

**Agenda**  
Shady Cove Regular City Council Meeting  
Thursday, December 5, 2024  
6 PM

Join Zoom Meeting <https://zoom.us/j/9722923260?omn=93948141758>  
Meeting ID: 972 292 3260

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Announcements/Proclamations by Presiding Officer**
  - A. This meeting is being digitally recorded.
  - B. **Next City Council:** December 19, 2024 at 6 PM (Council Chambers and Zoom)
  - C. **Next Planning Commission:** December 12, 2024 at 6 PM, (Council Chambers and Zoom).
  - D. **Next Recreation & Tourism Commission:** December 11, 2024 at 5:00 PM (Library).
  - E. **Next Emergency Management Commission:** December 9, 2024 at 6 PM (Library).
  - F. **December 7, 2024, City of Shady Cove Holiday Tree Lighting with Santa and Friends, 4:00 pm – 6:00 pm, Tree Lighting at 5:30 pm.**
  - G. These meeting dates and times are subject to change.
  - H. Anyone wishing to address the City Council concerning items of interest may do so. The person addressing the Council must complete a Public Comment Card and submit it to the City Administrator prior to the meeting. All remarks will be addressed to the whole City Council and limited to 3 minutes per person. Public Comments may also be submitted by email to the City Administrator, at [mparry@shadycove.org](mailto:mparry@shadycove.org), no later than 4:00 PM the day of the meeting. The Council reserves the right to delay any action, if required, until such time as they are fully informed on the matter.
- 5. Public Hearings**
- 6. Public Comment on items on the agenda (other than public hearings)**
- 7. Consent Agenda**
  - A. Minutes of November 21, 2024.
  - B. Bills paid November 1, 2024, to November 30, 2024 total \$589,528.44.
- 8. Items removed from the consent agenda**
- 9. Current Grants Updates**
  - A. \$1.5 million drinking water grant – 150-acres water right letter sent asking for an application; Amendment No. 1 approved by Business Oregon.
  - B. Transportation grant –December 10, 2024.
- 10. Staff Reports**
  - A. Commission/Committee Reports
  - B. City Administrator

**11. New Business**

- A. RESOLUTION 24-14 A RESOLUTION OF THE CITY OF SHADY COVE, OREGON, AUTHORIZING THE ALLOCATION OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS TO SUPPORT ELIGIBLE PROJECTS AND COMMUNITY INITIATIVES.
- B. Park closed escrow
- C. Mayor going to City Day at the Capital hosted by LOC

**12. Old Business**

**13. Written Comments on items not on the agenda**

**14. Council comments and Liaison report**

**15. Adjournment**

Approved

Attest

\_\_\_\_\_  
Mayor Ball

\_\_\_\_\_  
Michele Parry, City Administrator

**Council Vote:**

Mayor Ball \_\_\_\_\_  
Councilor Nuckles \_\_\_\_\_  
Councilor Winfrey \_\_\_\_\_  
Councilor Mitchell \_\_\_\_\_

## Minutes

Shady Cove Regular City Council Meeting  
Thursday, November 21, 2024  
6 PM

1. **Call to Order**  
Mayor Ball called the Regular City Council Meeting to order at 6:00 PM.
2. **Roll Call**  
Council Present: Mayor Ball, Councilor Nuckles, Councilor Mitchell, and Councilor Winfrey.  
Fire Chief Crume  
Staff Present: Michele Parry, City Administrator
3. **Pledge of Allegiance**  
The Pledge of Allegiance was recited.
4. **Announcements/Proclamations by Presiding Officer**  
Mayor Ball made the announcements on the agenda.
5. **Public Hearings**
6. **Public Comment on items on the agenda (other than public hearings)**
7. **Consent Agenda**

**Motion to accept the minutes of November 7, 2024. There is no financial.**

Motion: Councilor Mitchell

Second: Councilor Nuckles

Motion Carried 4-0

8. **Items removed from the consent agenda.**  
None
9. **Current Grant Updates**
  - A. Transportation Grant kicks off planning on Dec. 10, 2024
  - B. Water System Grant Amendment No. 1 has been fully executed.
10. **Staff Reports**
  - A. Fire District No 4 – Chief Crume we have the children’s Christmas party happening on December 14, 2024, from 3:00 pm – 5:00 pm at the Shady Cove school gym. We received a \$75,000 grant from the Oregon State Fire Marshall’s Office. The funding will be used to create a Firewise garden and to implement a voucher system. Additionally, we plan to integrate this initiative with our existing funding for the CWPP program, which supports home assessments. Currently, this program is active and provides free home assessments. After completing the assessment, we

