

Agenda
Shady Cove Regular City Council Meeting
Thursday, April 4, 2024
6 PM

<https://us02web.zoom.us/j/86778212542?pwd=NGlybWVvaGo3VE5xTnJ5K1VXUERyUT09>

Meeting ID: 867 7821 2542

Passcode: 861612

One tap mobile

+13462487799,,86778212542#,,,,*861612# US (Houston)

+16694449171,,86778212542#,,,,*861612# US

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

1. This meeting is being digitally recorded.
2. The next regularly scheduled meeting of the City Council will be held on April 18, 2024 at 6 PM, both in Council Chambers and via Zoom.
3. The next regularly scheduled meeting of the Planning Commission is April 11 at 6 PM, both in Council Chambers and via Zoom.
4. The next regular meeting of the Recreation and Tourism Commission will be held Wednesday, April 10 at the Library.
5. The next meeting of the Emergency Management Commission will be held April 15 at 6 PM at the Library.
6. These meeting dates and times are subject to change
7. Anyone wishing to address the City Council concerning items of interest may do so. The person addressing the Council must complete a Public Comment Card and submit it to the City Administrator prior to the meeting. All remarks will be addressed to the whole City Council and limited to 3 minutes per person. Public Comments may also be submitted by email to the City Administrator, at TCorrigan@shadycove.org, no later than 4:00 PM the day of the meeting. The Council reserves the right to delay any action, if required, until such time as they are fully informed on a matter.

II. Public Comment on Agenda Items

III. Consent Agenda (pgs.3-6)

- A. Minutes of 03/21/24
- B. Bills Paid – 03/15/24 – 04/04/24 - Pending

IV. Items Removed from Consent Agenda

V. Staff Reports

- A. Jackson County Deputy
- B. Fire Chief Travis Crume, FD4
- C. Commission/Committee Reports
- D. City Administrator

VI. Old Business

- A. Emergency Siren Update
- B. Temporary Vendor Ordinance

VII. New Business

- A. Surplus City Property (pgs.7-10)
- B. Volunteer Group Appointments (pgs.11-14)

VIII. Written Communication

IX. Public Comment on Non-Agenda Items

X. Council Comments on Non-Agenda Items

- A. Mayor Ball
- B. Councilor Nuckles
- C. Councilor Winfrey
- D. Councilor Hubbard
- E. Councilor Mitchell

Adjournment

City of Shady Cove
City Council Regular Meeting
Thursday, March 21, 2024, 6:00 PM
Meeting was held at City Hall and on Zoom

I. CALL TO ORDER

Mayor Ball called the Regular City Council Meeting to order at 6:00 PM.

The Pledge of Allegiance was recited.

I.C. ANNOUNCEMENTS

Roll Call

Council Present: Mayor Ball, Councilor Nuckles, Councilor Winfrey, Councilor Hubbard, Councilor Mitchell

Staff Present: Thomas J. Corrigan, City Administrator

Mayor Ball made the announcements on the agenda.

II. PUBLIC COMMENT ON AGENDA ITEM

III. CONSENT AGENDA

- A. Minutes of 03/07/24
- B. Bills Paid – 02/29/24 – 03/14/24 - \$7,882.10

Motion to Accept Consent Agenda

Motion: Councilor Mitchell Second: Councilor Hubbard

Motion Carried: 5-0

IV. ITEMS REMOVED FROM CONSENT AGENDA

V. STAFF REPORTS

- A. Fire Chief Travis Crume, FD4- EMC Chair Taylor inquired about the Cert Program if the Fire Department could be the hosting organization. Chief Crume looked into and they can be the hosting organization. In Jackson County there are 2 Cert Programs and they are Ashland and Jacksonville. If Cert sponsors the City team, they will pay for all of the training. Will bring information back. On April 13th Fire District 4 will be having an Italian dinner fundraiser with 2 different times with one at 5PM and one at 5:45PM. Reservations can be made on their website at jcf4.com. Cost is \$20 and it will be at the Trail Christian Fellowship Church. They just finished the firefighting hiring process with 2 conditional offers. They also have 4

new student firefighter members starting April 2nd and 4 new volunteers starting on same date. 85 calls for service last month with 3 structure fires.

B. Commission/Committee Reports:

Emergency Management- Jay Taylor- Meeting on March 11th discussed the CERT program and thanked Chief Crume for following up on it. Discussed having a friend to friend program with the help from volunteers from the CERT that would team up with volunteers from the City to make a list of residents that would need help in case of an emergency. They talked about solar powered street lights. There is a FEMA Safer grant that is out and would like to see if the City would follow up on it. Would like the Fire District and the Sheriff's Office to talk to them about the order things need to be done in case of an emergency. They talked about having a trailer for emergency response set up with safety equipment inside.

