

Agenda
Shady Cove Regular City Council Meeting
Thursday, May 2, 2024
6 PM

<https://us02web.zoom.us/j/84693931039?pwd=bjcvZiILMGdRTHJGUTJJeXBQY2c0dz09>

Meeting ID: 846 9393 1039

Passcode: 273429

+17193594580,,84693931039#,,,,*273429# US

+12532050468,,84693931039#,,,,*273429# US

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

1. This meeting is being digitally recorded.
2. The next regularly scheduled meeting of the City Council will be held on May 16, 2024 at 6 PM, both in Council Chambers and via Zoom.
3. The next regularly scheduled meeting of the Planning Commission is May 9 at 6 PM, both in Council Chambers and via Zoom.
4. The next regular meeting of the Recreation and Tourism Commission will be held May 8, 5:30 PM at the Library.
5. The next meeting of the Emergency Management Commission will be held ___ at 6 PM at the Library.
6. These meeting dates and times are subject to change
7. Anyone wishing to address the City Council concerning items of interest may do so. The person addressing the Council must complete a Public Comment Card and submit it to the City Administrator prior to the meeting. All remarks will be addressed to the whole City Council and limited to 3 minutes per person. Public Comments may also be submitted by email to the City Administrator, at TCorrigan@shadycove.org, no later than 4:00 PM the day of the meeting. The Council reserves the right to delay any action, if required, until such time as they are fully informed on the matter.

II. Public Comment on Agenda Items

III. Consent Agenda (pgs.3-8)

- A. Minutes of 04/18/24
- B. Bills Paid – 04/12/24 - 04/25/24 - \$175,693.18

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (541) 878-2225. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

IV. Items Removed from Consent Agenda

V. Staff Reports

- A. Jackson County Deputy
- B. Fire Chief Travis Crume, FD4
- C. Commission/Committee Reports
- D. City Administrator

VI. Old Business

- A. City Administrator Update - Introduction
- B. Audit Update

VII. New Business

- A. Logo Use Agreement (pg.9)
- B. Ordinance # 308, Temporary Vendors (pgs.10-12)
- C. Volunteer Appointments (pgs.13-27)
- D. Budget Committee Appointments (pgs.28-29)

VIII. Written Communication

IX. Public Comment on Non-Agenda Items

X. Council Comments on Non-Agenda Items

- A. Mayor Ball
- B. Councilor Nuckles
- C. Councilor Winfrey
- D. Councilor Hubbard
- E. Councilor Mitchell

Adjournment

City of Shady Cove
City Council Regular Meeting
Thursday, April 18, 2024, 6:00 PM
Meeting was held at City Hall and on Zoom

I. CALL TO ORDER

Mayor Ball called the Regular City Council Meeting to order at 6:00 PM.

The Pledge of Allegiance was recited.

I.C. ANNOUNCEMENTS

Roll Call

Council Present: Mayor Ball, Councilor Nuckles, Councilor Winfrey, Councilor Hubbard, Councilor Mitchell

Staff Present: Thomas J. Corrigan, City Administrator

Mayor Ball made the announcements on the agenda.

II. PUBLIC COMMENT ON AGENDA ITEM

**III. JACKSON COUNTY PRESENTATION RELATIVE
TO ANIMAL CONTROL DISTRICT**

Joel Benton- Deputy County Administrator/County Attorney- Thanked everyone for giving him the time to present the Jackson County Animal Control Service District
-Stacy Brubaker- Department Director for Jackson County Health & Human Services- She gave the presentation with information on taking in animals at the shelter and the process of each different case or reason the animal is brought in.
-Mayor Ball- His recommendation to Council is to take no action at this time and discuss it at the next workshop in May.

IV. CONSENT AGENDA

A. Minutes of 04/06/24

B. Bills Paid – 03/15/24 – 04/11/24 - \$162,131.80

Motion to Accept Consent Agenda

Motion: Councilor Mitchell

Second: Councilor Hubbard

Motion Carried: 5-0

V. ITEMS REMOVED FROM CONSENT AGENDA

VI. STAFF REPORTS

A. Commission/Committee Reports:

-Planning- Commissioner Stirling- PC had a regular meeting on April 11, and the continuing discussion was about commercial parking.

-Emergency Management- Jay Taylor- Has made contact with all of the vendors regarding the siren system to let them know it is on pause until further notice.

-Recreation and Tourism- Commissioner Pulcini- RT has an event workshop on Wednesday April 24 at 4:30 PM at the Library and the focus will be on their event on July 27th Summer Bash.