develop a tailored work plan for each homeowner. We also offer free resources to assist with the implementation of recommended measures. We conduct property inspections and develop work plans for homeowners. If eligible, participants can receive a voucher of up to \$500 to purchase plants. They can also visit our property to see the plants in a natural setting, offering a chance to visualize how they might look on their own land. Whether or not you have a green thumb, we can guide you through the process. Additionally, our board has approved going out for a tax levy in May. We are currently operating on a 99-cent tax levy, which was first instituted in 2015 and renewed since then. The renewal is up next year, and the board plans to propose a new rate of \$1.10—an 11-cent increase. This adjustment is necessary to meet budget demands, as we have not requested an increase in a decade. Lastly, with winter driving conditions upon us, check weather conditions before you travel, carry chains, a blanket, and water please stay safe and exercise caution on the roads.

- B. Planning Commission - John Edwards Last week, we held a Planning Commission meeting and are currently in the middle of reviewing our camping ordinances. We are evaluating them to identify areas for updates and potential additions. The Mayor and I also had a Zoom meeting with the Wrong Retreat this week, where we were able to secure some progress. Additionally, we have a tour scheduled for tomorrow. I've also been in discussions with contacts from the Council for Simple Point. While Simple Point is a larger and more established community, they have implemented measures aligned with the state mandate for hospitals. We are looking to gather insights from their experiences and those of other similar communities, such as River, to guide our efforts. We will continue this work during our upcoming investor meeting. With hearings scheduled soon, we plan to address these matters in our next meeting as we prepare for the new year.
- C. Emergency Management Commission (EMC) – Nancy Marting We are actively working to update the 2012 Emergency Operations Plan (EOP) by consolidating scattered documents into a more concise and accessible binder for city administrators. This streamlined version will make critical information easier to locate during emergencies. Additionally, we are developing individual action plans for several types of emergencies, using ICS (Incident Command System) guidelines to outline responsibilities and procedures. We are also assessing potential locations for an Emergency Operations Center (EOC), with the URCC and library being considered alongside City Hall. While City Hall and the URCC have backup generators, the library does not, but we are exploring grants for a portable generator as a contingency. To improve emergency preparedness, we are discussing necessary supplies such as laptops for storing digital documents, satellite phones, and two-way communication devices. These

tools aim to address communication gaps observed during past emergencies, such as during water-related incidents. By improving connectivity between field teams and command centers, we can ensure smoother operations and better coordination. We are also considering quieter locations for incident management to avoid disruptions caused by routine city business at City Hall. Our goal is to create a well-thought-out, user-friendly plan that adheres to ICS objectives and provides clear guidance for incident commanders. By starting with simple objectives tailored to specific types of emergencies, we aim to give leaders the tools they need to adapt effectively. We will also collaborate with local law enforcement and fire departments, particularly the chief, after the holidays to align strategies. This collective effort is critical for building a comprehensive and actionable emergency plan that supports the community during crises.

- D. Recreation and Tourism - Councilor Nuckles During the November 13th meeting, the Recreation and Tourism Committee made a motion to lead a new Halloween event called "Spirit of Fall." Traditionally, the city has only decorated the bridge in the fall, but the success of the city's trunk-or-treat event impressed the committee. They decided that city staff shouldn't bear the responsibility of organizing such events and offered to take the lead. Their goal is to keep the event manageable while taking the burden off city staff. The committee also discussed preparations for the upcoming tree lighting event on December 7th, ensuring all tasks and responsibilities are aligned. Regarding the December 7th event, the committee is reaching out to volunteer groups for setup and support. While they may reach out to the council later, their primary focus is securing volunteers and ensuring smooth execution. Council members are encouraged to attend the event to show support. Separately, the Veterans Day flag-raising revealed a logistical issue with flag access. A miscommunication about the flag key caused delays, highlighting the need for a more accessible storage location for the key. To address this, the committee suggested storing a flag key in the URCC storage room, as they already have access to it. This would ensure immediate access in emergencies, such as lowering the flag to half-mast on weekends or holidays. The council agreed that keeping the key at the URCC is a practical solution, avoiding the need for council members to carry City Hall keys. This change should prevent similar issues in the future.
- E. City Administrator- Michele Parry We had a successful joint workshop with Jackson County Sheriff's office to discuss the workflow between the city and the Community Safety Officer (CSO). We were able to educate everyone about the difference between the CSO duties and City Code Enforcement. We are entertaining a new city planning to help the city with our planning applications and to work on completing files that are in the

floodplain. We're getting ready for Christmas and helping Recreation and Tourism have an enormous success. Mayor Ball, brought up the DLCD joint workshop with the City Council and DLCD and encouraged everyone to listen to the workshops because they were very enlightened.

