



City of Shady Cove

City Council Regular Meeting Minutes

Thursday January 15, 2026

1. CALL TO ORDER

Mayor Richardson called the regular City Council Meeting to order at 6:02 pm in the City Council Chamber.

Council Present: Mayor Richardson, Councilor Nuckles, Councilor Mitchell, Councilor Winfrey, Councilor Vanier.

Staff Present: John Edwards, City Administrator Protem, Jeannie Curry, Planning Technician

2. ANNOUNCEMENTS

Roll calls were taken and all council were present and a quorum was established.

The Mayor led the Council and audience in the Pledge of Allegiance and made the announcements on the agenda.

3. KDP / SORREN AUDIT PRESENTATION

Benjamin Cohn, CPA who was the Principal Auditor for KDP/Sorren spoke to the council regarding the results and findings of the 2023 audit.

4. CONSENT AGENDA

Council reviewed the minutes of December 18, 2025

Council reviewed the paid invoice report dated 12-18-2026-01-08-2026.

Council reviewed the invoices for bills to be paid dated 01/26.

Motion to accept the minutes, paid invoice report dated 11/20/202/ - 12/11/2025, bills to be paid report dated 01/26 and the year-to-date financial report.

Motion: Councilor Mitchell

Second: Councilor Nuckles

Motion carried 5-0.

5. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments were given from Shari Tarvin and Natalie Swendener

6. STAFF REPORTS

Jackson County Sheriff and Fire District 4 representatives were absent.

City Administrator Protem report:

- The FSF letter was mailed to all residents who receive monthly sewer bills.
- Received notice from DLCD confirming our acceptance of the Housing Planning Assistance Grant. The Shady Cove Planning Commission will be working with RVCOG after the agreement is drafted.
- City lighting upgrades are forthcoming through an award from the Energy Trust of Oregon.
- The 335 Yew Wood drive abatement discussions are ongoing.
- The city will be negotiating a modified Inter-governmental agreement with RVSS. The current IGA is set to expire on June 30, 2026.
- Preparations will be underway to enter into negotiations with The Teamsters Local 223 Union for a new collective bargaining agreement. The current CBA is set to expire in June 2026
- Staff and the Mayor have made a lot of progress compiling our Year-to-date financial reports.
- Zoom meeting incidents have been mitigated.
- Annual City Council Workshop to discuss City goals was suggested.

7. UNFINISHED BUSINESS

- A. Council discussed Franchise Agreements and Rights of Way Licenses / Ordinance. Council agreed to schedule a workshop to discuss these matters further.
- B. Council considered the further employment of the City Administrator Michele Parry. The Mayor made a motion to terminate the employment of Michele Parry without cause and proceed with the conditions of the employment agreement regarding termination between the City of Shady Cove and Michele Parry. Councilor Mitchell seconded the motion. The motion was passed 4-0 with Councilor Winfrey voting to abstain.

8. NEW BUSINESS

A. May 2026 Election

After discussion regarding the election timing of current appointed council members Councilor Nuckles made a motion to hold the election for appointed councilors at the next general election in November 2026.

Councilor Mitchell seconded the motion.

The motion passed 4-0 with councilor Winfrey voting no.

9. Written Communication

There was no written communication.

10. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments were given from Natalie Swendener, Hank Hoenstein, Shari Tarvin and Rose Marie

11. COUNCIL COMMENTS

- A. Councilor Vanier – Spoke about putting personality conflicts aside for the betterment of the city.
- B. Councilor Winfrey -Spoke about Fire District 4 making fireplace flume cleaning tools available for residents.
- C. Councilor Mitchell – Spoke about job descriptions for elected officials and new tax filing requirements.
- D. Councilor Nuckles – No Comment
- E. Mayor Richardson – Spoke about training for elected officials and staff regarding Oregon local budget law. The training is virtual and the dates are February 24 for staff and February 26 for elected officials. Councilor Mitchell made a motion to reimburse Council for the training costs. Councilor Nuckles seconded the motion. The motion passed 5-0.

ADJOURNMENT

There being no further business before the council, Mayor Richardson adjourned the meeting at 7:38 PM.

MINUTES APPROVED:

Lena Richardson

Mayor

ATTEST:

John Edwards

City Administrator Protem

Council Vote:

Mayor Richardson Y

Councilor Nuckles Y

Councilor Mitchell Y

Councilor Vanier Y

Councilor Winfrey Y