B. City Administrator- Tom Corrigan- The Mayor and City Administrator met with the RVSS board and they expressed their desire to put a cap on people's sewer lines when they have excessive non-payment. There is a procedure for shutting it down and it involves notifying County Health. The Library has a wildfire forum that will be at 4:00 PM on April 19th including local fire departments and risk reduction experts to try and help people with their properties. There is a wildfire webinar given by Pacific Power on May 2nd from 2-3 PM. On May 7th at 5:30 PM at the Expo, Pacific Power is having a meeting with food for registered guests. The City Administrator had the direction from Council to write a letter of support for Hunter's grant. We have to bring back the Franchise Fee verses the rights of way agreements again because we have three that are coming up. He would like to have more input and possibly work with the Mayor and Councilor Nuckles on use of the logo now and get some direction on it. We have had a lot of meetings with the County. Jackson County crisis communities, which are comprised of communities affected by the previous wildfires and where to go from here. Also the long term recovery meeting and a FEMA meeting on hazard risk mapping. Out in front of City Hall, Spencer has planted some different varieties of Oregon Grape and Hank is working on a native plant work up. ODOT reconstructed the South corner of Cleveland Street and Hwy 62. Staff is sending letters regarding blackberries and the CSO has been working with us. Weed wackers are available at the City Hall for people to borrow. We have done a large amount of work on moving the server over. There is a new dead end sign at the end Of Cleveland.

-Mayor Ball- Thanked Councilor Nuckles for all of the help on the transition of the new server.

VII. OLD BUSINESS

- A. Resolution # 24-03, a Resolution of the City Council of the City of Shady Cove, Oregon, Proclaiming April, 2024 as Child Abuse Prevention Month

Motion for City of Shady Cove Resolution # 24-03, a Resolution of the Mayor and City Council of the City of Shady Cove, Proclaiming April, 2024 as Child Abuse Prevention Month

Motion: Councilor Nuckles

Second: Councilor Winfrey

Motion Carried: 5-0

- B. City Administrator Update- Mayor Ball- We have had a few special meetings regarding the candidates. The Council directed him to begin negotiating a contract with the City's preferred candidate, Michele Parry, then we will have to have another special session on Monday, April 22 at 5:00 PM, to present the contract.
- C. Sherrif's Contract Next Steps- Mayor Ball- We had a workshop and discussed the contract and would now like to open it up for discussion.
- D. Audit Update- Mayor Ball- Still waiting for results from the 2021 audit. 2022 audit is already being worked.

VIII. NEW BUSINESS

- A. Resolution # 24-04, A Resolution of the Mayor and City Council of the City of Shady Cove Approving a Jackson County Order to Initiate Formation of a Jackson County Animal Control Service District and Consenting to the Inclusion of City Territory within the Boundaries of the District – No action taken.
- B. Appointment to Budget Committee- Mayor Ball- We received one application. -Donna Hutchings- Introduced herself. She has lived here about 2 years. She has been a financial professional for over 2 decades. She manages 2 small businesses with her husband.

Motion to Accept the Application from Donna Hutchings for the Budget Committee

Motion: Councilor Mithcell

Second: Councilor Nuckles

Motion Carried: 5-0

IX. WRITTEN COMMUNICATION

Heather Jurow- She has noticed a lot of interest in promoting native plants and monarch butterflies. She would like to propose that we invite a speaker to present

the Bee City USA to the Council.

-Councilor Nuckles- Possibly schedule a workshop to discuss.

X. PUBLIC COMMENT ON NON-AGENDA ITEMS

Bob Collier- Made comments regarding Council delaying the siren system.

XI. COUNCIL COMMENTS ON NON-AGENDA ITEMS

- A. Councilor Mitchell- Thanked everyone for coming. Wanted to remind everyone the Southern Oregon Rod & Custom show will be April 20 and 21.
- B. Councilor Winfrey- Thanked everyone for coming and thanked everyone for supporting the fire department.
- C. Councilor Nuckles- Get those weed-wackers because she thinks with the rain you will have to do it more than once.
- D. Councilor Hubbard- Thanked everyone for coming. Thanked Bob Collier for the information concerning the siren
- E. Mayor Ball- Thanked everyone for coming. Wants to put out a special thanks to Emily McIntire and Tom Corrigan for getting them the information complete on the Legislative grant for \$1.5 million.