## 11. New Business

### A. Commissions/Committee Volunteer Assignments.

- i. Mike Martin has 25 years of law enforcement experience at both the state and federal levels. During his career, he worked extensively with ICS (Incident Command System) structures, serving as an Incident Commander (IC) or in support roles for various incidents. These scenarios included marijuana eradication operations, search and rescue missions, and other critical situations. With this background, he hopes to contribute his expertise to assist committee members in developing and implementing Incident Action Plans (IAPs). His experience in the field positions him to provide valuable guidance in these efforts.

#### **Motion to appoint Mike Martin to the Emergency Management Commission.**

Motion: Councilor Nuckles

Second: Councilor Winfrey

Motion Carried 4-0

- ii. Cindy Alvey, the application was discussed at the Recreation and Tourism. No motion, she is only applying for the volunteer group not a specific commission.

#### **Motion to appoint Cindy Alvey to the volunteer group.**

Motion: Councilor Nuckles

Second: Councilor Winfrey

Motion Carried 4-0

### **Mayor Ball modified the agenda to talk about the Rights-of-way Easement Ordinance before the National Flood Insurance agenda item.**

- B. **Planning Commission to begin the City of Shady Cove's Rights-of-way Easement Ordinance.** The City Council directed the City of Shady Cove's Rights-of-way Easement Ordinance to go to the Planning Commission. It's a first step in the growth of the city and some movement forward. Noted to have Planning talk with the City Administrator to get the updated documents, making sure the franchise fees need to be adjusted.

Discussion ensued.

- C. **National Flood Insurance Program (NFIP).** This is a bigger issue than people think. This affects all our Urban Growth Boundaries (UGB) and anyone who lives on the river. This stems from a legal settlement resulting

from a lawsuit filed by the Audubon Society against FEMA under the Endangered Species Act of 2009. The case, which originally began in 2006, has been repeatedly extended over the years and is now culminating in 2024 with FEMA implementing the settlement terms. The settlement includes significant changes, notably increasing the riparian area requirement from seventy-five feet to 170 feet, which will have substantial impacts. We will see some significant issues down the road. FEMA has given the cities 3 (three) choices. Plan A – prohibit development period, Plan B – accept FEMA's draft Ordinance with all the highlights and changes, Plan C – Permit by permit.

Selections must be declared by the city council by December 1, 2024.

Discussion ensued.

**Motion to direct staff to send FEMA that the city of Shady Cove chooses option. 3. Permit by permit, which, according to the FEMA documentation is, require permit applicants to develop a flood, plain habitat assessment documenting that their proposed development and the special flood hazard area will achieve no net loss. But with this recommendation we would like the caveat that we will implement to the best of our ability, in accordance with what Jackson County is doing, and also in accordance with Oregon State law.**

First: Councilor Nuckles

Second: Councilor Mitchell

Motion Carried: 4-0

## 12. Old Business

- A. Grant Easement: water has been terminated so the grant easement wasn't needed at all, the final tenant vacated, and we will be doing a final walk through on Monday and close escrow before Thanksgiving.
- B. Schedule City of Shady Cove Volunteer & Business Appreciation dinner: Councilor Winfrey, confirmed with Max's. Looking at the second week of January on a Monday, Tuesday, Wednesday.

Council decided to have the event be fiscally responsible by having it be hors'doeuvres on Wednesday, January 15, 2024

## 13. Written Comments on Items not on the agenda:

None

14. **Council Comments and Liaison report:**

- A. Councilor Nuckles: I wanted to bring this up at the last meeting, but I didn't. The Oregon State Marine Board has created a draft rule for jet boats on the Upper Rogue, and I'd like to read it to you.

The draft rule states:

**Upper Rogue River and its tributaries**

No person shall use a motorboat exceeding 10 horsepower to propel a boat between Fisher's Ferry County Park and William L. Jess Dam (Lost Creek Dam).

