

Version 1.0

Organization: Shady Cove Emergency Management Commission (SC-EMC)

Meeting Purpose: February Workshop – Computer Support & Digital Collaboration for EMC

Meeting Location: Shady Cove City Hall

Scheduled Meeting Date & Time: Wednesday 2/26/25 at 5:30 – 7:30 pm

Natalie Swendener is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/83379113177?pwd=aepUgq2IQHwuuSPBBLdx2HrlBRgLv.1>

Meeting ID: 833 7911 3177

Passcode: 504216

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1. General

1.1. Call to Order _____ (time)

1.2. Roll Call:

Name	Seat	Position	Status
Jay Taylor	1	SC-EMC Chair	
Nancy Martin	2	SC-EMC Vice-Chair	
Natalie Swendener	3	SC-EMC Secretary	
Mike Martin	4	SC-EMC Member	
Open seat	5	SC-EMC Member	
Paige Winfrey		Council Liaison	
Guest		n/a	
Guest		n/a	

1.1. Pledge of Allegiance

1.2. Announcements

1.2.1. Statement for meeting being digitally recorded, start of recording.

2. Work with SC-EMC Team to demo digital collaboration tools, and ensure members can access our Microsoft 365 prototype.
3. Review Proposal and Cost estimate for laptops and digital tools

Natalie will present latest updates from her meeting with Michele Parry.

4. ADJOURNMENT

4.1.1. Recap of any new action items generated during this meeting.

4.1.2. Meeting adjourned at: _____.