventscalendar.com/products/wordpress-virtual-events/)

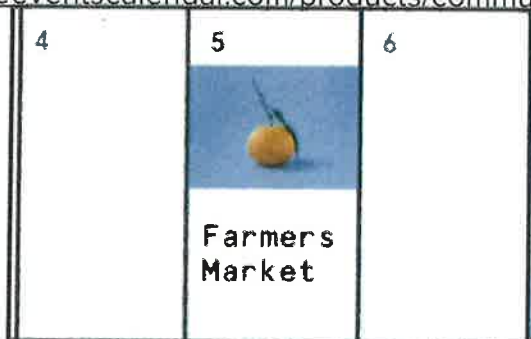
[\(https://theeventscalendar.com/\)](https://theeventscalendar.com/)



Virtual Events

Highlight virtual and hybrid events, integrate with Zoom, and embed livestreams.

[\(https://theeventscalendar.com/products/community-events/\)](https://theeventscalendar.com/products/community-events/)



Community Events

Add an event submission form to your website so users can submit events to your calendar.

[\(https://theeventscalendar.com/products/community-tickets/\)](https://theeventscalendar.com/products/community-tickets/)

Donut Fest

[Get Tickets](#)



Submitted by

Community Tickets

Let users create and sell tickets for events they submit to your calendar, and split the revenue.



Event Automator

Automate your workflow and save time for what matters most by connecting to your favorite third-party apps and tools.



Event Aggregator

Easily import events from Meetup, Eventbrite, iCal, Google Calendar, and more.



Filter Bar

Filters let users search events by category, venue, organizer, day of the week, and more.



Eventbrite Tickets

Create Eventbrite tickets and events right from your WordPress dashboard.



Promoter

Email event communication made specifically for The Events Calendar.

Save with bundles

Take advantage of serious savings when you buy plugins in a bundle.