**Exception:** Between May 8th and September 10th, motors over 10 horsepower are allowed on the main stem of the Rogue River between Fisher's Ferry County Park and Dodge Bridge (south of us).

**Charter Boat Operations:**

Charter boats may not operate upstream of Rattlesnake Rapids (between Table Rock Road Bridge and Rattlesnake Rapids).

Charter boats are limited to operating between the hours of 10:00 AM and 5:00 PM.

A maximum of 300 charter boat trips per year is allowed.

Essentially, the Marine Board has divided the Upper Rogue into three sections:

**Dodge Bridge to Lost Creek Dam:** Motorboats over 10 horsepower are prohibited.

**Dodge Bridge to Fisher's Ferry County Park:** Seasonal recreational jet boat use is allowed (May 8th to September 10th).

**Below Rattlesnake Falls:** Four boats may operate during the summer season with restrictions on hours and the total number of trips.

This is still a draft. The Marine Board is holding a **public meeting on December 4th in Medford from 2:00 to 6:00 PM** for public comments on the draft language. For Shady Cove, this draft reflects what we asked for. We are only concerned with the river from Shady Cove up to the dam. What happens downstream is not our concern, but as far as the language for our section of the river is concerned, this aligns with our request. If anyone wishes to attend the meeting, please note that no Marine Board members will be present—only staff. The meeting will be recorded, and all comments will be taken back to the Marine Board for review. The Marine Board will finalize the rule language during their meeting in the third week of January.



**Additional Opportunities for Input:**

Email comments will be accepted until **December 20th** at **[jennifer.cooper@boat.oregon.gov](mailto:jennifer.cooper@boat.oregon.gov)**.

I urge everyone to provide feedback, even if this draft meets our needs. Your input can affirm your support or suggest changes. Don't assume silence equals agreement.

So, again, if you cannot attend the meeting on December 4th, please take a moment to send an email to the Marine Board stating your views on the draft language.

Thank you very much!

**Meeting Details Recap:**

**Date:** December 4th

**Time:** 2:00 PM to 6:00 PM

**Location:** (The college, same as before, but confirm.)

**Email Comments Deadline:** December 20th (to [jennifer.cooper@boat.oregon.gov](mailto:jennifer.cooper@boat.oregon.gov)).

Jennifer Cooper has been great to work with on this process, so don't hesitate to reach out with your input.

- B. Councilor Winfrey: Thanks, everyone, for coming, as always. It's good to be here. I'm looking forward to the holiday events we have coming up. I'm glad they're on two different weekends this year instead of back-to-back days—that was a bit tough last time. That's all I've got.
- C. Councilor Mitchell: Thank you all for coming; I always enjoy seeing your smiling faces as often as possible. My only comment today is about the FEMA document. If you haven't already, I highly recommend trying to get a copy of it or checking if it's available on our city's website. It would be beneficial for everyone to read it so we can all be on the same page and better understand what we're dealing with, especially when it comes to enforcement at the staff level. I really feel for those who aren't aware of the details and the challenges involved. There are so many small things that happen on these lots, and even minor improvements can lead to unintended consequences. For example, if someone wants to remove a dead tree, they're required to replace it, and there's a significant learning curve for both us and the applicants.

I know Kathy mentioned one gentleman, Jim, who's dealing with a generator issue in the floodplain. That situation is still unresolved, and I don't think he'll receive approval before the effective date. He's someone I've been thinking about, and I may need to talk with him to help guide him through the process. He's planning to place the generator within the riparian zone, which is already a challenge, and

now with the 170-foot setback requirement, it's even more complicated. I've spoken to a few people whose homes are beyond the 170-foot mark, so they're not directly affected, but when I explain the recommendations in detail, it raises concerns. For instance, one person has a deck right on the water and wants to rebuild it. I told him it's not under our jurisdiction since he's in the county, but he should definitely check with the county to ensure he meets all permit requirements. It's better to address those issues upfront rather than face enforcement or complaints from neighbors who had to go through the proper process themselves. There's nothing worse than hearsay causing additional complications.

In any case, I strongly recommend taking the time to read the FEMA document. It's worth the couple of hours it takes, even for speed readers. Thank you.

