City of SHADY COVE
small town, BIG ADVENTURES

Tuesday September 29, 2026

Shady Cove City Council Meeting Minutes

Call to Order

Roll Call was taken. Council Present were Mayor Singleton, Councilor President Mitchell, Councilor Nuckles, and Councilor Winfrey. A quorum was established.

Staff Present: City Administrator Randy Petersen and, Jeannine Curry, Planning Technician/City Recorder.

Announcements:

Mayor Singleton led the city council and audience in the Pledge of Allegiance and made announcements on the agenda.

Next scheduled city council meeting will be October 15, 2026, the October 1, has been cancelled due to a city council, planning presentation by LNSP, with ODOT.

Planning Commission is scheduled for October 8,

Consent Agenda:

Council reviewed the regular city council minutes of August 6, 2026.

A motion to accept the regular city council minutes for August 6, 2026.

Motion: Councilor Mitchell Second: Councilor Winfrey

There was no discussion offered, motion carried 4-0.

A motion to accept August 19, 2026, City Council Meeting Minutes

Motion: Councilor Mitchell Second: Councilor Nuckles

There was no discussion offered, motion carried 4-0

The city council reviewed the bills paid report for the period ending August 1, through September 9, 2026.

A motion to accept the bill paid report for August 1, through September 9, 2026.

Motion: Councilor Mitchell Second: Councilor Nuckles

There were questions about the employee lunch, and a question about RH2. The City Administrator is having a meeting with Jeff Ballard on the 13th of October.

motion carried 4-0.

Items removed from the consent agenda:

None

Public Comments:

None presented

Staff Reports:

Jackson County Sherriff report.

Deputy Cam gave a report for the month of August there were 160 calls, but that count may be inaccurate based on the city limits and where the stop is made. With school back in session, we all need to watch our speed. The sheriff department is focusing on speed enforcement.

Comment by the City Administrator:

There was a small miscalculation regarding the increase of the sewer billing, and the billing increase will be .23 on the upcoming bill making the public safety fee a total of $30.10. On the finance side we are still working on issues with Cassell and are finding mistakes that have been going on for years.

2024 audits are complete and the council along with me have all received electronic copies. The auditors should be here in Shady Cove in mid-October.

A state action plan still needs to be implemented. RVCOG will assist with this project.

The City Administrator has been attending various conferences and visiting with the Shady Cove public.

The City Administrator has also applied for two grants. The first grants are through CIS and will help aid in the purchase of additional cameras for City Hall. The second grant has been awarded by Pacific Power for Pollinator Habitat.

City Finance will be attending a training course in Utah to help understand Caselle.

The city is still waiting to gather all the bids to update some security items in city hall.

The planning department has been working with ODFW on a Riparian violation and have requested stopping work immediately.

The Sheriff department is currently still working on the contract.

The staff restructuring was addressed and the council asked when are these positions being posted?

New Business

Item A Discussion on Additional Hire for Public Works of the agenda was removed to be addressed for another time.

One application for the vacant position of city council was submitted by
Art Stirling.

A motion was made to appoint Art Stirling to City Council.

Motion: Councilor Mitchell Second: Councilor Nuckles

Because he has been on previous commissions and committees, he will be a good council member.

Oath of office was given.

motion carried 4-0.

Item D, SOS Alarm item was tabled until the grant from CIS is approved, and the council will readdress the topic of purchasing additional equipment.

Old Business

Budget Amendment, the City Administrator stated that going forward there needs to be checks and balances when the city is moving funds into different categories, He is also, requiring three signatures and requesting a budget committee meeting to go over details and education. The budget committee will need to recruit a few new members.

Public Comment on Non-Agenda Items

None

Written Communication

No written communication was received.

Council Comment:

Mayor Singleton-

Thank you all for coming, I apologize and I know I have made mistakes, but I will get better at doing this. Thank you for bearing with me.

Councilor Winfrey-

Thank you all for coming, congratulations Councilor Stirling, I am looking forward to moving forward.

Councilor Mitchell-

Thank you all for coming, councilor Mitchell referred to the economy and the prices for a barrel of oil back in 1978. The phrase oil embargo was created, and the gas pumps did not have dollar segment the pumps only went up to 99.9 cents. He talked about the refineries that have shut down in the bay area.

Councilor Nuckles-

Welcome Councilor Stirling, looking forward to working with you. I have worked with you in the past.

For the City Administrator there has been so much happening before you got here, there are a lot of loose ends, and I am committed to helping you get on track and move forward.

Councilor Stirling-

I appreciate the, the honor of being on the, on the city council.
And I have worked for a lot of different mayors, and I've worked for a lot of different administrators. I am open-minded, I'll just let you know that, and I'll try not to be too opinionated. Thank you.

Adjournment: Mayor Singleton: Adjourned the Meeting at 7:06 p.m.

Minutes Approved:	**Attest:**
_____	_____
Council President	City Administrator
Steve Mitchell	Randy Petersen

Council Vote:

Mayor Singleton _____

Councilor Mitchell _____

Councilor Winfrey _____

Councilor Nuckles _____

Councilor Stirling _____