-Mayor Ball- He thinks the trailer is a good idea so need to make it an agenda item for a workshop or at a regular meeting because will have to discuss finding a budget for it. When you hear of a grant you want to apply for, please contact City Administrator Tom Corrigan.

-Planning- Commissioner Stirling- Meeting on March 14th discussed livestock, pigs and bees and now have information if ever need to pursue it. Also discussed parking in Shady Cove that has always been a problem.

-Recreation and Tourism- Liaison Councilor Nuckles- There are no recommendations to Council. Reviewed events to finish some details and assign responsibilities.

-City Administrator- Tom Corrigan- Reminder to complete your KnowBe4 training. CSO Deputy Weast is working on cases with RV's, trailers and trash. The City requested assistance from attorney for court orders. Limb trailer will be available April 1st. He has a meeting with the library director to go over landscaping ideas. Almost done with landscaping in front of City Hall. The library had some vandalism to the computer in the new outside locker. Been reviewing public safety fees on undeveloped lots. Been working with RVSS on shut offs. We have a form in Planning that everyone will fill out to expedite answers for citizens. ODOT is putting out to bid the job of getting rid of excess fuel along Hwy 62. We have bids out and one came back with a daily rate and other with a weekly rate. There is a new app called Genasys and this is what the County will use going Forward in emergency notifications by zone.

VI. OLD BUSINESS

A. Emergency Siren Update:

-Mayor Ball- one program for evacuations. zones and the roll out will be

within the next 6 months. The siren update has come a long way and this new system is going to make a huge difference and feels the system is going to be great for the City and our next step is going to be putting it out for a formal bid and he asked City Administrator, Tom Corrigan to work with Emergency Management on getting the packets out.

-Councilor Nuckles- Feels that if we are going to get serious about the emergency equipment, we all need to have training for it.

- B. Resolution # 24-02, a Resolution of the City Council of the City of Shady Cove, Oregon, Establishing and Updating Fees and Charges

Motion for the City of Shady Cove Resolution 24-02, a Resolution of the City Council of the City of Shady, Oregon, Establishing and Updating Fees and Charges Effective July 1st, 2024

Motion: Councilor Nuckles

Second: Councilor Mitchell

Motion Carried 5-0

- C. City Administrator Update- Mayor Ball- We had our executive meeting on March 19th and would like any kind of direction from Council regarding the 2 packets.
-Councilor Nuckles- She thinks we should go forward with the 2 packets and suggested Tuesday, April 2nd, do the interviews and a meet and greet on that same day so the public can meet the candidate.
-Mayor Ball- He will schedule it for April 2nd.

VII. NEW BUSINESS

VIII. WRITTEN COMMUNICATION

Daniell Park- She is new to Shady Cove and trying to open a new business. Renting commercial properties with outdated parking and zoning issues, she is struggling on how to proceed with restrictions of the City.

Terry Rasmussen- Wants to address the ordinance that was passed in January 2024 Regarding Short Term Rentals. Feels we need more rentals for the tourism we have here in town.

Hank Hohenstein- Talked about Monarch program

IX. PUBLIC COMMENT ON NON-AGENDA ITEMS

X. COUNCIL COMMENTS ON NON-AGENDA ITEMS

- A. Councilor Winfrey- Thanked everyone for coming. Looking forward to the summer events Recreation and Tourism has planned. She is focused on the Italian dinner and then she will help with other events.
- B. Councilor Mitchell- Thanked everyone for coming. Gave a little information on the real estate market and things to look into if going to sale anything.
- C. Councilor Nuckles- The INSIDER newsletter is out and if you are interested in receiving it, go onto Shady Cove website and sign up.
- D. Councilor Hubbard- Thanked everyone for coming. Thanked the Commissioners for their comments and input and also the guests that were here and shared their concerns.
- E. Mayor Ball- Relative to livestock, he is on the Oregon Mayor’s Association and one of the Mayors from up North started a thread on it and there were many comments on that email. He was in Oakland at a meeting about many different kinds of Energy but if you have never been to Oakland, he suggests you visit because it is a beautiful little City. He would like to see more people sign up to receive the INSIDER newsletter so please put the work out to get on Shady Cove website and put in your email.

