

Date: 1/23/25

Organization: Shady Cove Emergency Management Commission (SC-EMC)

Meeting Purpose: Supplemental Monthly Meeting (January)

Meeting Location: Shady Cove City Hall

Scheduled Meeting Date & Time: Monday 1/27/25 at 5:30 – 7:30 pm

Natalie Swendener is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting
<https://us06web.zoom.us/j/85047757358?pwd=vF6vbiqy8eVlfzJxkAmrmSPKZzhYfP.1>
 Meeting ID: 850 4775 7358
 Passcode: 397227

One tap mobile
 +16699006833,,85047757358#,,,,*397227# US (San Jose)
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Find your local number: <https://us06web.zoom.us/u/kcJKWfaf2A>

1. General

1.1. Call to Order _____ (time)

1.2. Roll Call:

Name	Seat	Position	Status
Jay Taylor	1	SC-EMC Chair	
Nancy Martin	2	SC-EMC Vice-Chair	
Natalie Swendener	3	SC-EMC Secretary	
Mike Martin	4	SC-EMC Member	
Open seat	5	SC-EMC Member	
Paige Winfrey		Council Liaison	
Guest		n/a	
Guest		n/a	

1.1. Pledge of Allegiance

1.2. Announcements

1.2.1. Statement for meeting being digitally recorded, start of recording.

1.2.2. Voting of new chairperson, vice chair person and secretary as required per City of Shady Cove commission by laws

Note: vote was postponed from 1/13/25 meeting to allow all members to attend and vote.

1.2.3. Confirm change of timeframe for regular SC-EMC meetings, due to conflicts with Councilor Paige Winfrey's existing schedule.

1.3. Review and acceptance of previous minutes

Approve minutes of 1/13/24 regular meeting.

2. Recap from last meeting - Assignment of representatives for partner agencies (Jackson County EM, FD4, Sheriff, ect) [OLD BUSN]

3. Review Proposal and Cost estimate for laptops and digital tools (OLD BUSN)

Natalie will present latest update, need to discuss whether we break this out into separate workshop.

4. Review additional action items from last meeting (OLD BUSN)

Electronic contact list for SC-EMC and key partners (Natalie)

Circulate map proposal to planning (Nancy Martin)

5. Status for upcoming meetings with Jackson County Emergency Mgmt and Fire District 4 [OLD BUSN]

5.1. Proposed meeting with Jackson County Emergency Management

5.2. Proposed meeting with Jackson County Fire District 4

6. Review and finalize IAP provided by Nancy Martin (OLD BUSN)

Nancy has sent the IAP in email to all commission members, and has requested our updates prior to the meeting.

7. Discuss updates back to City Council from EMC [NEW BUSN]

At what point is a workshop ready to be scheduled, what topics should be included and what is needed?

8. Discuss requesting a budget from City Council [NEW BUSN]

For the 2025 – 2026 budget cycle

9. ADJOURNMENT

9.1.1. Recap of any new action items generated during this meeting.

9.1.2. Review any motions made during the meeting.

Motion	Raised By	Second By	In Favor/ Opposed

9.1.3. Review schedule of upcoming meetings for participants awareness.

Meeting	Date/Time	Location
City Council regular mtg		
SC-EMC regular meeting		

9.1.4. Meeting adjourned at: _____.