ADJOURNMENT

There being no further business before the Council, Mayor Ball adjourned the meeting at 7:45 PM

Approved:

Attest:

Mayor Ball

Thomas J. Corrigan
City Administrator

Council Vote:

- Mayor Ball _____
- Councilor Nuckles _____
- Councilor Winfrey _____
- Councilor Mitchell _____
- Councilor Hubbard _____

Report Criteria:
 Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
24	Canon Financial Services, I	32209978	Contract charge 03/01/202	1	03/12/2024	203.82	.00	203.82	51197	04/19/2024
Total 24:						203.82	.00	203.82		
25	Canon Solutions America, I	6007190987	Copier	1	02/25/2024	43.05	.00	43.05	51198	04/19/2024
Total 25:						43.05	.00	43.05		
27	Caselle, Inc.	131050	Contract support & maint fo	1	02/05/2024	125.00	.00	125.00	51199	04/19/2024
Total 27:						125.00	.00	125.00		
39	Crystal Fresh	705857	City Hall bottled water	1	01/26/2024	75.00	.00	75.00	51201	04/19/2024
		706988	City Hall bottled water	1	02/23/2024	75.00	.00	75.00	51201	04/19/2024
Total 39:						150.00	.00	150.00		
43	Christian, David	02262024	Radio 02/26/2024 -03/01/2	1	02/29/2024	90.00	.00	90.00	51200	04/19/2024
		04012024	Radio 04/01/2024 -04/04/2	1	04/04/2024	90.00	.00	90.00	51200	04/19/2024
		04082024	Radio 04/08/2024 -04/12/2	1	04/11/2024	90.00	.00	90.00	51200	04/19/2024
Total 43:						270.00	.00	270.00		
74	Jackson County Sheriff	SCOCT-DEC	Oct-Dec 2023 quarterly billi	1	04/09/2024	153,947.75	.00	153,947.75	51205	04/19/2024
Total 74:						153,947.75	.00	153,947.75		
83	KAS & Associates, Inc.	22150	Cleveland street project, ad	1	02/25/2024	3,302.76	.00	3,302.76	51206	04/19/2024
Total 83:						3,302.76	.00	3,302.76		
114	Pacific Power	32847641-01	Reader Board	1	03/28/2024	128.52	.00	128.52	51207	04/19/2024
		32847641-01	Street lights	2	03/28/2024	714.76	.00	714.76	51207	04/19/2024
		32847641-01	City Hall	3	03/28/2024	265.63	.00	265.63	51207	04/19/2024
		32847641-01	Nork Lane	4	03/28/2024	323.79	.00	323.79	51207	04/19/2024
Total 114:						1,432.70	.00	1,432.70		
139	Shady Cove Hardware, LL	430520	Street materials	1	02/29/2024	34.72	.00	34.72	51209	04/19/2024
		430520	park	2	02/29/2024	46.48	.00	46.48	51209	04/19/2024
		430520	Streets	3	02/29/2024	69.23	.00	69.23	51209	04/19/2024
		433452	Snapblade knife, lighters	1	03/31/2024	15.96	.00	15.96	51209	04/19/2024
		433452	measuring cup 2c clr	2	03/31/2024	2.79	.00	2.79	51209	04/19/2024
		433452	landscape fabric	3	03/31/2024	49.98	.00	49.98	51209	04/19/2024
		433452	Service charge	4	03/31/2024	3.01	.00	3.01	51209	04/19/2024
Total 139:						222.17	.00	222.17		
160	Teamster Local 223	052024	Monthly dues	1	04/01/2024	248.00	.00	248.00	51211	04/19/2024
Total 160:						248.00	.00	248.00		
168	URCC	0007 042024	Rent backroom 4/2/24 3 ho	1	04/10/2024	30.00	.00	30.00	51212	04/19/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 168:						30.00	.00	30.00		
221	Hunter Communications	578103	phone/internet	1	04/08/2024	700.60	.00	700.60	51202	04/19/2024
Total 221:						700.60	.00	700.60		
257	AT&T Mobility	2872860888	Cell phones	1	04/05/2024	270.35	.00	270.35	51196	04/19/2024
Total 257:						270.35	.00	270.35		
258	WECO - Carson	CP-0026541	Gas/Diesel 04/2024	1	04/16/2024	153.23	.00	153.23	51213	04/19/2024
Total 258:						153.23	.00	153.23		
268	Project A, Inc.	24-554	Services:Web Custom Dev	1	04/15/2024	293.75	.00	293.75	51208	04/19/2024
Total 268:						293.75	.00	293.75		
274	Jackson County - Commun	5684	City of Shady Cove, gravel	1	04/11/2024	900.00	.00	900.00	51204	04/19/2024
Total 274:						900.00	.00	900.00		
430074	Isler CPA	237234	Progress billing for financia	1	02/29/2024	9,000.00	.00	9,000.00	51203	04/19/2024
Total 430074:						9,000.00	.00	9,000.00		
430086	Arbor Tech Tree Service	042024	Aunt Carolines Park, remo	1	04/09/2024	2,400.00	.00	2,400.00	51195	04/19/2024
Total 430086:						2,400.00	.00	2,400.00		
430112	Sou Foundation C/O Sam	04192024	City Of Shady Cove Logo	1	04/19/2024	2,000.00	.00	.00	51210	04/19/2024
		042024	City Of Shady Cove Logo	1	04/03/2024	2,000.00	.00	.00	Multiple	Multiple
		4202024	City Of Shady Cove Logo	1	04/19/2024	2,000.00	.00	2,000.00	51214	04/19/2024
Total 430112:						6,000.00	.00	2,000.00		
Grand Totals:						179,693.18	.00	175,693.18		

