

Agenda
Shady Cove Regular City Council Meeting
Thursday, May 18, 2023
6 PM

<https://us02web.zoom.us/j/88028825010?pwd=SUE3ekhCVkUwRXB6NThiS2FXcUNVQT09>

Meeting ID: 880 2882 5010

Passcode: 020406

One tap mobile

+12532050468,,88028825010#,,,,*020406# US

+12532158782,,88028825010#,,,,*020406# US (Tacoma)

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

1. This meeting is being digitally recorded.
2. The next regularly scheduled meeting of the City Council will be held on June 1, 2023 at 6 PM, both in Council Chambers and via Zoom.
3. The next regularly scheduled meeting of the Planning Commission is May 25 at 6 PM, both in Council Chambers and via Zoom.
4. The next meeting of the Parks and Rec Commission is not scheduled at this time.
5. The next meeting of the Emergency Management Commission is not scheduled at this time.
6. These meeting dates and times are subject to change
7. Anyone wishing to address the City Council concerning items of interest may do so. The person addressing the Council must complete a Public Comment Card and submit it to the City Administrator prior to the meeting. All remarks will be addressed to the whole City Council and limited to 3 minutes per person. Public Comments may also be submitted by email to the City Administrator, at TCorrigan@shadycove.org, no later than 4:00 PM the day of the meeting. The Council reserves the right to delay any action, if required, until such time as they are fully informed on a matter.

II. Public Comment on Agenda Items

III. Consent Agenda (pgs.3-9)

- A. Minutes of 05/04/23
- B. Bills Paid 04/26/23 - 05/03/23 - \$7,477.16

IV. Items Removed from Consent Agenda

V. Staff Reports

- A. Jackson County Deputy
- B. Fire Chief Winfrey, FD4
- C. Commission/Committee Reports
- D. City Administrator

VI. Old Business

- A. Radio Station Upgrades
- B. Hiland Correspondence
- C. Visual Calendar

VII. New Business

- A. Parks Recommendation – City Motto/Slogan (pg.10)

VIII. Written Communication

IX. Public Comment on Non-Agenda Items

X. Council Comments on Non-Agenda Items

- A. Mayor Ball
- B. Councilor Nuckles
- C. Councilor Winfrey
- D. Councilor Hubbard
- E. Councilor Mitchell

Adjournment

City of Shady Cove
City Council Regular Meeting
Thursday, May 4, 2023, 6:00 PM
Meeting was held at City Hall and on Zoom

I. CALL TO ORDER

The Mayor called the Regular City Council Meeting to order at 6:00 PM

The Pledge of Allegiance was recited.

I.C. ANNOUNCEMENTS

Roll Call

Council Present: Mayor Ball, Councilor Winfrey, Councilor Nuckles, Councilor Mitchell, Councilor Hubbard arrived at 6:10

Staff Present: Thomas J. Corrigan, City Administrator

The Mayor made the announcements on the agenda.

II. PUBLIC COMMENT ON AGENDA ITEMS

None

III. CONSENT AGENDA

- A. Minutes of 4/20/23
- B. Bills Paid Report 04/12/23-04/25/23, \$8,608.59

Motion to Accept Consent Agenda

Motion: Councilor Nuckles

Second: Councilor Mitchell

Motion Carried: 4-0

IV. ITEMS REMOVED FROM CONSENT AGENDA

None

V. STAFF REPORTS

- A. Jackson County Deputy Amaya- April there were 240 calls for service and 144 of those were self-initiated. 96 calls for service. 67 traffic stops. Domestic violence was down. They had 2 DUlls.
Deputy McLennan – A vehicle failing to maintain his lane, going 65 in a 35. He turned around, caught up with him. He attempted to elude. As soon as he got

out of his car, he was very confrontational and as they were trying to put cuffs on him, he punched him in the face and tried to attack his partner. He was taken to the County jail.

B. Commission/Committee Reports:

Planning- Commissioner Stirling – At the last meeting they had two items on the agenda to discuss. One was the Comprehensive Plan and it is now in some preliminary stages of review. They discussed vacation rentals and some decisions they need to make and will hopefully have a report to bring back to the Council. Next meeting will be a hearing.

Parks and Rec- Liaison Nuckles- They are looking at the slogans and have nine to choose from on a form that has gone out to the public. Deadline is May 5 for the form to be turned in. All of the results will be consolidated and go to Parks, Rec, and Tourism on May 9. Commissioner Smith will be in charge of the Flag Raising Ceremony. Process of Flower Baskets is going well.