- D. Mayor Ball: Thank you, Chief Coombe, for joining us today. It's great to have you here, and I truly appreciate it. I also want to thank the fire department for your involvement in the upcoming event on the 14th. I know you play a significant role in making it happen. It's such a unique and special thing our city does for the kids, and it's amazing. Thank you for all your efforts. I've been asked to participate again this year, and I'm really looking forward to it. It's a wonderful event, and I'm honored to be part of it.

As Thanksgiving approaches, I want to wish everyone a happy Turkey Day and hope you all have a wonderful holiday. Thank you all for coming tonight. I know it's a smaller group, but your presence is appreciated. As Chief mentioned, with winter here, if you're traveling next week—whether heading out of town or up to Portland to visit relatives—please be safe. When I first moved here, I downloaded the TripCheck app, and I highly recommend it. It's a fantastic resource for checking highway conditions and staying updated by mile marker. It's easy to use and can be a lifesaver during travel, so I encourage everyone to download it to your phone if you haven't already.

Thank you, counselors, for all your hard work over the last couple of weeks. I know we've been keeping you busy. Someone mentioned earlier that this is our fourth or fifth meeting since Monday for some of us. I appreciate your dedication and effort. Tomorrow, Chairman Edwards and I will be touring Rogue Retreat for a two-and-a-half-hour visit to see their facilities and learn more about what they do for the community. I'm really looking forward to it, and I want to thank you for setting that up for me.

**15. Adjournment: 7:25 pm**

Approved

Attest

\_\_\_\_\_

\_\_\_\_\_

Mayor Ball

Michele Parry, City Administrator

**Council Vote:**

Mayor Ball \_\_\_\_\_

Councilor Nuckles \_\_\_\_\_

Councilor Winfrey \_\_\_\_\_

Councilor Mitchell \_\_\_\_\_

Report Criteria:  
 Summary report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
13	Avista Corporation	4941620000	Natural Gas 10/2024	10/22/2024	39.69	.00	39.69	935	10/30/2024
Total 13:					39.69	.00	39.69		
24	Canon Financial Services, I	35615838	Contract charge 10/01/202	10/12/2024	203.82	.00	203.82	51418	10/16/2024
Total 24:					203.82	.00	203.82		
25	Canon Solutions America, I	6009723064	Copier	10/25/2024	54.70	.00	54.70	51440	11/07/2024
Total 25:					54.70	.00	54.70		
43	Christian, David	101824	Radio 10/14/2024 -10/18/2	10/18/2024	180.00	.00	180.00	51428	10/30/2024
		10212024	Radio 10/21/2024 -10/25/2	10/29/2024	90.00	.00	90.00	51428	10/30/2024
		11012024	Radio 10/28/2024 -11/01/2	11/01/2024	90.00	.00	90.00	51441	11/07/2024
		11272024	Radio 11/18/2024 -11/23/2	11/22/2024	90.00	.00	90.00	51462	11/27/2024
Total 43:					450.00	.00	450.00		
54	Fiserv Solutions, Inc.	2483169	SC-Utility bills 11/4/2022 10	09/20/2024	2,087.52	.00	2,087.52	51431	10/30/2024
Total 54:					2,087.52	.00	2,087.52		
61	Hornecker Cowling, LLP	140679	File 32076-001 MSB	10/21/2024	.00	.00	.00	51432	10/30/2024
		140679-2	General - Acct 32076-001,	10/21/2024	1,237.50	.00	1,237.50	51464	11/27/2024
		141181	File 37076-001	11/11/2024	607.50	.00	607.50	51464	11/27/2024
Total 61:					1,845.00	.00	1,845.00		
74	Jackson County Sheriff	116453	Quarterly billing for Law En	11/01/2024	159,149.75	.00	159,149.75	51444	11/07/2024
		SCAPR-JUN	Quarterly billing for Law En	06/30/2024	141,913.21	.00	141,913.21	51444	11/07/2024
Total 74:					301,062.96	.00	301,062.96		
83	KAS & Associates, Inc.	22460	SCA Cleveland Street warr	10/25/2024	930.82	.00	930.82	51445	11/07/2024
		22461	SCA Cleveland Street9/24-	10/25/2024	4,207.30	.00	4,207.30	51445	11/07/2024
		22462	Erickson Ave roadway desi	10/25/2024	2,236.75	.00	2,236.75	51445	11/07/2024
Total 83:					7,374.87	.00	7,374.87		
114	Pacific Power	3284764100	Street lights	10/24/2024	733.37	.00	733.37	51448	11/07/2024
		3284764100	Aunt Carolines Park	10/23/2024	62.05	.00	62.05	51434	10/30/2024
		3284764100	City Hall	10/24/2024	332.77	.00	332.77	51448	11/07/2024
		3284764101	Reader Board	10/24/2024	342.89	.00	342.89	51448	11/07/2024
Total 114:					1,471.08	.00	1,471.08		
119	Perfection Cleaning	924133	City Hall office cleaning 10/	10/31/2024	360.00	.00	360.00	51449	11/07/2024
Total 119:					360.00	.00	360.00		
126	Postmaster	11272024	Replenish Indicia Account f	11/27/2024	2,000.00	.00	2,000.00	51468	11/27/2024