Report Criteria:
 Detail report type printed

CITY OF SHADY COVE LOGO USAGE AGREEMENT

The City logo is a valuable asset of our organization. We ask that you help us preserve and protect our trademark through the appropriate use of the City logo in accordance with this agreement. The following provisions are included:

THIS AGREEMENT shall constitute a non-exclusive license granted by the City of Shady Cove, Oregon (City) to _____ (User) for the use of City's name and/or its main logo plus the associated set of adopted variations (Logo) under the following terms and conditions:

1. Logo will be provided by City in electronic format. The City Logo may be either in single color or full (process) color and must not be scaled disproportionately. The City Logo may not be altered or modified in any way. Failure to follow these guidelines may endanger our legal trademark rights.
2. City reserves the right to approve all uses of its name and Logo. Users must provide detailed information of how the City Logo will be used. If used in a print advertisement, User must provide name and date(s) of publication. If used in a broadcast advertisement, User must provide station call letters and flight dates of ad. If used in a promotional advertisement, User must provide date of promotional event and details of promotion's purpose. For website usage linking instructions will be emailed. No product or service is permitted to be advertised or sold commercially using the Logo.
3. User must provide City with a copy of final proof ONE WEEK in advance of publication or broadcast.
4. Primary Contact for all Logo requests will be the City Administrator. Use of the City Logo must be approved by the City of Shady Cove City Council. Upon approval, the City Administrator will forward the electronic files to the User.
5. City reserves the right to reject requests for use of the City Logo, name, or likeness.
6. All use of City Logo, name, and likeness must cease and desist upon termination of the Agreement.
7. Recipient acknowledges that the name and City Logo are the sole and separate property of the City and any use hereunder shall not give rise to any right of use or ownership except as set forth herein.
8. This license shall commence the ___ day of _____, _____. This license shall expire on the ___ day of _____, _____.
9. This agreement is non-transferrable. Use of the City Logo by any other person or organization is strictly forbidden without prior written approval from the City of Shady Cove City Council. A new Logo usage agreement must be signed for the following reasons: (1) upon expiration of this agreement; (2) use of the City Logo changes from that detailed in the original agreement; or (3) City of Shady Cove updates or changes its Logo design.
10. In the event suit or action is instituted to enforce any of the terms of this Contract, each party shall be responsible for its own attorney fees, costs and related expenses.
11. Upon any violation of the terms of this agreement by User, the City of Shady Cove may terminate the license forthwith, and upon written notice to User to that effect, User shall cease all use of the name, Logo or likeness and shall not thereafter use, broadcast, distribute or display any items, documents, ads or other materials containing City's name, Logo or likeness.

City of Shady Cove, City Administrator

User

Company Name

ORDINANCE NO. 308

AN ORDINANCE OF THE CITY OF SHADY COVE, OREGON, ESTABLISHING CONDITIONS UNDER WHICH TRANSIENT MERCHANTS, ITINERANT MERCHANTS OR TEMPORARY VENDORS SHALL BE PERMITTED WITHIN THE CITY OF SHADY COVE, AND REPEALING ORDINANCE NUMBER 201 IN ITS ENTIRETY.

The Council of the City of Shady Cove ordains as follows:

Section 1: SHORT TITLE:

- ~~A. This Ordinance will be known as the "Temporary Vendor Ordinance".~~
- A. This Ordinance will be known as the "Temporary Vendor Ordinance".

Section 2: DEFINITIONS:

- A. A "mobile, transient or temporary vendor" is any vendor who can roll, tow or drive the business off of the site at the close of business each day.
- B. Permanent business means any business that does not meet the criteria in Paragraph A, above.

Section 3: TEMPORARY VENDORS:

Where permitted, a temporary unit shall meet the following standards:

- (a) Temporary units shall be permitted only in commercial zones.
- (b) The temporary unit shall meet all other development requirements of the General Commercial Zone.
- (c) Applicant(s) shall submit a site plan with temporary unit dimensions and location shown in detail.
- ~~(d) The exterior length and width dimensions of the temporary unit, when multiplied, shall enclose no more than 128 square feet.~~
- (d) The exterior length and width dimensions of the temporary unit shall not exceed 28 feet in length with a maximum width of 102 inches
- ~~(e) The temporary unit shall be located no closer than one hundred feet from another such unit.~~
- (e) The temporary unit shall be located no closer than 15 feet from another unit.
- (f) The temporary unit shall be located on an improved surface (i.e., asphalt or concrete).
- (g) If the temporary unit is located on, or adjacent to, a public or private walkway,

the minimum remaining unobstructed walkway width shall be six (6) feet.