ADJOURNMENT

There being no further business before the Council, Mayor Ball adjourned the meeting at 7:35 PM.

Approved:

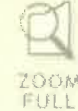
Attest:

Mayor Ball

Thomas J. Corrigan
City Administrator

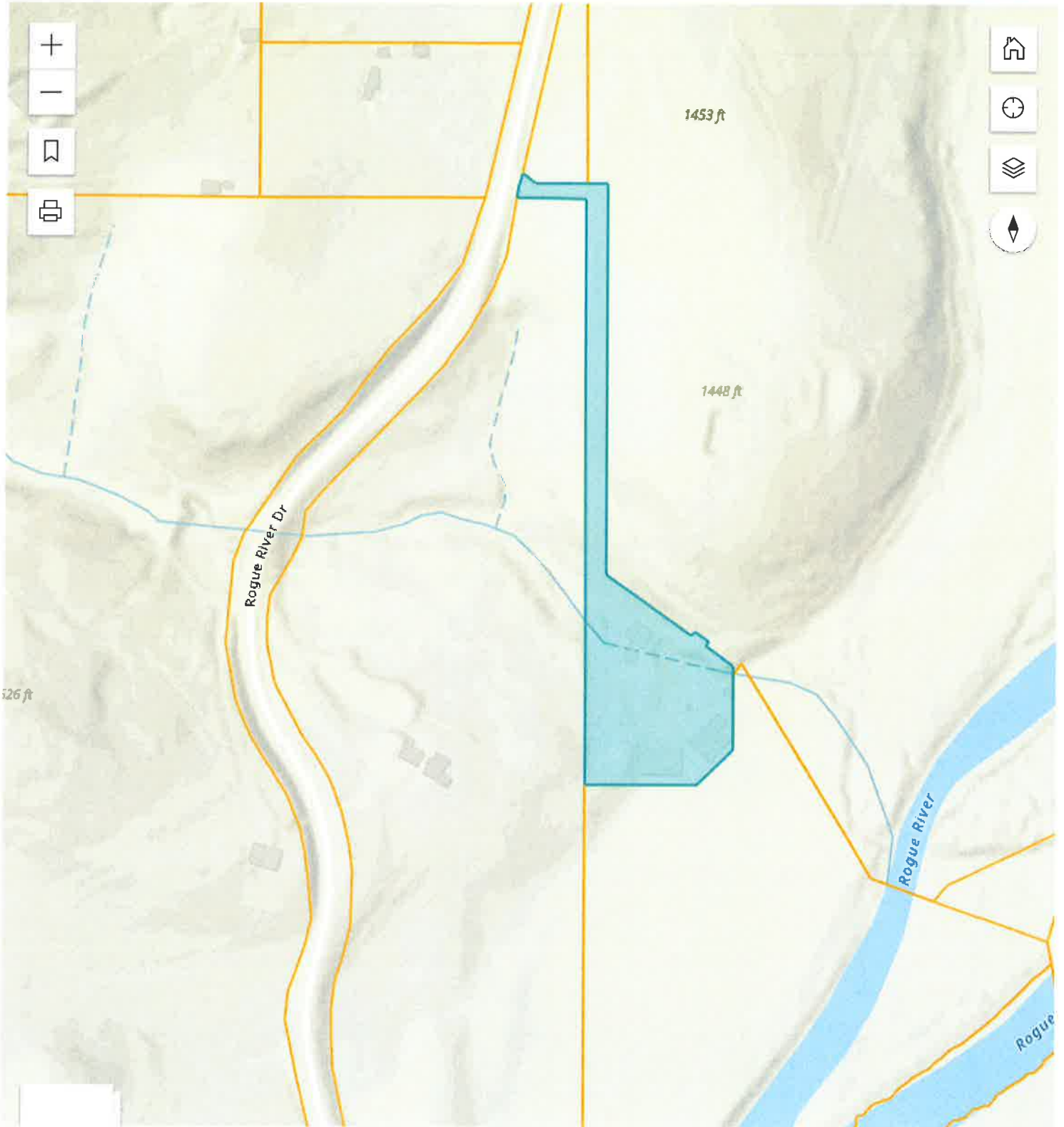
Council Vote:

- Mayor Ball _____
- Councilor Nuckles _____
- Councilor Winfrey _____
- Councilor Mitchell _____
- Councilor Hubbard _____



Intro & Tips

Search



HELP | DISCLAIMER | JC OR | JACKSON COUNTY | Property Data Online V1.39

Zoom In | Zoom Out | Zoom Full | Measure | Add Layer | Layers | Print Map | Assessor Map