- C. City Administrator – Tom Corrigan-** We were awarded the Fuel Reduction Grant that we put in for. Received an email stating we made it to the next step for process of getting the RARE student and would like to start scheduling interviews. The Transportation Growth Management Grant for the Street Network opened up and will apply for that. Letter from County stated the first 350 feet of Sawyer Rd needs maintained by the City. Will be doing a site visit on Rogue River Dr where the dispute is ongoing because of a potential Riparian issue. The State Home Land Security Grant for Terrorism is coming out and will have to apply through Jackson County. Small City Allotment Grant came up again and will look at finishing the North side sidewalks of Cleveland St. The limb trailer is back. City is working with ODOT and Pacific Power on flower baskets and flags. We had a Natural Hazard Mitigation Plan meeting, information is available online and at City Hall. We are working on FireWise plantings in front of City Hall.

VI. OLD BUSINESS

- A. Radio Station Upgrades:** City Administrator Tom Corrigan – We are working with David on finding the best antenna to double the output. The hand out gives more information on the choices of antennae.

VII. NEW BUSINESS

- A. VRBO Issues:** Mayor Ball- Planning is working on this and will discuss it again when ready for discussion to come to Council.
- B. Hiland Correspondence:** Mayor Ball – He met with Silas and his Chief Engineer and they stated they have maxed out their water rights. They are needing more acreage for more water and this is something they have been working on for

close to two years and not making any headway. The letter they sent us will have to be discussed more before giving them an answer.

VIII. WRITTEN COMMUNICATION

None

IX. PUBLIC COMMENT ON NON-AGENDA ITEMS

None

X. COUNCIL COMMENTS ON NON-AGENDA ITEMS

- A. Councilor Winfrey- Thanked everyone for coming. Fire Department is having their plant sale on 5/20/23. She is looking forward to the flag raising event with the pancake breakfast and all of the other events Parks and Rec are working on.
- B. Councilor Mitchell- Thanked everyone for coming. He will not be at next Council meeting.
- C. Councilor Nuckles- She attended an RVCOG meeting last week and they discussed more around Earth Day so it was about Bear Creek Restoration that has been going on. Josephine County is hosting a Rogue River clean up where they clean up trash and pull weeds along the Rogue River. After they are done, they have an after party at Indian Mary County Park on May 20. Library had their ribbon cutting and she wants to thank everyone on the Council and the Commissioners for coming.
- D. Councilor Hubbard- Thanked everyone for coming. He thinks a City-wide clean up would be a very good idea and thinks it would help the City out a lot.
Mayor Ball- Wants to get a few different dates planned for the City cleanup.
- E. Mayor Ball- Thanked everyone for coming. He will not be at the next two Council meetings because he will be out of the State. The budget is something that is being worked daily and will be done soon.

IX. ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the meeting at 7:19 PM.

Approved:

Attest:

Jon Ball
Mayor

Thomas J. Corrigan
City Administrator

Council Vote:

Mayor Ball	_____
Councilor Nuckles	_____
Councilor Winfrey	_____
Councilor Hubbard	_____
Councilor Mitchell	_____