- (h) A minimum of three (3) paved off-street parking spaces shall be provided in conjunction with the use. Spaces shall be in addition to the minimum number required for any existing use on the property.
- (i) A trash receptacle shall be located within ten (10) feet of the temporary unit.
- (j) If the temporary unit is located on property not owned by the applicant, written consent from the property owner shall be provided.
- (k) Paving of property in order to accommodate temporary units is considered to be development of that property and shall require a Site Development Plan Application and associated SOC fee requirements.
- (l) A City Business License is required. If the use is for a single day, weekend, or special event, a day-permit shall be obtained.
- (m) Temporary food units shall provide evidence of compliance with Health Department Standards.
- (n) All food shall be in ready-to-eat condition when sold.
- (o) A temporary unit that remains in constant use on the same site or tax lot will be considered permanent. Such units may not be replaced with another temporary use without full compliance with this ordinance.
- (p) Any deviance from the above standards shall require application for a Conditional Use Permit.
- ~~(q) Hours of operation: Daylight only.~~
- (q) Hours of operation are 6 AM to 10 PM.
- (r) The mobile unit must be rolled, towed or driven off the site at the close of business each day.

Section 4: EXCEPTIONS:

- A. A mobile vendor at a special event is not required to meet the criteria as long as it remains in a designated location during the special event.
- ~~B. Flea markets/yard sales are allowed in a commercial or public zone if the flea market/yard sale is conducted by the property owner or business owner. Such sales are limited to a maximum of two days in any 90-day period.~~
- B. Flea markets/yard sales are allowed in a commercial or public zone if the flea market/yard sale is conducted by the property owner or business owner. The sales are limited to a maximum of three days in any 90-day period.
- C. City-wide Yard Sale.

Section 5: PENALTIES:

- A. Operation by a temporary vendor, without compliance with any portion of this Ordinance, may upon conviction in the Municipal Court for the City of Shady Cove, be punished by a fine of not more than \$250.00.

- B. Every full day during which any business activity continues, without full compliance of this Ordinance, shall be deemed a separate offense.

Section 6: REPEAL:

- A. Ordinance No. 201, enacted on May 2, 2002, is hereby repealed in its entirety.

PASSED AND APPROVED by the City Council of the City of Shady Cove this 16th day of May, 2024.

Approved: _____

Jon Ball, Mayor

Attest: _____

Tom Corrigan, City Administrator

Council Vote:

Mayor Ball	_____
Councilor Nuckles	_____
Councilor Mitchell	_____
Councilor Hubbard	_____
Councilor Winfrey	_____



CITY OF SHADY COVE
 22451 Highway 62 • P.O. Box 1210 • Shady Cove, OR 97539
 Phone: 541.878.2225 • Fax: 541.878.2226

APPLICATION FOR COMMISSION OR COMMITTEE

PLEASE PRINT

DATE: 04/17/24 POSITION APPLIED FOR: REC + TOURISM VOLUNTEER

APPLICANT INFORMATION		
Name: <u>JIM AYERS</u>		
Physical Address: <u>24 PINE ST</u>		
City: <u>SHADY COVE</u>	State: <u>OR</u>	Zip: <u>97539</u>
Mailing Address: <u>P.O. BOX 619</u>		
City: <u>SHADY COVE</u>	State: <u>OR</u>	Zip: <u>97539</u>
Home Phone: <u>N/A</u>	Cell Phone: _____	
Email Address: <u>JP.AYERS@YAHOO.COM</u>		
Current Occupation: <i>(If retired or unemployed, state your general or past profession.)</i> <u>RETIRED</u>		
How long have you lived in Shady Cove? <u>7 YEAR</u>		
How long have you lived in Jackson County? <u>7 YEAR</u>		
Are you available to attend both daytime and evening meetings when necessary? <u>YES</u>		
Are you an employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, please describe:		
QUALIFICATIONS		
I believe that I am qualified for and should be considered for the above position(s) for the following reasons <i>(continue on next sheet if necessary):</i>		
<u>CURRENT VOLUNTEER SUPPORT IN THE JCFO4 SUPPORT GR.</u>		

Qualifications continued (if necessary):

Blank lined area for qualifications.

Please use this space to summarize why you are applying for this position:

HELP OUT CITY EVENTS

Please use this space to add any additional information you would like to share:

Blank lined area for additional information.

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publically review and discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position.