Intro & Tips | Search | Map Layers

Back | New Search | Text Only Mode

ASSESSMENT & PLANNING DETAILS

Account Detail | Sales | Deed Card
Overlay Report | Permit Details | Tax Report

Zoom map to this parcel
Show Google

Assess 1.066320-2


Map & Parcel	261629.100	202
Tax Code	9-06	
Average	3.19	
2021	650	
Parcel Class	UNCL19 AC	
Business Class	250	
Stat Class	551	
UNCLID	1184794	
Maintenance Area	5	
Neighborhood	200	
Study Area	01	
Account Status	ACTIVE	
Tax Status	Non-Resident	
Sub Type	AGRIC	
Owner	SHADY COVE CITY OF	
Site Address	4660 ROGUE RIVER DR EAGLE POINT/COUNTY	
Mail Address	SHADY COVE CITY OF PO BOX 1110	
Address	SHADY COVE OR, 975391210	

Assess 241929.204 from 1 Imp

Tax on Average 3.19

Assess 1.066320-2 Improvements

Building = 1 2604 C SFR EXEMPT







CITY OF SHADY COVE
 22451 Highway 62 • P.O. Box 1210 • Shady Cove, OR 97539
 Phone: 541-878-2225 • Fax: 541-878-2226

APPLICATION FOR SHADY COVE VOLUNTEER GROUP

PLEASE PRINT

DATE: 3-26-24

APPLICANT INFORMATION		
Name: <u>ERIN MCBRIDE</u>		
Physical Address: <u>625 MELROSE DRIVE</u>		
City: <u>SHADY COVE</u>	State: <u>OR</u>	Zip: <u>97539</u>
Mailing Address:		
City:	State:	Zip:
Home Phone:	Cell Phone: <u>SAME</u>	
Email Address: <u>erin.mcbride@live.com</u>		
Current Occupation: <i>(If retired or unemployed, state your general or past profession.)</i>		
How long have you lived in Shady Cove? (Optional) <u>3 YEARS</u>		
How long have you lived in Jackson County? (Optional) <u>3 YEARS</u>		
Days/Times of Best Availability: <u>5AM - 9 PM</u>		
Are you a current or past employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, please describe:		
AREAS OF INTEREST/EXPERTISE		
Please list areas of interest/expertise. This information will be used to match you to volunteering opportunities that are best aligned with your interests and skills.		

Interest/expertise continued (if necessary):


Events !

AREAS OF NO INTEREST

Please use this space to let us know of jobs that you are NOT interested in helping with:

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publicly discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position. I further understand that I may be asked to complete a background check.

Signature of Applicant



Date

3-26-24

How to Submit:

Email: TCorriqan@shadycove.org
In Person: 22451 Hwy 62
By Mail: PO Box 1210 Shady Cove, OR 97539

Questions?

Call City Hall at 541-878-2225 or send an email to the email as listed above.

CITY OFFICE USE ONLY

DATE RECEIVED

INITIALS

The City of Shady Cove is an Equal Opportunity Provider.



CITY OF SHADY COVE
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APPLICATION FOR SHADY COVE VOLUNTEER GROUP

PLEASE PRINT

DATE: 3/26/2024

APPLICANT INFORMATION		
Name: Sheri Lomelino		
Physical Address: 625 Melrose Dr.		
City: Shady Cove	State: OR	Zip: 97539
Mailing Address: (same)		
City:	State:	Zip:
Home Phone:	Cell Phone: (same)	
Email Address: sherilomelino@yahoo.com		
Current Occupation: <i>(If retired or unemployed, state your general or past profession.)</i>		
How long have you lived in Shady Cove? (Optional) 2 years		
How long have you lived in Jackson County? (Optional) 2 years		
Days/Times of Best Availability: flexible		
Are you a current or past employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, please describe:		
AREAS OF INTEREST/EXPERTISE		
Please list areas of interest/expertise. This information will be used to match you to volunteering opportunities that are best aligned with your interests and skills.		

Interest/expertise continued (if necessary):

Interested in working with the event committee.

AREAS OF NO INTEREST

Please use this space to let us know of jobs that you are NOT interested in helping with:

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Signature of Applicant

Sheri Lomax

Date

3/26/2024

How to Submit:

- Email: TCorrigan@shadycove.org
- In Person: 22451 Hwy 62
- By Mail: PO Box 1210 Shady Cove, OR 97539

Questions?

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