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 126:					2,000.00	.00	2,000.00		
135	RVCOG	25-4515	Sr Accountant V Robinson	10/29/2024	21,066.69	.00	21,066.69	51452	11/07/2024
Total 135:					21,066.69	.00	21,066.69		
139	Shady Cove Hardware, LL	448245	Fasteners, fuse, drainmax	03/01/2024	.00	.00	.00	51424	10/16/2024
		450651	parks - pain brushes, key, f	09/30/2024	.00	.00	.00	51424	10/16/2024
		453712-4540	Stihl 2.5 6pk, mounting tap	10/20/2024	129.55	.00	129.55	51453	11/07/2024
Total 139:					129.55	.00	129.55		
148	SORED I	102024	Annual membership	10/29/2024	1,145.89	.00	1,145.89	51436	10/30/2024
Total 148:					1,145.89	.00	1,145.89		
149	SOS Alarm	7944989	City Hall contracted service	11/01/2024	331.20	.00	331.20	51454	11/07/2024
Total 149:					331.20	.00	331.20		
151	Southern Oregon Sanitatio	0100880541	22451 Hwy 62	10/25/2024	164.06	.00	164.06	51437	10/30/2024
Total 151:					164.06	.00	164.06		
160	Teamster Local 223	112024	Monthly dues November 2	10/01/2024	248.00	.00	248.00	51414	10/03/2024
Total 160:					248.00	.00	248.00		
168	URCC	0007 103020	Rent backroom 09/30/24 2	10/30/2024	20.00	.00	20.00	51457	11/07/2024
Total 168:					20.00	.00	20.00		
221	Hunter Communications	493462	phone/internet	12/07/2023	697.58	.00	697.58	51075	12/28/2023
		722976	phone/internet	10/07/2024	701.76	.00	701.76	51423	10/16/2024
Total 221:					1,399.34	.00	1,399.34		
255	TouchPoint Networks, LLC	INV-8463	WatchGuard T40 Firebox	11/01/2024	116.06	.00	116.06	937	11/01/2024
Total 255:					116.06	.00	116.06		
257	AT&T Mobility	2872860888	Cell phones	11/05/2024	388.59	.00	388.59	51461	11/27/2024
Total 257:					388.59	.00	388.59		
258	WECO - Carson	CP-0028527	Gas/Diesel 10/2024	10/31/2024	272.97	.00	272.97	938	11/21/2024
Total 258:					272.97	.00	272.97		
260	Philadelphia Insurance Co	2007390054	acct 83452993 11/1/2024-2	10/11/2024	1,403.00	.00	1,403.00	934	10/22/2024
Total 260:					1,403.00	.00	1,403.00		
265	L.J. Friar & Associates, P.C	19109 11202	Construction Staking as re	10/23/2024	.00	.00	.00	51447	11/07/2024