Signature of applicant

Handwritten signature of James P. Corrigan

Date

04/17/24

How to Submit:

- By email: TCorrigan@shadycove.org
In person: City of Shady Cove, City Hall, 22451 Highway 62. Monday through Friday, 8:00 AM to 5:00 PM
By mail: P.O. Box 1210, Shady Cove, OR 97539
By fax: 541.878.2226

Questions?

Call City Hall at 541.878.2225 or send an email to the email as listed above.

CITY OFFICE USE ONLY

DATE RECEIVED

Handwritten date: 4/24/24

INITIALS

Handwritten initials: S. Bandfield



CITY OF SHADY COVE
 22451 Highway 62 ♦ P.O. Box 1210 ♦ Shady Cove, OR 97539
 Phone: 541.878.2225 ♦ Fax: 541.878.2226

APPLICATION FOR COMMISSION OR COMMITTEE

PLEASE PRINT

DATE: 4-17-24 POSITION APPLIED FOR: REC + TOURISM VOLUNTEER

APPLICANT INFORMATION			
Name: <u>Sandra Ayers</u>			
Physical Address: <u>24 Pine St</u>			
City: <u>Shady Cove</u>	State: <u>OR</u>	Zip: <u>97539</u>	
Mailing Address: <u>PO Box 619</u>			
City: <u>shady cove</u>	State: <u>OR</u>	Zip: <u>97539</u>	
Home Phone: <u>Ø</u>	Cell Phone: <u>-</u>		
Email Address: <u>sandhascards@yahoo.com</u>			
Current Occupation: <u>retired, Admin. Asst.</u> <i>(If retired or unemployed, state your general or past profession.)</i>			
How long have you lived in Shady Cove? <u>7 yrs</u>			
How long have you lived in Jackson County? <u>7 yrs</u>			
Are you available to attend both daytime and evening meetings when necessary? <u>yes</u>			
Are you an employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, please describe:			
QUALIFICATIONS			
I believe that I am qualified for and should be considered for the above position(s) for the following reasons <i>(continue on next sheet if necessary):</i>			
<u>Volunteer support for JCFD4 for 7 years</u>			
<u>Volunteer white City Food pantry</u>			

Qualifications continued (if necessary):

Blank lined area for qualifications.

Please use this space to summarize why you are applying for this position:

I would like to support our city with my volunteer support

Please use this space to add any additional information you would like to share:

Blank lined area for additional information.

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publically review and discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position.

Signature of applicant: Sandra Ayers; Date: 4-17-24

How to Submit:

- By email: TCorrigan@shadycove.org
In person: City of Shady Cove, City Hall, 22451 Highway 62. Monday through Friday, 8:00 AM to 5:00 PM
By mail: P.O. Box 1210, Shady Cove, OR 97539
By fax: 541.878.2226

Questions?

Call City Hall at 541.878.2225 or send an email to the email as listed above.

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DATE RECEIVED 4/24/24
INITIALS S. Bandfield

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CITY OF SHADY COVE
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 Phone: 541-878-2225 • Fax: 541-878-2226

APPLICATION FOR SHADY COVE VOLUNTEER GROUP

PLEASE PRINT

DATE: 4/24/24

APPLICANT INFORMATION

Name: Julia Jackson

Physical Address: 19491 Hwy 62

City: Eagle Point State: OR Zip: 97524

Mailing Address: 19491 Hwy 62

City: Eagle Point State: OR Zip: 97524

Home Phone: _____ Cell Phone: _____

Email Address: distantdimensionsdesign@gmail.com

Current Occupation: Business Owner - Distant Dimensions
(If retired or unemployed, state your general or past profession.)

How long have you lived in Shady Cove? (Optional) 10+ yrs

How long have you lived in Jackson County? (Optional) 10+ yrs

Days/Times of Best Availability: Any

Are you a current or past employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?
 Yes No

If yes, please describe:

AREAS OF INTEREST/EXPERTISE

Please list areas of interest/expertise. This information will be used to match you to volunteering opportunities that are best aligned with your interests and skills.

Graphic Design
Printing/Engraving/Wood/etc.



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APPLICATION FOR SHADY COVE VOLUNTEER GROUP

PLEASE PRINT

DATE: 4/24/2024

APPLICANT INFORMATION			
Name: Julie Ball			
Physical Address: 9512 Hwy 62			
City: Eagle Point	State: OR	Zip: 97524	
Mailing Address: Same			
City:	State:	Zip:	
Home Phone:		Cell Phone:	
Email Address: ohfender@charter.net			
Current Occupation: <i>(If retired or unemployed, state your general or past profession.)</i> EA Engineer			
How long have you lived in Shady Cove? (Optional) NA			
How long have you lived in Jackson County? (Optional) 27 yrs			
Days/Times of Best Availability: Weekends			
Are you a current or past employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, please describe:			
AREAS OF INTEREST/EXPERTISE			
Please list areas of interest/expertise. This information will be used to match you to volunteering opportunities that are best aligned with your interests and skills.			