Report Criteria:
 Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
13	Avista Corporation	05012023	Natural Gas 03/2023-4/202	1	04/24/2023	193.47	.00	193.47	50804	05/03/2023
Total 13:						193.47	.00	193.47		
25	Canon Solutions America, I	6004056393	Copier	1	04/25/2023	117.60	.00	117.60	50805	05/03/2023
Total 25:						117.60	.00	117.60		
26	Cantel of Medford, Inc.	30086	Paint Striping white	1	04/28/2023	90.00	.00	90.00	50806	05/03/2023
Total 26:						90.00	.00	90.00		
43	Christian, David	04272023	Radio 04/10/2023-04/28/20	1	04/27/2023	270.00	.00	270.00	50807	05/03/2023
Total 43:						270.00	.00	270.00		
51	Ewing Irrigation Products, I	19243087	Turf, Fescue	1	04/28/2023	269.01	.00	269.01	50809	05/03/2023
Total 51:						269.01	.00	269.01		
83	KAS & Associates, Inc.	21648	Private Project review, Kee	1	04/26/2023	140.00	.00	140.00	50812	05/03/2023
		21648	Private Project Review	2	04/26/2023	140.00	.00	140.00	50812	05/03/2023
		21648	Private Project review, 71fi	3	04/26/2023	210.00	.00	210.00	50812	05/03/2023
		21648	Cleveland St , services duri	4	04/26/2023	60.00	.00	60.00	50812	05/03/2023
Total 83:						550.00	.00	550.00		
114	Pacific Power	3284764100	City Hall	1	04/26/2023	194.02	.00	194.02	50813	05/03/2023
		3284764100	Street lights	2	04/26/2023	661.79	.00	661.79	50813	05/03/2023
		3284764100	Nork Lane	3	04/26/2023	157.79	.00	157.79	50813	05/03/2023
		3284764100	Aunt Carolines Park	4	04/26/2023	70.00	.00	70.00	50813	05/03/2023
Total 114:						1,083.60	.00	1,083.60		
119	Perfection Cleaning	065449	City Hall office cleaning 04/	1	04/30/2023	400.00	.00	400.00	50814	05/03/2023
Total 119:						400.00	.00	400.00		
139	Shady Cove Hardware, LL	402743-4049	Impact glove	1	04/30/2023	23.99	.00	23.99	50816	05/03/2023
		402743-4049	nails, screws, nuts and bolt	2	04/30/2023	54.13	.00	54.13	50816	05/03/2023
		402743-4049	Building materials	3	04/30/2023	16.00	.00	16.00	50816	05/03/2023
		402743-4049	Hardware	4	04/30/2023	.85	.00	.85	50816	05/03/2023
		402743-4049	Fasteners, nails, screws, n	5	04/30/2023	61.38	.00	61.38	50816	05/03/2023
		402743-4049	Roundup, oil, hose, tape, h	6	04/30/2023	117.34	.00	117.34	50816	05/03/2023
		402743-4049	Air Filter	7	04/30/2023	5.59	.00	5.59	50816	05/03/2023
Total 139:						279.28	.00	279.28		
149	SOS Alarm	7869907	City Hall 5/1/2023-7/31/20	1	05/01/2023	152.85	.00	152.85	50825	05/03/2023
		7869907	Nork Lane 5/1/2023-7/31/2	2	05/01/2023	118.35	.00	118.35	50825	05/03/2023
Total 149:						271.20	.00	271.20		
151	Southern Oregon Sanitatio	0425202388	2501 Indian Cr Rd	1	04/25/2023	58.50	.00	58.50	50817	05/03/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		0425202388	22451 Hwy 62	2	04/25/2023	40.22	.00	40.22	50817	05/03/2023
		0425202388	490 Nork Lane	3	04/25/2023	40.22	.00	40.22	50817	05/03/2023
		Total 151:				138.94	.00	138.94		
168	URCC	0007-5	Rental of Comm. Center B	1	04/28/2023	15.00	.00	15.00	50820	05/03/2023
		Total 168:				15.00	.00	15.00		
221	Hunter Communications	340434	Phone/Internet 05/01/2023-	1	05/01/2023	593.04	.00	593.04	50811	05/03/2023
		Total 221:				593.04	.00	593.04		
255	TouchPoint Networks, LLC	INV-6914	WatchGuard T40 Firebox	1	05/01/2023	107.00	.00	107.00	50818	05/03/2023
		Total 255:				107.00	.00	107.00		
258	WECO - Carson	05032023	Gas/Diesel 04/2023	1	04/30/2023	319.13	.00	319.13	50826	05/03/2023
		CP-0022950	Gas/Diesel 04/2023	1	04/17/2023	122.14	.00	122.14	50821	05/03/2023
		Total 258:				441.27	.00	441.27		
264	Upper Rogue Independent	2224 - 2183	Planning public hearing, co	1	04/28/2023	270.00	.00	270.00	50819	05/03/2023
		Total 264:				270.00	.00	270.00		
268	Project A, Inc.	23-536	Web Site new plugin: event	1	04/25/2023	89.00	.00	89.00	50815	05/03/2023
		Total 268:				89.00	.00	89.00		
286	City of Shady Cove - Utilitie	04302023	1008 Celtic Cir	1	04/30/2023	48.25	.00	48.25	50808	05/03/2023
		04302023	22451 Hwy 62	2	04/30/2023	47.25	.00	47.25	50808	05/03/2023
		04302023	2501 Indian Creek Rd	3	04/30/2023	46.25	.00	46.25	50808	05/03/2023
		Total 286:				141.75	.00	141.75		
289	Rogue Shred, LLC	3277730	65 gal shred toter April 202	1	04/28/2023	5.00	.00	5.00	50824	05/03/2023
		Total 289:				5.00	.00	5.00		
293	Greenway Spray, LLC	4222	Custom spray Cleveland, T	1	04/27/2023	1,550.00	.00	1,550.00	50810	05/03/2023
		4222	Custom spray planter beds	2	04/27/2023	275.00	.00	275.00	50810	05/03/2023
		4222	Custom spray Aunt Carolin	3	04/27/2023	192.50	.00	192.50	50810	05/03/2023
		Total 293:				2,017.50	.00	2,017.50		
430093	Kuntz, James	05032023	Refund for sewer account,	1	05/03/2023	67.25	.00	67.25	50823	05/03/2023
		Total 430093:				67.25	.00	67.25		
430094	Allen, Aleida	05032023	Refund for sewer account,	1	05/03/2023	67.25	.00	67.25	50822	05/03/2023
		Total 430094:				67.25	.00	67.25		
		Grand Totals:				7,477.16	.00	7,477.16		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
------------------	------	-------------------	-------------	-----	-----------------	-------------------	--------------------	-----------------	-----------------	---------------------

Report Criteria:

Detail report type printed

At the May 9 PRT meeting, 4 slogans/mottos were unanimously approved for consideration by Council. The candidate slogans are:

- Small Town...Big Adventures!
- Where Adventure Begins
- Your Gateway to Adventure
- Meet the Rogue in Shady Cove