



Oregon

Tina Kotek, Governor

Department of Land Conservation & Development

Housing Accountability & Production Office

635 Capitol Street NE, Suite 150

Salem, Oregon 97301-2540

Phone: 503-373-0050

Fax: 503-378-5518

www.oregon.gov/LCD

October 2, 2025

Michele Parry, City Administrator
City of Shady Cove
20315 N. Fork Gold Ray Rd
Shady Cove, OR 97539



SENT VIA E-MAIL

RE: Notice of HAPO Housing Planning Assistance Grant Award

Dear Michele Parry:

I am pleased to offer City of Shady Cove a Housing Planning Assistance grant award for the 2025-2027 biennium. Your application was selected from among many proposals submitted to the Department of Land Conservation and Development (DLCD) for this biennium. The department finds that your proposal aligns well with the Housing Planning Assistance funding priorities. The department is prepared to fund the City of Shady Cove - Model Development Code Adoption, GIS, and Artificial Intelligence (AI) Integration.

In the coming weeks, HAPO staff will be working with you and your team to develop a detailed work program and budget. The office is currently developing a draft grant agreement based on the proposed work program submitted in the application. Once this is complete, we will reach out for further review and refinement by local government staff. After the agreement is finalized and executed by both parties, reimbursable work on the project may begin. **Please do not begin work until a grant agreement is executed** as HAPO will not be able to reimburse any work undertaken before grant agreement execution. However, we encourage local governments to develop or publish any needed Requests for Proposals to solicit consultant support at any time.


Please note, **HAPO has not committed a specific amount of funding to any project at this time.** The department used your application materials to estimate project tasks, deliverables, and costs. However, the specific funding amounts will be determined as grant agreements are refined in conjunction with local government staff. Additionally, in the event of a significant change in state revenue we may be required to limit a portion of the grant award.

If you have any questions about the award, please contact Josh Lebombard, DLCD Regional Representative, at (541) 414-7932, josh.lebombard@dlcd.oregon.gov, and Sean Edging, HAPO team staff, at 971-375-5362, sean.edging@dlcd.oregon.gov.

The HAPO is a joint office between the Department of Land Conservation and Development and the Department of Consumer Business Services, Building Codes Division.

Thanks for your interest, and compliments on your successful application. We look forward to working with you on the project.

Sincerely,



Joel Madsen
Manager, Housing Accountability and Production Office

cc: Senator Diane Linthicum
Representative Emily McIntire
Jessica LaBerge, Regional Solutions Team Coordinator
Josh Lebombard, DLCD Regional Representative
Sean Edging, HAPO Team Staff
Emily Anderson, HAPO Administrative Specialist