Interest/expertise continued (if necessary):

AREAS OF NO INTEREST

Please use this space to let us know of jobs that you are NOT interested in helping with:

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publicly discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position. I further understand that I may be asked to complete a background check.

Signature of Applicant *James O. Butt* Date *4/24/2024*

How to Submit:

Email: TCorrigan@shadycove.org
In Person 22451 Hwy 62
By Mail PO Box 1210 Shady Cove, OR 97539

Questions?

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APPLICATION FOR SHADY COVE VOLUNTEER GROUP

PLEASE PRINT

DATE: 6/21/23

APPLICANT INFORMATION			
Name:	<u>SALLY WALL</u>		
Physical Address:	<u>333 PENNY LN</u>		
City:	State:	Zip:	
<u>SHADY COVE</u>	<u>OR</u>	<u>97539</u>	
Mailing Address:	<u>SAUE</u>		
City:	State:	Zip:	
Home Phone:	Cell Phone:		
Email Address:	<u>sallywall333@gmail.com</u>		
Current Occupation: <small>(If retired or unemployed, state your general or past profession.)</small>	<u>RETIRED</u>		
How long have you lived in Shady Cove? (Optional)	<u>4 1/2 YRS</u>		
How long have you lived in Jackson County? (Optional)	<u>4 1/2 YRS</u>		
Days/Times of Best Availability:			
Are you a current or past employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, please describe:			
AREAS OF INTEREST/EXPERTISE			
Please list areas of interest/expertise. This information will be used to match you to volunteering opportunities that are best aligned with your interests and skills.			

Interest/expertise continued (if necessary):

Empty box for interest/expertise continuation.

AREAS OF NO INTEREST

Please use this space to let us know of jobs that you are NOT interested in helping with:

any physical labor

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publicly discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position. I further understand that I may be asked to complete a background check.

Signature of Applicant

Handwritten signature: Tracy Hall

Date

Handwritten date: 6/21/23

How to Submit:

Email: TCorrigan@shadycove.org
In Person: 22451 Hwy 62
By Mail: PO Box 1210 Shady Cove, OR 97539

Questions?

Call City Hall at 541-878-2225 or send an email to the email as listed above.

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APPLICATION FOR SHADY COVE VOLUNTEER GROUP

PLEASE PRINT

DATE: 6/20/23

APPLICANT INFORMATION

Name: Sandra Barber

Physical Address: 110 Firehouse Lane

City: Shady Cove,

State: OR

Zip: 97539

Mailing Address: same

City: —

State: —

Zip: —

Home Phone: —

Cell Phone: —

Email Address: christmassandra barber@aol.com

Current Occupation: retired - journalism, union, counseling
(If retired or unemployed, state your general or past profession.)

How long have you lived in Shady Cove? (Optional) 5 yrs

How long have you lived in Jackson County? (Optional) 14 yrs.

Days/Times of Best Availability: —

Are you a current or past employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?

Yes

No

If yes, please describe:

AREAS OF INTEREST/EXPERTISE

Please list areas of interest/expertise. This information will be used to match you to volunteering opportunities that are best aligned with your interests and skills.

Communication

Interest/expertise continued (if necessary):

AREAS OF NO INTEREST

Please use this space to let us know of jobs that you are NOT interested in helping with:

working w/ kids/teens

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publicly discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position. I further understand that I may be asked to complete a background check.

Signature of Applicant 	Date
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How to Submit:

Email: TCorrigan@shadycove.org
In Person 22451 Hwy 62
By Mail PO Box 1210 Shady Cove, OR 97539

Questions?

Call City Hall at 541-878-2225 or send an email to the email as listed above.

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APPLICATION FOR SHADY COVE VOLUNTEER GROUP

PLEASE PRINT

DATE: 4/24/24

APPLICANT INFORMATION		
Name: <u>Melodie A Fowler</u>		
Physical Address: <u>12077 Elk Creek Rd</u>		
City: <u>Trail</u>	State: <u>OR</u>	Zip: <u>97541</u>
Mailing Address: <u>Same as above</u>		
City: _____	State: _____	Zip: _____
Home Phone: _____	Cell Phone: _____	
Email Address: <u>fowlermel58@gmail.com</u>		
Current Occupation: <u>retired</u> <small>(If retired or unemployed, state your general or past profession.)</small>		
How long have you lived in Shady Cove? (Optional) <u>N/A</u>		
How long have you lived in Jackson County? (Optional) <u>21 years</u>		
Days/Times of Best Availability: <u>morning/early afternoon</u>		
Are you a current or past employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, please describe:		
AREAS OF INTEREST/EXPERTISE		
Please list areas of interest/expertise. This information will be used to match you to volunteering opportunities that are best aligned with your interests and skills.		
<u>light manual labor</u> <u>comic relief</u> <u>food distribution (∅ food handlers card)</u>		