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 265:					.00	.00	.00		
286	City of Shady Cove - Utilitie	11152024	1008 Celtic Cir	10/31/2024	154.50	.00	154.50	51442	11/07/2024
Total 286:					154.50	.00	154.50		
289	Rogue Shred, LLC	476885S064	65 gal shred 10/4/2024	11/01/2024	41.85	.00	41.85	51451	11/07/2024
Total 289:					41.85	.00	41.85		
430020	Confident Staffing, Inc.	50571	P. Lybarger seasonal work	10/13/2024	486.96	.00	486.96	51421	10/16/2024
		50591	P. Lybarger seasonal work	10/20/2024	486.96	.00	486.96	51430	10/30/2024
		50611	P. Lybarger seasonal work	10/27/2024	486.96	.00	486.96	51430	10/30/2024
		50629	P. Lybarger, M. Smith seas	11/03/2024	1,584.95	.00	1,584.95	51443	11/07/2024
		50644	P. Lybarger, M. Smith week	11/10/2024	1,694.32	.00	1,694.32	51463	11/27/2024
Total 430020:					4,740.15	.00	4,740.15		
430032	JP Morgan Chase	11062024	apple.com	10/12/2024	2,771.75	.00	2,771.75	51433	10/30/2024
Total 430032:					2,771.75	.00	2,771.75		
430070	RH2 Engineering	98412	Water Infrastructure J Balla	10/25/2024	7,232.40	.00	7,232.40	51450	11/07/2024
Total 430070:					7,232.40	.00	7,232.40		
430076	Three Dimensional Contrac	233428	SCA N Cleveland project	09/26/2024	.00	.00	.00	51438	10/30/2024
		233428 2	SCA N Cleveland project	09/26/2024	226,916.28	.00	226,916.28	51439	10/31/2024
Total 430076:					226,916.28	.00	226,916.28		
430086	Arbor Tech Tree Service	11192024	Brophy Way cleanup from t	11/19/2024	800.00	.00	800.00	51460	11/27/2024
		112224	Brophy Way cleanup 2 tree	11/22/2024	2,200.00	.00	2,200.00	51460	11/27/2024
Total 430086:					3,000.00	.00	3,000.00		
430121	Kelley Create	CW60357	KelleyM365 & Security ser	11/01/2024	436.52	.00	436.52	51446	11/07/2024
Total 430121:					436.52	.00	436.52		
430125	Patrick Sullivan	11222024	Refund \$200 zone permit,	11/22/2024	600.00	.00	600.00	51459	11/22/2024
Total 430125:					600.00	.00	600.00		
Grand Totals:					589,528.44	.00	589,528.44		

Report Criteria:  
 Summary report type printed

## City of Shady Cove

### RESOLUTION NO. 24-14

#### **A RESOLUTION OF THE CITY OF SHADY COVE, OREGON, AUTHORIZING THE ALLOCATION OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS TO SUPPORT ELIGIBLE PROJECTS AND COMMUNITY INITIATIVES.**

WHEREAS, the American Rescue Plan Act (ARPA), enacted in March 2021, provides funding to state, local, and tribal governments to support recovery from the COVID-19 pandemic and address its economic impacts;

WHEREAS, the City of Shady Cove has received an allocation of \$612,639.00 in ARPA funds to address community needs and enhance local infrastructure, public health, and economic recovery;

WHEREAS, the City Council has identified eligible projects and initiatives that align with ARPA guidelines, fully utilizing the total allocation of \$612,639.00 to maximize benefits for the Shady Cove community;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON:

#### **Section 1. Allocation of ARPA Funds**

The City Council authorizes the allocation of \$612,639.00 ARPA funds for the following purposes:

1. **Development of a City Park**
  - Allocation: \$453,642.28
  - Fund Source Account Number: 10-36-1029 ARPA Funds
2. **City of Shady Cove Welcome Monument**
  - Allocation: \$62,000.00
  - Fund Source Account Number: 10-36-1029 ARPA Funds
3. **Demolition of Blighted Structures**
  - Scope: Engaged a licensed contractor to demolish structures, ensure compliance with city permitting and safety protocols, handle hazardous materials disposal, and secure the site during demolition.
  - Allocation: \$96,996.72
  - Fund Source Account Number: 10-36-1029 ARPA Funds

**Section 2. Total Fund Allocation**

The City Council confirms the total \$612,639.00 ARPA funds have been distributed to eligible projects and initiatives as outlined above, ensuring full compliance with ARPA guidelines.

**Section 3. Authorization**

The City Administrator is authorized to take all necessary steps to implement the allocations in accordance with ARPA guidelines.

**Section 4. Reporting and Compliance**

The City Council directs staff to ensure compliance with all ARPA reporting requirements and to provide regular updates on project progress.

**Section 5. Effective Date**

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption by the City Council.

Adopted by the City Council of the City of Shady Cove, Oregon, this 5th day of December 2024.

Approved:

Attest:

\_\_\_\_\_  
Mayor Ball

\_\_\_\_\_  
Michele Parry, City Administrator

**Council Vote:**

Mayor Ball \_\_\_\_\_  
Councilor Nuckles \_\_\_\_\_

Councilor Winfrey \_\_\_\_\_  
Councilor Mitchell \_\_\_\_\_