Interest/expertise continued (if necessary):

changes daily

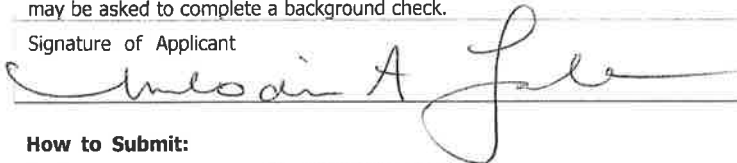
AREAS OF NO INTEREST

Please use this space to let us know of jobs that you are NOT interested in helping with:

mechanical work
late night activities

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Signature of Applicant



Date 4/24/24

How to Submit:

Email: TCorrigan@shadycove.org
In Person: 22451 Hwy 62
By Mail: PO Box 1210 Shady Cove, OR 97539

Questions?

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APPLICATION FOR SHADY COVE VOLUNTEER GROUP

PLEASE PRINT

DATE: 6/21/2023

APPLICANT INFORMATION			
Name: <u>JAY TAYLOR</u>			
Physical Address: <u>6532 ROGUE RIVER DR.</u>			
City: <u>SHADY COVE</u>	State: <u>OR</u>	Zip: <u>97539</u>	
Mailing Address: <u>SAME</u>			
City:	State:	Zip:	
Home Phone:		Cell Phone:	
Email Address: <u>JAYCT53@YAHOO.COM</u>			
Current Occupation: <u>RETIRED</u> <small>(If retired or unemployed, state your general or past profession.)</small>			
How long have you lived in Shady Cove? (Optional)		<u>3</u>	
How long have you lived in Jackson County? (Optional)		<u>3</u>	
Days/Times of Best Availability: <u>OPEN</u>			
Are you a current or past employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, please describe:			
AREAS OF INTEREST/EXPERTISE			
Please list areas of interest/expertise. This information will be used to match you to volunteering opportunities that are best aligned with your interests and skills.			
<u>PARKS & RECREATION</u>			

Interest/expertise continued (if necessary):

AREAS OF NO INTEREST

Please use this space to let us know of jobs that you are NOT interested in helping with:

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Signature of Applicant

Date

How to Submit:

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In Person 22451 Hwy 62
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Questions?

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APPLICATION FOR COMMISSION OR COMMITTEE

PLEASE PRINT

DATE: 04/23/2024 POSITION APPLIED FOR: Budget Committee

APPLICANT INFORMATION		
Name: <u>Lena Richardson</u>		
Physical Address: <u>80 Riverside Dr.</u>		
City: <u>Shady Cove</u>	State: <u>OR</u>	Zip: <u>97539</u>
Mailing Address: <u>PO Box 1205</u>		
City: <u>Shady Cove</u>	State: <u>OR</u>	Zip: <u>97539</u>
Home Phone:	Cell Phone:	
Email Address: <u>billena70@gmail.com</u>		
Current Occupation: <i>(If retired or unemployed, state your general or past profession.)</i> <u>Retired - Accounting/finance</u>		
How long have you lived in Shady Cove? <u>16 years</u>		
How long have you lived in Jackson County? <u>50 years</u>		
Are you available to attend both daytime and evening meetings when necessary? <u>yes</u>		
Are you an employee of the City of Shady Cove, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, please describe:		
QUALIFICATIONS		
I believe that I am qualified for and should be considered for the above position(s) for the following reasons <i>(continue on next sheet if necessary):</i>		
<u>MBA w/ emphasis in Accounting</u>		
<u>25 years corporate accounting experience including</u>		
<u>financial budgeting, forecasting, reporting</u>		
<u>and analysis.</u>		
<u>Since 2009, I've served for various periods of time</u>		
<u>on Shady Cove Budget Committee, Planning</u>		
<u>Commission and as Shady Cove Mayor</u>		

Qualifications continued (if necessary):

Blank lined area for qualifications.

Please use this space to summarize why you are applying for this position:

Service to my community

Please use this space to add any additional information you would like to share:

Blank lined area for additional information.

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge. I authorize the City of Shady Cove to publically review and discuss the information provided herein and to assist in responding to any questions asked which are relevant to this position.

Signature of applicant

Lena Richardson

Date

04/23/2024

How to Submit:

- By email: TCorrigan@shadycove.org
In person: City of Shady Cove, City Hall, 22451 Highway 62. Monday through Friday, 8:00 AM to 5:00 PM
By mail: P.O. Box 1210, Shady Cove, OR 97539
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4/23/24

INITIALS

S. Bandfield